

**Harrison Central School District
Minutes of the Regular Business Meeting
Of the Board of Education
Wednesday, November 18, 2015**

CALL TO ORDER

The meeting was called to order by Abby Mendelsohn at 7:15 PM.

Motion: Tiburzi Second: Wolverton Carried: 6 to 0

The meeting was adjourned at 7:15 PM to executive session for the purpose of discussion regarding employment/termination of specific individual employees; recommendation of the Committee of Special Education; and/or contractual matters.

Motion: Mangan Second: DiLorenzo Carried: 6 to 0

The Business meeting was called to order at 8:36 PM.

Motion: DiLorenzo Second: Mangan Carried: 6 to 0

PLEDGE OF ALLEGIANCE

PRESENT

Abby Mendelsohn, Dennis DiLorenzo, exited meeting at 9:55 PM prior to agenda items voting, Kelly Mangan, Robert Sullivan, Joan Tiburzi, Lindy Wolverton, Louis N. Wool, Ed.D., Superintendent of Schools, Christine Beitler, District Clerk

ABSENT

Rachel Estroff

ALSO PRESENT

Michael Greenfield, Brian Ladewig, Robert Salierno

ACCEPTANCE OF MINUTES

October 28, 2015

Motion: DiLorenzo Second: Wolverton Carried: 6 to 0

PUBLIC PARTICIPATION

None

SUPERINTENDENT'S REPORT

HCSD Fine & Performing Arts Department Unique Opportunities through Programs in the Arts presented by Lynn Fusco, Director of Fine & Performing Arts, Kathryn Tvenge, Music Teacher, Fernando Amico, Art Teacher, Meghan Test, Music Teacher, and the following Harrison High School students: Demetri McMullen, Angie Martinetti, Nadia Saghei, Cynthia Lambertson, Jonathan Crozier, Tommy McAdama, Sakura Tateiwa, Alycia Pascual-Pena, Ayaka Yorihiro.

PERSONNEL REPORT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves Items IA-F of the Personnel Report.

Motion: Wolverton Second: Sullivan Carried: 5 to 0

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves Items IIA-E of the Personnel Report.

Motion: Wolverton Second: Sullivan Carried: 5 to 0

ADMINISTRATIVE REPORT

APPROVAL OF HARRISON HIGH SCHOOL DEBATE TEAM FIELD TRIP TO HOUSTON, TEXAS FOR A ROUND ROBIN DEBATE TOURNAMENT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for the Harrison High School Debate Team to travel Northland Christian School in Houston, Texas on Friday, April 1, 2016. Departure will be at 9:00 AM on April 1, 2016 from Harrison High School and students will return to Harrison High School at 11:00PM on Sunday, April 3, 2016.

Motion: Tiburzi Second: Mangan Carried: 5 to 0

APPROVAL OF HARRISON HIGH SCHOOL DEBATE TEAM FIELD TRIP TO PHILADELPHIA, PENNSYLVANIA FOR A ROUND ROBIN DEBATE TOURNAMENT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for the Harrison High School Debate Team to travel the University of Pennsylvania in Philadelphia, Pennsylvania on Saturday, April 9, 2016. Departure will be at 2:30 PM on April 9, 2016 from Harrison High School and students will return to Harrison High School at 7:00PM on Sunday, April 10, 2016.

Motion: Tiburzi Second: Mangan Carried: 5 to 0

APPROVAL OF HARRISON HIGH SCHOOL DEBATE TEAM FIELD TRIP TO LEXINGTON, KENTUCKY FOR A DEBATE TOURNAMENT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for the Harrison High School Debate Team to travel the University of Kentucky in Lexington, Kentucky on Thursday, April 28, 2016. Departure will be at 2:30 PM on April 28, 2016 from Harrison High School and students will return to Harrison High School at 11:00PM on Tuesday, May 3, 2016.

Motion: Tiburzi Second: Mangan Carried: 5 to 0

ADOPTION OF THE FOLLOWING HARRISON CENTRAL SCHOOL DISTRICT'S POLICIES FOR A FIRST READING:

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby conducts the first reading of the following district policies:

- 7210: Student Evaluation, Promotion and Placement
- 7521: Students with Life-Threatening Health Conditions

Said policies shall be available in the District Clerk's office for public review.

