

**Harrison Central School District  
Minutes of the Regular Business Meeting  
Of the Board of Education  
Wednesday, September 30, 2015**

**CALL TO ORDER**

The meeting was called to order by Abby Mendelsohn at 7:15 PM.

Motion: DiLorenzo                      Second: Wolverton                      Carried: 6 to 0

The meeting was adjourned at 7:15 PM to executive session for the purpose of discussion regarding employment/termination of specific individual employees; recommendation of the Committee of Special Education; and/or contractual matters.

Motion: Tiburzi                      Second: Estroff                      Carried: 6 to 0

The Business meeting was called to order at 8:35 PM.

Motion: DiLorenzo                      Second: Wolverton                      Carried: 6 to 0

**PLEDGE OF ALLEGIANCE**

**PRESENT**

Abby Mendelsohn, Dennis DiLorenzo, Rachel Estroff, , Kelly Mangan, Joan Tiburzi, Lindy Wolverton, Louis N. Wool, Ed.D., Superintendent of Schools, Gene George, Deputy District Clerk

**ABSENT**

Robert Sullivan, Christine Beitler, District Clerk

**ALSO PRESENT**

Michael Greenfield, Brian Ladewig, Robert Salierno

**ACCEPTANCE OF MINUTES**

August 26, 2015, September 8, 2015

Motion: DiLorenzo                      Second: Mangan                      Carried: 6 to 0

**PUBLIC PARTICIPATION**

None

**SUPERINTENDENT'S REPORT**

2014-15 Financial Audit Presentation

**PERSONNEL REPORT**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves Items IA-G of the Personnel Report.

Motion: Wolverton                      Second: DiLorenzo                      Carried: 6 to 0

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves Items IIA-E of the Personnel Report.

Motion: Wolverton                      Second: DiLorenzo                      Carried: 6 to 0

## **ADMINISTRATIVE REPORT**

### **ACCEPTANCE OF DONATION FROM EDWARD & MONA KARISH**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education, in accordance with Policy Number 5230 (Gifts and Private Grants) accepts a donation from Edward & Mona Karish in the amount of \$25.00 to be utilized for the John Malonis Scholarship Fund and extends deep appreciation for their generosity.

Motion: DiLorenzo

Second: Mangan

Carried: 6 to 0

### **ADOPTION OF THE HARRISON CENTRAL SCHOOL DISTRICT SAFETY PLAN**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education hereby approves the District Safety Plan for the 2015-16 school year.

Motion: DiLorenzo

Second: Mangan

Carried: 6 to 0

### **APPROVAL OF HARRISON HIGH SCHOOL VARSITY SOFTBALL TEAM TO ATTEND SPRING TRAINING IN ORLANDO, FLORIDA.**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for the Harrison High School Varsity Softball Team to travel to ESPN WW Sports in Orlando, Florida. Departure will be on Saturday, March 19, 2016 and students will return on Saturday, March 26, 2016.

Motion: DiLorenzo

Second: Mangan

Carried: 6 to 0

### **APPROVAL OF HARRISON HIGH SCHOOL DEBATE TEAM FIELD TRIP TO APPLE VALLEY, MINNESOTA FOR A DEBATE TOURNAMENT**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for the Harrison High School Debate Team to travel Apple Valley High School in Apple Valley, Minnesota on Thursday, November 5, 2015. Departure will be at 4:00 PM on November 5, 2015 from Harrison High School and students will return to Harrison High School at 3:30 PM on Sunday, November 8, 2015.

Motion: DiLorenzo

Second: Mangan

Carried: 6 to 0

### **APPROVAL OF HARRISON HIGH SCHOOL MODEL CONGRESS FIELD TRIP TO WASHINGTON, D.C. FOR A COMPETITION**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for the Harrison High School Model Congress to travel to the Grand Hyatt in Washington, D.C. on Thursday, November 19, 2015. Departure will be at 7:30 AM on November 19, 2015 from Harrison High School and students will return to Harrison High School at 6:00 PM on Sunday, November 22, 2015.

