

**Harrison Central School District
Regular Business Meeting
Of the Board of Education
Wednesday, June 15, 2016**

CALL TO ORDER

The meeting was called to order by Abby Mendelsohn at 7:15 PM.

Motion: DiLorenzo Second: Estroff Carried: 7 to 0

The meeting was adjourned at 7:15 PM to executive session for the purpose of discussion regarding employment/termination of specific individual employees; recommendation of the Committee of Special Education; and/or contractual matters.

Motion: Tiburzi Second: Mangan Carried: 7 to 0

The Business meeting was called to order at 8:34 PM.

Motion: DiLorenzo Second: Mangan Carried: 7 to 0

PLEDGE OF ALLEGIANCE

PRESENT

Abby Mendelsohn, Dennis DiLorenzo, Rachel Estroff, Kelly Mangan, Robert Sullivan, Joan Tiburzi, Lindy Wolverton, Louis N. Wool, Ed.D., Superintendent of Schools, Christine Beitler, District Clerk

ALSO PRESENT

Michael Greenfield, Brian Ladewig, Robert Salierno

ACCEPTANCE OF MINUTES

June 1, 2016

Motion: DiLorenzo Second: Tiburzi Carried: 7 to 0

PUBLIC PARTICIPATION

1. Jen Lewis
2. Sam Giberga
3. Joan O'Keeffe

PERSONNEL REPORT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves Items IA of the Personnel Report.

Motion: Wolverton Second: Estroff Carried: 7 to 0

SUPERINTENDENT'S REPORT

The Superintendent of Schools acknowledges Retirees. Both LMK Middle School and Harrison High School students present yearbooks to Board of Education Trustees.

PERSONNEL REPORT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves Items IB-I of the Personnel Report.

Motion: DiLorenzo Second: Wolverton Carried: 7 to 0

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves Items IIA-I of the Personnel Report.

Motion: DiLorenzo Second: Wolverton Carried: 7 to 0

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves Items IIA-B of the Personnel Report.

Motion: DiLorenzo Second: Wolverton Carried: 7 to 0

BE IT RESOLVED that the Board of Education hereby authorizes its President to execute an Addendum Agreement dated June 15, 2016 to the Employment Agreement for the Superintendent of Schools dated June 4, 2014. A copy of said Addendum Agreement, as presented to the Board at this meeting, shall be incorporated by reference within the minutes of this meeting.

Motion: DiLorenzo Second: Wolverton Carried: 7 to 0

BE IT RESOLVED that the Board hereby authorizes its President to execute an Agreement with Superintendent of Schools, Dr. Louis Wool, which sets forth the terms and conditions of an employment as Superintendents of Schools to commence after the close of business on June 15, 2016 through June 14, 2021, as presented to the Board at this meeting. A copy of said Agreement shall be incorporated by reference within the minutes of this meeting.

Motion: DiLorenzo Second: Wolverton Carried: 7 to 0

ADMINISTRATIVE REPORT

APPROVAL OF HARRISON EDUCATIONAL FOUNDATION GRANTS AND TRANSFER OF FUNDS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Policy Number 5230 (Gifts and Private Grants) accepts a donation from the Harrison Educational Foundation in the amount of \$59,854.70 to be utilized for the grants as noted and extends deep appreciation to the Foundation for their generosity.

<u>Grant</u>	<u>School</u>	<u>Administrator</u>	<u>Amount</u>
Cold Spring Harbor Labs	High School	Sheffield	\$1,584.00
Scholastic Magazines	All Elementary	O’Keeffe/Colonna	\$5,947.80
Museum of Natural History	High School	O’Keeffe	\$1,441.50
Probes for HHS Science	High School	Blair	\$26,859.40
Probes for LMK Science	LMK	LMK Science Teachers	\$19,818.00
Digital Comprehensive Microscope	LMK	Recktenwalt/Brain/Ennis	\$2,798.00
Chromebooks for ESP Classrooms	Purchase	Bailey	\$1,406.00
Total HEF Approved Grants			<u>\$59,854.70</u>

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education, with the approval of the Harrison Educational Foundation, authorizes the transfers of unexpended funds in the amounts of \$3,615.91 from the 2015/16 grants to the 2016/17 Harrison Educational Foundation grants, as indicated, and extends deep appreciation to the Foundation for their continued generosity.

