

**Harrison Central School District
Minutes of the Regular Business Meeting
Of the Board of Education
Wednesday, February 24, 2016**

CALL TO ORDER

The meeting was called to order by Abby Mendelsohn at 7:15 PM.

Motion: DiLorenzo Second: Wolverton Carried: 7 to 0

The meeting was adjourned at 7:15 PM to executive session for the purpose of discussion regarding employment/termination of specific individual employees; recommendation of the Committee of Special Education; and/or contractual matters.

Motion: Sullivan Second: Mangan Carried: 7 to 0

The Business meeting was called to order at 8:49 PM.

Motion: DiLorenzo Second: Wolverton Carried: 7 to 0

PLEDGE OF ALLEGIANCE

PRESENT

Abby Mendelsohn, Dennis DiLorenzo, Rachel Estroff Kelly Mangan, Robert Sullivan, Joan Tiburzi, Lindy Wolverton, Louis N. Wool, Ed.D., Superintendent of Schools, Christine Beitler, District Clerk

ALSO PRESENT

Michael Greenfield, Brian Ladewig, Robert Salierno

ACCEPTANCE OF MINUTES

February 3, 2016

Motion: DiLorenzo Second: Tiburzi Carried: 7 to 0

PUBLIC PARTICIPATION

1. Patty Rube

SUPERINTENDENT'S REPORT

Superintendent's Budge Overview presentation

PERSONNEL REPORT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves Items IA-D of the Personnel Report.

Motion: DiLorenzo Second: Mangan Carried: 7 to 0

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves Items IIA-E of the Personnel Report.

Motion: DiLorenzo Second: Mangan Carried: 7 to 0

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves Items IIIA of the Personnel Report.

Motion: DiLorenzo Second: Mangan Carried: 7 to 0

ADMINISTRATIVE REPORT

ADOPTION OF THE HARRISON CENTRAL SCHOOL DISTRICT POLICIES FIRST READING

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby conducts the first reading of the following district policies:

7130: Entitlement to Attend - Age and Residency
7131: Education of Homeless Children and Youth
7132: Non-resident Students

These policies are available in the District Clerk's office for public review.

Motion: DiLorenzo Second: Mangan Carried: 7 to 0

APPROVAL OF JOINT HARRISON EDUCATIONAL FOUNDATION AND PURCHASE PTA GRANT

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Policy Number 5230 (Gifts and Private Grants) accepts a joint donation from the Harrison Educational Foundation and the Purchase PTA in the amount of \$14,775.84 to be utilized for the Growing Guided Reading Libraries While Building Character grant and extends deep appreciation to the Foundation and the Purchase PTA for their generosity.

Motion: DiLorenzo Second: Mangan Carried: 7 to 0

APPROVAL OF HARRISON HIGH SCHOOL GIRLS VARSITY LACROSSE TEAM FIELD TRIP TO BOSTON, MASSACHUSETTS TO ATTEND A TWO-DAY TEAM TRAINING CLINIC

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for the Harrison High School Girls Varsity Lacrosse Team to travel to Boston College in Boston, Massachusetts on Saturday, March 19, 2016. Departure will be at 7:00 AM on March 19, 2016 from Harrison High School and students will return to Harrison High School at 5:00 PM on Monday, March 21, 2016.

Motion: DiLorenzo Second: Mangan Carried: 7 to 0

APPROVAL OF HARRISON HIGH SCHOOL ORCHESTRA AND CHORUS FIELD TRIP TO PHILADELPHIA, PENNSYLVANIA FOR A COLLEGIATE EXPERIENCE

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for the Harrison High School Orchestra and Chorus to travel to Temple University and the Kimmel Center in Philadelphia, Pennsylvania on Friday, April 1, 2016. Departure will be at 8:30 AM on April 1, 2016 from Harrison High School and students will return to Harrison High School on Saturday, April 2, 2016.

