

**GROTON BOARD OF EDUCATION  
REGULAR MEETING  
APRIL 22, 2019 @ 6:00 P.M.  
TOWN HALL ANNEX, CR 1**

Mission Statement: Our mission is teaching and learning.

Board Goals: (1) Provide Dynamic Rigorous Curriculum, (2) Ensure Effective and Engaging Instruction,  
(3) Embrace Excellent Learning Environment

AGENDA

I. CALL TO ORDER

- A. Pledge of Allegiance
- B. Recognition and Participation of Visitors and Delegations
- C. Comments from Citizens re: Agenda Items and Other Subjects of Concern That Lie Within the Jurisdiction of the Board of Education - This is the portion of the agenda where the Board welcomes comments from citizens. Each presentation should be limited to five minutes or less, and citizens should, if possible, submit written comments. Presentations should be related to matters pertinent to Groton. Board members will only ask questions in order to clarify the speaker's presentation and cannot respond during the Comments from Citizens' portion of the Board meeting. Citizens should make their presentations from the podium and state their names and addresses for the record.

II. RESPONSE TO COMMENTS FROM CITIZEN

III. STUDENT REPRESENTATIVE REPORT

IV. SUPERINTENDENT AND ADMINISTRATION REPORTS

- A. Superintendent Report
  - 1. Groundbreaking Ceremony for Groton Middle School on April 23, 2019 at 3:30 p.m.
- B. Reports and Information from the Staff
  - 1. Assistant Superintendent
    - Update regarding SBAC Testing
  - 2. Business Manager Report
    - Object Code Summary (Attachment #1)
    - Health Insurance Report (Attachment #2)
  - 3. Director of Buildings and Grounds
    - Groton 2020
    - Update regarding elementary construction

V. COMMITTEE REPORTS

- |                       |                        |
|-----------------------|------------------------|
| A. Policy             | D. Other:              |
| B. Curriculum         | - Negotiations         |
| C. Finance/Facilities | - LEARN                |
|                       | - BoE/TCC/RTM Liaison  |
|                       | - BoE/AGSA/GEA Liaison |
|                       | - Trails Liaison       |
|                       | - Groton Scholarship   |

VI. ACTION ITEMS

- A. Consent Agenda – all matters listed under the Consent Agenda are considered to be routine and will be enacted by one motion. Points of clarification will be allowed.
1. Approval of the Regular Meeting minutes of March 25, 2019. (Attachment #3)
  2. Approval of the Special Meeting minutes of April 9, 2019. (Attachment #4)
- B. Old Business
- C. New Business
1. Discussion and possible action regarding fuel tank removal at WSMS.  
MOTION: To approve the fuel tank removal at WSMS.
  2. Discussion and possible action regarding sewer movement at CMS.  
MOTION: To approve the sewer movement at CMS.
  3. Discussion and possible action regarding the Treehouse summer program rates.  
MOTION: To approve the Treehouse summer program rates.
  4. Discussion and possible action regarding the non-renewal of teaching contracts of non-tenured teachers.  
MOTION: To approve the recommendation of the Superintendent of Schools that, in accordance with the provisions of Connecticut General Statutes §10-151, the contracts of employment of the teachers listed below shall not be renewed upon the conclusion of the 2018-19 school year:

Iribeth Fernandez  
Courtney Littlewood

5. Discussion and possible action regarding approval of the Healthy Food Certification Statement for the 2019-2020 school year. (Attachment #5)

MOTION: To approve the Healthy Food Certification Statement for the 2019-2020 school year and the approval to allow food exemptions.

6. Discussion and possible action regarding recognition of National Teacher Day and National Teacher Appreciation Week.

MOTION: To recognize May 7, 2019 as National Teacher Day and May 5-11, 2019 as National Teacher Appreciation Week, and to direct the Superintendent of Schools to send a letter of appreciation to the teachers.

7. Discussion and possible action regarding recognition of National School Nurse Day and Week.

MOTION: To recognize May 6, 2019 as National School Nurse Day and May 5-11, 2019 as National School Nurse Week, and to direct the Superintendent of Schools to send a letter of appreciation to the nurses.

VII. INFORMATION AND PROPOSALS (Non-Action Items)

- A. Letters, communications, and comments by Board members on meeting items and any other items in their jurisdiction.

VIII. ADVANCE PLANNING

- A. Future Meeting Dates and Calendar Items for Board Attention

May 6, 2019	Policy	C.O., Rm. 5	5:00 p.m.
May 13, 2019	COW	C.O., Rm. 11	6:00 p.m.
May 20, 2019	COW	C.O., Rm. 11	6:00 p.m.
May 16, 2019	Groton Scholarship	FHS	5:00 p.m.
May 28, 2019	BoE Meeting	THA, CR 1	6:00 p.m.

MEETING DATES WITH TOWN BODIES

May 2, 2019	PSBC	THA, CR 2	6:00 p.m.
May 16, 2019	PSBC	THA, CR 2	6:00 p.m.

- B. Suggested Agenda Items

IX. ADJOURNMENT

Groton Public Schools

Date prep: 4/15/19 9:15 AM		FY19 Budget Summary Review							
Account	Object #s	FY19 Budget 2018-2019	Expenditures	Encumbered	FY19 Actual Total	Remaining Balance	%	FY19 Estimate 04/11/2019	Under/(Over)
<b>Salaries</b>									
1	Administrators 105,106,107,108	4,178,984	3,222,056	927,218	4,149,275	29,709	0.7%	4,231,427	(52,443)
2	Teachers 101-104,109,123-127	34,212,338	20,984,149	12,597,811	33,581,960	630,378	1.8%	33,933,722	278,616
3	Non-Cert Aides 110,111,119,129,130,131	3,349,488	2,159,639	0	2,159,639	1,189,849	35.5%	3,325,791	23,697
4	Substitute - Cert & Non-Cert 120,121	944,000	582,681	0	582,681	361,319	38.3%	956,601	(12,601)
5	Clerical 112-114,132-134,144	1,818,156	1,375,319	262,182	1,637,500	180,656	9.9%	1,871,666	(53,510)
6	Custodial/Maintenance/Techs 117,118,129,137,138,147,148	3,404,842	2,510,615	89,750	2,600,365	804,477	23.6%	3,413,110	(8,268)
7	Campus Security/Supervision 128	88,287	103,754	0	103,754	(15,467)	(17.5%)	125,224	(36,937)
8	<b>Total Salaries</b> 100	<b>47,996,095</b>	<b>30,938,213</b>	<b>13,876,961</b>	<b>44,815,173</b>	<b>3,180,922</b>	<b>6.6%</b>	<b>47,857,541</b>	<b>138,554</b>
<b>Benefits</b>									
9	Health Insurance 201-202	9,195,553	8,079,940	0	8,079,940	1,115,613	12.1%	9,195,553	0
10	Workers Comp & Town Pension 211,213	969,595	969,529	0	969,529	66	0.0%	969,529	66
11	Social Security & Medicare 212,214	1,380,226	994,720	0	994,720	385,506	27.9%	1,390,734	(10,508)
12	Other Benefits 222-227	233,678	131,714	0	131,714	101,964	43.6%	212,846	20,832
13	<b>Total Benefits</b> 200	<b>11,779,052</b>	<b>10,175,903</b>	<b>0</b>	<b>10,175,903</b>	<b>1,603,149</b>	<b>13.6%</b>	<b>11,768,662</b>	<b>10,390</b>
<b>Purchased Services</b>									
14	Instructional Services 321-324	138,991	118,081	6,928	125,009	13,982	10.1%	162,789	(23,798)
15	Professional Services 331	193,839	162,176	38,640	200,816	(6,976)	(3.6%)	242,808	(48,968)
16	Other Prof Services 332	584,400	285,113	137,177	422,290	162,110	27.7%	589,160	(4,760)
17	OT & PT Services 333	631,500	96,385	459,877	556,262	75,239	11.9%	626,090	5,410
18	Legal 334	85,000	38,987	0	38,987	46,013	54.1%	83,366	1,634
19	Athletic Officials & Other Athletic Serv 341-342	70,331	67,094	0	67,094	3,237	4.6%	72,556	(2,225)
20	Computer Network Services 343	105,447	72,805	14,085	86,890	18,557	17.6%	91,890	13,557
21	<b>Total Purchased Services</b> 300	<b>1,809,508</b>	<b>840,640</b>	<b>656,707</b>	<b>1,497,347</b>	<b>312,161</b>	<b>17.3%</b>	<b>1,868,659</b>	<b>(59,150)</b>
<b>Property Services</b>									
22	Water & Sewer 410 & 411	88,880	67,732	2,444	70,176	18,704	21.0%	96,985	(8,105)
23	Trash & Snow Removal 421 & 422	182,310	62,456	22,401	84,857	97,453	53.5%	176,120	6,190
24	Repair/Maintenance 430-435,490,491,499	473,914	365,462	36,872	402,333	71,580	15.1%	476,318	(2,404)
25	Rental 441	69,997	74,495	7,599	82,093	(12,096)	(17.3%)	82,093	(12,096)
26	<b>Total Property Services</b> 400	<b>815,101</b>	<b>570,144</b>	<b>69,315</b>	<b>639,460</b>	<b>175,641</b>	<b>21.5%</b>	<b>831,516</b>	<b>(16,415)</b>
<b>Transportation, Insurance, Communications, Tuition</b>									
27	Transportation: Schools 510-513	4,727,227	2,937,642	0	2,937,642	1,789,585	37.9%	4,679,938	47,289
28	Transportation: Student Activities 587-596	140,869	93,977	31,751	125,728	15,141	10.7%	146,271	(5,402)
29	Transportation: Staff 580-584	97,369	57,917	215	58,132	39,237	40.3%	89,669	7,700
30	Insurance 522,525	284,052	282,757	0	282,757	1,295	0.5%	282,577	1,295
31	Communications 530-552	96,408	93,728	4,186	97,914	(1,505)	(1.6%)	110,470	(14,061)
32	Tuition: Special Education 561-563,568	4,355,000	2,834,723	1,437,903	4,272,627	82,373	1.9%	4,272,627	82,373
33	Tuition: Other 564-567	1,480,575	1,228,101	0	1,228,101	252,474	17.1%	1,228,101	252,474
34	<b>Total Trans, Ins, Comm, Tuition</b> 500	<b>11,181,500</b>	<b>7,528,845</b>	<b>1,474,055</b>	<b>9,002,900</b>	<b>2,178,600</b>	<b>19.5%</b>	<b>10,809,832</b>	<b>371,668</b>
<b>Supplies</b>									
35	Instructional Supplies 601-608,613-616,622,623,628	399,286	239,420	35,383	274,803	124,483	31.2%	442,310	(43,024)
36	Computer Supplies 610-612	403,827	511,278	16,260	527,538	(123,712)	(30.6%)	545,370	(141,543)
37	Electricity & Heating 631-633	1,241,140	1,040,078	1,095	1,041,173	199,967	16.1%	1,316,676	(75,536)
38	Transportation Supplies 634 & 656	277,204	210,417	0	210,417	66,787	24.1%	302,226	(25,022)
39	Textbooks & Library Books 640-642,645,647	73,715	30,014	8,562	38,577	35,138	47.7%	61,630	12,085
40	Facility/Maintenance Supplies 650,652-655, 657 & 659	353,424	253,196	2,330	255,526	97,898	27.7%	349,477	3,947
41	Other Supplies (staff dev., etc.) 621, 624-627, 690	71,892	31,534	2,541	34,075	37,817	52.6%	53,376	18,515
42	<b>Total Supplies</b> 600	<b>2,820,486</b>	<b>2,315,938</b>	<b>66,171</b>	<b>2,382,110</b>	<b>438,377</b>	<b>15.5%</b>	<b>3,071,065</b>	<b>(250,579)</b>
<b>Equipment</b>									
43	Instructional Equipment 730 & 735	19,835	10,901	0	10,901	8,933	45.0%	22,573	(2,738)
44	Non-Instructional Equip 731 & 736	24,348	11,653	0	11,653	12,695	52.1%	11,653	12,695
45	<b>Total Equipment</b> 700	<b>44,183</b>	<b>22,555</b>	<b>0</b>	<b>22,555</b>	<b>21,628</b>	<b>49.0%</b>	<b>34,226</b>	<b>9,957</b>
46	<b>Total Dues &amp; Fees</b> 800	<b>39,996</b>	<b>56,969</b>	<b>80</b>	<b>57,049</b>	<b>(17,053)</b>	<b>(42.6%)</b>	<b>64,598</b>	<b>(24,602)</b>
47	<b>GRAND TOTAL</b>	<b>76,485,922</b>	<b>52,449,208</b>	<b>16,143,289</b>	<b>68,592,497</b>	<b>7,893,425</b>	<b>10.3%</b>	<b>76,306,099</b>	<b>179,823</b>

