

**Harrison Central School District
Minutes of the Regular Business Meeting
Of the Board of Education
Wednesday, October 28, 2015**

CALL TO ORDER

The meeting was called to order by Abby Mendelsohn at 7:15 PM.

Motion: Tiburzi Second: Wolverton Carried: 7 to 0

The meeting was adjourned at 7:15 PM to executive session for the purpose of discussion regarding employment/termination of specific individual employees; recommendation of the Committee of Special Education; and/or contractual matters.

Motion: Mangan Second: DiLorenzo Carried: 7 to 0

The Business meeting was called to order at 8:34 PM.

Motion: DiLorenzo Second: Tiburzi Carried: 7 to 0

PLEDGE OF ALLEGIANCE

PRESENT

Abby Mendelsohn, Dennis DiLorenzo, Rachel Estroff, Kelly Mangan, Robert Sullivan, Joan Tiburzi, Lindy Wolverton, Louis N. Wool, Ed.D., Superintendent of Schools, Christine Beitler, District Clerk

ALSO PRESENT

Michael Greenfield, Brian Ladewig, Robert Salierno

ACCEPTANCE OF MINUTES

October 7, 2015, October 14, 2015

Motion: DiLorenzo Second: Wolverton Carried: 7 to 0

PUBLIC PARTICIPATION

Al Rocchi, Treasurer, Harrison Educational Foundation

SUPERINTENDENT'S REPORT

Harrison's IB Program: Equity and Excellence by Design, presented by Michael Greenfield, Assistant Superintendent for Curriculum & Instruction, Christopher Tyler, Ed.D., HHS Teacher and IB Coordinator, Steven Siciliano, Ed.D., Harrison High School Principal, Elizabeth Marino, HHS Student. Evan Burger, HHS Student, Ella Eisinger, HHS Student, Amr El Azizi, HHS Student

PERSONNEL REPORT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves Items IA-D of the Personnel Report.

Motion: DiLorenzo Second: Mangan Carried: 7 to 0

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves Items IIA-D of the Personnel Report.

Motion: DiLorenzo Second: Mangan Carried: 7 to 0

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves Items IIIA of the Personnel Report.

Motion: DiLorenzo Second: Mangan Carried: 7 to 0

ADMINISTRATIVE REPORT

APPROVAL OF HARRISON EDUCATIONAL FOUNDATION GRANTS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Policy Number 5230 (Gifts and Private Grants) accepts a donation from the Harrison Educational Foundation in the amount of \$12,773.50 to be utilized for the grants as noted and extends deep appreciation to the Foundation for their generosity.

| <u>Grant</u> | <u>School</u> | <u>Administrator</u> | <u>Amount</u> |
|----------------------------------|------------------|----------------------|---------------------------|
| iPads for ESL | Parsons Memorial | Beck/Hansen | \$10,960.00 |
| Museum of Natural History | High School | O'Keeffe | \$ 1,813.50 |
| Total HEF Approved Grants | | | <u>\$12,773.50</u> |

Motion: DiLorenzo Second: Wolverton Carried: 7 to 0

RESOLUTION TO RESCIND POLICIES RELATED TO 5000 SERIES: NON-INSTRUCTIONAL/BUSINESS OPERATIONS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby rescinds the following District policies:
1800, 1810, 5252, 5660, 6140, 6150, 6200, 6230, 6231, 6240, 6255, 6500, 6500, 6600, 6650, 6670, 6820, 6900

Motion: DiLorenzo Second: Wolverton Carried: 7 to 0

ACCEPTANCE OF GIFT FROM THE HARRISON FESTIVAL JAPANESE COMMITTEE AND THE JAPANESE VOLUNTEER GROUP

BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Policy Number 5230 (Gifts and Private Grants), accepts from the Harrison Festival Japanese Committee and the Japanese Volunteer Group a donation in the amount of \$2,000 as a token of their appreciation and extends deep appreciation to the Harrison Festival Japanese Committee and the Japanese Volunteer Group for their generosity.