Motion: DiLorenzo

Second: Mangan

Carried: 6 to 0

### **APPROVAL OF HARRISON HIGH SCHOOL DEBATE TEAM FIELD TRIP TO NORTHBROOK, ILLINOIS FOR A DEBATE TOURNAMENT**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for the Harrison High School Debate Team to travel to Glenbrook High School in Northbrook, Illinois on Friday, November 20, 2015. Departure will be at 2:40 PM on November 20, 2015 from Harrison High School and students will return to Harrison High School on Monday, November 23, 2015.

Motion: DiLorenzo

Second: Mangan

Carried: 6 to 0

### **APPROVAL OF HARRISON HIGH SCHOOL DEBATE TEAM FIELD TRIP TO PRINCETON, NEW JERSEY FOR A DEBATE TOURNAMENT**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for the Harrison High School Debate Team to travel to Princeton University in Princeton, New Jersey on Friday, December 4, 2015. Departure will be at 1:45 PM on

December 4, 2015 from Harrison High School and students will return to Harrison High School at 7:00 PM on Sunday, December 6, 2015.

Motion: DiLorenzo

Second: Mangan

Carried: 6 to 0

**APPROVAL OF HARRISON HIGH SCHOOL FOOTLIGHT PLAYERS TO CALLICOON, NEW YORK FOR THE NEW YORK STATE THEATER EDUCATOR'S STUDENT CONFERENCE**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves a field trip for the Harrison High School Footlight Players to travel to the Villa Roma Resort in Callicoon, New York on Friday, January 8, 2016 from Harrison High School. Departure will be at 2:00 PM on January 8, 2016 from Harrison High School and students will return to Harrison High School at 3:00 PM on Sunday, January 10, 2016.

Motion: DiLorenzo

Second: Mangan

Carried: 6 to 0

**APPROVAL OF CSE/CPSE MINUTES**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE minutes for the following case numbers: 3300180, 3400048, 3400052, 3200157, 3300117, 900001

Motion: DiLorenzo

Second: Mangan

Carried: 6 to 0

**APPROVAL OF CSE/CPSE RECOMMENDATIONS**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE recommendations for the following case numbers: 3400164, 3500001, 3500015, 3500031

Motion: DiLorenzo

Second: Mangan

Carried: 6 to 0

**APPROVAL OF CSE/CPSE ANNUAL REVIEWS**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves CSE/CPSE annual reviews for the following case numbers: 23014, 28000156, 28000022

Motion: DiLorenzo

Second: Mangan

Carried: 6 to 0

**FINANCE REPORT**

**2015/16 APPROPRIATION TRANSFERS** (Attachment #1)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2015/16 appropriation transfers as listed.

Motion: DiLorenzo

Second: Mangan

Carried: 6 to 0

**TREASURER'S REPORT: AUGUST 2015** (Attachment #2)

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the Treasurer's report for the month of August 2015.

Motion: DiLorenzo

Second: Mangan

Carried: 6 to 0

**INTERNAL AUDIT REPORTS**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the Agreed-Upon Procedures Report and the Risk Assessment Update Report, dated August 28, 2015, prepared by Cullen & Danowski.

Motion: DiLorenzo

Second: Mangan

Carried: 6 to 0

**INDEPENDENT AUDIT REPORT YEAR ENDED JUNE 30, 2015**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education accepts the Independent Audit of the General Purpose Financial Statements for the year ended June 30, 2015, prepared by O'Connor Davies, LLP.

Motion: DiLorenzo

Second: Mangan

Carried: 6 to 0

**APPROVAL OF A TEMPORARY PETTY CASH FUND FOR THE HARRISON/RYE FOOTBALL GAME**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the issuance of a temporary petty cash fund not to exceed \$1,400 to the Assistant Superintendent for Business for the purpose of making change at the entry gates during the Harrison/Rye football game on Saturday, October 10, 2015. Funds will be kept secured and returned to the District's bank account as soon as practical after the conclusion of the game.

