

## **Regular Meeting**

### **KILLINGLY BOARD OF EDUCATION**

**Wednesday, February 13, 2019**

**7:00 PM**

### **MINUTES**

**Present:** Mr. John Burns, Mr. Greg Biggs, Mr. Jeffrey Buchbinder, Mr. Doug Farrow, Ms. Hoween Flexer (7:03) Ms. Lydia Rivera-Abrams, Mr. Christopher Viens, (7:54 p.m) and Student Board member, Bryce Bentinck.

**Absent with**

**Notification:** Dr. Diane Summa, Mr. Craig Hanford, and Student Board member, Terren Allen.

**Others**

**Present:** Mr. Steven Rioux, Superintendent. Mr. Paul Brenton, Assistant Superintendent and Keely Doyle, Recording Secretary.

**1. Call to Order**

Killingly Board of Education Chairperson, Mr. John Burns called the meeting to order at 7:01 p.m.

**2. Roll Call**-see above.

**3. Pledge of Allegiance**

**4. Public Comments**-Daniel Raheb and Caleb Watson, Killingly High School students were attending tonight's meeting to learn more about government for American Citizens class.

**5. Recognition of Visitors, FFA Students**

Alexis Gavitt, Killingly High School student and FFA treasurer and Stephanie Bellow, FFA reporter shared that over 6,000 students will participate and celebrate National FFA Week, starting next week. This years' theme is "Just One Person." They thanked Board members for their continued support and gave Board members a token of appreciation.

**6. Report of Town Council Liaison-No report**

**7. Report of Killingly High School Student Board Members**

Bryce Bentinck shared that the Killingly High School Wrestling Team won their second consecutive ECC wrestling championship at Fitch High School in Groton. KHS Annual Winter Blood Drive will take place on Thursday, February 21st. The Class of 2019 is hosting a comedy fundraiser on February 23rd. at the Danielson Elks, and the show starts at 8:00 p.m.

Killingly Memorial School, Read Across America Bus will be at KMS for Grade 4 students. KCS PTO meeting will be on February 21.

**MOTION:** by Doug Farrow, seconded by Gregg Biggs to add to tonight's agenda, Educational specs code compliance for oil tank removal/replacement project at KCS.

**Yes-6**

**Motion Carries**

Mr. Rioux reminded Board members that the KCS oil tank project qualifies for reimbursement. Ed Specs were distributed to Board members and serves as a summary of the project. A project# will be assigned by the State. The state will review the plans.

**MOTION:** by Doug Farrow, seconded by Hoween Flexer that the Killingly Board of Education approve Code Compliance, Educational Specifications for the Oil Tank Removal/Replacement Project at Killingly Central School, 60 Soap St., Killingly Ct."

**Yes-6**

**Motion Carries**

## **8. Reports by BoE Chair and Sub-Committee Chairs**

### **8.a. Community Engagement Sub-Committee**

Mr. Greg Biggs shared that they have not met since the last meeting. Mr. Rioux added that members of the Strategic Planning Committee have drafted a set of goals. The Strategic Steering Committee will review the draft goals and Mr. Rioux anticipates having the strategic plan ready for Board review in March.

### **8.b. Curriculum Sub-Committee**

Mr. Biggs shared that the curriculum sub committee will be meeting on March 5th. They will review new math curriculum for grades 7 & 8 and new recommendations of graduation requirements.

### **8.c. Facilities Sub-Committee**

Mr. John Burns shared that the sub-committee met on Monday and they reviewed the Capital Improvement Plans. Mr. Rioux shared that he met with the contractors who will be doing the work for the KMS window project and the ADA projects at KCS and KMS.

#### **8.c.I. Discussion and Possible Action on Capital Improvement Plan (CIP)**

Mr. Steven Rioux and Board members reviewed the revised BOE Capital Improvement Plan. Mr. Rioux asked Board members to share their opinions regarding the future use of the building locating on Westfield Ave.

Mr. Rioux suggested that the Board consider giving the building back to the Town and that the CIP be shared with the Planning and Zoning Committee. Ms. Flexer asked for clarification regarding the prioritization of the KHS athletic field project. Mr. Rioux shared if Board members wanted, they could re-prioritize CIP projects, Mr. Rioux explained that many of the projects have been included in the CIP for over 10 years, under several different Superintendents and a structured process should be discussed and implemented.

A motion was made by Ms. Rivera-Abrams to coordinate a meeting between the Town and the Board to discuss Capital Improvement projects. The motion was not seconded.

Mr. Biggs, shared with other Board members that the Board should accept and trust the hard work that sub-committee members do, and the Board should consider approving the proposed CIP plan. Ms. Flexer suggested that Board members review past facilities studies and recommendations.

**MOTION:** by Ms. Flexer, seconded by Ms. Rivera-Abrams to postpone action of the Capital Improvement Plan until the next Board meeting in February.  
**Yes-5**  
**No-2** (Mr. Burns and Mr. Biggs)  
**Motion Carries**

#### **8.d. Fiscal Sub-Committee**

##### **8.d.I. January 2019 Financial Reports**

Business Manager, Ms. Christine Clark reviewed and summarized the January 2019 Monthly Financial Report. There is approximately a net deficit of \$960,000 for the special education outplacements. Salary breakage increased to offset deficit. Health and dental accounts should see a savings, H.S.A contribution account will offset the deficit with approximately \$39,000 in savings. There is one outstanding purchase order from the 2017-18 fiscal year. Outsourced pupil transportation exceeded the 2018-19 budget but is \$25,000 less than the previous month. Mr. Rioux shared that he is discontinuing the implemented hard freeze. He will defer filling some vacant positions but recommends that the district return to supporting educational programs, and professional development.