**Groton Public Schools**

Date prep: **4/15/19 9:15 AM** **FY19 Budget Summary Review**

Account	Object #s	FY19 Budget	Expenditures	Encumbered	FY19 Actual	Remaining Balance	%	FY19 Estimate	Under/(Over)
		2018-2019			Total			04/11/2019	
<b>Salaries</b>									
<b>Administrators</b>									
48 Admin	105	997,382	758,752	227,232	985,984	11,398	1.1%	1,003,353	(5,971)
49 Principals	106	1,364,331	1,065,329	280,616	1,345,945	18,386	1.3%	1,410,728	(46,397)
50 Asst. Principals	107	1,696,331	1,304,945	391,461	1,696,406	(75)	(0.0%)	1,696,406	(75)
51 Dean	108	120,940	93,031	27,909	120,940	0	0.0%	120,940	-
52		4,178,984	3,222,056	927,218	4,149,275	29,709	0.7%	4,231,427	(52,443)
<b>Teachers</b>									
53 Classroom Teachers	101	24,240,539	14,874,780	9,215,331	24,090,110	150,429	0.6%	24,108,564	131,975
54 Sp Ed Certified	102	7,346,040	4,418,122	2,755,378	7,173,500	172,540	2.3%	7,144,587	201,453
55 Media Specialist	103	708,113	426,435	266,543	692,978	15,135	2.1%	692,978	15,135
56 Guidance	104	1,000,974	605,293	356,033	961,326	39,648	4.0%	984,382	16,592
57 Athletic Director	109	11,769	7,695	4,527	12,222	(453)	(3.8%)	12,222	(453)
58 Summer School	123	4,672	7,981	0	7,981	(3,309)	(70.8%)	7,981	(3,309)
59 Adult Ed	124	37,121	27,391	0	27,391	9,730	26.2%	37,121	-
60 Tutors	125	462,147	401,231	0	401,231	60,916	13.2%	544,529	(82,382)
61 Coach Stipends	126	328,971	203,748	0	203,748	125,223	38.1%	329,366	(395)
62 Other Student Activities	127	71,992	11,474	0	11,474	60,518	84.1%	71,992	-
63		34,212,338	20,984,149	12,597,811	33,581,960	630,378	1.8%	33,933,722	278,616
<b>Non-Cert Aides</b>									
64 Reg Ed Teacher Aides - Kindergarten	110 & 130	450,640	249,034	0	249,034	201,607	44.7%	375,899	74,741
65 Sp Ed Aides - Para I	111	870,759	722,609	0	722,609	148,150	17.0%	969,325	(98,566)
66 Sp Ed Aides - Para II	131	1,706,809	855,212	0	855,212	851,597	49.9%	1,531,475	175,334
67 School Bus Aides	136	321,280	327,583	0	327,583	(6,303)	(2.0%)	443,893	(122,613)
68 Other Aides	139	0	5,200	0	5,200	(5,200)		5,200	(5,200)
69		3,349,488	2,159,639	0	2,159,639	1,189,849	35.5%	3,325,791	23,697
<b>Substitute</b>									
70 Substitute Sp.Ed Certified	121	80,000	74,079	0	74,079	5,921	7.4%	85,151	(5,151)
71 Substitute Reg Ed Certified	120	864,000	508,602	0	508,602	355,398	41.1%	871,450	(7,450)
72		944,000	582,681	0	582,681	361,319	38.3%	956,601	(12,601)
<b>Clerical</b>									
73 Clerical	112113114132133134143144	1,818,156	1,375,319	262,182	1,637,500	180,656	9.9%	1,871,666	(53,510)
<b>Custodial/Maintenance/Techs</b>									
74 Custodial	117 & 137	1,856,393	1,362,822	16,569	1,379,392	477,001	25.7%	1,844,971	11,422
75 Maintenance	118 & 138	790,635	570,629	16,800	587,429	203,206	25.7%	769,327	21,308
76 Technicians	129 & 149	654,514	513,802	56,380	570,182	84,332	12.9%	699,512	(44,998)
77 Custodial Overtime	147	84,600	51,401	0	51,401	33,199	39.2%	78,100	6,500
78 Maintenance Overtime	148	18,700	11,960	0	11,960	6,740	36.0%	21,200	(2,500)
79		3,404,842	2,510,615	89,750	2,600,365	804,477	23.6%	3,413,110	(8,268)
<b>Security</b>									
80 Security/Supervision	128	88,287	103,754	0	103,754	(15,467)	(17.5%)	125,224	(36,937)
81 Total Salaries		47,996,095	30,938,213	13,876,961	44,815,173	3,180,922	6.6%	47,857,541	138,554
<b>Benefits</b>									
<b>Health Insurance</b>									
82 Group Ins. Prof	201	6,998,481	6,759,157	0	6,759,157	239,324	3.4%	6,998,481	-
83 Group Ins. Other	202	2,197,072	1,320,783	0	1,320,783	876,289	39.9%	2,197,072	-
84		9,195,553	8,079,940	0	8,079,940	1,115,613	12.1%	9,195,553	0
<b>Workers Comp &amp; Town Pension</b>									
85 Worker's Compensation	211	619,995	619,929	0	619,929	66	0.0%	619,929	66
86 Town Pension	213	349,600	349,600	0	349,600	0	0.0%	349,600	-
87		969,595	969,529	0	969,529	66	0.0%	969,529	66
<b>Social Security &amp; Medicare</b>									
88 Social Security	212	683,232	489,788	0	489,788	193,444	28.3%	696,833	(13,601)
89 Medicare	214	696,994	504,932	0	504,932	192,062	27.6%	693,901	3,093
90		1,380,226	994,720	0	994,720	385,506	27.9%	1,390,734	(10,508)
<b>Other Employee Benefits</b>									
91 Retirement Awards	222	76,678	39,846	0	39,846	36,832	48.0%	55,846	20,832
92 Unemployment	223	50,000	28,138	0	28,138	21,862	43.7%	50,000	-
93 Tuition Reimb Certified	224	106,000	73,730	0	73,730	32,271	30.4%	106,000	-
94 EAP	226	0	0	0	0	0		-	-
95 Mentor Stipend	227	1,000	(10,000)	0	(10,000)	11,000	1100.0%	1,000	-
96		233,678	131,714	0	131,714	101,964	43.6%	212,846	20,832
97 Total Benefits		11,779,052	10,175,903	0	10,175,903	1,603,149	13.6%	11,768,662	10,390

**Groton Public Schools**

Date prep:	<b>FY19 Budget Summary Review</b>							
	4/15/19 9:15 AM							

Account	Object #s	FY19 Budget			FY19 Actual	Remaining Balance	%	FY19 Estimate	Under/(Over)
		2018-2019	Expenditures	Encumbered	Total			04/11/2019	