Motion: Tiburzi Second: Mangan Carried: 5 to 0

ACCEPTANCE OF GIFT FROM THE PRESTON PTA

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Policy Number 5230 (Gifts and Private Grants), accepts from the Preston PTA a check in the amount of \$2,015.77 for the purchase of a Vizio 60" television and five bulletin boards for the media display in the main office hallway of Samuel J. Preston Elementary School and extends deep appreciation to the Preston PTA for their generosity.

Motion: Tiburzi Second: Mangan Carried: 5 to 0

APPROVAL OF HARRISON EDUCATIONAL FOUNDATION GRANTS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Policy Number 5230 (Gifts and Private Grants) accepts a donation from the Harrison Educational Foundation in the amount of \$1,166.00 to increase the Cold Spring Harbor Labs grant and extends deep appreciation to the Foundation for their generosity.

Motion: Tiburzi Second: Mangan Carried: 5 to 0

APPROVAL OF CSE/CPSE MINUTES

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE minutes for the following case numbers: 240041, 27000019, 28000011, 3000012, 3200163, 3300139, 3400069, 290000084, 3400162, 3500021, 3500025, 3500026, 3500030, 3500034, 3500032, 3500046

Motion: Tiburzi Second: Mangan Carried: 5 to 0

APPROVAL OF CSE/CPSE RECOMMENDATIONS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE recommendations for the following case numbers: 3500044, 3500022, 3500041, 900003, 900004, 3500051

Motion: Tiburzi Second: Mangan Carried: 5 to 0

FINANCE REPORT

2015/16 APPROPRIATION TRANSFERS (Attachment #1)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2015/16 appropriation transfers as listed.

Motion: Mangan Second: Wolverton Carried: 5 to 0

TREASURER'S REPORT: OCTOBER 2015 (Attachment #2)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Treasurer's report for the month of October 2015.

Motion: Mangan Second: Wolverton Carried: 5 to 0

APPROVAL OF THE CORRECTIVE ACTION PLAN TO THE AUGUST 28, 2015 RISK ASSESSMENT UPDATE REPORT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the submitted Corrective Action Plan to the August 28, 2015 Risk Assessment Update Report prepared by Cullen & Danowski, LLP.

Motion: Mangan Second: Wolverton Carried: 5 to 0

APPROVAL OF THE CORRECTIVE ACTION PLAN TO THE JUNE 30, 2015 ANNUAL FINANCIAL AUDIT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Corrective Action Plan to the June 30, 2015 Annual Financial Audit prepared by O'Connor Davies, LLP.

Motion: Mangan Second: Wolverton Carried: 5 to 0

ADOPTION OF THE 2016/17 BUDGET CALENDAR (Attachment #3)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education adopts the 2016/17 Budget Calendar.

Motion: Mangan Second: Wolverton Carried: 5 to 0

QUARTERLY REPORT FOR THE EXTRA CLASSROOM ACTIVITY FUND (Attachment #4)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 1st quarter report of the Extra Classroom activity Funds for the period ending September 30 2015.

Motion: Mangan

Second: Wolverton

Carried: 5 to 0

CONTRACT WITH PURCHASE COLLEGE FOR HHS GRADUATION

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the contract with Purchase College to use their facilities on June 24, 2016 for the HHS graduation.

Motion: Mangan

Second: Wolverton

Carried: 5 to 0

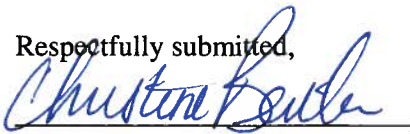
The meeting was adjourned at 10:10 PM.