Transfer from: TE2016 remaining balances to close 2015/16 grants \$(3,615.91)
Transfer to: TE2017 Various 2016/17 grants \$3,615.91

Motion: DiLorenzo Second: Estroff Carried: 7 to 0

APPROVAL OF A DONATION FROM THE NEW YORK COMMUNITY TRUST FOR THE E. RICHARD “DAPPER” MCDONALD SCHOLARSHIP FUND

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Policy Number 5230 (Gifts and Private Grants), accepts a donation from the New York Community Trust in honor of E. Richard McDonald, in the amount of \$1,000.00 and to be utilized for the E. Richard “Dapper” McDonald Scholarship Fund and extends deep appreciation to the New York Community Trust for this donation.

Motion: DiLorenzo Second: Estroff Carried: 7 to 0

APPROVAL OF CSE/CPSE MINUTES

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE minutes for the following case numbers: 900049, 290000187, 290000188.

Motion: DiLorenzo Second: Estroff Carried: 7 to 0

APPROVAL OF CSE/CPSE RECOMMENDATIONS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE recommendations for the following case numbers: 3500115, 900025, 3500121, 3500071, 3500095, 3500108, 3500107, 3500106, 3500107.

Motion: DiLorenzo Second: Estroff Carried: 7 to 0

APPROVAL OF CSE/CPSE ANNUAL REVIEWS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE annual reviews for the following case numbers: 20076, 300195, 26000147, 3300142, 3300182, 20113, 3300068, 290000052, 99126, 23180, 2500134, 23022, 21081, 27000027, 23014, 250040, 98123, 3000041, 3400099, 3100125, 3200130, 3100140, 27000136, 99039, 3400091, 3400070, 3300093, 290000140, 3500095, 3400073, 3200071, 3200095, 3400074, 3000020, 3200162, 3500097, 3500045, 3400088, 3000057, 240025, 3400015, 22174, 3200114, 3300087, 3300083, 900004, 900021, 3200106, 3400083, 3100060, 3100024, 3500115, 3500058, 900007, 290000039, 3400118, 3100019, 3000003, 3500081, 900015, 3300059, 3500031, 290000156, 3200017, 3100070, 3200149, 3100030, 20040, 23104, 29000009, 3500104, 3000185, 3300144, 3500019, 3300058, 3400134, 900014, 900022, 900020, 3500100.

Motion: DiLorenzo Second: Estroff Carried: 7 to 0

FINANCE REPORT

2015/16 APPROPRIATION TRANSFERS (Attachment #1)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2015/16 appropriation transfers as listed.

Motion: DiLorenzo Second: Mangan Carried: 7 to 0

2015/16 UNASSIGNED FUND BALANCE

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the use of unexpended fund balance for the 2015/16 school year, beyond the designated fund balance of \$4,371,205 be applied to the unassigned fund balance up to four percent of the 2016/17 budget (\$30,130).

Motion: DiLorenzo Second: Mangan Carried: 7 to 0

2015/16 CERTIORARI RESERVE ADJUSTMENT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves an adjustment to the Tax Certiorari Reserve up to \$13,302,000. The current certiorari reserve will be maintained for prior years based on the expectation that the funds are reasonably required to pay such judgments and claims in the future. Any funds not reasonably expected to pay such judgments will be returned to the General Fund.

Motion: DiLorenzo Second: Mangan Carried: 7 to 0

TAX CERTIORARI: 41 THE CROSSING, LLC TAX MAP #641-70

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes its attorneys, Shaw, Perelson, May & Lambert, LLP to execute an Order in the tax certiorari proceeding captioned 41 The Crossing, LLC v. Town of Harrison and the Harrison CSD.

AND IT IS FURTHER RESOLVED, that the Board authorizes the refund of taxes as required by the terms of the Order.