**Purchased Services**

<b>Instructional Services</b>										
98	Instructional Services	321 & 323	105,617	75,514	450	75,964	29,652	28.1%	100,142	5,475
99	Instruct Improvement Services	322 & 324	33,374	42,567	6,478	49,045	(15,670)	(47.0%)	62,647	(29,272)
100			138,991	118,081	6,928	125,009	13,982	10.1%	162,789	(23,798)
<b>Professional Services</b>										
101	Professional Services	331	193,839	162,176	38,640	200,816	(6,976)	(3.6%)	242,808	(48,968)
102	Other Prof Services	332	584,400	285,113	137,177	422,290	162,110	27.7%	589,160	(4,760)
103	OT & PT Services	333	631,500	96,385	459,877	556,262	75,239	11.9%	626,090	5,410
104	Legal	334	85,000	38,987	0	38,987	46,013	54.1%	83,366	1,634
105			1,494,739	582,660	635,694	1,218,354	276,385	18.5%	1,541,424	(46,684)
<b>Athletic Officials &amp; Other Athletic Services</b>										
106	Athletic Officials	341	60,831	56,488	0	56,488	4,343	7.1%	61,950	(1,119)
107	Other Athletic Services	342	9,500	10,606	0	10,606	(1,106)	(11.6%)	10,606	(1,106)
108			70,331	67,094	0	67,094	3,237	4.6%	72,556	(2,225)
<b>Computer Network Services</b>										
109	Computer Network Services	343	105,447	72,805	14,085	86,890	18,557	17.6%	91,890	13,557
110	<b>Total Purchased Services</b>		<b>1,809,508</b>	<b>840,640</b>	<b>656,707</b>	<b>1,497,347</b>	<b>312,161</b>	<b>17.3%</b>	<b>1,868,659</b>	<b>(59,150)</b>

**Property Services**

<b>Water/Sewer</b>										
111	Water	410	60,600	40,856	2,444	43,300	17,300	28.5%	63,476	(2,876)
112	Sewer	411	28,280	26,876	0	26,876	1,404	5.0%	33,509	(5,229)
113			88,880	67,732	2,444	70,176	18,704	21.0%	96,985	(8,105)
<b>Trash &amp; Snow Removal</b>										
114	Trash Removal	421	90,900	62,309	22,401	84,710	6,190	6.8%	84,710	6,190
115	Snow Removal	422	91,410	147	0	147	91,263	99.8%	91,410	-
116			182,310	62,456	22,401	84,857	97,453	53.5%	176,120	6,190
<b>Repair/Maintenance</b>										
117	Equipment Repairs	430	145,824	103,043	150	103,193	42,631	29.2%	132,291	13,532
118	Grounds Repairs	431	76,300	157,953	31,895	189,848	(113,548)	(148.8%)	189,848	(113,548)
119	General Bldg Repairs	432	121,400	3,551	0	3,551	117,849	97.1%	26,400	95,000
120	Painting	433	5,300	0	0	0	5,300	100.0%	5,300	-
121	Heat & Plumbing	434	35,450	26,426	0	26,426	9,024	25.5%	33,913	1,537
122	Electrical	435	5,250	6,384	0	6,384	(1,134)	(21.6%)	6,384	(1,134)
123	Extermination Services	490	12,630	7,860	2,562	10,422	2,208	17.5%	10,422	2,208
124	Bldg Fire Protection	491	46,460	39,129	2,265	41,394	5,066	10.9%	46,460	-
125	Other Purch Services	499	25,300	21,115	0	21,115	4,185	16.5%	25,300	-
126			473,914	365,462	36,872	402,333	71,580	15.1%	476,318	(2,404)
<b>Rental</b>										
127	Rental	441	69,997	74,495	7,599	82,093	(12,096)	(17.3%)	82,093	(12,096)
128	<b>Total Property Services</b>		<b>815,101</b>	<b>570,144</b>	<b>69,315</b>	<b>639,460</b>	<b>175,641</b>	<b>21.5%</b>	<b>831,516</b>	<b>(16,415)</b>

**Transportation, Insurance, Communications, Tuition**

<b>Transportation: Schools</b>										
129	Reg. Ed Pupil Transportation	510 & 516	2,886,452	1,740,370	0	1,740,370	1,146,082	39.7%	2,832,963	53,489
130	Sp. Ed - Trans - STA	511	962,151	654,992	0	654,992	307,159	31.9%	962,151	-
131	Sp. Ed - Trans - Curtin	512	873,624	533,183	0	533,183	340,441	39.0%	873,624	-
132	Pupil Transp Reimbursement	513	5,000	9,097	0	9,097	(4,097)	(81.9%)	11,200	(6,200)
133			4,727,227	2,937,642	0	2,937,642	1,789,585	37.9%	4,679,938	47,289
<b>Transportation: Other</b>										
134	Transportation - Athletics	587	92,317	60,950	26,292	87,242	5,075	5.5%	100,256	(7,938)
135	Transportation - Field Trips	588	24,986	13,093	5,459	18,551	6,435	25.8%	23,405	1,581
136	Entry Fees - Athletics	591 & 592	14,401	9,215	0	9,215	5,186	36.0%	11,764	2,638
137	Admission Fees	595	9,165	10,720	0	10,720	(1,555)	(17.0%)	10,848	(1,683)
138	Misc Fees	590 & 596	0	0	0	0	0	-	-	-
139			140,869	93,977	31,751	125,728	15,141	10.7%	146,271	(5,402)
<b>Transportation: Staff</b>										
140	Travel - Education	580 & 581	11,050	6,218	0	6,218	4,832	43.7%	11,332	(282)
141	Travel - Admin	582 & 583	32,688	20,768	0	20,768	11,920	36.5%	30,238	2,450
142	Travel - Conferences	584	53,632	30,931	215	31,146	22,486	41.9%	48,099	5,533
143			97,369	57,917	215	58,132	39,237	40.3%	89,669	7,700
<b>Liability &amp; Accident Insurance</b>										
144	Liability Insurance	522	266,600	267,347	0	267,347	(747)	(0.3%)	267,347	(747)
145	Accident Insurance	525	17,452	15,410	0	15,410	2,042	11.7%	15,410	2,042
146			284,052	282,757	0	282,757	1,295	0.5%	282,757	1,295

**Groton Public Schools**

Date prep: 4/16/19 9:16 AM FY19 Budget Summary Review

Account	Object #s	FY19 Budget	Expenditures	Encumbered	FY19 Actual	Remaining Balance	%	FY19 Estimate	Under/(Over)
		2018-2019			Total			04/11/2019	
<b>Communications</b>									
147 Telephone, Telephone Repairs	530	50,804	59,562	0	59,562	(8,758)	(17.2%)	63,218	(12,414)
148 Postage	531	37,567	22,057	0	22,057	15,511	41.3%	27,982	9,585
149 Advertisement	540	5,000	7,112	715	7,827	(2,827)	(56.5%)	7,827	(2,827)
150 Minority Recruitment	541	0	0	0	0	0		-	-
151 Printing Admin	550	38	4,972	3,471	8,443	(8,406)	(22415%)	8,443	(8,406)
152 School Publications	551 & 552	3,000	25	0	25	2,975	99.2%	3,000	-
153		96,408	93,728	4,186	97,914	(1,505)	(1.6%)	110,470	(14,061)
<b>Tuition: Special Education</b>									
154 Sp.Ed Vocational	561	404,751	378,035	68,640	446,675	(41,924)	(10.4%)	446,675	(41,924)
155 Sp.Ed BoE Placements	562	2,102,065	1,241,324	1,019,790	2,261,114	(159,049)	(7.6%)	2,261,114	(159,049)
156 Sp.Ed State Placements	563	597,694	412,276	151,099	563,375	34,319	5.7%	563,375	34,319
157 Sp.Ed Magnet Choice	568	1,250,490	803,088	198,374	1,001,462	249,028	19.9%	1,001,462	249,028
158		4,355,000	2,834,723	1,437,903	4,272,627	82,373	1.9%	4,272,627	82,373
<b>Tuition: Other</b>									
159 Adult Ed	564	210,000	207,000	0	207,000	3,000	1.4%	207,000	3,000
160 Magnet Tuition	566	1,100,000	932,402	0	932,402	167,598	15.2%	932,402	167,598
161 Vo Ag Reg Ed Tuition	567	170,575	88,699	0	88,699	81,876	48.0%	88,699	81,876
162		1,480,575	1,228,101	0	1,228,101	252,474	17.1%	1,228,101	252,474
163 Total Transportation, Insurance, Communication, Tuition		11,181,500	7,528,845	1,474,055	9,002,900	2,178,600	19.5%	10,809,832	371,668

**Supplies**

<b>Instructional Supplies</b>									
164 General Classroom	601	48,723	25,303	13,597	38,900	9,823	20.2%	105,470	(56,748)
165 Science	602	33,343	14,032	3,673	17,706	15,637	46.9%	24,230	9,113
166 Arts & Crafts	603	17,813	17,158	971	18,129	(317)	(1.8%)	21,199	(3,387)
167 Phys. Ed	604	9,544	6,150	0	6,150	3,393	35.6%	7,972	1,572
168 Music	605	30,881	12,902	1,243	14,144	16,737	54.2%	14,144	16,737
169 Kindergarten	606	1,669	766	347	1,113	556	33.3%	1,651	18
170 Pupil Tests	607	59,916	49,540	6,491	56,031	3,885	6.5%	67,784	(7,868)
171 Tech. Ed	609	7,335	12,050	777	12,827	(5,492)	(74.9%)	12,827	(5,492)
172 Home Ec Supplies	613	12,750	10,320	0	10,320	2,430	19.1%	10,320	2,430
173 Sp.Ed Supplies	615	56,300	31,942	5,267	37,209	19,091	33.9%	56,300	-
174 Athletic Supplies	616	63,569	32,659	2,292	34,950	28,619	45.0%	58,860	4,709
175 Math Supplies	617	24,800	8,951	487	9,438	15,362	61.9%	19,912	4,888
176 Health Supplies	618	1,706	78	0	78	1,628	95.4%	494	1,213
177 Other Supplies	619	478	941	0	941	(463)	(97.0%)	941	(463)
178 Health Serv Pathogen	622	8,500	1,990	0	1,990	6,510	76.6%	6,990	1,510
179 School Library Supplies	623	3,566	4,436	0	4,436	(870)	(24.4%)	4,803	(1,236)
180 Food, Drink, Snacks	628	18,394	10,202	239	10,441	7,952	43.2%	28,415	(10,021)
181		399,286	239,420	35,383	274,803	124,483	31.2%	442,310	(43,024)
<b>Computer Supplies</b>									
182 Computer Supplies	610 & 611	81,669	76,521	9,189	85,710	(4,041)	(4.9%)	100,286	(18,617)
183 Software	612	322,158	434,757	7,071	441,829	(119,671)	(37.1%)	445,084	(122,926)
184		403,827	511,278	16,260	527,538	(123,712)	(30.6%)	545,370	(141,543)
<b>Electricity &amp; Heating</b>									
185 Electricity	631	861,500	687,861	1,095	688,956	172,544	20.0%	890,456	(28,956)
186 Propane/Natural Gas	632	100,200	165,115	0	165,115	(64,915)	(64.8%)	197,289	(97,089)
187 Heating Oil	633	279,440	187,102	0	187,102	92,338	33.0%	228,931	50,509
188		1,241,140	1,040,078	1,095	1,041,173	199,967	16.1%	1,316,676	(75,536)
<b>Transportation Supplies</b>									
189 Diesel for School Buses	634	236,704	192,975	0	192,975	43,729	18.5%	261,726	(25,022)
190 Gas for Maintenance	656	40,500	17,443	0	17,443	23,057	56.9%	40,500	-
191		277,204	210,417	0	210,417	66,787	24.1%	302,226	(25,022)
<b>Textbooks &amp; Library Books</b>									
192 Textbooks	640	49,443	18,487	7,148	25,635	23,808	48.2%	41,824	7,618
193 Workbooks	641	4,011	8,145	68	8,212	(4,202)	(104.8%)	8,831	(4,821)
194 Textbook Rebind	642	1,125	174	0	174	951	84.5%	174	951
195 Library Books	645	15,300	981	1,151	2,132	13,168	86.1%	7,111	8,189
196 Periodicals	647	3,836	2,227	196	2,423	1,413	36.8%	3,689	147
197		73,715	30,014	8,562	38,577	35,138	47.7%	61,630	12,085