#### **8.e. Personnel Sub-Committee**

##### **8.e.I. Discussion and Possible Action Regarding Campus Security Job Description**

Mr. Rioux shared that members of the Personnel sub-committee met and discussed this new, high school proposed part-time position.

**MOTION:** by Mr. Biggs, seconded by Ms. Rivera-Abrams that the Board approve the Campus Security Job Description as presented.  
**Yes-5**  
**No-2** (Ms. Flexer and Ms. Viens)  
**Motion Carries**

#### **8.f. Policy Sub-Committee**

##### **8.f.I. Review and Possible Action Regarding First Reading of Policy# 5141.4-Students, Reporting of Child Abuse Neglect and Sexual Assault.**

**MOTION:** by Mr. Buchbinder, seconded by Ms. Flexer, to approve the First Reading of Policy# 5141.4 as presented.  
**Yes-6**  
**Abstain-1**(Ms. Rivera-Abrams)  
**Motion Carries**

**8.f.II. Review and Possible Action Regarding First Reading of Policy# 4111-4211-Personnel, Certified/Non-Certified, Recruitment and Selection**

**MOTION:** by Mr. Buchbinder, seconded by Ms. Flexer to approve the First of Reading Policy# 4111-4211 as presented.

**Yes-6**

**No-1** (Ms. Rivera-Abrams)

**Motion Carries**

**8.f.III. Review and Possible Action Regarding First Reading of Policy# 5144.1-Students, Use of Physical Force**

**MOTION:** by Mr. Buchbinder, seconded by Ms. Flexer, to approve the First Reading of Policy# 5144.1 as presented.

**Yes-6**

**Abstain-1** (Ms. Rivera-Abrams)

**Motion Carries**

**8.f.IV. Review and Possible Action Regarding First Reading of Policy# 5141.21-Students, Administering Medication**

**MOTION:** by Mr. Buchbinder, seconded by Ms. Flexer, to approve the First Reading of Policy# 5141.21 as presented.

**Yes-6**

**Abstain-1** (Ms. Rivera-Abrams)

**Motion Carries**

**8.f.V. Review and Possible Action Regarding First Reading of Policy# 1325-Community Relations, Advertising, and Promotion.**

**MOTION:** by Mr. Buchbinder, seconded by Ms. Flexer to approve the First Reading of Policy# 1325 as presented.

**Yes-6**

**No-1** (Ms. Rivera-Abrams)

**Motion Carries**

**9. Report of Superintendent of Schools**

**9.a. Discussion and Possible Action Regarding the 2019-20 KPS District Calendar**

**MOTION:** by Mr. Buchbinder, seconded by Mr. Farrow that the Board approve the 2019-20 district calendar.

**Yes-7**

**Motion Carries**

**9.b. Discussion and Possible Action Regarding the Superintendent's Proposed 2019-20 Budget**

Mr. Rioux shared that recent developments with Anthem have resulted in an anticipated reduction, lowering the Superintendent's proposed budget by \$298,000. This would now result in a 1.3% increase over last year's budget. Previously it was 1.89% increase.

Decision packages were discussed and Board members suggested adding the following decision packages:

- Full-time Pre-School classroom teacher at GECC (\$54,004)
- Grade 2 teacher at KMS (\$54,004)
- KHS Security Position (\$29,000)

**MOTION:** by Ms. Flexer, seconded by Ms. Rivera-Abrams to restore a full-time classroom teacher to pre-school.

**Yes-7**

**Motion Carries**

**MOTION:** by Ms. Flexer, seconded by Mr. Buchbinder to add a Grade 2, Teacher position.

**Yes-7**

**Motion Carries**

**MOTION:** by Mr. Biggs, seconded by Mr. Farrow to approve the KHS Security position.

**4-Yes, Mr. Biggs, Mr. Burns, Mr. Farrow, Ms. Rivera-Abrams**

**2 –No, Mr. Viens, Ms. Flexer**

**1-Abstain, Mr. Buchbinder**

**Motion Carries**

Mr. Rioux shared that the Board could meet again on February 20, Wednesday at 7:00 p.m. to finalize the budget. The budget would be moved to the February 27th Board meeting for approval. Ms. Rivera-Abrams suggested that Mr. Rioux review stipend positions with administrators and she believes consolidating stipend positions could result savings.

Mr. Burns asked each Board member their thoughts regarding further discussion on consolidating or reducing stipend positions. The majority of board members felt it was not necessary to ensue deliberation regarding stipends.

Ms. Rivera-Abrams asked that an update regarding the status of the high school accreditation.

The Board agreed that meeting on February 20th was not necessary. The Board will further discuss the budget at the regular Board meeting on February 27th.

## **10. Consent Items**

**MOTION:** by Ms. Flexer, seconded by Mr. Buchbinder to approve consent items:

10.a January 9, 2019 Regular Board Meeting Board Minutes

10.b January 23, 2019 Regular Board Meeting Board Minutes

10.c February, 2019 Employee of the Month Nominee

10.d February 1, 2019 Student Enrollment

10.e January, 2019 Issued Checks

**Yes-7**

**Motion Carries**

## 11. Adjournment

**MOTION:** by Ms. Flexer, seconded by Mr. Buchbinder to adjourn.  
**Yes-7**  
**Motion Carries**

The meeting was adjourned at 9:58 p.m.

Respectfully submitted by,  
*Keely Doyle*  
Recording Secretary