Motion: DiLorenzo Second: Mangan Carried: 7 to 0

APPROVAL OF CSE/CPSE MINUTES

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE minutes for the following case numbers: 3500051, 3500089, 3200098, 3400151, 3500004, 3400052, 900009, 3500061, 900030, 3500091

Motion: DiLorenzo Second: Mangan Carried: 7 to 0

APPROVAL OF CSE/CPSE RECOMMENDATIONS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE recommendations for the following case numbers: 900013, 900017, 900020, 3500060, 3500068

Motion: DiLorenzo Second: Mangan Carried: 7 to 0

FINANCE REPORT

2015/16 APPROPRIATION TRANSFERS (Attachment #1)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2015/16 appropriation transfers as listed.

Motion: DiLorenzo

Second: Sullivan

Carried: 7 to 0

CONTRACT FOR HEALTH SERVICES: VALHALLA U.F.S.D.

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2015/16 contract with the Valhalla U.F.S.D. for health services provided to 1 resident student at a cost of \$980.06.

Motion: DiLorenzo

Second: Sullivan

Carried: 7 to 0

CONTRACT FOR EDUCATIONAL SERVICES: LEAKE AND WATTS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the contract with Leake and Watts for Educational Services provided to a resident student for the 2015/16 school year.

Motion: DiLorenzo

Second: Sullivan

Carried: 7 to 0

INTERNAL AUDITING SERVICES (DETAILED INTERNAL CONTROL TESTING)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement with Cullen & Danowski, LLP to provide internal audit services for Detailed Internal Control Testing for 2015/16 as indicated on the attached provided.

Motion: DiLorenzo

Second: Sullivan

Carried: 7 to 0

APPROVAL FOR JOHNSON CONTROLS TO PERFORM THE DETAILED ENERGY AUDIT FOR THE ENERGY PERFORMANCE CONTRACT

WHEREAS, the Board of Education wishes to investigate the feasibility and appropriateness of the District entering into an energy performance contract to improve energy efficiency and reduce energy costs in the buildings and facilities of the District; and

WHEREAS, a Request for Proposal (RFP) process was utilized and one energy service company (ESCO) responded to the RFP. The proposal was analyzed and a recommendation has been made to approve Johnson Controls, Inc. as the ESCO to perform a comprehensive energy audit of the District's buildings and facilities;

THEREFORE, BE IT RESOLVED, that the Board of Education hereby authorizes Johnson Controls, Inc. to act as the District's Energy Services Company for the purpose of performing a comprehensive energy audit of the District's buildings and facilities, including investigating funding opportunities through NYSEERDA, at no cost to the District.

Motion: DiLorenzo

Second: Sullivan

Carried: 7 to 0

DISPOSAL OF BOOKS AND TEXTBOOKS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the disposal of the obsolete and/or unusable books and textbooks located at Louis M. Klein School Room 155 as submitted.

Texas Instruments: A Guide for Teachers

Middle School Math: Course 3

Middle School Math: Course 2

Sciencesaurus

More Surprises

Listen My Children and You Shall Hear

Life Skills Math

Mathematics
Favorite Greek Myths
Comprehension Skills Facts 1
Comprehension Skills Main Idea
Comprehension Skills Context 1 (2 copies)
Reading Main Idea
Reading Details
Reading Inference
Reading Charts, Graphs, Maps (2 copies)
Supporting Details
Vocabulary in Context
Subject Matter
Algebra 1
Spectrum Math series
Math to Know
Quick Review Math Handbook (2 copies)
Quick Review Math Handbook Book 3
Edmark Reading Program Level 1
Math on Call
Math at Hand
Algebra- Tools for a changing world
Teaching Thinking and Problem Solving in Math
Writers Express Program Guide
Reader's Handbook
Lexia Our World Begins with Reading
Write Traits Classroom Kit
Place Value and Computational Strategies
A Guide to MLA Documentation
Daybook of Critical Reading and Writing (3 copies)
English Language Arts Resource Guide
Making Content Comprehensible
The Autism Acceptance Book
Classroom Instruction That Works
Styles and Strategies for Teaching Middle School Math
Strategies for Success in Reading
Brain More Storms
Measuring Up on the NYS ELA Test
Strategies to Achieve Reading Success
Mastering Vocabulary
Aim Higher ELA
Middle School Study Skills
NYS Progress Coach ELA (2)
The Literacy Teacher's Playbook
Acting Out Behavior
Building Vocabulary Workbooks (4)
Journal of Adolescent and Adult Literacy (3)
Elections
NYS Teacher's Desk
Crash Course for Study Skills
Thirty Lessons in Notetaking
Math Navigator Place Value and computational strategies for Larger Numbers Workbooks (7 copies)
World History Shorts
Explorers
Buckle Down