**Groton Public Schools**

Date prep: 4/15/19 9:15 AM		FY19 Budget Summary Review								
Account	Object #s	FY19 Budget			FY19 Actual	Remaining Balance	%	FY19 Estimate	Under/(Over)	
		2018-2019	Expenditures	Encumbered	Total			04/11/2019		
<b>Facility/Maintenance Supplies</b>										
198	Equipment Repair	650	26,560	18,177	0	18,177	8,383	31.6%	27,919	(1,359)
199	Grounds Supplies	651	20,200	14,421	64	14,484	5,716	28.3%	20,200	-
200	General Bldg Repair	652	70,296	36,621	0	36,621	33,675	47.9%	70,296	-
201	Painting	653	6,464	440	0	440	6,024	93.2%	6,464	-
202	Heat & Plumbing	654	24,240	39,985	454	40,438	(16,198)	(66.8%)	40,438	(16,198)
203	Electrical	655	64,640	24,171	1,001	25,172	39,468	61.1%	34,685	29,955
204	Safety Supplies	657 & 659	10,104	6,782	0	6,782	3,322	32.9%	11,063	(959)
205	Custodial Supplies	658	130,920	112,601	811	113,411	17,509	13.4%	138,411	(7,491)
206			<u>353,424</u>	<u>253,196</u>	<u>2,330</u>	<u>255,526</u>	<u>97,898</u>	<u>27.7%</u>	<u>349,477</u>	<u>3,947</u>
<b>Other Supplies</b>										
207	Sup Serv Guid Imp Ins	621	21,500	11,203	720	11,924	9,576	44.5%	16,908	4,592
208	Audio Visual	624 & 625	7,375	1,632	0	1,632	5,743	77.9%	1,882	5,493
209	General Admin Supplies	626	16,310	6,494	133	6,627	9,683	59.4%	13,502	2,808
210	School Admin Supplies	627	12,455	6,757	965	7,722	4,733	38.0%	10,232	2,223
211	Professional Materials	690	14,252	5,448	723	6,170	8,081	56.7%	10,853	3,399
212			<u>71,892</u>	<u>31,534</u>	<u>2,541</u>	<u>34,075</u>	<u>37,817</u>	<u>52.6%</u>	<u>53,376</u>	<u>18,515</u>
213	<b>Total Supplies</b>		<u><b>2,820,486</b></u>	<u><b>2,315,938</b></u>	<u><b>66,171</b></u>	<u><b>2,382,110</b></u>	<u><b>438,377</b></u>	<u><b>15.5%</b></u>	<u><b>3,071,065</b></u>	<u><b>(250,579)</b></u>
<b>Equipment</b>										
<b>Instructional Equipment</b>										
214	Replace Instr Equip	730	13,750	2,561	0	2,561	11,189	81.4%	11,416	2,335
215	Add Instr Equipment	735	6,085	8,340	0	8,340	(2,255)	(37.1%)	11,158	(5,073)
216			<u>19,835</u>	<u>10,901</u>	<u>0</u>	<u>10,901</u>	<u>8,933</u>	<u>45.0%</u>	<u>22,573</u>	<u>(2,738)</u>
<b>Non-Instructional Equipment</b>										
217	Replace Non-Instr Equipment	731	24,098	10,761	0	10,761	13,337	55.3%	10,761	13,337
218	Add Non-Instr Equipment	736	250	892	0	892	(642)	(256.8%)	892	(642)
219			<u>24,348</u>	<u>11,653</u>	<u>0</u>	<u>11,653</u>	<u>12,695</u>	<u>52.1%</u>	<u>11,653</u>	<u>12,695</u>
220	<b>Total Equipment</b>		<u><b>44,183</b></u>	<u><b>22,555</b></u>	<u><b>0</b></u>	<u><b>22,555</b></u>	<u><b>21,628</b></u>	<u><b>49.0%</b></u>	<u><b>34,226</b></u>	<u><b>9,967</b></u>
<b>Dues - Fees</b>										
<b>Dues/Fees</b>										
221	Dues BoE	810	0	0	0	0	0	-	-	-
222	General Admin Dues	811	16,100	19,943	0	19,943	(3,843)	(23.9%)	27,373	(11,273)
223	School Admin Dues	812	21,296	33,635	80	33,715	(12,419)	(58.3%)	33,834	(12,537)
224	Other Dues	819	2,600	3,391	0	3,391	(791)	(30.4%)	3,391	(791)
225	<b>Total Dues/Fees</b>		<u><b>39,996</b></u>	<u><b>56,969</b></u>	<u><b>80</b></u>	<u><b>57,049</b></u>	<u><b>(17,053)</b></u>	<u><b>(42.6%)</b></u>	<u><b>64,598</b></u>	<u><b>(24,602)</b></u>
226	<b>Grand Total</b>		<u><b>76,485,922</b></u>	<u><b>52,449,208</b></u>	<u><b>16,143,289</b></u>	<u><b>68,592,497</b></u>	<u><b>7,893,425</b></u>	<u><b>10.3%</b></u>	<u><b>76,306,099</b></u>	<u><b>179,823</b></u>