Motion: Tiburzi

Second: Mangan

Carried: 5 to 0

Respectfully submitted,



Christine Beitler

2015-16 BUDGET TRANSFERS

NOVEMBER 18, 2015

REVISED

ACCOUNT		TO	DESCRIPTION		
FROM					
A2110.403.09.0005			Teacher Conf. PUR	(207.00)	C.M.
A2110.403.09.0003			Teacher Conf. HAS	(207.00)	V.H.
A2110.403.09.0002			Teacher Conf. LMK	(467.00)	D.P.;A.H.
A2070.490.09.0000			Boces Svcs.	881.00	
A2250.433.22.0000			Sped Testing	(6,000.00)	To transfer funds for new special education software
A2250.500.22.0000			Sped Materials & Supplies	6,000.00	
A2250.165.01.0000			Aides Sal. HHS	(17,000.00)	
A2110.164.01.0000			Parking Attend.	(8,000.00)	To transfer funds to reflect movement in aide assignments
A2110.165.05.0000			Aides Sal. PUR	10,000.00	
A2110.165.02.0000			Aides Sal. LMK	15,000.00	
A2110.134.03.0000			T/A. Sal. HAS	(1,800.00)	
A2110.133.01.0000			Mentor Sal.	1,300.00	
A2110.134.02.0000			T/A. Sal. LMK	500.00	
A2250.134.01.0000			T/A. Sal. HHS	(11,500.00)	To transfer funds to reflect movement in aide assignments
A2250.165.06.0000			Aides Sal. PRES	11,500.00	
A2110.120.06.0000			Instr. Sal. PRES	(43,000.00)	To transfer funds to cover return from LOA
A2250.150.06.0000			Instr. Sal. Sped. PRES	43,000.00	
A2815.160.04.0000			Nurse Sal. PAR	(14,000.00)	To transfer funds to reflect staffing change
A2815.160.02.0000			Nurse Sal. LMK	14,000.00	
A1420.400.22.0000			Impartial Hearings	(50,000.00)	To transfer funds to reflect new attorney contract
A1420.401.08.0000			Contractual- Legal	50,000.00	
A2825.150.02.0000			Social Worker LMK	(33,500.00)	To transfer funds to reflect staffing change
A2825.150.01.0000			Social Worker HHS	(29,000.00)	
A2110.132.01.0000			Instr. Sal. HHS	(11,500.00)	
A2820.150.01.0000			Instr. Sal. HHS	74,000.00	
A2020.150.01.0000			Instr. Sal. HHS	(900.00)	
A2011.150.09.0000			Instr. Sal. Tech.	900.00	

Approved at BOE Meeting _____

Entry Number _____

**HARRISON CENTRAL SCHOOL DISTRICT
TREASURER'S REPORT
OCTOBER 2015**

GENERAL FUND**J.P. MORGAN CHASE - CHECKING**

Opening Balance 10/01/15			\$784,076.42
Receipts:	Interest Earnings	\$27.23	
	Property Tax Collections	\$5,273.16	
	Misc. Revenues	\$162,926.47	
	State/Federal Aid	\$34,300.00	
	BOCES Aid	\$115,891.35	
	Transfer from Other Funds/Accounts	\$14,450,000.00	\$14,768,418.21
Disbursements:	Transfer to Other Funds	(\$12,002,327.02)	
	Transfer - Teachers' Retirement	(\$2,905,164.30)	
	Transfer - NY Power Authority	(\$58,874.99)	(\$14,966,366.31)
Closing Balance 10/31/15			<u>\$586,128.32</u>

J.P.MORGAN CHASE - MONEY MARKET

Opening Balance 10/01/15			\$3,892,780.36
Receipts:	Interest Earnings	\$455.65	
	Property Tax Collections	\$38,078,930.75	\$38,079,386.40
Disbursements:	Transfer to Other Funds/Accounts		(\$31,900,000.00)
Closing Balance 10/31/15			<u>\$10,072,166.76</u>

WEBSTER BANK

Opening Balance 10/01/15			\$6,963,829.25
Receipts:	Interest Earnings		\$1,419.48
Closing Balance 10/31/15			<u>\$6,965,248.73</u>

SIGNATURE BANK

Opening Balance 10/01/15			\$10,354,220.04
Receipts:	Interest Earnings	\$7,211.34	
	Transfer from Other Funds/Accounts	\$30,000,000.00	\$30,007,211.34
Disbursements:	Transfer to Other Funds		(\$12,550,000.00)
Closing Balance 10/31/15			<u>\$27,811,431.38</u>