Renaissance
The Middle Ages
Wordly Wise 3000
Mastering the Intermediate Level Math
Beginning Steps in Outlining
History of Our Country
World Cultures Past and Present (2 copies)
Ancient Rome
Soaring Scores NYS SS with DBQ
The ABCS of CBM
Medieval Times

Motion: DiLorenzo Second: Sullivan Carried: 7 to 0

TREASURER'S REPORT: JANUARY 2016 (Attachment #2)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Treasurer's report for the month of January 2016.

Motion: DiLorenzo Second: Sullivan Carried: 7 to 0

CONTRACT WITH PAT CANNON'S FOOT & FIDDLE DANCE CO.

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the contract with Pat Cannon's Foot & Fiddle Dance Co. for a Square Dance Caller for a Square Dance being held at Harrison Avenue School on Friday, March 11, 2016.

Motion: DiLorenzo Second: Sullivan Carried: 7 to 0

QUARTERLY REPORT FOR THE EXTRA CLASSROOM ACTIVITY FUND (Attachment #3)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2nd quarter report of the Extra Classroom Activity Funds for the period ending December 31, 2015.

Motion: DiLorenzo Second: Sullivan Carried: 7 to 0

The meeting was adjourned at 9:55 PM.

Motion: DiLorenzo Second: Mangan Carried: 7 to 0

Respectfully submitted,



Christine Beitler

2015-16 BUDGET TRANSFERS

FEBRUARY 24, 2016

ACCOUNT		TO	DESCRIPTION		
FROM					
A1620.162.09.0009			DW Custodial OT	(38,000.00)	To transfer funds to cover various custodial functions
	A1620.168.09.0000		OT Snow Removal	17,000.00	as needed
	A1620.164.09.0000		OT Building Checks	11,000.00	
	A1620.163.09.0009		OT Wiring	10,000.00	
A1621.162.09.0009			Maint. OT	(29,000.00)	To transfer funds for various maintenance functions as
	A1621.165.09.0000		OT-Construction	18,000.00	
	A1621.168.09.0000		OT- Snow Removal	11,000.00	
A2020.150.09.0000			DW Supv. Sal.	(9,200.00)	To transfer funds for contractual benefits
	A2010.150.09.0000		C & I Sal.	9,200.00	
A2110.165.04.0009			Aides Sal. Addtl. Hrs. PAR	(2,000.00)	
	A2110.165.04.0000		Aides Sal. PAR	2,000.00	
A5510.160.08.0008			Trans. Summer. Sal.	(70.00)	
	A5510.160.09.0000		Trans. Coordinator	70.00	
A9060.864.09.0000			Dental/Vision	(4,000.00)	
	A9060.870.09.0000		Accum. Sick	4,000.00	
A5540.423.09.0000			Trans. Priv. & Parochial	(105,000.00)	To transfer funds to cover building repairs as year end
A5540.423.09.0001			Trans. In-Dist.	(75,000.00)	approaches
	A1620.464.09.0000		Major Repairs	135,000.00	
	A1620.470.09.0000		Professional Svcs	45,000.00	
A1620.465.09.0000			Repairs-General	(10,000.00)	To transfer funds into vehicle repair line as needed
	A1620.465.09.0001		Repairs-Vehicle	10,000.00	

Approved at BOE Meeting _____

Entry Number _____

**HARRISON CENTRAL SCHOOL DISTRICT
TREASURER'S REPORT
JANUARY 2016**

GENERAL FUND**J.P. MORGAN CHASE - CHECKING**

Opening Balance 1/01/16			\$520,557.18
Receipts:	Interest Earnings	\$48.72	
	Property Tax Collections	\$4,488.07	
	PILOT Revenue	\$357,380.91	
	Misc. Revenues	\$144,907.60	
	State/Federal Aid	\$4,291,459.86	
	Transfer from Other Funds/Accounts	\$3,909,002.62	\$8,707,287.78
Disbursements:	Transfer to Other Funds/Accounts	(\$7,200,501.18)	
	Transfer to Payroll - <i>redeposit</i>	(\$1,955.01)	
	Transfer - NY Power Authority	(\$51,437.44)	(\$7,253,893.63)
Closing Balance 1/31/16			<u>\$1,973,951.33</u>