**Groton Public Schools**  
**FY19 Budget Review**  
**Summary at Program Level III**

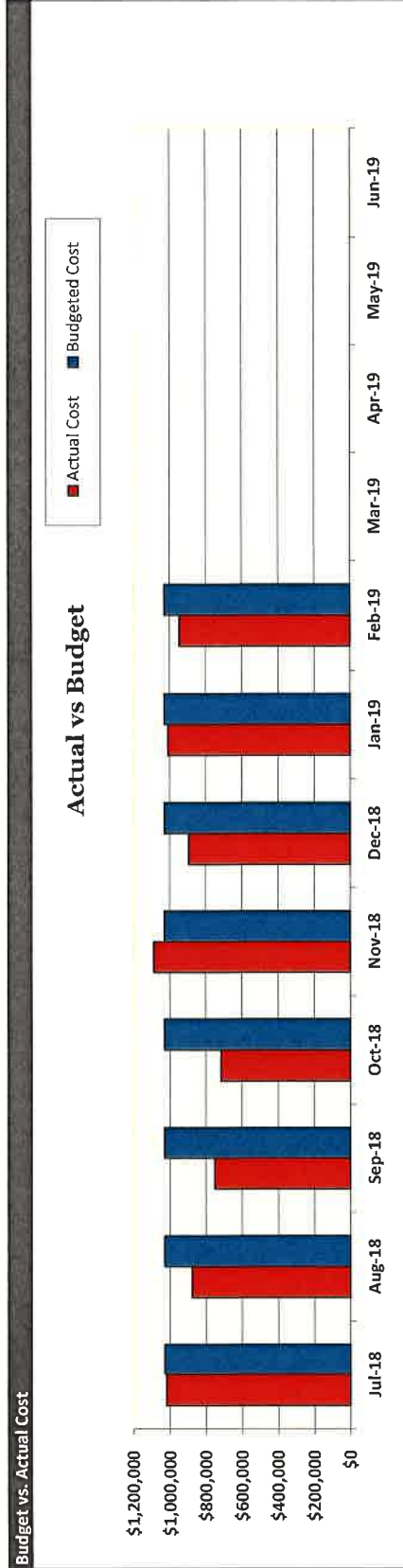
Function No.	Description	FY19 Budget			FY19		%	FY19	
		2018-2019	Expended 2018-2019	Encumbered 2018-2019	Total 2018-2019	Remaining Balance		Estimated 2018-2019	Increase (Decrease)
<b>Regular Instruction</b>									
1101	FUNCTION-1101 ELEMENTARY	12,739,680	8,545,052	3,861,076	12,406,128	333,553	2.6%	12,883,376	(143,696)
1102	FUNCTION-1102 ART	620,846	416,141	197,721	613,862	6,984	1.1%	648,291	(27,446)
1104	FUNCTION-1104 LANGUAGE ARTS	2,674,275	1,633,467	778,348	2,411,815	262,460	9.8%	2,523,682	150,594
1105	FUNCTION-1105 WORLD LANGUAGES	1,085,669	800,395	362,782	1,163,176	(77,507)	(7.1%)	1,180,557	(94,888)
1106	FUNCTION-1106 CONSUMER SCIENCE	162,436	87,275	38,737	126,012	36,424	22.4%	163,323	(887)
1107	FUNCTION-1107 TECHNOLOGY EDUCATION	592,576	431,536	174,663	606,198	(13,622)	(2.3%)	621,562	(28,986)
1108	FUNCTION-1108 MATHEMATICS	2,438,214	1,452,085	707,415	2,159,500	278,714	11.4%	2,196,181	242,034
1109	FUNCTION-1109 MUSIC	737,518	451,016	211,619	662,635	74,883	10.2%	686,364	51,154
1110	FUNCTION-1110 PHYSICAL EDUCATION	780,099	668,330	306,934	975,264	(195,165)	(25.0%)	1,030,210	(250,111)
1111	FUNCTION-1111 SCIENCE	2,705,550	1,564,456	691,993	2,256,449	449,101	16.6%	2,407,716	297,834
1112	FUNCTION-1112 SOCIAL STUDIES	2,116,237	1,273,653	645,752	1,919,404	196,833	9.3%	2,133,035	(16,798)
1114	FUNCTION-1114 HEALTH EDUCATION	483,503	183,143	103,670	286,813	196,690	40.7%	281,669	201,834
1115	FUNCTION-1115 MAGNET SCHOOL SUPPORT	30,000	11,216	4,006	15,222	14,778	49.3%	30,000	-
1116	FUNCTION-1116 CO-OPERATIVE WORK EXPEF	375	0	0	0	375	100.0%	-	375
1117	FUNCTION-1117 INTERN. BACCALAUREATE	524,546	336,914	169,436	506,350	18,196	3.5%	530,795	(6,249)
1119	FUNCTION-1119 UNCLASSIFIED	816,424	1,385,865	912	1,386,776	(570,352)	(69.9%)	789,875	26,549
1121	FUNCTION-1121 BUSINESS EDUCATION	305,559	198,320	85,395	283,716	21,843	7.1%	302,715	2,844
1124	FUNCTION-1124 HEALTH OCCUPATIONS	116,675	75,467	35,105	110,572	6,103	5.2%	116,841	(166)
1260	FUNCTION-1260 ENRICHMENT	39,046	14,401	599	14,999	24,047	61.6%	39,207	(161)
1270	FUNCTION-1270 REMEDIAL INSTRUCTION	2,523,927	1,717,058	881,103	2,598,161	(74,234)	(2.9%)	2,760,769	(236,842)
1412	FUNCTION-1412 SUMMER SCH HIGH SC CREDI	5,091	8,528	0	8,528	(3,437)	(67.5%)	8,528	(3,437)
2220	FUNCTION-2220 EDUCATIONAL MEDIA SERVI	1,142,615	734,026	289,766	1,023,792	118,822	10.4%	1,152,595	(9,981)
<b>Total Regular Instruction</b>		<b>32,640,860</b>	<b>21,988,344</b>	<b>9,547,029</b>	<b>31,535,372</b>	<b>1,105,488</b>	<b>3.4%</b>	<b>32,487,290</b>	<b>153,570</b>
<b>Special Instruction</b>									
1205	FUNCTION-1205 PRESCHOOL 3-5	987,057	780,177	287,831	1,068,008	(80,951)	(8.2%)	1,041,688	(54,631)
1210	FUNCTION-1210 SPED Summer School	20,551	20,551	0	20,551	0	0.0%	20,551	-
1220	FUNCTION-1220 OTHER SPECIAL INSTRUCTIO	796,675	549,254	62,680	611,934	184,741	23.2%	873,862	(77,187)
1230	FUNCTION-1230 SPECIAL EDUCATION	8,346,058	5,271,969	1,582,641	6,854,611	1,491,447	17.9%	8,159,762	186,296
1250	FUNCTION-1250 BLIND	114,050	66,731	34,830	101,561	12,489	11.0%	114,960	(910)
1280	FUNCTION-1280 HEARING IMPAIRED	141,472	72,370	37,580	109,951	31,521	22.3%	140,601	871
<b>Total Special Instruction</b>		<b>10,405,863</b>	<b>6,761,053</b>	<b>2,005,562</b>	<b>8,766,615</b>	<b>1,639,248</b>	<b>15.8%</b>	<b>10,351,424</b>	<b>54,439</b>
<b>Continuing Education</b>									
1310	FUNCTION-1310 HIGH SCHOOL COMPLETION	77,161	44,791	3,445	48,237	28,924	37.5%	76,283	878
1320	FUNCTION-1320 ADULT EDUCATION	210,000	207,000	0	207,000	3,000	1.4%	207,000	3,000
<b>Total Continuing Education</b>		<b>287,161</b>	<b>251,791</b>	<b>3,445</b>	<b>255,237</b>	<b>31,924</b>	<b>11.1%</b>	<b>283,283</b>	<b>3,878</b>
<b>Other Instructional Programs</b>									
15**	STUDENT ACTIVITIES 6-12	748,412	482,125	38,867	520,993	227,419	30.4%	769,375	(20,964)
<b>TOTAL INSTRUCTION</b>		<b>44,082,296</b>	<b>29,483,313</b>	<b>11,594,904</b>	<b>41,078,217</b>	<b>3,004,080</b>	<b>6.8%</b>	<b>43,891,372</b>	<b>190,924</b>
<b>Support Services - Pupils</b>									
2101	FUNCTION-2101 SUPPORT SERVICES - SPED CC	849,892	618,600	140,812	759,412	90,480	10.6%	852,500	(2,608)
2110	FUNCTION-2110 SOCIAL WORK SERVICES	440,594	230,440	98,762	329,203	111,391	25.3%	411,323	29,271
2120	FUNCTION-2120 GUIDANCE SERVICES	1,561,491	1,005,910	358,582	1,364,492	196,999	12.6%	1,518,158	43,333
2130	FUNCTION-2130 HEALTH SERVICES	1,178,808	361,179	591,297	952,476	226,332	19.2%	1,177,054	1,754
2140	FUNCTION-2140 PSYCHOLOGICAL SERVICES	1,326,320	770,470	378,525	1,148,995	177,325	13.4%	1,301,112	25,208
2150	FUNCTION-2150 SPEECH & HEARING SERVICE	1,183,914	694,782	349,237	1,044,018	139,896	11.8%	1,121,841	62,073
<b>Total Support Services - Pupils</b>		<b>6,541,019</b>	<b>3,681,381</b>	<b>1,917,215</b>	<b>5,598,596</b>	<b>942,423</b>	<b>14.4%</b>	<b>6,381,987</b>	<b>159,032</b>
<b>Support Services - Staff</b>									
2201	FUNCTION-2201 SUPPORTING SERVICES - CO	90,799	63,953	14,315	78,268	12,531	13.8%	95,605	(4,806)
2210	FUNCTION-2210 IMPROVEMENT OF INSTRUCT	352,030	267,926	2,053	269,979	82,051	23.3%	321,476	30,554
<b>Total Support Services - Staff</b>		<b>442,829</b>	<b>331,879</b>	<b>16,368</b>	<b>348,247</b>	<b>94,582</b>	<b>21.4%</b>	<b>417,082</b>	<b>25,748</b>
<b>General Support Services</b>									
2311	FUNCTION-2311 BOARD OF EDUCATION SERVI	4,700	2,200	0	2,200	2,500	53.2%	4,700	-
2312	FUNCTION-2312 SUPERINTENDENT OFFICE SE	1,571,988	1,141,109	190,193	1,331,302	240,686	15.3%	1,575,340	(3,352)
2313	FUNCTION-2313 BUSINESS OFFICE	835,143	700,701	140,520	841,221	(6,079)	(0.7%)	866,885	(31,743)
2410	FUNCTION-2410 SCHOOL ADMINISTRATION	4,011,259	3,211,260	612,578	3,823,838	187,421	4.7%	4,309,116	(297,857)
<b>Total General Support Services</b>		<b>6,423,089</b>	<b>5,055,270</b>	<b>943,291</b>	<b>5,998,561</b>	<b>424,528</b>	<b>6.6%</b>	<b>6,756,041</b>	<b>(332,952)</b>
<b>Operational Services</b>									
2510	FUNCTION-2510 OPERATION AND MAINTENAN	6,847,906	5,048,271	172,137	5,220,408	1,627,498	23.8%	6,909,543	(61,638)
2520	FUNCTION-2520 PUPIL TRANSPORTATION	5,463,820	3,599,315	26,080	3,625,394	1,838,425	33.6%	5,461,830	1,990
2540	FUNCTION-2540 COMPUTER SUPPORT SERVIC	1,455,639	1,209,421	104,032	1,313,453	142,186	9.8%	1,522,962	(67,322)
2560	FUNCTION-2560 HEALTH SERVICES STAFF	8,500	1,730	0	1,730	6,770	79.6%	3,230	5,270
<b>Total Operational Services</b>		<b>13,775,865</b>	<b>10,419,574</b>	<b>302,249</b>	<b>10,721,823</b>	<b>3,054,041</b>	<b>22.2%</b>	<b>13,897,565</b>	<b>(121,700)</b>
<b>TOTAL SUPPORT SERVICES</b>		<b>27,182,802</b>	<b>19,488,105</b>	<b>3,179,123</b>	<b>22,667,228</b>	<b>4,515,574</b>	<b>16.6%</b>	<b>27,452,675</b>	<b>(269,873)</b>
3710	FUNCTION 3710-NONPUBLIC SCHOOL	0	0	0	0	0	0.0%	115,000	(115,000)
4100	TUITION PAYMENTS	5,220,824	3,477,790	1,369,263	4,847,052	373,772	7.2%	4,847,052	373,772
<b>GRAND TOTAL</b>		<b>76,485,922</b>	<b>52,449,208</b>	<b>16,143,289</b>	<b>68,592,497</b>	<b>7,893,425</b>	<b>10.3%</b>	<b>76,306,099</b>	<b>179,823</b>

