

**Harrison Central School District
Minutes of the Regular Business Meeting
Of the Board of Education
Wednesday, August 12, 2015**

CALL TO ORDER

The meeting was called to order by Abby Mendelsohn at 7:15 PM.

Motion: Mangan Second: Sullivan Carried: 5 to 0

The meeting was adjourned at 7:15 PM to executive session for the purpose of discussion regarding employment/termination of specific individual employees; recommendation of the Committee of Special Education; and/or contractual matters.

Motion: Tiburzi Second: Wolverton Carried: 5 to 0

The Business meeting was called to order at 8: 28 PM.

Motion: Sullivan Second: Mangan Carried: 5 to 0

PLEDGE OF ALLEGIANCE

PRESENT

Abby Mendelsohn, Kelly Mangan, Robert Sullivan, Joan Tiburzi, Lindy Wolverton, Louis N. Wool, Ed.D., Superintendent of Schools, Christine Beitler, District Clerk

ABSENT

Dennis DiLorenzo, Rachel Estroff

ALSO PRESENT

Brian Ladewig, Robert Salierno, Gus Mountanos, District Counsel

ACCEPTANCE OF MINUTES

July 29, 2015

Motion: Wolverton Second: Mangan Carried: 5 to 0

PUBLIC PARTICIPATION

None

PERSONNEL REPORT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves Items IA-E of the Personnel Report.

Motion: Tiburzi Second: Wolverton Carried: 5 to 0

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves Items IIA-D of the Personnel Report.

Motion: Tiburzi Second: Wolverton Carried: 5 to 0

ADMINISTRATIVE REPORT

ACCEPTANCE OF DONATION FROM BARBARA STEPHEN

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Policy Number 5230 (Gifts and Private Grants) accepts a donation from Barbara Stephen in the amount of \$50.00 to be utilized for the John Malonis Scholarship Fund and extends deep appreciation for her generosity.

Motion: Mangan Second: Tiburzi Carried: 5 to 0

APPROVAL OF HARRISON HIGH SCHOOL JUNIOR VARSITY AND VARSITY CHEERLEADING TEAM FIELD TRIP TO GREELEY, PENNSYLVANIA TO ATTEND CHEERLEADING CAMP

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for the Junior Varsity and Varsity Cheerleading Team to travel to Pine Forest Cheerleading Camp in Greeley, Pennsylvania on Friday, August 28, 2015. Departure will be at 7:45 AM on Friday, August 28, 2015 from Harrison High School and students will return to Harrison High School on Monday, August 31, 2015 at 3:00 PM.

Motion: Mangan Second: Tiburzi Carried: 5 to 0

APPROVAL OF CSE/CPSE MINUTES

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE minutes for the following case numbers: 3300160, 99115.

Motion: Mangan Second: Tiburzi Carried: 5 to 0

APPROVAL OF CSE/CPSE RECOMMENDATIONS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE recommendations for the following case numbers: 3400137, 3400163, 3400132, 3400136, 3400139, 3400138, 3400145, 3400146, 3400157, 3400175, 3400166, 3400144, 3400132, 3400139, 3400146, 3400107, 3100034, 3400168.

Motion: Mangan Second: Tiburzi Carried: 5 to 0

APPROVAL OF CSE/CPSE ANNUAL REVIEWS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE annual reviews for the following case numbers: 3000105, 29000009, 290000084, 3300112, 3300179, 3400029, 3400062, 3400088, 340010, 99126, 20061, 21081, 3000147, 23013, 23162, 240172, 240216, 250040, 26000110, 27000061, 27000062, 27000206, 28000089, 3000139, 3200047, 320075, 3200104, 3200157, 3400158, 3300046, 3200034, 290000164, 3000003, 3000012, 28000173, 28000176, 250034, 22107, 22176, 3200156, 3300080, 3400050, 3400077.

Motion: Mangan Second: Tiburzi Carried: 5 to 0

FINANCE REPORT

2015/16 APPROPRIATION TRANSFERS (Attachment #1)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2015/16 appropriation transfers as listed.

Motion: Tiburzi Second: Mangan Carried: 5 to 0

TREASURER'S REPORT: JUNE 2015 (Attachment #2)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Treasurer's report for the month of June 2015.