Motion: DiLorenzo Second: Mangan Carried: 7 to 0

SERVICES AGREEMENT BETWEEN THE OMNI FINANCIAL GROUP, INC. AND THE HARRISON CENTRAL SCHOOL DISTRICT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the services agreement as provided with the OMNI Financial Group, Inc. for third party administration of the Employer's 403(b) Plan in the amount of \$4,704 for the 2016/17 school year.

Motion: DiLorenzo Second: Mangan Carried: 7 to 0

CONTRACT FOR HEALTH SERVICES: SCARSDALE PUBLIC SCHOOLS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2015/16 contract with Scarsdale Public Schools for health services provided to 2 resident students at a cost of \$1,821.00.

Motion: DiLorenzo Second: Mangan Carried: 7 to 0

CONTRACT FOR HEALTH SERVICES: YONKERS PUBLIC SCHOOLS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2015/16 contract with Yonkers Public Schools for health services provided to 2 resident students at a cost of \$1,511.40.

Motion: DiLorenzo Second: Mangan Carried: 7 to 0

CONTRACT AWARD RFB #16/17-01: PNEUMATIC CONTROLS/HVAC (Attachment #2)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education awards the contract for Pneumatic Controls/HVAC to the lowest responsive and responsible bidder, Van Hook Service Co., Rochester, NY.

Motion: DiLorenzo Second: Mangan Carried: 7 to 0

CONTRACT AWARD RFB #16/17-10: PROVIDE AND INSTALL INTERIOR DOORS (Attachment #3)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education awards the contract to provide and install interior doors to the lowest responsive and responsible bidder, C & M Door Contractors, Inc., Port Reading, NY.

Motion: DiLorenzo Second: Mangan Carried: 7 to 0

CONTRACT AWARD: RFP #2016v – CONSTRUCTION MANAGEMENT SERVICES

WHEREAS, Requests for Proposal were solicited for Construction Management Services and nine proposals were received and analyzed, and interviews with finalists were conducted by the Facilities Committee;

NOW THEREFORE BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education awards a contract for the provision of Construction Management Services to Arris Contracting Co., Inc., Poughkeepsie, NY pending final contract approval by district counsel.

Motion: DiLorenzo Second: Mangan Carried: 7 to 0

BID AWARD: NY COOPERATIVE BID - EDUCATIONAL DATA SERVICES

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education awards 2016-2017 contracts according to bids received by the Clarkstown Central School District for the NY Cooperative (Ed Data) Bid Members including Harrison CSD, as noted on the attached documents.

Motion: DiLorenzo

Second: Mangan

Carried: 7 to 0

AUTHORIZATION TO PIGGYBACK ON SOUTHAMPTON PUBLIC SCHOOLS BID AWARD FOR SCHOOL SUPPLIES AND MATERIALS

WHEREAS, the Southampton Public Schools, Southampton, NY has made available to other municipalities a contract for SCHOOL SUPPLIES AND MATERIALS; and

WHEREAS, said contract SCHOOL SUPPLIES AND MATERIALS - BID #SPS15-004, was let for bid consistent with the requirements of General Municipal Law, section 103; and

WHEREAS, the School District is permitted to utilize said contract in accordance with the terms and conditions of the bid and requirements of General Municipal Law, section 103; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby authorizes for the 2016-2017 school year the purchase of SCHOOL SUPPLIES AND MATERIALS from the awarded contractors in accordance with the requirements of General Municipal Law, section 103.

Motion: DiLorenzo

Second: Mangan

Carried: 7 to 0

DISPOSAL OF EQUIPMENT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the disposal of Kimball Spinet piano, serial #644912 located at Parsons Memorial School.

Motion: DiLorenzo

Second: Mangan

Carried: 7 to 0

TREASURER'S REPORT: MAY 2016 (Attachment #4)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Treasurer's report for the month of May 2016.