SCHOOL LUNCH PROGRAM**J.P.MORGAN CHASE - CHECKING**

Opening Balance 10/01/15			\$145,007.06
Receipts:	Interest Earnings	\$8.41	
	Misc. Revenues	\$125,220.96	\$125,229.37
Closing Balance 10/31/15			<u>\$270,236.43</u>

EXPENDABLE TRUST FUND**J.P. MORGAN CHASE - MONEY MARKET**

Opening Balance 10/01/15			\$120,522.01
Receipts:	Interest Earnings	\$4.96	
	Misc. Revenues	\$14,823.50	\$14,828.46
Closing Balance 10/31/15			<u>\$135,350.47</u>

PAYROLL ACCOUNT - TRUST & AGENCY**J.P.MORGAN CHASE - CHECKING**

Opening Balance 10/01/15			\$2,110.38
Receipts:	Interest Earnings	\$12.68	
	Transfer from Gen.Fund	\$8,225,474.16	\$8,225,486.84
Disbursements:	Payroll expenditures		<u>(\$8,225,474.16)</u>
Closing Balance 10/31/15			<u>\$2,123.06</u>

TRUST & AGENCY FUND**J.P.MORGAN CHASE - CHECKING**

Opening Balance 10/01/15			\$93,020.49
Receipts:	Interest Earnings	\$4.95	
	Misc. Receipts	\$51,597.10	\$51,602.05
Closing Balance 10/31/15			<u>\$144,622.54</u>

MULTI FUND ACCOUNT

- (maintains a zero balance - checks are covered as presented)

J.P.MORGAN CHASE - CHECKING

OUTSTANDING CHECKS AT 9/30/15	\$109,825.72
CHECKS ISSUED OCTOBER 2015	\$4,306,422.54
PAID (CASHED) CHECKS OCTOBER 2015	<u>(\$3,776,852.86)</u>
OUTSTANDING CHECKS AT 10/31/2015	<u><u>\$639,395.40</u></u>

RECAP OF CASH BALANCES AT 10/31/15:

General Fund	\$45,434,975.19
School Lunch Fund	\$270,236.43
Trust & Agency Fund	\$146,745.60
Expendable Trust Fund	<u>\$135,350.47</u>
TOTAL CASH	<u>\$45,987,307.69</u>
Less: Multifund outstanding checks	<u>(\$639,395.40)</u>
Book Balance Cash	<u><u>\$45,347,912.29</u></u>

OCTOBER INTEREST EARNINGS - ALL ACCOUNTS	\$9,144.70
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I certify that the above balances are in agreement with the bank reconciliations and the balances are collateralized as required for the month ending October 31, 2015.


Treasurer's Signature

11/10/15
Date

**HARRISON CENTRAL SCHOOL DISTRICT
PROPOSED 2016/17 BUDGET DEVELOPMENT CALENDAR
Meetings Will Be Held In LMK Library**

Week of 11/23/15		Budget Information provided to all administrators
1/4/16		Budget detail from all principals/administrators, along with supporting data due in the Office of the Assistant Superintendent for Business (non-staffing)
1/20-1/29/16		Superintendent holds individual meetings with administrators (Staffing)
2/12/16		Draft budget to entire Board
2/24/16	BOE	Board meeting/Budget Work Session #1 & Superintendent's Budget Overview
2/26/16		Draft budget to Citizen's Budget Committee
2/29/16 - 7:15 p.m. CBAC		CBAC & Superintendent's Budget Overview/Work Session #1
3/1/16		District must file its Tax Levy Limit Calculation to SED and OSC.
3/9/16	BOE	Board meeting/Budget Work Session #2
3/15/16 - 7:15 p.m.	CBAC	CBAC Work Session #2
3/30/16	BOE	Board meeting/Budget Work Session #3 (If needed)
4/5/16 - 7:15 p.m.	CBAC	CBAC Work Session #3 (If needed)
Dates of Publication: 4/1/16 - 1 st 4/15/16 - 2 nd 4/29/16 - 3 rd 5/13/16 - 4 th		Legal notice of date, time and place of School Budget Hearing and Annual Budget Vote. Must advertise 4 times within 7 weeks with the first legal notice publication occurring at least 45 days before the Annual Budget Vote. Notice should appear in 2 general circulation newspapers.
Dates of Submission: 4/18/16 - 1 st 5/12/16 - 2 nd 6/6/16 - 3 rd		Campaign expense statements to be submitted by candidates 30 days before election 5 days before election 20 days after election
4/18/16		Submission of petitions for propositions to be placed on the ballot Submission of petitions for Board of Education candidates
4/20/16 – 5/16/16		Absentee ballots available
4/20/16	BOE	Adoption of budget by Board of Education (Deadline 4/22/16)
4/21/16 must be submitted to SED by 4/25/16		Transmission of Property Tax Report Card to NYS Education Department and local newspapers of record Budget to printer
4/27/16-5/3/16		Budget & required documents available to voters/website District newsletter mailed to community
5/4/16	BOE	Public Budget Hearing (must be 7-14 days prior to vote)
5/4/16 – 5/11/16		Six day budget notice mailed to all qualified voters
5/17/16		Annual Meeting Statewide Budget Vote & Board of Education Election

