

**Harrison Central School District
Minutes of the Regular Business Meeting
Of the Board of Education
Wednesday, December 16, 2015**

CALL TO ORDER

The meeting was called to order by Abby Mendelsohn at 7:15 PM.

Motion: Tiburzi Second: Wolverton Carried: 6 to 0

The meeting was adjourned at 7:15 PM to executive session for the purpose of discussion regarding employment/termination of specific individual employees; recommendation of the Committee of Special Education; and/or contractual matters.

Motion: Mangan Second: Estroff Carried: 6 to 0

The Business meeting was called to order at 8:43 PM.

Motion: Sullivan Second: Wolverton Carried: 6 to 0

PLEDGE OF ALLEGIANCE

PRESENT

Abby Mendelsohn, Rachel Estroff, Kelly Mangan, Robert Sullivan, Joan Tiburzi, Lindy Wolverton, Louis N. Wool, Ed.D., Superintendent of Schools, Christine Beitler, District Clerk

ABSENT

Dennis DiLorenzo

ALSO PRESENT

Michael Greenfield, Brian Ladewig, Robert Salierno

ACCEPTANCE OF MINUTES

December 2, 2015

Motion: Mangan Second: Estroff Carried: 6 to 0

PUBLIC PARTICIPATION

None

PERSONNEL REPORT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves Items IA-E of the Personnel Report.

Motion: Wolverton Second: Tiburzi Carried: 6 to 0

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves Items IIA-C of the Personnel Report.

Motion: Wolverton Second: Tiburzi Carried: 6 to 0

ADMINISTRATIVE REPORT

APPROVAL OF HARRISON HIGH SCHOOL GIRLS VARSITY CHEERLEADING TEAM FIELD TRIP TO ORLANDO, FLORIDA

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for the Harrison High School Girls Varsity Cheerleading Team to travel to Orlando, Florida on Thursday, February 4, 2016. Departure will be at 5:45 PM on February 4, 2016 and students will return at 3:20 PM on February, 8, 2016.

Motion: Tiburzi

Second: Sullivan

Carried: 6 to 0

APPROVAL OF HARRISON HIGH SCHOOL BAND, COLOR GUARD, MAJORETTES AND PERCUSSION FIELD TRIP TO BOSTON, MASSACHUSETTS FOR THE HERITAGE MUSIC FESTIVAL

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for the Harrison High School Band, Color Guard, Majorettes and Percussion to travel to Boston, Massachusetts on Friday, April 1, 2016. Departure will be at 7:30 AM on April 1, 2016 from Harrison High School and students will return to Harrison High School at 5:30 PM on Sunday, April 3, 2016.

Motion: Tiburzi

Second: Sullivan

Carried: 6 to 0

APPROVAL OF HARRISON HIGH SCHOOL DEBATE TEAM FIELD TRIP TO SACRAMENTO, CALIFORNIA FOR THE NCFL NATIONL DEBATE CHAMPIONSHIP

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for the Harrison High School Debate Team to travel to the Sacramento Hyatt Regency in Sacramento, California on Friday, May 20, 2016. Departure will be at 3:00 PM on May 20, 2016 from Harrison High School and students will return to Harrison High School at 7:00 PM on Monday, May 23, 2016.

Motion: Tiburzi

Second: Sullivan

Carried: 6 to 0

APPROVAL OF SAMUEL J. PRESTON ELEMENTARY SCHOOL FIELD TRIP TO WEST POINT, NEW YORK

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for the Samuel J. Preston Elementary School fifth graders to travel to West Point Academy in West Point, New York on Friday, June 3, 2016. Departure will be at 8:30 AM on Friday, June 3, 2016 from Samuel J. Preston Elementary School and students will return to Samuel J. Preston School at 3:30 PM.

Motion: Tiburzi

Second: Sullivan

Carried: 6 to 0

APPROVAL OF HARRISON HIGH SCHOOL DEBATE TEAM FIELD TRIP TO SALT LAKE CITY, UTAH FOR THE NSDA NATIONL DEBATE CHAMPIONSHIP

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for the Harrison High School Debate Team to travel to the Sheraton Salt Lake in Salt Lake City, Utah on Saturday, June 11, 2016. Departure will be at 12:00 PM on June 11, 2016 from Harrison High School and students will return to Harrison High School at 11:00 PM on Wednesday, June 15, 2016.