PEOPLE'S UNITED BANK

Opening Balance 1/01/16			\$10,002,013.88
Receipts:	Interest Earnings	\$4,342.69	
	Transfer from Other Funds/Accounts	\$6,000,000.00	\$6,004,342.69
Closing Balance 1/31/16			<u>\$16,006,356.57</u>

J.P.MORGAN CHASE - MONEY MARKET

Opening Balance 1/01/16			\$8,754,102.65
Receipts:	Interest Earnings	\$477.11	
	Westchester County Sales Tax	\$62,073.00	
	Property Tax Collections	\$5,696,880.44	\$5,759,430.55
Disbursements:	Transfer to Other Funds/Accounts		(\$9,909,002.62)
Closing Balance 1/31/16			<u>\$4,604,530.58</u>

WEBSTER BANK

Opening Balance 1/01/16			\$10,069,076.82
Receipts:	Interest Earnings		\$2,770.37
Closing Balance 1/31/16			<u>\$10,071,847.19</u>

SIGNATURE BANK

Opening Balance 1/01/16			\$7,617,133.10
Receipts:	Interest Earnings		\$1,941.04
Closing Balance 1/31/16			<u>\$7,619,074.14</u>

SCHOOL LUNCH PROGRAM**J.P.MORGAN CHASE - CHECKING**

Opening Balance 1/01/16			\$55,742.11
Receipts:	Interest Earnings	\$5.90	
	Misc. Revenues	\$111,687.21	\$111,693.11
Closing Balance 1/31/16			<u>\$167,435.22</u>

EXPENDABLE TRUST FUND**J.P. MORGAN CHASE - MONEY MARKET**

Opening Balance 1/01/16			\$149,044.08
Receipts:	Interest Earnings	\$8.94	
	Misc. Revenues	\$100.00	\$108.94
Closing Balance 1/31/16			<u>\$149,153.02</u>

PAYROLL ACCOUNT - TRUST & AGENCY**J.P.MORGAN CHASE - CHECKING**

Opening Balance 1/01/16			\$1,687.67
Receipts:	Interest Earnings	\$3.74	
	Transfer from Gen.Fund	\$5,036,083.56	\$5,036,087.30
Disbursements:	Payroll expenditures		<u>(\$5,036,083.56)</u>
Closing Balance 1/31/16			<u>\$1,691.41</u>

TRUST & AGENCY FUND**J.P.MORGAN CHASE - CHECKING**

Opening Balance 1/01/16			\$231,150.07
Receipts:	Interest Earnings	\$12.53	
	Misc. Receipts	\$44,362.80	\$44,375.33
Closing Balance 1/31/16			<u>\$275,525.40</u>

MULTI FUND ACCOUNT

- (maintains a zero balance - checks are covered as presented)

J.P.MORGAN CHASE - CHECKING

OUTSTANDING CHECKS AT 12/31/15	\$565,865.51
CHECKS ISSUED JANUARY 2016	\$3,487,530.22
PAID (CASHED) CHECKS JANUARY 2016	<u>(\$2,164,417.62)</u>
OUTSTANDING CHECKS AT 1/31/2016	<u><u>\$1,888,978.11</u></u>

RECAP OF CASH BALANCES AT 1/31/16:

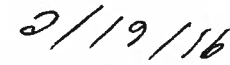
General Fund	\$40,275,759.81
School Lunch Fund	\$167,435.22
Trust & Agency Fund	\$277,216.81
Expendable Trust Fund	<u>\$149,153.02</u>
TOTAL CASH	\$40,869,564.86
Less: Multifund outstanding checks	<u>(\$1,888,978.11)</u>
Book Balance Cash	<u><u>\$38,980,586.75</u></u>

JANUARY INTEREST EARNINGS - ALL ACCOUNTS	\$9,611.04
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I certify that the above balances are in agreement with the bank reconciliations and the balances are collateralized as required for the month ending January 31, 2016.