Motion: DiLorenzo

Second: Mangan

Carried: 7 to 0

AUTHORIZATION TO PIGGYBACK ON SOUTHAMPTON PUBLIC SCHOOLS BID AWARD FOR SCIENCE SUPPLIES AND MATERIALS

WHEREAS, the Southampton Public Schools, Southampton, NY has made available to other municipalities a contract for SCIENCE SUPPLIES AND MATERIALS; and

WHEREAS, said contract SCIENCE SUPPLIES AND MATERIALS, BID #SPS15-005, was let for bid consistent with the requirements of General Municipal Law, section 103; and

WHEREAS, the School District is permitted to utilize said contract in accordance with the terms and conditions of the bid and requirements of General Municipal Law, section 103; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby authorizes for the 2016-2017 school year the purchase of SCIENCE SUPPLIES AND MATERIALS from the awarded contractors in accordance with the requirements of General Municipal Law, section 103.

Motion: DiLorenzo

Second: Mangan

Carried: 7 to 0

CONTRACT AWARD RFP #2016iv – ENERGY PERFORMANCE CONTRACT

WHEREAS, Requests for Proposal were solicited for Energy Performance Contract and interviews were conducted by the Facilities Committee;

NOW, THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education awards a contract for the provision of Energy Performance Contract services to Johnson Controls, Inc., Hawthorne, NY pending final contract approval by District Counsel and Administration.

Motion: DiLorenzo Second: Mangan Carried: 7 to 0

The meeting was adjourned to Executive session at 10:15 PM.

Motion: DiLorenzo Second: Wolverton Carried: 7 to 0

The meeting was reconvened at 10:35 PM.

Motion: DiLorenzo Second: Estroff Carried: 7 to 0

PERSONNEL

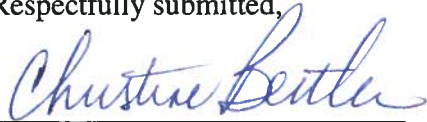
BE IT RESOLVED that the Board of Education hereby authorizes its President to adjust the employment agreements of the following employees; Director of Facilities, District Treasurer, Data Base Manager; Courier. A copy of same, as presented to the Board at this meeting, shall be incorporated by reference within the minutes of this meeting.

Motion: DiLorenzo Second: Mendelsohn Carried: 7 to 0

BE IT RESOLVED that the Board of Education hereby authorizes its President to adjust the employment agreements of the following employees; Assistant Superintendent for Business, Assistant Superintendent for Curriculum & Instruction, Assistant Superintendent for Human Resources. A copy of same, as presented to the Board at this meeting, shall be incorporated by reference within the minutes of this meeting.

Motion: Mangan Second: DiLorenzo Carried: 7 to 0

Respectfully submitted,



Christine Beitler

RFB #16/17-01: Pneumatic Controls/HVAC
 PRC #2016004277

Term: July 1, 2016 through June 30, 2017

Bids for the provision and service of Pneumatic Controls and HVAC were advertised and solicited. Four responses were received:

Vendor	Regular Man Hours	Mark-up	Estimated Total Annual Award
HRR Industries, Inc. Brewster, NY	\$125	15%	-
ITC North Wappingers Falls, NY	\$112	20%	-
Van Hook Service Co. Rochester, NY	\$95	21%	\$222,300
You and Us Mechanical Services Mt. Vernon, NY	\$88 (did not meet specification)	20%	-

Recommendation: Award contract to the lowest responsive and responsible bidder, Van Hook Service Co., Rochester, NY.

RFB #16/17-10: Provide and Install Interior Doors**PRC #2016005017**

Bids to PROVIDE AND INSTALL INTERIOR DOORS were advertised and solicited.
Two proposals were received:

	<u>Amount Proposed</u>	<u>Award</u>
C & M Door Contractors, Inc. Port Reading, NY	\$30,600	\$30,600
 J.N.F. Contracting Corp. Ardsley, NY	 \$41,266 (non-responsive)	

Recommendation: Award the contract to the lowest responsive and responsible bidder, C & M Door Contractors, Inc., Port Reading, NY.