Motion: DiLorenzo                      Second: Mangan                      Carried: 6 to 0

**AGREEMENT BETWEEN HARRISON CSD AND HARRISON CHILDREN'S CENTER, INC.**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2015/16 agreement between Harrison CSD and Harrison Children's Center, Inc. for an afterschool program.

Motion: DiLorenzo                      Second: Mangan                      Carried: 6 to 0

**APPROVAL OF CONTRACT: HISTORY'S ALIVE**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the contract with History's Alive for a history presentation at L.M.K. Middle School on Wednesday, October 28, 2015.

Motion: DiLorenzo                      Second: Mangan                      Carried: 6 to 0

**SHARED SERVICES TRANSPORTATION CONTRACT WITH BRONXVILLE UFSD**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2015-2016 Shared Services Transportation Contract with Bronxville UFSD at an anticipated annual cost to Harrison Central School District not to exceed \$30,000 plus the shared cost of fuel for the purpose of transportation to Community School in Teaneck, NJ. The contract allows for increasing or decreasing services.

Motion: DiLorenzo                      Second: Mangan                      Carried: 6 to 0

**FINAL 2014/15 AS-7 CONTRACT FOR BOARD OF COOPERATIVE EDUCATIONAL SERVICES (BOCES)**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the final AS-7 BOCES contract for the 2014/15 school year.

Motion: DiLorenzo                      Second: Mangan                      Carried: 6 to 0

**CONTRACT FOR SPECIAL EDUCATION SERVICES: LAVELLE SCHOOL FOR THE BLIND**

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2015/16 contract with Lavelle School for the Blind for Special Education Services for a resident student.

Motion: DiLorenzo                      Second: Mangan                      Carried: 6 to 0

**SALE OF EQUIPMENT**

**WHEREAS** at its December 4, 2013 meeting, the Board of Education adopted a resolution authorizing the sale of unused district-owned vehicles through a publically advertised and conducted on-line auction, and

**WHEREAS** at its September 8, 2015 meeting, the Board of Education adopted a resolution authorizing the sale of an unused and obsolete district-owned piano through a publically advertised and conducted on-line auction, and

**WHEREAS** an on-line auction is being held on auctionsinternational.com during the period September 16 through September, 30, 2015 listing for sale the following:

1998 GMC 3500 Pickup VIN 1GTHK34ROWE527667  
1995 GMC 2500 Pickup VIN 1GTGK24K9SE521482  
Qty 1 – Hardman Baby Grand Piano

**NOW THEREFORE**

**BE IT RESOLVED** that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the Assistant Superintendent for Business to sell each item to the highest bidder per item and further authorizes that any item receiving no bids be discarded. All items will be removed from District inventory.

Motion: DiLorenzo                      Second: Mangan                      Carried: 6 to 0

**DISPOSAL OF EQUIPMENT**

**BE IT RESOLVED** that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the disposal of a storage cabinet located at the Harrison High School security desk.

Motion: DiLorenzo                      Second: Mangan                      Carried: 6 to 0

**DISPOSAL OF BOOKS**

**BE IT RESOLVED** that, upon the recommendation of the Superintendent of Schools, the Board of Education, authorizes the disposal of the obsolete and/or unusable books as listed on the attached document.

Motion: DiLorenzo                      Second: Mangan                      Carried: 6 to 0

**DISPOSAL OF TEXTBOOKS**

**BE IT RESOLVED** that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the disposal of the obsolete and/or unusable Harrison High school textbooks as submitted.

40 – The American Experience, ISBN# 0 13 689614 5

Motion: DiLorenzo                      Second: Mangan                      Carried: 6 to 0

**DISPOSAL OF BOOKS**

**BE IT RESOLVED** that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the disposal of the obsolete and/or unusable books:


HHS: Spring Board English Textual Power Level 5 workbook  
ISBN #978-0-87447-916-4, 347 student copies

Motion: DiLorenzo                      Second: Mangan                      Carried: 6 to 0

The meeting was adjourned at 9:42 PM.

