

**Harrison Central School District
Minutes of the Regular Business Meeting
Of the Board of Education
Wednesday, December 2, 2015**

CALL TO ORDER

The meeting was called to order by Abby Mendelsohn at 7:15 PM.

Motion: DiLorenzo Second: Wolverton Carried: 6 to 0

The meeting was adjourned at 7:15 PM to executive session for the purpose of discussion regarding employment/termination of specific individual employees; recommendation of the Committee of Special Education; and/or contractual matters.

Motion: Mangan Second: DiLorenzo Carried: 6 to 0

The Business meeting was called to order at 8:45 PM.

Motion: DiLorenzo Second: Mangan Carried: 6 to 0

PLEDGE OF ALLEGIANCE

PRESENT

Abby Mendelsohn, Dennis DiLorenzo, Rachel Estroff, Kelly Mangan, Robert Sullivan, Lindy Wolverton, Louis N. Wool, Ed.D., Superintendent of Schools, Christine Beitler, District Clerk

ABSENT

Joan Tiburzi

ALSO PRESENT

Michael Greenfield, Brian Ladewig, Robert Salierno

ACCEPTANCE OF MINUTES

November 18, 2015

Motion: Wolverton Second: Sullivan Carried: 6 to 0

PUBLIC PARTICIPATION

Rena Hecht

SUPERINTENDENT'S REPORT

Assemblyman David Buchwald and State Senator George Latimer present and take questions from Board Trustees.

PERSONNEL REPORT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves Items IA-C of the Personnel Report.

Motion: DiLorenzo Second: Estroff Carried: 6 to 0

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves Items IIA-C of the Personnel Report.

Motion: DiLorenzo Second: Estroff Carried: 6 to 0

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves Items IIIA of the Personnel Report.

Motion: DiLorenzo Second: Estroff Carried: 6 to 0

ADMINISTRATIVE REPORT

ADOPTION OF HARRISON CENTRAL SCHOOL DISTRICT POLICIES

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby adopts the following revised district policies associated with the 7000 Series:

- 7210: Student Evaluation, Promotion and Placement
- 7521: Students with Life-Threatening Health Conditions

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby adopts, based on a single reading, the following revised district policies associated with the 7000 Series:

- 7130: Entitlement to Attend - Age and Residency
- 7131: Education of Homeless Children and Youth
- 7132: Non-resident Students

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby rescinds the following policies: 4710, 4712, 4714, 4720, 4750, 5154, 5130, 5150, 5152, 5155

Motion: Wolverton

Second: DiLorenzo

Carried: 6 to 0

FIRST READING OF HARRISON CENTRAL SCHOOL DISTRICT POLICIES

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby conducts the first reading of the following revised district policies associated with the 5000 Series:

- 5110: Budget Planning and Development
- 5120: School District Budget Hearing
- 5130: Budget Adoption
- 5150: Contingency Budget
- 5240: School Tax Assessment and Collection/Property Tax Exemptions
- 5322: Use of District Owned Cellular Telephones
- 5410: Purchasing
- 5411: Procurement of Goods and Services
- 5510: Accounting of Funds
- 5570: Financial Accountability
- 5575: Payroll Procedures
- 5610: Insurance
- 5620: Inventories and Accounting of Fixed Assets
- 5630: Facilities: Inspection, Operation and Maintenance
- 5631: Hazardous Waste and Handling of Toxic Substances by Employees
- 5632: Naming Facilities
- 5633: Closing of Facilities
- 5640: Smoking/Tobacco Use
- 5650: Energy Conservation in the Schools
- 5660: School Food Service Program (Lunch and Breakfast)
- 5661: Student Wellness
- 5670: Records Management
- 5671: Disposal of Consumer Report Information and Records
- 5680: Safety and Security
- 5681: School Safety Plans

- 5682: Cardiac Automated External Defibrillators (AEDs) in Public School Facilities
- 5683: Fire Drills, Bomb Threats and Bus Emergency Drills
- 5690: Exposure Control Program
- 5691: Communicable Diseases
- 5692: Human Immunodeficiency Virus (HIV) Related Illnesses
- 5710: Transportation Program
- 5720: Transportation of Students
- 5730: School Bus Safety Program
- 5731: Idling School Buses on School Grounds
- 5740: Qualifications of Bus Drivers
- 5742: Cameras on School Buses

Said policies shall be available in the District Clerk's office for public review.