Motion: Tiburzi

Second: Sullivan

Carried: 6 to 0

RESCINDING OF POLICIES

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby rescinds the following policies, which are being replaced by the revised policies listed above: 1120, 1150, 1530, 5191, 5312.3, 5410, 5420, 5450, 6110, 6112, 6120, 6130, 6135, 6210, 6215, 6640, 6700, 6710, 6720, 6730, 6731, 6740, 7100, 7120, 7200, 7310, 7320, 7331, 7350, 7500, 7700, 7810, 8100, 8111, 8120, 8121, 8123, 8130, 8132, 8133, 8135, 8200, 8210, 8410, 8413, 8414, 8414.1, 8414.5, 8418, 8500, 8520, 8700, 9530, 9540, 9540

Motion: Tiburzi

Second: Sullivan

Carried: 6 to 0

ADOPTION OF HARRISON CENTRAL SCHOOL REVISED DISTRICT POLICIES

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby adopts the following revised district policies associated with the 5000 Series:

- 5110: Budget Planning and Development
- 5120: School District Budget Hearing
- 5130: Budget Adoption
- 5150: Contingency Budget
- 5240: School Tax Assessment and Collection/Property Tax Exemptions
- 5322: Use of District Owned Cellular Telephones
- 5410: Purchasing
- 5411: Procurement of Goods and Services
- 5510: Accounting of Funds
- 5570: Financial Accountability
- 5575: Payroll Procedures
- 5610: Insurance
- 5620: Inventories and Accounting of Fixed Assets
- 5630: Facilities: Inspection, Operation and Maintenance
- 5631: Hazardous Waste and Handling of Toxic Substances by Employees
- 5632: Naming Facilities
- 5633: Closing of Facilities
- 5640: Smoking/Tobacco Use
- 5650: Energy Conservation in the Schools
- 5660: School Food Service Program (Lunch and Breakfast)
- 5661: Student Wellness
- 5670: Records Management
- 5671: Disposal of Consumer Report Information and Records
- 5680: Safety and Security
- 5681: School Safety Plans
- 5682: Cardiac Automated External Defibrillators (AEDs) in Public School Facilities
- 5683: Fire Drills, Bomb Threats and Bus Emergency Drills
- 5690: Exposure Control Program
- 5691: Communicable Diseases
- 5692: Human Immunodeficiency Virus (HIV) Related Illnesses
- 5710: Transportation Program
- 5720: Transportation of Students
- 5730: School Bus Safety Program
- 5731: Idling School Buses on School Grounds
- 5740: Qualifications of Bus Drivers
- 5742: Cameras on School Buses

Motion: Tiburzi

Second: Sullivan

Carried: 6 to 0

APPROVAL OF HARRISON EDUCATIONAL FOUNDATION GRANTS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Policy Number 5230 (Gifts and Private Grants) accepts a donation from the Harrison Educational Foundation in the amount of \$4,500 to be utilized for the grants as noted and extends deep appreciation to the Foundation for their generosity.

<u>Grant</u>	<u>School</u>	<u>Administrator</u>	<u>Amount</u>
Little Flowers Yoga/Mindfulness Training	Purchase	Ensign	\$ 2,250.00
Little Flowers Yoga/Mindfulness Training	Purchase	Fennell	\$ 2,250.00
Total HEF Approved Grants			\$ 4,500.00

Motion: Tiburzi Second: Sullivan Carried: 6 to 0

APPROVAL OF CSE/CPSE MINUTES

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE minutes for the following case numbers: 3100001, 3100002, 3100003, 3200056, 3300012, 3400046, 3400055, 3300102, 3300130, 3400160, 3400168, 3400069, 3400112, 3300079, 3300166, 3500049, 20076, 3400155, 240147

Motion: Tiburzi Second: Sullivan Carried: 6 to 0

APPROVAL OF CSE/CPSE RECOMMENDATIONS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE recommendations for the following case numbers: 900002, 3500008, 3500009, 3500045

Motion: Tiburzi Second: Sullivan Carried: 6 to 0

FINANCE REPORT

2015/16 APPROPRIATION TRANSFERS (Attachment #1)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2015/16 appropriation transfers as listed.

Motion: Tiburzi Second: Wolverton Carried: 6 to 0

APPROVAL OF AMENDMENT TO THE 2015-2016 GENERAL FUND BUDGET FOR THE ANNUAL PAYMENT TO THE EMPLOYEES' RETIREMENT SYSTEM

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education transfers amounts from the Retirement Contribution reserve to offset the cost of the annual payment to the Employees' Retirement System and amends the 2015-2016 budget as follows:

A827 (G/L)	Reserve for Retirement Contributions	\$165,000
A960 (G/L)	Estimated Appropriations	(\$165,000)
A9010.800.09.0000 (subsidiary)	NYS Retirement - ERS	(\$165,000)

Motion: Tiburzi Second: Wolverton Carried: 6 to 0

CONTRACT AWARD RFB #15/16-20: CARPENTRY SERVICES (Attachment #2)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education awards the contract for carpentry services to the lowest responsive and responsible bidder, A&J Construction of NY, Inc., West Nyack, NY.