Motion: DiLorenzo                      Second: Mangan                      Carried: 6 to 0

Respectfully submitted,



Gene George

2015-16 BUDGET TRANSFERS  
 SEPTEMBER 30, 2015

ACCOUNT		TO	DESCRIPTION	Reason For Transfer
FROM				
A2110.403.09.0005			Teacher Conf. PUR	(305.00) J.R.
A2110.403.09.0001			Teacher Conf. HHS	(305.00) E.M.
A2070.490.09.0000			Boces Svcs.	610.00
A2110.480.03.0000			Textbooks HAS	(3,281.00) To transfer funds for classroom libraries
A2110.480.04.0000			Textbooks PAR	(3,162.00)
A2110.480.06.0000			Textbooks PRES	(2,365.00)
A2110.480.05.0000			Textbooks PUR	(2,270.00)
A2110.450.09.0002			Prog. Initiatives Elem.	11,078.00
A2110.403.09.0002			Teacher Conf. LMK	(150.00) S.S
A2850.150.04.0000			Extracurricular PAR	(275.00) Destination Imagination
A2070.490.09.0000			Boces Svcs.	425.00
A9020.800.09.0000				(36,162.00) To transfer funds for contractual benefits
A1240.150.08.0000			Sup't Sal.	15,048.00
A1310.150.08.0000			Assis't. Sup't. Business	11,097.00
A1430.150.08.0000			Assis't. Sup't HR	10,017.00
A2110.132.02.0000			Instr.Sal. LMK	(160,100.00) To transfer funds to reflect actual staffing at beginning of school year
A2250.150.02.0000			Instr.Sal. LMK Sped	108,753.00
A2250.150.04.0000			Instr. Sal. PAR	51,347.00
A1620.160.09.0000			DW Custodial Sal.	(6,500.00) To transfer funds for contractual benefits
A1620.160.08.0000			Dir. of Facilities	6,500.00
A1620.162.09.0009			DW Custodial OT	(67,700.00) To split out custodial OT into specific detailed tasks
A1620.164.09.0000			OT - Building Checks	40,000.00
			OT - Construction	12,500.00
			OT - School Athletics	15,000.00
			OT - Other	200.00
A1621.162.09.0009			Maintenance OT	(50,000.00) To split out maintenance OT into specific detailed tasks
A1621.165.09.0000			Construction OT	50,000.00
A1670.400.01.0000			HHS Postage	(160.00)
A2020.150.09.0000			Clerical Sal.	160.00
A2020.150.09.0000			DW Supv. Sal.	(10,000.00) To transfer funds for administrative change
A2011.150.09.0000			Instr. Sal.	10,000.00
A2020.150.02.0000			Princ. Sal. LMK	(1,000.00)
A2020.150.03.0000			Princ. Sal. HAS	1,000.00
A2110.134.03.0000			Teach Asst. HAS	(1,500.00)
A2610.134.004.0000			Teach Asst. HHS	1,500.00
			Teach Asst. PAR	(22.00)
			Instr. Sal. HAS	1.00
			Instr. Sal. PRES	1.00
			Aides Sal. HHS	5.00
			Aides Sal. LMK	5.00

**HARRISON CENTRAL SCHOOL DISTRICT  
TREASURER'S REPORT  
AUGUST 2015**

**GENERAL FUND****J.P. MORGAN CHASE - CHECKING**

Opening Balance 8/01/15			\$466,179.63
Receipts:	Interest Earnings	\$23.17	
	Misc. Revenues	\$131,522.09	
	State/Federal Aid	\$239,077.41	
	Transfer from Other Funds/Accounts	\$4,340,000.00	\$4,710,622.67
Disbursements:	Transfer to Other Funds	(\$4,954,939.66)	
	Transfer - NY Power Authority	(\$47,428.33)	(\$5,002,367.99)
Closing Balance 8/31/15			<u>\$174,434.31</u>