Motion: Wolverton Second: DiLorenzo Carried: 6 to 0

APPROVAL TO CONDUCT RESEARCH

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby grants approval to the New York Presbyterian Center for Autism and the Developing Brain to conduct the research study titled "Adaptive Intervention for Minimally Verbal Children with Autism Spectrum Disorder" as discussed in executive session.

Motion: Wolverton Second: DiLorenzo Carried: 6 to 0

ACCEPTANCE OF GIFT FROM THE HARRISON CHORUS PARENTS ASSOCIATION

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Policy Number 5230 (Gifts and Private Grants), accepts from the Harrison Chorus Parents Association a check in the amount of \$235.16 to cover the transportation costs for the SUNY Purchase Performing Arts workshop and extends deep appreciation to the Harrison Chorus Parents Association for their generosity.

Motion: Wolverton Second: DiLorenzo Carried: 6 to 0

ACCEPTANCE OF FUNDING FROM THE CHORUS PARENTS ASSOCIATION

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Policy Number 5230 (Gifts and Private Grants), accepts from the Harrison Chorus Parents Association a check in the amount of \$474 as an advancement of the costs associated with transportation to see "An American in Paris" on Broadway on January 12, 2016 and extends deep appreciation to the Harrison Chorus Parents Association for their generosity.

Motion: Wolverton Second: DiLorenzo Carried: 6 to 0

APPROVAL OF HARRISON HIGH SCHOOL GIRLS LACROSSE FIELD TRIP TO ORLANDO, FLORIDA FOR SPRING TRAINING

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for the Harrison High School Girls Lacrosse Team to travel Orlando, Florida on Friday, March 18, 2016. Departure will be at 8:30 PM on March 18, 2016 and students will return at 9:25 PM on Tuesday, March 22, 2016.

Motion: Wolverton Second: DiLorenzo Carried: 6 to 0

APPROVAL OF HARRISON HIGH SCHOOL DECA CLUB FIELD TRIP TO ROCHESTER, NEW YORK FOR A DECA COMPETITION

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for the Harrison High School DECA Club to travel to the Rochester Plaza Hotel and Conference Center in Rochester, New York on Wednesday, March 9, 2016. Departure will be at 6:30 AM on March 9, 2016 from Harrison High School and students will return to Harrison High School at 7:00 PM on Friday, March 11, 2016.

Motion: Wolverton Second: DiLorenzo Carried: 6 to 0

APPROVAL OF HARRISON AVENUE ELEMENTARY SCHOOL FIELD TRIP TO ALBANY, NEW YORK

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for the Harrison Avenue Elementary School fourth graders to travel to Albany, New York on Thursday, June 2, 2016. Departure will be at 7:00 AM on Thursday, June 2, 2016 from Harrison Avenue Elementary School and students will return to Harrison Avenue Elementary School at 5:30 PM.

Motion: Wolverton Second: DiLorenzo Carried: 6 to 0

APPROVAL OF PURCHASE ELEMENTARY SCHOOL FIELD TRIP TO ALBANY, NEW YORK

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for the Purchase Elementary School fourth graders to travel to Albany, New York on Thursday, June 9, 2016. Departure will be at 7:00 AM on Thursday, June 9, 2016 from Purchase Elementary School and students will return to Purchase Elementary School at 7:00 PM.

Motion: Wolverton Second: DiLorenzo Carried: 6 to 0

APPROVAL OF CSE/CPSE MINUTES

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE minutes for the following case numbers: 3300172, 3100135, 3200102, 3300031, 3400052, 3400101, 34001253200127, 3400143, 3100038, 99115, 3400139, 3500050

Motion: Wolverton Second: DiLorenzo Carried: 6 to 0

APPROVAL OF CSE/CPSE RECOMMENDATIONS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE recommendations for the following case numbers: 3500038, 3500042

Motion: Wolverton Second: DiLorenzo Carried: 6 to 0

FINANCE REPORT

2015/16 APPROPRIATION TRANSFERS (Attachment #1)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2015/16 appropriation transfers as listed.

