



FOR YOUTH DEVELOPMENT®  
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## CAMP COUNSELOR

Job Title: **Camp Counselor**

Job Code: 23-307

FLSA Status: Non-exempt

Location: Galowich

Reports to: Youth & Family Manager/Director Revision Date: 03/03/14

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### POSITION SUMMARY:

Seeking dynamic and committed camp counselors for our summer camp program. Camp counselors will plan and implement a quality program that promotes YMCA values and builds life skills of children and youth. Counselors will lead camp activities with children and youth and assure that all activities and events are reflective of the YMCA's mission and commitment to developing human beings with character values including Caring, Honesty, Respect and Responsibility.

### ESSENTIAL FUNCTIONS:

1. Supervises a group of children up to 15 children ranging from 2-17 years of age and ensure participation in safe activities at all times.
2. Self-motivated to plan and implement program activities that are culturally relevant, developmentally appropriate and consistent with YMCA values. Activities include, but are not limited to, field trips, arts and crafts, swimming, nature walks, indoor/outdoor games and general recreation.
3. Adheres to program standards including safety, risk management and cleanliness standards.
4. Attends staff meetings and trainings.
5. Follows YMCA policies and procedures, including those related to medical and disciplinary situations, child abuse prevention and emergencies.
6. Maintains positive relations with parents and other staff. Models relationship-building skills in all interactions.
7. Model healthy eating behaviors and active participation in accordance with Healthy Eating and Physical Activity (HEPA) Standards.

### YMCA COMPETENCIES (Leader):

Mission Advancement: Accepts and demonstrates the Y's values. Demonstrates a desire to serve others and fulfill community needs. Recruits volunteers and builds effective, supportive working relationships with them. Supports fund-raising.

Collaboration: Works effectively with people of different backgrounds, abilities, opinions, and perceptions. Builds rapport and relates well to others. Seeks first to understand the other person's point of view, and remains calm in challenging situations. Listens for understanding and meaning; speaks and writes effectively. Takes initiative to assist in developing others.

#### GALOWICH FAMILY YMCA

A branch of the Greater Joliet Area YMCA

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***Operational Effectiveness:*** Makes sound judgments, and transfers learning from one situation to another. Embraces new approaches and discovers ideas to create a better member experience. Establishes goals, clarifies tasks, plans work and actively participates in meetings. Follows budgeting policies and procedures, and reports all financial irregularities immediately. Strives to meet or exceed goals and deliver a high-value experience for members.

***Personal Growth:*** Pursues self-development that enhances job performance. Demonstrates an openness to change, and seeks opportunities in the change process. Accurately assesses personal feelings, strengths and limitations and how they impact relationships. Has the functional and technical knowledge and skills required to perform well; uses best practices and demonstrates up-to-date knowledge and skills in technology.

### **QUALIFICATIONS:**

1. Must be at least age 18.
2. High school graduate or equivalent; one year or more of college preferred.
3. Previous experience working with children preferably in a day camp setting.
4. Experience preferred in one or more of the following areas: outdoor living, camping, arts, sports, aquatics, recreational games, etc.
5. CPR, First Aid, AED certifications, Child Abuse Prevention and Sexual Harassment training prior to first day of hire.
6. Previous experience with diverse populations preferred.
7. Ability to work long hours with positive attitude.

### **PHYSICAL DEMANDS**

Ability to plan, lead and participate in a range of activities in a variety of outdoor/indoor settings.

**I have read and understand this position description and believe I am capable and qualified to handle the position as presented.**

\_\_\_\_\_  
**Applicants Name (printed)**

\_\_\_\_\_  
**Date**

**Signature:** \_\_\_\_\_