Treasurer's Signature



Date

**HARRISON CENTRAL SCHOOL DISTRICT
EXTRACLASSROOM ACTIVITY FUNDS
2015/2016 - Second Quarter**

CLUBS	CASH BALANCE 09/30/15	2015/2016 RECEIPTS AND TRANSFERS	2015/2016 DISBURSEMENTS AND TRANSFERS	CASH BALANCE 12/31/15
<u>Harrison High School:</u>				
Astronomy	\$0.00	\$686.00		\$686.00
Band	\$1,648.23			\$1,648.23
Business	\$927.95	\$5,310.00	\$3,825.00	\$2,412.95
CATV	\$292.70	\$100.00		\$392.70
Class of 2015	\$7,824.90			\$7,824.90
Class of 2016	\$19,883.69		\$8,000.00	\$11,883.69
Class of 2017	\$7,167.08	\$494.50	\$200.00	\$7,461.58
Class of 2018	\$1,235.60	\$5,472.72	\$2,560.00	\$4,148.32
Class of 2019	\$0.00	\$201.51		\$201.51
Color Guard	\$430.55			\$430.55
Dance	\$40.18	\$175.00	\$155.87	\$59.31
Debate Team	\$2,583.09	\$11,514.33	\$11,551.58	\$2,545.84
French Club	\$249.62	\$117.00		\$366.62
Friends of Rachel	\$5.20	\$671.71	\$517.64	\$159.27
General Organization	\$14,633.17	\$7,068.42	\$7,070.60	\$14,630.99
Girl Up	\$1,022.65	\$27.00	\$146.99	\$902.66
GSA	\$515.50	\$88.50		\$604.00
HHS Playhouse	\$5,527.99	\$184.25	\$623.98	\$5,088.26
Husky Herald	\$307.00			\$307.00
Italian Club	\$444.49	\$131.00	\$152.10	\$423.39
KFWH (Kids for World Health)	\$2,073.45	\$125.00		\$2,198.45
Latin Club	\$427.42	\$100.00	\$69.25	\$458.17
Literary Club	\$111.75	\$162.50		\$274.25
Majorettes	\$748.50			\$748.50
Mock Trial	\$90.00			\$90.00
Model U.N. Club	\$1,116.98	\$10,569.00	\$10,664.91	\$1,021.07
National Honor Society	\$469.03			\$469.03
REEF	\$1,766.24	\$885.00	\$1,058.40	\$1,592.84
ROW Club	\$173.75	\$212.25		\$386.00
S.A.D.D.	\$117.85	\$190.60	\$214.49	\$93.96
Select Chorus	\$906.68			\$906.68
Spanish Club	\$238.77			\$238.77
Student Assistance	\$19,977.17	\$40.00	\$400.00	\$19,617.17
Varsity Club	\$6,185.33	\$773.97	\$1,368.20	\$5,591.10
Yearbook	\$27,711.77			\$27,711.77
YVH	\$45.25	\$490.93		\$536.18
High School TOTAL	\$126,899.53	\$45,791.19	\$48,579.01	\$124,111.71
<u>LMK Middle School:</u>				
Band	\$866.96	\$160.00	\$160.00	\$866.96
Dance	\$11.69			\$11.69
Drama	\$486.93			\$486.93
Environmental Club	\$597.68			\$597.68
International Club	\$393.88			\$393.88
Science Olympiad Club	\$30.10			\$30.10
Service Club	\$84.16			\$84.16
String Club	\$150.00			\$150.00
Student Government (G.O.)	\$5,313.45	\$1.57	\$97.83	\$5,217.19
Yearbook	\$4,531.07		\$141.55	\$4,389.52
Middle School TOTAL	\$12,465.92	\$161.57	\$399.38	\$12,228.11
Total Extraclassroom Activity Funds	\$139,365.45	\$45,952.76	\$48,978.39	\$136,339.82