Motion: DiLorenzo Second: Wolverton Carried: 6 to 0

APPROVAL OF THE CORRECTIVE ACTION PLAN TO THE AUGUST 28, 2015 AGREED-UPON PROCEDURES REPORT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the submitted Corrective Action Plan to the August 28, 2015 Agreed-Upon Procedures Report prepared by Cullen & Danowski, LLP.

Motion: DiLorenzo Second: Wolverton Carried: 6 to 0

PURCHASE OF TECHNOLOGY EQUIPMENT FROM MAMARONECK UFSD

WHEREAS the Mamaroneck UFSD let to bid “Sale of District Surplus: New Technology Equipment: CISCO Catalyst Switches and SFP Modules, Bid 15/16-MUFSD-018”. All equipment offered is new and factory sealed in the original packaging. and,

WHEREAS the Harrison CSD 2015-16 budget included funds for the purchase of the same equipment at a total cost, based on current NYS contract pricing, of \$37,148, and,

WHEREAS the district Purchasing Agent submitted a proposal in response to the Mamaroneck Bid in the total amount of \$23,150, and said proposal was the highest received by Mamaroneck UFSD.

NOW THEREFORE

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, and pending contract award by the Mamaroneck UFSD Board of Education, the Board of Education authorizes the purchase of six (6) catalyst 2960-X switches and seven (7) 10G-SR SFP modules at a total cost of \$23,150.

Motion: DiLorenzo

Second: Wolverton

Carried: 6 to 0

AUTHORIZATION FOR ARCHITECT TO INITIATE AND SUBMIT PLANS FOR ROOF REPLACEMENTS AND STORAGE FACILITY

WHEREAS, the Board of Education is contemplating a capital project to address roofing repairs and replacements at Harrison Avenue School, Louis M. Klein Middle School and Harrison High School (the “Schools”), as well as the construction of a storage area at the High School (“Proposed Project”) to be submitted to the voters at the annual meeting on May 17, 2016; and

WHEREAS, in order to expedite the review and approval of the Proposed Project, it is advantageous to the District to develop and submit plans to the New York State Education Department (NYSED) for review, pending voter approval and NYSED approval; and

WHEREAS, in accordance with advice from NYSED Facilities Planning, the Board may authorize the issuance of the bids for such Proposed Project prior to, but subject to, voter approval and NYSED approval;

THEREFORE, BE IT RESOLVED, that the Board of Education hereby authorizes the District’s Architects, H2M Architects + Engineers to commence pre-referendum services, including the schematic design process and development of plans on the Proposed Project, at a cost in accordance with their contract with the District; and

BE IT FURTHER RESOLVED, that the Board hereby authorizes H2M Architects + Engineers to make application to NYSED and submit the preliminary plans for the proposed roof repairs and replacements at the above Schools and construction of a storage area at the High School to the assigned project manager at the New York State Education Department, pending receipt of voter approval and NYSED approval; and

BE IT FURTHER RESOLVED that the Board hereby authorizes H2M Architects + Engineers to prepare and issue bid specifications for such Proposed Project, prior to, and subject to, voter approval and NYSED approval.

Motion: DiLorenzo

Second: Wolverton

Carried: 6 to 0

STATE ENVIRONMENTAL QUALITY REVIEW ACT –ROOF REPLACEMENT AT VARIOUS SCHOOLS AND HHS STORAGE AREA

WHEREAS, the Board of Education of the Harrison Central School District is contemplating a capital project for roofing replacements at Harrison Avenue School, Louis M. Klein Middle School and Harrison High School (the “Schools”), as well as the construction of a storage area at the High School, such project to include ancillary or related work required in connection therewith (the “Proposed Action”); and

WHEREAS, the Board of Education wishes to comply with the requirements of Article 8 of the Environmental Conservation Law and its implementing regulations at 6 NYCRR Part 617, together known as the State Environmental Quality Review Act (SEQRA); and

WHEREAS, the Board of Education has reviewed the proposed Scope of Work and views the collective Scope of Work as one Proposed Action; and

WHEREAS, the Board of Education has consulted with its Architects, H2M Architects + Engineers, with respect to the potential for environmental impacts resulting from the Proposed Action; and