0.24%

BOE Groups Active & Retired

Cost vs Budget Dashboard - data through February 2019

Self Insured - All Coverages All Enrollees		Claim/Admin. Cost										Variance - Total	
Date	Lives	Net Medical Paid Claims	Rx Paid Claims	Dental Paid Claims	Total Net Paid Claims	Total Fixed Costs	Total Cost	BOE Monthly Budget*	Cost vs BOE Budget	Actual/Estimated BOE Budget			
Jul-18	734	\$729,980	\$138,554	\$42,359	\$910,892	\$108,271	\$1,019,163	\$1,030,783	(\$11,620)	98.9%			
Aug-18	730	\$573,961	\$148,212	\$49,678	\$771,851	\$107,681	\$879,532	\$1,030,783	(\$151,251)	85.3%			
Sep-18	731	\$476,773	\$138,817	\$29,068	\$644,657	\$107,828	\$752,486	\$1,030,783	(\$278,298)	73.0%			
Oct-18	728	\$391,525	\$188,079	\$30,326	\$609,930	\$107,386	\$717,316	\$1,030,783	(\$313,467)	69.6%			
Nov-18	718	\$753,536	\$200,120	\$28,945	\$982,602	\$105,911	\$1,088,513	\$1,030,783	\$57,729	105.6%			
Dec-18	715	\$541,587	\$219,010	\$28,619	\$789,216	\$105,468	\$894,684	\$1,030,783	(\$136,099)	86.8%			
Jan-19	649	\$702,752	\$178,919	\$32,431	\$914,102	\$95,733	\$1,009,835	\$1,030,783	(\$20,949)	98.0%			
Feb-19	648	\$584,900	\$234,311	\$31,467	\$850,678	\$95,585	\$946,263	\$1,030,783	(\$84,520)	91.8%			
Mar-19					\$0	\$0	\$0		\$0				
Apr-19					\$0	\$0	\$0		\$0				
May-19					\$0	\$0	\$0		\$0				
Jun-19					\$0	\$0	\$0		\$0				
<b>YTD</b>	<b>5653</b>	<b>\$4,755,015</b>	<b>\$1,446,021</b>	<b>\$272,893</b>	<b>\$6,473,929</b>	<b>\$833,863</b>	<b>\$7,307,792</b>	<b>\$9,246,267</b>	<b>(\$938,475)</b>	<b>88.6%</b>			



BOE monthly budget based on amount provided by Laurie LePine at Groton on 5/4/18.

**GROTON PUBLIC SCHOOLS  
GROTON, CONNECTICUT**

(\*Attachments are available upon request from the Superintendent's Office.)

**Regular Meeting**

**March 25, 2019**

The regular meeting of the Groton Board of Education was held on March 25, 2019, in CR 1 of the Town Hall Annex.

**1. CALL TO ORDER**

The meeting was called to order by Mrs. Kim Watson, Board Chairperson, at 6:15 p.m.

The first order of business was the Pledge of Allegiance to the flag led by Addie Clark.

**PRESENT**

Mrs. Kim Shepardson Watson  
Dr. Andrea Ackerman  
Mrs. Katrina Fitzgerald  
Mrs. Jane Giulini  
Mrs. Rosemary Robertson  
Mr. Jay Weitlauf  
Mrs. Lee White

**ABSENT**

Mrs. Gretchen Newsome  
Mrs. Rita Volkmann

Dr. Michael Graner, Superintendent of Schools  
Ms. Susan Austin, Assistant Superintendent of Schools  
Mr. Samuel Kilpatrick, Director of Buildings and Grounds  
Miss Addie Clark, Student Representative  
Mr. Daniel Gaicwski, Student Representative

**B. RECOGNITION AND PARTICIPATION AND DELEGATIONS**

NONE

**C. COMMENTS FROM CITIZENS**

1. Mrs. Sarah Whitley, GASP and the Groton Alliance for Substance Abuse Prevention, requested help in educating Groton community of the dangers of substance abuse as well as underage drinking. She asked that the district work with GASP to schedule an event to educate parents and families about preventing underage drinking.
2. Mrs. Portia Bordelon, 159 Shennecossett Parkway, shared her support of educating the community of the dangers of substance abuse. She asked for the status of having a JROTC Program in Groton and what is the action plan for water testing of those schools that had not been tested before. Lastly, she shared her concern regarding the lack of course selections of Honor classes in English for 11<sup>th</sup> graders.

## II. RESPONSE TO COMMENTS FROM CITIZENS

1. Mrs. Watson noted that the Board will be having more discussions around substance abuse and educating the community. Mrs. Watson noted that Ms. Austin will be addressing the concern noted with course selection for Honor English classes for 11<sup>th</sup> graders. Mrs. Watson noted that water testing is reported on a monthly basis.

## III. STUDENT REPRESENTATIVE REPORT

The Student Representatives reported:

- Updates from the last meeting:
  - Mr. Falcon was on Friday, March 8, 2019 and it was a great success and fundraiser for the Senior Class.
  - The Keyettes hosted a blood drive on Friday, March 15, 2019. Thank you to all who donated.
  - All spring sports officially started on Saturday, March 16, 2019. Good luck to the athletes.
  - The Unified Sports team went to Mohegan Sun for a game on Sunday, March 17, 2019.
  - The Marching Band performed at the St. Patrick's Day Parade on Sunday, March 24, 2019.
- Class Council Update:
  - Seniors: Seniors hosted their senior meeting this past Wednesday to go over their handbook.
  - Juniors: Juniors are planning for Junior Prom and will have a junior meeting this Wednesday during CTL.
  - Sophomores: Sophomores are continuing to plan and brainstorm fundraisers.
  - Freshmen: Freshmen are continuing to plan and brainstorm fundraisers.
- Unified Sports:
  - Unified Volleyball is starting up in a couple of weeks. Anyone looking to join should see Ms. Scala. Her classroom is the one next to the bank.
- Fitch Music Department:
  - The Fitch Concert Band, Percussion Ensemble, and Jazz Ensemble Spring concert will be this Thursday, March 28, 2019, in the Fitch High School Auditorium.
  - The Fitch Chamber Choir, Women's Choir, Chorus, and Orchestra Spring concert will be Wednesday, April 3, 2019, in the Fitch High School Auditorium.
  - There will be a recital on April 10, 2019 where students can showcase solo pieces.
  - On April 5, 2019 there will be a combined fundraiser for Stonington and Fitch Band Boosters where a Journey/Foreigner cover band will be performing with music students.

**III. STUDENT REPRESENTATIVE REPORT – cont.**

- Humanitarian Club:
  - On Friday, March 29, 2019, the Humanitarian Club will be hosting a Paint Night and Bake Sale in the Fitch High School Cafeteria. There are two painting blocks, one from 4-5 p.m. and another from 5-6 p.m. and all the proceeds will go towards Indonesian tsunami victims.
- End of 3<sup>rd</sup> Quarter:
  - The third quarter will end on Friday, April 5, 2019. The fourth quarter will start on following Monday.
- SAT Testing:
  - There will be SAT testing for all juniors on Tuesday, April 9, 2019. Freshman and sophomores will be taking a PSAT.
- Spring Break:
  - Spring Break will be from Saturday, April 13, 2019 through Sunday, April 21, 2019.

**IV. SUPERINTENDENT AND ADMINISTRATION REPORTS**

Dr. Graner stated that the Town Council will hold a Public Hearing on the budget on March 28, 2019, at 7:00 p.m., at the Senior Center, and that the Town Council will begin review of the budget on April 1, 2019, at 6:00 p.m., in the Town Hall Annex.

Dr. Graner stated surveys are being developed regarding the third pathway at the new middle school.

**A. REPORTS AND INFORMATION FROM THE STAFF**

**1. Assistant Superintendent Report [ATTACHMENTS #1]**

Ms. Austin noted:

- From March 20-22, 2019, Richard Kahlenberg conducted focus groups and was asked to look at goals around the Groton 2020 and the new middle school as well as how do we plan for socioeconomic balance.
- That during her walk through at the high school, she talked with teachers regarding testing of AP/IB students and ways they are using the interim assessments.

**2. Business Office Report [ATTACHMENT #2, 3]**

➤ **Object Code Summary**

Dr. Graner gave an overview of the Object Code Summary dated March 20, 2019 showing an unexpended balance of \$116,096.

➤ **Health Insurance Report**

Dr. Graner reviewed the Health Insurance report for the month of January.

**A. REPORTS AND INFORMATION FROM THE STAFF – cont.**

**3. Director of Buildings and Grounds Report**

- **Groton 2020:** Mr. Kilpatrick noted that lots of digging is going on at the site of the new Middle School. Mr. Kilpatrick noted that he and Mr. Koschmieder will be meeting with the Architect on the new kitchen at the new middle school. He noted that the Ground Breaking Ceremony will be held on April 23, 2019, at 3:00 p.m. He also noted that the architect of the new elementary schools met with elementary Principals and staff.
- **Water Testing:** Mr. Kilpatrick noted that in January testing was done at FHS and that State Health Department suggestions were followed regarding 2 sites and that testing came back below action level. He noted that the fountain at CC was changed out. On March 1, 2019 a second testing was done at the Field House and results were below action level. Piping and fittings at the Concession stand are addressed by the plumber in his department. Testing to be done soon.
- **NEA Facility:** Mr. Kilpatrick noted that he is still waiting for the NEA report and stated that it was time to do a 5 year testing for Radon in all the schools. The results were negative.
- **Safety Training:** Mr. Kilpatrick noted that safety training will be held on Friday, March 29, 2019, at the Town Hall Annex.

**4. Director of Food Services Report**

- **Eastern Point Beach Concession Stand:** Mr. Koschmieder stated that he had been authorized to coordinate a contract with the City. He stated that the Concession Stand will open on June 15, 2019 and close on Labor Day. There will be a soft opening on June 14, 2019. A job fair will be conducted at the Marriott and that Ms. Jenkins and Ms. O'Neill are working with students. A rent increase for this year was noted; however, he asked for and was granted a freeze on the rent.
- **Community Eligibility Provision:** Mr. Koschmieder gave an overview of the Community Eligibility Provision program that would allow all students at a qualified school to receive free meals. On April 1, 2019 he will run a report to begin the process to qualify for the program. The process concludes on April 15, 2019. If a school qualifies, the Board of Education will have until June 30, 2019 to submit the CEP application. If schools qualify, the program will be in place for 4 years where students would receive free meals.
- **Farm to School Program:** Mr. Koschmieder gave an overview of the different produce he is anticipating from the different vendors. He stated that he has applied for a USDA grant in the amount of \$100,000 that will allow for a new freezer at the high school, cultivate the courtyard at SBB, and continue the new Coordinator position for another year. He stated that there will be a Farm to Dinner at CC on April 3, 2019. There will be 3 seatings – 5:00 p.m., 6:00 p.m., and 7:00 p.m. On the menu will be Connecticut greens, Massachusetts cranberries, turkey and stuffing, squash, red bliss mashed potatoes, zucchini, wheat dinner rolls, and apple crisp. The Tree House Program at CK has expressed interest in expanding the Gardens for the students to utilize during the summer months.
- **Summer Program:** Mr. Koschmieder stated that he will be requesting Board approval for the submission of the application next month.