**HARRISON CENTRAL SCHOOL DISTRICT
TREASURER'S REPORT
MAY 2016**

GENERAL FUND**J.P. MORGAN CHASE - CHECKING**

Opening Balance 5/01/16			\$7,804,128.55
Receipts:	Interest Earnings	\$347.83	
	Misc. Revenues	\$60,933.93	
	State/Federal Aid	\$57,466.23	
	Transfer from Other Funds/Accounts	\$350,000.00	\$468,747.99
Disbursements:	Transfer to Other Funds/Accounts	(\$2,823,340.14)	
	Transfer - NY Power Authority	(\$39,360.48)	(\$2,862,700.62)
Closing Balance 5/31/16			<u>\$5,410,175.92</u>

PEOPLE'S UNITED BANK

Opening Balance 5/01/16			\$21,032,560.57
Receipts:	Interest Earnings		\$6,596.37
Disbursements:	Transfer to Other Funds/Accounts		(\$5,161,936.34)
Closing Balance 5/31/16			<u>\$15,877,220.60</u>

J.P.MORGAN CHASE - MONEY MARKET

Opening Balance 5/01/16			\$1,896,875.95
Receipts:	Interest Earnings	\$133.79	
	Westchester County Sales Tax	\$351,454.00	\$351,587.79
Disbursements:	Transfer to Other Funds/Accounts		(\$350,000.00)
Closing Balance 5/31/16			<u>\$1,898,463.74</u>

WEBSTER BANK

Opening Balance 5/01/16			\$19,761,563.89
Receipts:	Interest Earnings		\$6,695.17
Closing Balance 5/31/16			<u>\$19,768,259.06</u>

SIGNATURE BANK

Opening Balance 5/01/16		\$6,108,898.00
Receipts:	Interest Earnings	\$1,556.71
Closing Balance 5/31/16		<u>\$6,110,454.71</u>

SCHOOL LUNCH PROGRAM**J.P.MORGAN CHASE - CHECKING**

Opening Balance 5/01/16			\$132,573.08
Receipts:	Interest Earnings	\$11.38	
	Misc. Revenues	\$116,905.37	\$116,916.75
Closing Balance 5/31/16			<u>\$249,489.83</u>

EXPENDABLE TRUST FUND**J.P. MORGAN CHASE - MONEY MARKET**

Opening Balance 5/01/16			\$173,323.05
Receipts:	Interest Earnings	\$12.29	
	Misc. Revenues	\$2,494.80	\$2,507.09
Closing Balance 5/31/16			<u>\$175,830.14</u>

PAYROLL ACCOUNT - TRUST & AGENCY**J.P.MORGAN CHASE - CHECKING**

Opening Balance 5/01/16			\$3,863.61
Receipts:	Interest Earnings	\$18.03	
	Transfer from Gen.Fund	\$5,161,936.34	\$5,161,954.37
Disbursements:	Payroll expenditures		(\$5,161,986.34)
Closing Balance 5/31/16			<u>\$3,831.64</u>

TRUST & AGENCY FUND**J.P.MORGAN CHASE - CHECKING**

Opening Balance 5/01/16			\$76,176.98
Receipts:	Interest Earnings	\$4.92	
	Misc. Receipts	\$15,902.90	\$15,907.82
Closing Balance 5/31/16			<u>\$92,084.80</u>

MULTI FUND ACCOUNT

- (maintains a zero balance - checks are covered as presented)

J.P.MORGAN CHASE - CHECKING

OUTSTANDING CHECKS AT 4/30/16	\$2,257,629.73
CHECKS ISSUED MAY 2016	\$1,467,086.78
PAID (CASHED) CHECKS MAY 2016	(\$2,823,340.14)
OUTSTANDING CHECKS AT 5/31/2016	<u>\$901,376.37</u>

RECAP OF CASH BALANCES AT 5/31/16:

General Fund	\$49,064,574.03
School Lunch Fund	\$249,489.83
Trust & Agency Fund	\$95,916.44
Expendable Trust Fund	<u>\$175,830.14</u>
TOTAL CASH	\$49,585,810.44
Less: Multifund outstanding checks	<u>(\$901,376.37)</u>
Book Balance Cash	<u>\$48,684,434.07</u>

MAY INTEREST EARNINGS - ALL ACCOUNTS	\$15,376.49
---	--------------------

I certify that the above balances are in agreement with the bank reconciliations and the balances are collateralized as required for the month ending May 31, 2016.



Treasurer's Signature

6/18/16
Date