WHEREAS, the Board of Education has reviewed the Proposed Action with respect to the Type II criteria set forth in the SEQRA Regulations at 6 NYCRR Part 617.5 and has determined that the Proposed Action is a Type II action pursuant to Section 617.5(c)(1), (2) and/or (8) of the SEQRA Regulations;

THEREFORE, BE IT RESOLVED, that the Board of Education of the Harrison Central School District, as the only involved agency, is hereby designated lead agency under SEQRA for the Proposed Action; and

BE IT FURTHER RESOLVED, that the Board of Education hereby determines that the roof replacement and construction work at the Schools, as described above, including ancillary and related work required in connection therewith as one collective Proposed Action is a Type II action pursuant to Section 617.5(c) (1), (2) and/or (8) of the SEQRA Regulations and will not have a significant adverse impact on the environment, and that no further review of the Proposed Action is required.

The contact person for the Harrison Central School District is: Lenny Purcell, Director of Facilities.
Motion: DiLorenzo Second: Wolverton Carried: 6 to 0

CONTRACT AWARD RFB #15/16-22: ASPHALT PAVING (Attachment #2)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education awards the contract for asphalt paving to the lowest responsive and responsible bidder, Peter J. Landi, Inc., Hawthorne, NY.

Motion: DiLorenzo Second: Wolverton Carried: 6 to 0

DISPOSAL OF FURNITURE AND EQUIPMENT:

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the disposal of furniture and equipment located in various school buildings as listed below:

Harrison High School:

- 1 - Maroon leather sofa
- 1 – Teacher desk and chair
- 1 – Chalkboard
- 2 – File cabinets HCSD #000509 and 000510
- 7 – Folding tables
- 7 – Regular tables

Louis M. Klein Middle School:

- 4 – Panasonic upright vacuum cleaners.
Serial # m63126601, m60518250, m51603267, tx3802264
- 1 – Murray burnisher HCSD tag #004401
- 1 – Clark burnisher HCSD tag #004404, serial # 562me19490
- 1 – Minuteman 1500 burnisher serial # 23815149
- 1 – Minuteman walk behind burnisher serial # dm26036tdqp0823
- 9 – Cafeteria tables

Harrison Avenue School:

- 2 – Student tables
- 1 – Computer desk
- 19 – Student chairs
- 1 – Shelf unit
- 2 – Rolls carpet

Samuel J. Preston School:

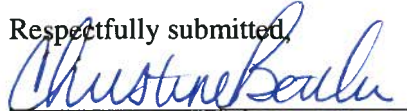
- 5 – Bookcases
- 1 – Projector and cart
- 30 – Student chairs
- 1 – Typewriter and cart
- 1 – Octagon table

Motion: DiLorenzo Second: Wolverton Carried: 6 to 0

The meeting was adjourned at 10:05 PM.

Motion: DiLorenzo Second: Mangan Carried: 6 to 0

Respectfully submitted,



Christine Beitler

**RFB #15/16-22: Asphalt Paving
PRC #2015011214**

Term: Date of Award through Jun 30, 2016

Bids for **Unit Pricing for Asphalt Paving Services** were advertised and solicited. Four proposals were received:

Description	Unit	Acocella Contracting, Inc. Scarsdale, NY			Coppola Paving & Landscaping Bronx, NY			PCI Industries Corp. Mt Vernon, NY			Peter J. Landi, Inc. Hawthorne, NY		
		Small Project	Medium Project	Large Project	Small Project	Medium Project	Large Project	Small Project	Medium Project	Large Project	Small Project	Medium Project	Large Project
Asphalt Paving	sq ft	15.00	10.00	8.75	11.00	11.00	11.00	12.00	12.00	10.00	8.00	7.00	6.00
Asphalt Re-surfacing	sq ft	3.75	2.75	2.25	4.00	4.00	4.00	2.00	1.65	1.25	2.25	1.75	1.65
Asphalt Patch	sq ft			7.50			25.00			10.00			10.00
Asphalt Curb Mix	l.f		15.00	12.00		32.00	32.00		25.00	20.00		20.00	14.00
Crack/Joint Thermo-Sealer	l.f			1.50			4.00			6.00			2.00
ESTIMATED AWARD: \$359,667													

Recommendation: Award the contract to the lowest responsive and responsible bidder, Peter J. Landi, Inc., Hawthorne, NY.