Motion: DiLorenzo Second: Wolverton Carried: 7 to 0

APPROVAL OF HARRISON HIGH SCHOOL CHORUS FIELD TRIP TO ROCHESTER, NEW YORK FOR NYSSMA ALL-STATE MUSIC CONFERENCE

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for two (2) HHS Chorus students to participate in the NYSSMA All-State Music Conference. Departure will be 6:45 AM on Thursday, December 3, 2015 from Westchester County Center, White Plains, NY to Conference Center/Hotel, Rochester, NY. Students will depart Conference Center/Hotel, Rochester, NY at 1:00 PM on Sunday, December 6, 2015 returning to Westchester County Center, White Plains, NY.

Motion: DiLorenzo Second: Wolverton Carried: 7 to 0

APPROVAL OF HARRISON HIGH SCHOOL VARSITY BASEBALL TEAM TO ATTEND SPRING TRAINING IN FORT PIERCE, FLORIDA

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for the Harrison High School Varsity Baseball Team to travel to Fort Pierce, Florida. Departure will be on Saturday, March 19, 2016 and students will return on Friday, March 25, 2016.

Motion: DiLorenzo Second: Wolverton Carried: 7 to 0

ACCEPTANCE OF DONATION FROM FRANCES NOWAK

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Policy Number 5230 (Gifts and Private Grants) accepts a donation from Frances Nowak in the amount of \$25.00 to be utilized for the John Malonis Scholarship Fund and extends deep appreciation for her generosity.

Motion: DiLorenzo Second: Wolverton Carried: 7 to 0

SETTLEMENT AGREEMENT

BE IT RESOLVED that the Board of Education hereby authorizes the Board of Education President to enter into a settlement agreement as discussed in executive session.

Motion: DiLorenzo Second: Wolverton Carried: 7 to 0

MEMORANDUM OF AGREEMENT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the memorandum of agreement between the District and the Civil Service Employees Association, as discussed in executive session.

Motion: DiLorenzo Second: Wolverton Carried: 7 to 0

APPROVAL OF CSE/CPSE MINUTES

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE minutes for the following case numbers: 3400066, 3400108, 3400132, 3200076, 3200165, 99115, 3400160, 900001, 28000009, 3500047, 3500048

Motion: DiLorenzo Second: Wolverton Carried: 7 to 0

APPROVAL OF CSE/CPSE RECOMMENDATIONS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE recommendations for the following case numbers: 3400

Motion: DiLorenzo Second: Wolverton Carried: 7 to 0

FINANCE REPORT

2015/16 APPROPRIATION TRANSFERS (Attachment #1)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2015/16 appropriation transfers as listed.

Motion: DiLorenzo Second: Tiburzi Carried: 7 to 0

TREASURER'S REPORT: SEPTEMBER 2015 (Attachment #2)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Treasurer's report for the month of September 2015.

Motion: DiLorenzo Second: Tiburzi Carried: 7 to 0

CONTRACT WITH KAOS PRODUCTIONS, LLC FOR DJ SERVICES FOR THE HARRISON H.S. SENIOR PROM

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the contract with Kaos Productions, LLC for DJ services for the Harrison H.S. Senior Prom scheduled for Friday, June 10, 2016 at Surf Club, New Rochelle, NY.

Motion: DiLorenzo Second: Tiburzi Carried: 7 to 0

DISPOSAL OF FURNITURE:

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the disposal of the following furniture:

HHS:

- 40 - Chairs
- 7 - 6 foot folding tables
- 1 - 6 foot desks
- 1 - 5 foot desk
- 1 - 4 foot desk

LMK:

50 – desk/chair combination
 Motion: DiLorenzo Second: Tiburzi Carried: 7 to 0

DISPOSAL OF EQUIPMENT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the disposal of the following LMK Science Lab items:

- 13 - Broken Microscopes
 - 11 - Plastic Measuring Containers
 - 16 - VCR Science Tapes
- Motion: DiLorenzo Second: Tiburzi Carried: 7 to 0

APPROVAL OF CONTRACT WITH VOTERVOICE

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the proposed contract with VOTERVOICE for the provision of online communications tools and database management services at an annual rate of \$2,000 plus usage charges as detailed.

Motion: DiLorenzo Second: Tiburzi Carried: 7 to 0

CONTRACT AWARD: RFP #2016ii – LEGAL/GENERAL COUNSEL

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education awards a contract for the provision of Legal/General Counsel to Shaw, Perelson, May & Lambert, LLP, Poughkeepsie, NY, based on the proposal submitted in response to RFP #2016ii. The contract term is November 1, 2015 through June 30, 2016.

