Albany Area Schools ISD 745

A Community of Successful Learners

Albany Area Schools

Website: www.albany.k12.mn.us

ONLINE DATA REQUEST

WHY SIGN UP?
1. Parents may check their family hot lunch current credit "balance" as well as the usage of the lunch account by students in grades k-12.
2. Parents can access student "grading" data for students in grades 4-12.
3. Parent's demographic data (name, address, telephone number, etc.) can be updated online at anytime during the school year for grades k-12.

COMPUTER REQUIREMENTS
1. A PC or MAC --With a browser able to access Internet (example: Internet Explorer or Firefox)
2. A last name and your password

INTERESTED

If you are interested in using the online PARENT ACCESS MODULE (or trying it out), you need to provide the information below which we enter into our server. Once you are authorized, access to this information can be quickly obtained through a "link" on our school web sight (www.albany.k12mn.us) via the "Parent Info" tab-"Albany Elementary."

Please complete the bottom portion of this sheet.

ONLINE PARENT ACCESS REQUEST

I/WE understand that with my last name, and a password and my signature (below), I can gain access to my child's grades, etc. online through the Internet on my computer. Please use the password I have provided (below) to authorize my access to this information I understand/agree that I will not be able to request this password information over the telephone, or via my child from the school, should I forget it. I will need to come into school and present identification (if asked for) so that no one else will gain access to my child's confidential information. Further, this permission will roll-over to the next school year and continue until I revoke it in writing.

ONLINE PARENT ACCESS TO STUDENT CONFIDENTIAL INFORMATION

Child's First/Last Name:_____Grade:_____

Parent Last Name (Please Print):_____

My requested password (Please Print): _____
(minimum of 4 characters, maximum of 12 characters)

Parent/Guardian Signature: _____Date: _____