Motion: Tiburzi Second: Wolverton Carried: 6 to 0

CONTRACT AWARD RFB #15/16-23: MAINTAIN ACCESS CONTROL SYSTEM (Attachment #3)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education awards the contract to maintain access control systems to the lowest responsive and responsible bidder – Open Systems Metro, New York, Inc., Bedford Hills, NY.

Motion: Tiburzi Second: Wolverton Carried: 6 to 0

CONTRACT WITH THAT'S ENTERTAINMENT FOR DJ SERVICES FOR LMK DANCE

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the contract with That's Entertainment for DJ services for a dance at LMK scheduled on Friday, January 29, 2016.

Motion: Tiburzi

Second: Wolverton

Carried: 6 to 0

BID AWARD: RFB #15/16-21c: NEW CANOPY AT HARRISON HIGH SCHOOL (Attachment #4)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools and with the recommendation of H2M, district architect, the Board of Education awards the contract for Base Bid RFB #15/16-21c: New Canopy at Harrison High School to Con-Tech Construction Technology, Inc., Yorktown Heights, NY.

Motion: Tiburzi

Second: Wolverton

Carried: 6 to 0

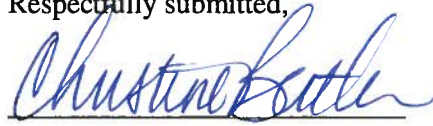
The meeting was adjourned at 9:16 PM.

Motion: DiLorenzo

Second: Mangan

Carried: 6 to 0

Respectfully submitted,



Christine Beitler

RFB #15/16-20: Carpentry Services**PRC #2015010760**

Term: Date of Award through Jun 30, 2016

Bids for Carpentry Services were advertised and solicited. Five proposals were received:

Vendor	Regular Man Hours	Mark-Up	Estimated Total Award
A&J Construction of NY, Inc. West Nyack, NY	\$105.00	10%	\$161,250.00
EDC Concrete and Rebar, Inc. Hawthorne, NY	\$175.00	30%	-
J.N.F. Contracting Corp. Ardsley, NY	\$115.00	10%	-
MVM Construction LLC Mount Vernon, NY	\$280.00	15%	-
Piazza, Inc. Hawthorne, NY	\$112.00	15%	-

Recommendation: Award the contract to the lowest responsive and responsible bidder, A&J Construction of NY, Inc., West Nyack, NY.

RFB #15/16-23: Maintenance of Access Control System**Date of Award through June 30, 2016****PRC #2015011894**

Term: Date of Award through Jun 30, 2016

Bids for an **hourly rate** for maintenance and upgrades to the Access Control System, and for **unit prices for required items** were advertised and solicited. One proposal was received:

<u>Vendor</u>	<u>Regular Man Hours</u>	<u>Total Bid for Required Parts as Estimated for 1 Year</u>	<u>Estimated Total Award</u>
Open Systems Metro N.Y., Inc. Bedford Hills, NY	\$110/hr	\$97,877.50	\$161,250.00

Recommendation: Award the contract to the lowest responsive and responsible bidder, Open Systems Metro N.Y., Inc., Bedford Hills, NY .

RFB #15/16-21c: New Canopy at Harrison High School
H2M Project #HCSD1502

Bids for the construction of a new canopy and patio were advertised and solicited. Seven proposals were received:

Vendor	Base Bid	Alternate G1	Alternate G2	Total Award
AKAL Builders Of NY, Inc. Richmond Hill, NY	\$1,335,482	\$ (4,000)	\$14,000	-
Con-Tech Construction Technology, Inc. Yorktown Heights, NY	\$869,600	\$0	\$22,000	\$869,600
Laura Li Industries, LLC Harrison, NY	\$1,279,000	-\$ (24,000)	\$6,000	-
National Insulation & GC Corp. Hicksville, NY	\$996,000	\$ (42,000)	\$15,000	-
Piazza, Inc. Hawthorne, NY	\$984,500	\$ (5,000)	\$0	-
Siba Contracting Corp. Melville, NY	\$1,269,000	\$ (49,500)	\$25,000	-
Specialty Construction System, Inc. Mt Vernon, NY	\$914,000	\$ (60,800)	\$2,685	-

Recommendation: Based on the recommendation of H2M, award contract for Base Bid to the lowest responsive and responsible bidder, Con-Tech Construction Technology, Inc., Yorktown Heights, NY .