Motion: DiLorenzo Second: Tiburzi Carried: 7 to 0

The meeting was adjourned at 10:19 PM.

Motion: DiLorenzo Second: Wolverton Carried: 7 to 0

Respectfully submitted,


 Christine Beitler

2015-16 BUDGET TRANSFERS
OCTOBER 28, 2015

| FROM ACCOUNT | TO ACCOUNT | DESCRIPTION | Reason For Transfer |
|-------------------|-------------------|--------------------------------|--|
| A2110.403.09.0002 | | Teacher Conf. LMK | (305.00) D.C. |
| A2110.403.09.0005 | A2070.490.09.0000 | Boces Svcs. | 1,105.00 |
| A1620.162.09.0009 | | Teacher Conf. PUR | (800.00) D.G. |
| A1621.162.09.0009 | A1620.163.09.0000 | Custodial OT- DW | (6,400.00) To transfer funds to track detailed OT costs |
| | | Custodial OT- Absence Coverage | 6,400.00 |
| | | Maint. OT Building Checks | (6,500.00) |
| | | Maint. OT Athletics | 500.00 |
| A2110.132.02.0000 | A1621.164.09.0000 | Instr. Sal. LMK | 6,000.00 |
| A2110.120.02.0000 | A1621.167.09.0000 | Instr. Sal. LMK | (110,000.00) To transfer funds to align with actual staffing changes |
| A2110.120.06.0000 | | Instr. Sal. PRES | (60,000.00) since budget adoption |
| A2110.132.01.0009 | | Instr. Sal. Sixth Pd. | (175,000.00) |
| A2825.150.01.0000 | | Instr. Hrs. HHS Soc. Wkr. | (50,000.00) |
| A2020.150.05.0000 | | Sal. Princ. PUR | (35,000.00) |
| A2020.150.01.0000 | | Sal. Princ. HHS | (34,000.00) |
| | | Instr. Sal. PAR | (3,000.00) |
| | A2110.120.04.0000 | Instr. Sal. PAR | 200,000.00 |
| | A2110.132.01.0000 | Instr. Sal. HHS | 155,000.00 |
| | A2250.150.04.0000 | Instr. Sal. PAR | 52,000.00 |
| | A2250.150.05.0000 | Instr. Sal. PUR | 60,000.00 |
| | | Instr. Sal. PRES | (1,600.00) |
| | A2610.150.05.0000 | Instr. Sal. PUR | 1,600.00 |
| A5540.423.09.0001 | | Transportation-Pri/Par. | (2,400.00) |
| | A5510.160.08.0008 | Trans. Summer Sal. OT | 2,400.00 |
| | | | |
| | | | |

Approved at BOE Meeting _____

Entered By _____

Entry Number _____

**HARRISON CENTRAL SCHOOL DISTRICT
TREASURER'S REPORT
SEPTEMBER 2015**

GENERAL FUND**J.P. MORGAN CHASE - CHECKING**

| | | | |
|-------------------------|------------------------------------|------------------|----------------------------|
| Opening Balance 9/01/15 | | | \$174,434.31 |
| Receipts: | Interest Earnings | \$17.76 | |
| | PILOT Revenue | \$434,767.28 | |
| | Misc. Revenues | \$120,242.59 | |
| | State/Federal Aid | \$745,878.04 | |
| | Transfer from Other Funds/Accounts | \$2,590,000.00 | \$3,890,905.67 |
| Disbursements: | Transfer to Other Funds | (\$1,866,020.78) | |
| | Transfer - Teachers' Retirement | (\$1,374,649.71) | |
| | Transfer - NY Power Authority | (\$40,593.07) | (\$3,281,263.56) |
| Closing Balance 9/30/15 | | | <u><u>\$784,076.42</u></u> |

J.P.MORGAN CHASE - MONEY MARKET

| | | | |
|-------------------------|-------------------------|--|------------------------------|
| Opening Balance 9/01/15 | | | \$4,882,608.49 |
| Receipts: | Interest Earnings | | \$171.87 |
| Disbursements: | Transfer to Other Funds | | (\$990,000.00) |
| Closing Balance 9/30/15 | | | <u><u>\$3,892,780.36</u></u> |