**J.P.MORGAN CHASE - MONEY MARKET**

Opening Balance 8/01/15			\$4,723,148.07
Receipts:	Interest Earnings	\$210.42	
	Transfer from Other Funds/Accounts	\$359,250.00	\$359,460.42
Disbursements:	Transfer to Other Funds		(\$200,000.00)
Closing Balance 8/31/15			<u>\$4,882,608.49</u>

**WEBSTER BANK**

Opening Balance 8/01/15			\$8,560,563.63
Receipts:	Interest Earnings		\$1,744.95
Closing Balance 8/31/15			<u>\$8,562,308.58</u>

**SIGNATURE BANK**

Opening Balance 8/01/15			\$18,505,272.66
Receipts:	Interest Earnings		\$4,237.72
Disbursements:	Transfer to Other Funds		(\$4,040,000.00)
Closing Balance 8/31/15			<u>\$14,469,510.38</u>

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**SCHOOL LUNCH PROGRAM****J.P.MORGAN CHASE - CHECKING**

Opening Balance 8/01/15			\$1,748.46
Receipts:	Interest Earnings	\$0.16	
	Misc. Revenues	\$10,973.60	\$10,973.76
Closing Balance 8/31/15			<u>\$12,722.22</u>

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**EXPENDABLE TRUST FUND****J.P. MORGAN CHASE - MONEY MARKET**

Opening Balance 8/01/15			\$219,185.30
Receipts:	Interest Earnings	\$6.80	
	Misc. Revenues	\$700.00	\$706.80
Disbursements:	Transfer to Other Funds		<u>(\$100,000.00)</u>
Closing Balance 8/31/15			<u>\$119,892.10</u>

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**PAYROLL ACCOUNT - TRUST & AGENCY****J.P.MORGAN CHASE - CHECKING**

Opening Balance 8/01/15			\$2,734.29
Receipts:	Interest Earnings	\$2.76	
	Transfer from Gen.Fund	\$1,066,769.68	\$1,066,772.44
Disbursements:	Payroll expenditures		<u>(\$1,066,769.68)</u>
Closing Balance 8/31/15			<u>\$2,737.05</u>

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**TRUST & AGENCY FUND****J.P.MORGAN CHASE - CHECKING**

Opening Balance 8/01/15			\$68,442.04
Receipts:	Interest Earnings	\$2.97	
	Misc. Receipts	\$5,698.00	\$5,700.97
Closing Balance 8/31/15			<u>\$74,143.01</u>

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**MULTI FUND ACCOUNT**

- (maintains a zero balance - checks are covered as presented)

**J.P.MORGAN CHASE - CHECKING**

OUTSTANDING CHECKS AT 7/31/15	\$448,902.61
CHECKS ISSUED AUGUST 2015	\$3,608,290.93
PAID (CASHED) CHECKS AUGUST 2015	<u>(\$3,888,169.98)</u>
OUTSTANDING CHECKS AT 8/31/2015	<u><u>\$169,023.56</u></u>

**RECAP OF CASH BALANCES AT 8/31/15:**

General Fund	\$28,088,861.76
School Lunch Fund	\$12,722.22
Trust & Agency Fund	\$76,880.06
Expendable Trust Fund	<u>\$119,892.10</u>
<b>TOTAL CASH</b>	<u>\$28,298,356.14</u>
Less: Multifund outstanding checks	<u>(\$169,023.56)</u>
<b>Book Balance Cash</b>	<u><u>\$28,129,332.58</u></u>

<b>AUGUST INTEREST EARNINGS - ALL ACCOUNTS</b>	<b>\$6,228.95</b>
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I certify that the above balances are in agreement with the bank reconciliations and the balances are collateralized as required for the month ending August 31, 2015.

  
\_\_\_\_\_  
Treasurer's Signature

9/9/15  
\_\_\_\_\_  
Date