## Regular Meeting

March 25, 2019

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### IV. COMMITTEE REPORTS

1. Finance/Facilities Committee:  
Mr. Weitlauf noted that the Finance/Facilities Committee met on March 11, 2019 and had a report on the repair/replacement plan for district technology, an update on the new middle school and elementary schools in the Groton 2020 plan, NEA Engineering update, and an orientation to the FY 20 budget book
2. Policy Committee:  
There was no report. The next meeting will be April 1, 2019.
3. Curriculum Committee:  
There was no report. The next meeting will be April 8, 2019.
4. Negotiations Committee:  
Mrs. Watson noted that the Negotiations Committee met on the Paraprofessional contract. The next meeting will be April 9, 2019.
5. LEARN:  
There was no report.
6. Town & City Councils/RTM/Board Liaison Committee:  
Mrs. Watson noted that the Town & City Councils/RTM/Board Liaison Committee met on March 6, 2019.
7. GEA/AGSA/BOE Liaison Committee:  
Mrs. Watson noted that the GEA/AGSA/BOE Liaison Committee met on March 7, 2019, at 4:30 p.m. and mainly had a discussion regarding substitutes.
8. Groton Scholarship:  
There was no report.
9. Trails Liaison:  
There was no report.

### V. ACTION ITEMS

#### A. CONSENT CALENDAR

##### 1. RESOLUTION ACCEPTING BOARD MINUTES

RESOLVED, that the regular meeting minutes of February 25, 2019 and the special meeting minutes of February 25, February 26, and March 18, 2019, are hereby accepted and approved.

**A. CONSENT CALENDAR – cont.**

**Approval of Gifts:**

- YourCause, LLC Trustee for Wells Fargo Community Support Campaign, on behalf of Michelle Ezell-Adkins, has made a donation of \$70.00 to the Claude Chester School.
- YourCause, LLC Trustee for Wells Fargo Community Support Campaign, on behalf of Michelle Ezell-Adkins, has made a matching donation of \$70.00 to the Claude Chester School.
- YourCause, LLC Trustee for Pfizer Foundation Matching Gifts Program, on behalf of Peter Fairbanks, has made a donation of \$74.06 to the Claude Chester School.
- YourCause, LLC Trustee for Pfizer Foundation Matching Gifts Program, on behalf of Gregory Aldinger, has made a donation of \$500.00 to the Fitch High Baseball Team.
- YourCause, LLC Trustee for Pfizer Foundation Matching Gifts Program, on behalf of Gregory Aldinger, has made a matching donation of \$500.00 to the Fitch High Baseball Team.

**MOTION:** Ackerman, White: To approve the Consent Calendar.  
**PASSED - UNANIMOUSLY**

**A. Old Business**

NONE

**A. New Business**

1. Discussion and possible action regarding the acknowledgement of the contributions of paraprofessionals and acknowledge April 3, 2019 as Paraprofessional Appreciation Day and March 31 through April 6, 2019 as Paraprofessional Appreciation Week.

**MOTION:** Robertson, White: To acknowledge the contributions of paraprofessionals and acknowledge April 3, 2019 as Paraprofessional Appreciation Day and March 31 through April 6, 2019 as Paraprofessional Appreciation Week, and to direct the Superintendent of Schools to send a letter of appreciation to the paraprofessionals.  
**PASSED - UNANIMOUSLY**

2. Discussion and possible action regarding recognition of Administrative Professionals Day and Week.

MOTION: White, Robertson: To recognize April 24, 2019 as Administrative Professionals Day and April 21- 27, 2019 as Administrative Professionals Week, and to direct the Superintendent of Schools to send a letter of appreciation to the administrative professionals.  
**PASSED - UNANIMOUSLY**

3. Discussion and possible action regarding the approval of a Fitch High Robotics field trip to a World Championship Competition, pending qualification, April 24 through 27, 2019, in Detroit, MI.

MOTION: Weitlauf, Robertson: To approve a Fitch High Robotics field trip to a World Championship Competition, pending qualification, April 24 through 27, 2019, in Detroit, MI.  
**PASSED - UNANIMOUSLY**

4. Discussion and possible action regarding the course proposals outlined in **Attachment #4** of the March 11, 2019 COW agenda so that curriculum writing can begin and the courses can be added to the high school program of study.

MOTION: Fitzgerald, White: To approve the course proposals outlined in Attachment #4 of the March 11, 2019 COW agenda so that curriculum writing can begin and the courses can be added to the high school program of study.  
**PASSED - UNANIMOUSLY**

**A. LETTERS, COMMUNICATIONS, AND COMMENTS**

1. Mrs. Robertson noted:
  - a. That she received an e-mail and 2 letters regarding Mr. Esposito's leadership;
  - b. That she attended the Mr. Falcon pageant;
  - c. That she attended a GASP meeting;
  - d. That she attended a Sound Community Service Board meeting;
  - e. That she attended a Sandy Hook Promise meeting
  - f. That she attended the Richard Kahlenberg conference;
  - g. That she attended a Pasta presentation put on by culinary students.

**A. LETTERS, COMMUNICATIONS, AND COMMENTS – cont.**

2. Mrs. White noted:
  - a. That she attended the Richard Kahlenberg conference;
  - b. That she attend the Mr. Falcon pageant.
3. Mr. Weitlauf noted:
  - a. That he visited Amy Murphy’s Social Studies classes at WSM on February 27, 2019;
  - b. That he attended a Unified Basketball game;
  - c. That he attended the RTM/BOE meeting with Mr. Kahlenberg;
  - d. That he received the same e-mail and letters regarding Mr. Esposito’s leadership.
  - e. That he read at CC and was very impressed with the Library on a bus.
4. Mrs. Fitzgerald noted that she received the same e-mail and letters regarding Mr. Esposito’s leadership.
5. Mrs. Giulini noted that she received the same e-mail and letters regarding Mr. Esposito’s leadership.
6. Dr. Ackerman noted:
  - a. That she received the same e-mail and letters regarding Mr. Esposito’s leadership.
  - b. That she attended negotiations;
  - c. That she attended the Curriculum Council meeting;
  - d. That she attended a State Council meeting on Military Children;
  - e. That she attended History Day presentation at NEA that featured Liz Porter.
7. Mrs. Watson noted:
  - a. That she received the same e-mail and letters regarding Mr. Esposito’s leadership;
  - b. That she attended the BOE/GEA/AGSA Liaison Committee meeting;
  - c. That she attended the Town & City Councils/RTM/BOE Liaison Committee meeting.
  - d. That she participated in the Read Across America program at CC.

**VII. ADVANCE PLANNING**

**A. Future Meeting Dates and Calendar Items**

As noted in the agenda.

**B. Suggested Agenda Items**

NONE

**VIII. ADJOURNMENT**

MOTION: Ackerman, Weitlauf:

To adjourn at 7:45 p.m.

**PASSED - UNANIMOUSLY**



Richard D. Kahlenberg  
Director of K-12 Equity and Senior Fellow

(202) 683-4883     @RICKKAHLENBERG     KAHLENBERG@TCF.ORG

Richard D. Kahlenberg is director of K-12 equity and senior fellow at The Century Foundation with expertise in education, civil rights, and equal opportunity. Kahlenberg has been called “the intellectual father of the economic integration movement” in K-12 schooling and “arguably the nation’s chief proponent of class-based affirmative action in higher education admissions.” He is also an authority on teachers’ unions, private school vouchers, charter schools, turnaround school efforts, labor organizing and inequality in higher education.

He is the author of six books: *A Smarter Charter: Finding What Works for Charter Schools and Public Education* (with Halley Potter) (Teachers College Press, 2014), *Why Labor Organizing Should Be a Civil Right: Rebuilding a Middle-Class Democracy by Enhancing Worker Voice* (with Moshe Marvit) (Century Foundation Press, 2012); *Tough Liberal: Albert Shanker and the Battles Over Schools, Unions, Race and Democracy* (Columbia University Press, 2007); *All Together Now:*

*Creating Middle Class Schools through Public School Choice* (Brookings Institution Press, 2001); *The Remedy: Class, Race, and Affirmative Action* (Basic Books, 1996); and *Broken Contract: A Memoir of Harvard Law School* (Hill & Wang/Farrar, Straus & Giroux, 1992.)

In addition, Kahlenberg is the editor of ten Century Foundation books: *The Future of Affirmative Action: New Paths to Higher Education Diversity after Fisher v. University of Texas* (2014); *Bridging the Higher Education Divide: Strengthening Community Colleges and Restoring the American Dream*, Chaired by Anthony Marx and Eduardo Padron (Executive Director) (2013); *The Future of School Integration: Socioeconomic Diversity as an Education Reform Strategy* (2012) *Affirmative Action for the Rich: Legacy Preferences in College Admissions* (2010); *Rewarding Strivers: Helping Low-Income Students Succeed in College* (2010); *Improving on No Child Left Behind: Getting Education Reform Back on Track* (2008); *America's Untapped Resource: Low-Income Students in Higher Education* (2004); *Public School Choice vs. Private School Vouchers* (2003); *Divided We Fail: Coming Together Through Public School Choice. The Report of The Century Foundation Task Force on the Common School*, Chaired by Lowell Weicker (Executive Director) (2002); and *A Notion at Risk: Preserving Public Education as an Engine for Social Mobility* (2000).

Kahlenberg's articles have been published in *The New York Times*, *The Washington Post*, *The Wall Street Journal*, *The New Republic*, and elsewhere. He has appeared on ABC, CBS, CNN, FOX, C-SPAN, MSNBC, and NPR.