Motion: Tiburzi Second: Mangan Carried: 5 to 0

AMENDMENT TO THE OMNI 403(b) RETIREMENT PLAN DOCUMENT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education adopts the amendment to the Harrison Central School District 403(b) Retirement Plan Document as presented.

Motion: Tiburzi Second: Mangan Carried: 5 to 0

CAPITAL PROJECTS TO CLOSE AS OF JUNE 30, 2015

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education amends the Resolution carried at the July 29, 2015 meeting to close the following capital projects and transfer the remaining balances to the General Fund to read as follows:

<u>Project # to Close</u>	<u>Description</u>	<u>Amount</u>
H1209	HAS Classroom Doors - Swing	\$ 9,672.63
H1218	HAS Scoreboard Electric	\$ 5,104.18
H1309	HHS Cafeteria Windows	\$ 5,248.67
H1402	HHS Asbestos Abatement	\$ 18,707.24
H1403	PRES Asbestos Abatement	\$ 1,076.46
H1404	PAR Asbestos Abatement	\$ 860.85
H1405	LMK Asbestos Abatement	\$ 224.26
H4009	HHS Signage (Exterior)	\$ 2,883.89
	TOTAL	<u>\$ 43,778.18</u>

Transfer to:

H9901 Transfer to General Fund \$ 43,778.18

Motion: Tiburzi Second: Mangan Carried: 5 to 0

AUTHORIZATION TO FUND THE RETIREMENT CONTRIBUTION RESERVE

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves an increase to the Retirement Contribution Reserve in the amount of \$300,000 as of June 30, 2015.

Motion: Tiburzi Second: Mangan Carried: 5 to 0

TERMINATION OF CONTRACT: RFB #14/15-09: ROOFING SERVICES (Attachment #3)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, in accordance with paragraph 37 (b) of the RFB#14/15-09 Roofing Services Contract, the Board of Education terminates for convenience the current contract with A&J Construction of NY, Inc. for the provision of roofing services effective August 17, 2015.

Motion: Tiburzi Second: Mangan Carried: 5 to 0

CONTRACT AWARD RFB #15/16-15: CONCRETE FLATWORK

BE IT RESOLVED that upon the recommendation of the Superintendent of Schools, the Board of Education awards the contract for concrete flatwork to the lowest responsive and responsible bidder, Nicky Diggs Excavation, Katonah, NY.

Motion: Tiburzi Second: Mangan Carried: 5 to 0

EXTENSION OF LEGAL SERVICES AGREEMENT WITH INGERMAN SMITH

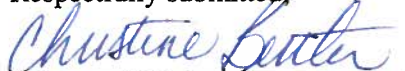
BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education extends the legal services agreement with Ingerman Smith through October 31, 2015.

Motion: Tiburzi Second: Mangan Carried: 5 to 0

The meeting was adjourned at 8:52 PM.

Motion: Mangan Second: Wolverton Carried: 5 to 0

Respectfully submitted,



Christine Beitler

**HARRISON CENTRAL SCHOOL DISTRICT
TREASURER'S REPORT
JUNE 2015**

GENERAL FUND**J.P. MORGAN CHASE - CHECKING**

Opening Balance 6/01/15			\$944,685.51
Receipts:	Interest Earnings	\$23.36	
	Misc. Revenues	\$51,417.30	
	State/Federal Aid	\$367,355.43	
	Transfer from Other Funds/Accounts	\$8,825,000.00	\$9,243,796.09
Disbursements:	Transfer to Other Funds	(\$9,335,883.74)	
	Transfer - NY Power Authority	(\$51,585.84)	(\$9,387,469.58)
Closing Balance 6/30/15			<u><u>\$801,012.02</u></u>

J.P.MORGAN CHASE - MONEY MARKET

Opening Balance 6/01/15			\$12,972,246.85
Receipts:	Interest Earnings		\$690.68
Disbursements:	Transfer to Other Funds		(\$7,725,000.00)
Closing Balance 6/30/15			<u><u>\$5,247,937.53</u></u>

WEBSTER BANK

Opening Balance 6/01/15			\$8,557,131.06
Receipts:	Interest Earnings		\$1,687.98
Closing Balance 6/30/15			<u><u>\$8,558,819.04</u></u>