WEBSTER BANK

| | | | |
|-------------------------|-------------------------|--|------------------------------|
| Opening Balance 9/01/15 | | | \$8,562,308.58 |
| Receipts: | Interest Earnings | | \$1,520.67 |
| Disbursements: | Transfer to Other Funds | | (\$1,600,000.00) |
| Closing Balance 9/30/15 | | | <u><u>\$6,963,829.25</u></u> |

SIGNATURE BANK

| | | | |
|-------------------------|-------------------------|--|-------------------------------|
| Opening Balance 9/01/15 | | | \$14,469,510.38 |
| Receipts: | Interest Earnings | | \$2,933.26 |
| Disbursements: | Transfer to Other Funds | | (\$4,118,223.60) |
| Closing Balance 9/30/15 | | | <u><u>\$10,354,220.04</u></u> |

SCHOOL LUNCH PROGRAM**J.P.MORGAN CHASE - CHECKING**

| | | | |
|-------------------------|-------------------|--------------|---------------------|
| Opening Balance 9/01/15 | | | \$12,722.22 |
| Receipts: | Interest Earnings | \$3.51 | |
| | Misc. Revenues | \$132,545.39 | \$132,548.90 |
| Disbursements: | NYS Sales Tax | | (\$264.06) |
| Closing Balance 9/30/15 | | | <u>\$145,007.06</u> |

EXPENDABLE TRUST FUND**J.P. MORGAN CHASE - MONEY MARKET**

| | | | |
|-------------------------|-------------------|----------|---------------------|
| Opening Balance 9/01/15 | | | \$119,892.10 |
| Receipts: | Interest Earnings | \$4.91 | |
| | Misc. Revenues | \$625.00 | \$629.91 |
| Closing Balance 9/30/15 | | | <u>\$120,522.01</u> |

PAYROLL ACCOUNT - TRUST & AGENCY**J.P.MORGAN CHASE - CHECKING**

| | | | |
|-------------------------|------------------------|----------------|-------------------|
| Opening Balance 9/01/15 | | | \$2,737.05 |
| Receipts: | Interest Earnings | \$6.98 | |
| | Transfer from Gen.Fund | \$4,118,223.60 | \$4,118,230.58 |
| Disbursements: | Payroll expenditures | | (\$4,118,857.25) |
| Closing Balance 9/30/15 | | | <u>\$2,110.38</u> |

TRUST & AGENCY FUND**J.P.MORGAN CHASE - CHECKING**

| | | | |
|-------------------------|-------------------|-------------|--------------------|
| Opening Balance 9/01/15 | | | \$74,143.01 |
| Receipts: | Interest Earnings | \$3.48 | |
| | Misc. Receipts | \$18,874.00 | \$18,877.48 |
| Closing Balance 9/30/15 | | | <u>\$93,020.49</u> |

MULTI FUND ACCOUNT

- (maintains a zero balance - checks are covered as presented)

J.P.MORGAN CHASE - CHECKING

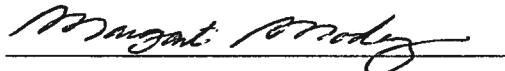
| | |
|-------------------------------------|----------------------------|
| OUTSTANDING CHECKS AT 8/31/15 | \$169,023.56 |
| CHECKS ISSUED SEPTEMBER 2015 | \$1,806,822.94 |
| PAID (CASHED) CHECKS SEPTEMBER 2015 | <u>(\$1,866,020.78)</u> |
| OUTSTANDING CHECKS AT 9/30/2015 | <u><u>\$109,825.72</u></u> |

RECAP OF CASH BALANCES AT 9/30/15:

| | |
|------------------------------------|-------------------------------|
| General Fund | \$21,994,906.07 |
| School Lunch Fund | \$145,007.06 |
| Trust & Agency Fund | \$95,130.87 |
| Expendable Trust Fund | <u>\$120,522.01</u> |
| TOTAL CASH | <u>\$22,355,566.01</u> |
| Less: Multifund outstanding checks | <u>(\$109,825.72)</u> |
| Book Balance Cash | <u><u>\$22,245,740.29</u></u> |

| | |
|---|-------------------|
| SEPTEMBER INTEREST EARNINGS - ALL ACCOUNTS | \$4,662.44 |
|---|-------------------|

I certify that the above balances are in agreement with the bank reconciliations and the balances are collateralized as required for the month ending September 30, 2015.


Treasurer's Signature

10/15/15
Date