**HARRISON CENTRAL SCHOOL DISTRICT
EXTRACLASSROOM ACTIVITY FUNDS
2015/2016 - First Quarter**

CLUBS	CASH BALANCE 06/30/15	2015/2016 RECEIPTS AND TRANSFERS	2015/2016 DISBURSEMENTS AND TRANSFERS	CASH BALANCE 09/30/15
<u>Harrison High School:</u>				
Band	\$1,648.23			\$1,648.23
Business	\$927.95			\$927.95
CATV	\$292.70			\$292.70
Class of 2015	\$7,824.90			\$7,824.90
Class of 2016	\$19,883.69			\$19,883.69
Class of 2017	\$7,167.08			\$7,167.08
Class of 2018	\$1,235.60			\$1,235.60
Color Guard	\$430.55			\$430.55
Dance	\$40.18			\$40.18
Debate Team	\$2,002.41	\$5,335.65	\$4,754.97	\$2,583.09
French Club	\$249.62			\$249.62
Friends of Rachel	\$5.20			\$5.20
FOG	\$14,633.17			\$14,633.17
General Organization	\$983.66	\$38.99		\$1,022.65
Girl Up	\$515.50			\$515.50
GSA	\$5,527.99			\$5,527.99
HHS Playhouse	\$307.00			\$307.00
Italian Club	\$444.49			\$444.49
KFWH (Kids for World Health)	\$2,073.45			\$2,073.45
Latin Club	\$312.17	\$115.25		\$427.42
Literary Club	\$111.75			\$111.75
Majorettes	\$347.50	\$401.00		\$748.50
Mock Trial	\$90.00			\$90.00
Model U.N. Club	\$1,116.98			\$1,116.98
National Honor Society	\$469.03			\$469.03
REEF	\$1,766.24			\$1,766.24
ROW Club	\$173.75			\$173.75
S.A.D.D.	\$117.85			\$117.85
Select Chorus	\$906.68			\$906.68
Spanish Club	\$238.77			\$238.77
Student Assistance	\$19,977.17			\$19,977.17
Varsity Club	\$5,692.03	\$493.30		\$6,185.33
Yearbook	\$27,711.77			\$27,711.77
YVH	\$45.25			\$45.25
High School TOTAL	\$125,270.31	\$6,384.19	\$4,754.97	\$126,899.53
<u>LMK Middle School:</u>				
Band	\$866.96			\$866.96
Dance	\$11.69			\$11.69
Drama	\$486.93			\$486.93
Environmental Club	\$597.68			\$597.68
International Club	\$393.88			\$393.88
Science Olympiad Club	\$30.10			\$30.10
Service Club	\$84.16			\$84.16
String Club	\$150.00			\$150.00
Student Government (G.O.)	\$5,311.88	\$1.57		\$5,313.45
Yearbook	\$4,531.07			\$4,531.07
Middle School TOTAL	\$12,464.35	\$1.57	\$0.00	\$12,465.92
Total Extraclassroom Activity Funds	\$137,734.66	\$6,385.76	\$4,754.97	\$139,365.45