



**Oak Hall School is seeking a dynamic educator to join our Upper School History team in a challenging college preparatory environment. We invite well-qualified candidates to apply for this position which is anticipated to begin August 2019.**

### **Key Responsibilities**

- Teach 4 sections of American Government (one section is AP), and one other class, preferably a section of Senior English.
- Plan, evaluate, and revise curriculum, course content, and course materials and methods of instruction as needed
- Prepare and deliver History curriculum in an engaging manner
- Sponsor the Youth in Government team
- Promote a positive classroom environment and demonstrate strong classroom management skills to create and maintain a learning environment that ensures high levels of learning for all students
- Assess and document each student's performance/progress both formally and informally to meet the School's standards, and provide regular feedback to students and their parents
- Be an active member of the History Department, the Upper School team, and the greater Oak Hall community
- Incorporate 21<sup>st</sup> century skills into curriculum
- Serve as Advisor to a group of assigned students
- Serve as a mentor and advocate for your students
- Be a role model of integrity and professionalism
- Support the Mission of the School
- Be available throughout the workday to advise and assist students.
- Maintain expertise in subject matter through professional development.
- Meet regular and predictable attendance requirements, including attending division and other School meetings, professional days, graduation, Late Start meetings, and other required events.
- Adhere to School policies as described in the Employee Handbook and other materials

### **Qualifications**

- Bachelor's degree or post graduate work in History or closely related discipline required
- Master's degree preferred
- Ability to teach classes across the high school history spectrum
- Ability to teach additional electives in English or another discipline preferred
- Excellent verbal and written communications skills.
- Demonstrated leadership and facilitative skills.
- Be comfortable and adept with the effective use of technology in the learning process
- Ability to inspire, engage, empower, and educate, and evaluate students with vigor and creativity
- A history of commitment to professional development and life-long learning
- The ability to work positively and professionally with students, parents and faculty
- A high degree of professionalism, collegiality, and personal conduct both in and outside of school
- Ability, willingness, and judgment to communicate thoroughly, accurately, and concisely with all constituents in a school environment, both verbally and in writing
- Enthusiasm and commitment to the vision and Mission of the School



# OAK HALL SCHOOL

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Compensation includes comprehensive employee benefits package; salary is commensurate with background and experience.

Qualified candidates should be prepared to upload a cover letter, resume, and copies of transcripts.

To apply for the position, please complete our on-line application; either [click here](#) or go to: [oakhall.org/about-ohs/employment-opportunities](http://oakhall.org/about-ohs/employment-opportunities) and click on Current Openings