SIGNATURE BANK

Opening Balance 6/01/15			\$26,101,269.51
Receipts:	Interest Earnings		\$5,799.16
Disbursements:	Transfer to Other Funds		(\$3,618,981.75)
Closing Balance 6/30/15			<u><u>\$22,488,086.92</u></u>

SCHOOL LUNCH PROGRAM

J.P.MORGAN CHASE - CHECKING

Opening Balance 6/01/15			\$220,040.73
Receipts:	Interest Earnings	\$10.70	
	Misc. Revenues	\$62,619.27	\$62,629.97
Disbursements:	NYS Sales Tax		(\$1,121.42)
Closing Balance 6/30/15			<u>\$281,549.28</u>

EXPENDABLE TRUST FUND

J.P. MORGAN CHASE - MONEY MARKET

Opening Balance 6/01/15			\$149,719.76
Receipts:	Interest Earnings	\$9.54	
	Misc. Revenues	\$10,070.44	\$10,079.98
Closing Balance 6/30/15			<u>\$159,799.74</u>

PAYROLL ACCOUNT - TRUST & AGENCY

J.P.MORGAN CHASE - CHECKING

Opening Balance 6/01/15			\$2,717.68
Receipts:	Interest Earnings	\$11.65	
	Transfer from Gen.Fund	\$8,821,487.07	\$8,821,498.72
Disbursements:	Payroll expenditures		(\$8,821,487.07)
Closing Balance 6/30/15			<u>\$2,729.33</u>

TRUST & AGENCY FUND

J.P.MORGAN CHASE - CHECKING

Opening Balance 6/01/15			\$59,264.75
Receipts:	Interest Earnings	\$2.47	
	Misc. Receipts	\$3,036.85	\$3,039.32
Disbursements:	W/O nsf checks		(\$82.00)
Closing Balance 6/30/15			<u>\$62,222.07</u>

MULTI FUND ACCOUNT

- (maintains a zero balance - checks are covered as presented)

J.P.MORGAN CHASE - CHECKING

OUTSTANDING CHECKS AT 5/31/15	\$978,887.99
CHECKS ISSUED JUNE 2015	\$3,659,132.30
PAID (CASHED) CHECKS JUNE 2015	<u>(\$3,033,378.42)</u>
OUTSTANDING CHECKS AT 6/30/2015	<u><u>\$1,604,641.87</u></u>

RECAP OF CASH BALANCES AT 6/30/15:

General Fund	\$37,095,855.51
School Lunch Fund	\$281,549.28
Trust & Agency Fund	\$64,951.40
Expendable Trust Fund	<u>\$159,799.74</u>
TOTAL CASH	\$37,602,155.93
Less: Multifund outstanding checks	<u>(\$1,604,641.87)</u>
Book Balance Cash	<u><u>\$35,997,514.06</u></u>

JUNE INTEREST EARNINGS - ALL ACCOUNTS	\$8,235.54
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I certify that the above balances are in agreement with the bank reconciliations and the balances are collateralized as required for the month ending June 30, 2015.



Treasurer's Signature

7/29/15
Date

RFB #15/16-15: Concrete Flatwork

Term: September 1, 2015 through June 30, 2016

Bids to provide concrete flatwork as required were advertised and solicited. Two responses were received::

	<u>PROPOSED</u>	<u>PROPOSED/AWARD</u>
	Coppola Paving & Landscaping Corp Bronx, NY	Nicky Diggs Excavation Katonah, NY
Provide, as required, CONCRETE SIDEWALK	\$8.00/sq. ft.	\$11.00/sq. ft.
Provide, as required, MONOLITHIC CONCRETE CURB	\$46.00/sq. ft.	\$34.00/sq. ft.
Provide, as required, CONCRETE PAVEMENT STANDARD DUTY	\$11.00/sq. ft.	\$13.20/sq. ft.
Provide, as required, CONCRETE STAIR	\$1000.00/cu. yd.	\$940.00/cu. yd.
ESTIMATED TOTAL CONTRACT COST	\$259,000.00	\$237,000.00

Recommendation: Award the contract to the lowest responsive and responsible bidder, Nicky Diggs Excavation, Katonah, NY.