Previously, Kahlenberg was a Fellow at the Center for National Policy, a visiting associate professor of constitutional law at George Washington University, and a legislative assistant to Senator Charles S. Robb (D-VA). He also serves on the advisory board of the Pell Institute, the Albert Shanker Institute and the Research Advisory Panel of the National Coalition for School Diversity. In addition, he is the winner of the William A. Kaplin Award for Excellence in Higher Education Law and Policy Scholarship. Reflecting on Kahlenberg's work on higher education, William G. Bowen and Michael S. McPherson wrote that he "deserves more credit than anyone else for arguing vigorously and relentlessly for stronger efforts to address disparities by socioeconomic status." He graduated magna cum laude from Harvard College and cum laude from Harvard Law School. Between college and law school, he spent a year at the University of Nairobi School of Journalism as a Rotary Scholar.

## **Proposed Groton/LEARN Interviews – Richard Kahlenberg**

**Purpose: Groton 2020 and federal MSAP grant seeks to improve socioeconomic diversity and reduce minority isolation, by offering choice in schools/pathways.**

### **Essential Questions:**

- **How do we plan for Socioeconomic and racial balance?**
- **How do we meet the requirements of the CSDE and MSAP grant?**
- **How do we maintain balance in the schools, pathways, teams, classrooms?**
- **If we have a third pathway, what will it be?**
- **Considering the two new magnet elementary schools built on the west side and east side of town, what will those magnet themes need to be to draw students from across town and balance the schools?**

### **A. Stakeholder Groups [Note: It is possible to combine some of these groups for logistical reasons]**

1. Superintendent/Assistant Superintendent
2. Administrative Council (Presentation)
3. School Principals
4. School Teachers and other Employees
5. Parent/PTO group
6. Student group
7. BOE/RTM/Town Council Liaison group

## B. Types of Questions to Ask

Introduction Statement and purpose of the community focus groups: **Purpose: Groton 2020 and federal MSAP grant seeks to improve socioeconomic diversity and reduce minority isolation, by offering choice in schools/pathways.**

- Give background on the Groton 2020 plan, supported by the federal magnet school grant.
- Why this is a great opportunity for Groton.
- Explain that the grant seeks to increase socioeconomic diversity and reduce minority isolation, through choice of programs (humanities and STEM) not compulsory busing.
- The community is considering using a weighted lottery for admissions to magnet schools in order to increase diversity. Purpose of these discussions is to get community input on the plan, and the best way to proceed.

Questions for focus groups:

- Does increasing racial and socioeconomic school diversity seem like a worthy goal? What benefits do you think derive from giving students a chance to attend socioeconomically and racially diverse schools?
- What concerns do you have – or think *other* community members will have – about efforts to create diverse schools? [Possible concerns raised in other communities: costs of transportation; discrimination faced by students; bullying based on difference; effect on property values]
- What steps could school leaders take to address concerns that people raise to socioeconomic and racial integration?
- One of the practical questions in designing a socioeconomic integration plan is whether to define socioeconomic status in two categories (poor and non-poor) or more categories (such as high, medium, and low socioeconomic status). Given what you know of the Groton community, which approach makes more sense?

	Wednesday 3/20/2019	Thursday 3/21/2019	Friday 3/22/2019
8:00 AM	Westside Middle school, Mr. Kotecki, Mr. Davis, Ms. Murphy, Ms. Wilson	CMS, Mr. Bass, Mr. Martinez, Ms. Forbes, Ms. Wilson	Debrief w/ Dr. Graner, Ms. Austin Elementary Principals meeting
9:00 AM			
10:00 AM			
11:00 AM	Lunch	Lunch	
12:00 PM	CC Meet w/teachers, parents & students	SBB Meet w/teachers, parents & students	
1:00 PM	MM Meet w/teachers, parents & students	NEA Meet w/teachers, parents & students	
2:00 PM			
3:00 PM			
4:00 PM	CB/CK Meet w/teachers, parents & Students CO/5	Admin Council CO/11	
5:00 PM			
6:00 PM	TCC/RTM/BoE Liaison Committee Meeting CO/11	Parents/PTOs CO/11	
7:00 PM			

## Groton Public Schools

Date prep:		FY19 Budget Summary Review								
3/20/19 3:04 PM										
Account	Object #s	FY19 Budget 2018-2019	Expenditures	Encumbered	FY19 Actual Total	Remaining Balance	%	FY19 Estimate 03/21/2019	Under/(Over)	
<b>Salaries</b>										
1	Administrators	105,106,107,108	4,178,984	3,054,805	1,120,380	4,175,184	3,800	0.1%	4,204,058	(25,074)
2	Teachers	101-104,109,123-127	34,212,338	19,702,011	13,835,052	33,537,062	675,276	2.0%	34,069,487	142,851
3	Non-Cert Aides	110,111,119,129,130,131	3,349,488	1,947,272	0	1,947,272	1,402,216	41.9%	3,303,636	45,852
4	Substitute - Cert & Non-Cert	120,121	937,547	530,713	0	530,713	406,834	43.4%	944,997	(7,450)
5	Clerical	112-114,132-134,144	1,818,156	1,298,686	301,618	1,600,304	217,852	12.0%	1,821,333	(3,177)
6	Custodial/Maintenance/Techs	117,118,129,137,138,147,148	3,411,295	2,382,342	105,208	2,487,551	923,744	27.1%	3,428,034	(16,739)
7	Campus Security/Supervision	128	88,287	95,377	0	95,377	(7,090)	(8.0%)	99,246	(10,959)
8	<b>Total Salaries</b>	<b>100</b>	<b>47,996,095</b>	<b>29,011,205</b>	<b>15,362,258</b>	<b>44,373,463</b>	<b>3,622,632</b>	<b>7.5%</b>	<b>47,870,791</b>	<b>125,304</b>
<b>Benefits</b>										
9	Health Insurance	201-202	9,195,553	7,507,491	0	7,507,491	1,688,062	18.4%	9,195,553	0
10	Workers Comp & Town Pension	211,213	969,595	969,529	0	969,529	66	0.0%	969,529	66
11	Social Security & Medicare	212,214	1,380,226	934,860	0	934,860	445,366	32.3%	1,379,654	572
12	Other Benefits	222-227	233,678	134,367	0	134,367	99,311	42.5%	212,846	20,832
13	<b>Total Benefits</b>	<b>200</b>	<b>11,779,052</b>	<b>9,546,248</b>	<b>0</b>	<b>9,546,248</b>	<b>2,232,804</b>	<b>19.0%</b>	<b>11,757,582</b>	<b>21,470</b>
<b>Purchased Services</b>										
14	Instructional Services	321-324	138,991	116,098	1,795	117,893	21,098	15.2%	148,526	(9,535)
15	Professional Services	331	193,839	158,332	39,345	197,677	(3,838)	(2.0%)	241,527	(47,687)
16	Other Prof Services	332	584,400	234,640	140,056	374,696	209,704	35.9%	588,605	(4,205)
17	OT & PT Services	333	631,500	84,841	459,877	544,718	88,783	13.7%	626,090	5,410
18	Legal	334	85,000	38,187	0	38,187	46,813	55.1%	83,368	1,634
19	Athletic Officials & Other Athletic Serv	341-342	70,331	84,196	0	84,196	6,135	8.7%	72,556	(2,225)
20	Computer Network Services	343	105,447	63,415	23,475	86,890	18,557	17.6%	91,890	13,557
21	<b>Total Purchased Services</b>	<b>300</b>	<b>1,809,508</b>	<b>759,710</b>	<b>664,548</b>	<b>1,424,258</b>	<b>385,251</b>	<b>21.3%</b>	<b>1,852,560</b>	<b>(43,051)</b>
<b>Property Services</b>										
22	Water & Sewer	410 & 411	88,880	60,828	2,594	63,422	25,458	28.6%	96,985	(8,105)
23	Trash & Snow Removal	421 & 422	182,310	55,959	28,387	84,346	97,964	53.7%	175,707	6,603
24	Repair/Maintenance	430-435,480,491,499	473,914	337,656	52,559	390,215	83,698	17.7%	476,520	(2,606)
25	Rental	441	69,997	88,512	11,395	79,907	(9,910)	(14.2%)	79,907	(9,910)
26	<b>Total Property Services</b>	<b>400</b>	<b>815,101</b>	<b>522,956</b>	<b>94,935</b>	<b>617,891</b>	<b>197,210</b>	<b>24.2%</b>	<b>829,119</b>	<b>(14,018)</b>
<b>Transportation, Insurance, Communications, Tuition</b>										
27	Transportation: Schools	510-513	4,727,227	2,934,686	0	2,934,686	1,792,541	37.9%	4,673,293	53,934
28	Transportation: Student Activities	587-596	140,869	88,776	32,172	120,948	19,921	14.1%	142,609	(1,740)
29	Transportation: Staff	580-584	97,369	53,647	523	54,170	43,199	44.4%	89,141	8,228
30	Insurance	522,525	284,052	282,757	0	282,757	1,295	0.5%	282,757	1,295
31	Communications	530-552	96,408	79,812	1,465	81,277	15,132	15.7%	109,694	(13,286)
32	Tuition: Special Education	561-563,568	4,355,000	2,287,926	1,883,158	4,171,084	183,916	4.2%	4,371,315	(16,315)
33	Tuition: Other	564-567	1,480,575	1,228,101	0	1,228,101	252,474	17.1%	1,228,101	252,474
34	<b>Total Trans, Ins, Comm, Tuition</b>	<b>500</b>	<b>11,181,500</b>	<b>6,955,705</b>	<b>1,917,318</b>	<b>8,873,023</b>	<b>2,308,477</b>	<b>20.6%</b>	<b>10,896,911</b>	<b>284,590</b>
<b>Supplies</b>										
35	Instructional Supplies	601-609,613-619,622,623,628	399,286	222,906	24,333	247,239	152,046	38.1%	446,250	(46,965)
36	Computer Supplies	610-612	403,827	504,348	21,128	525,476	(121,650)	(30.1%)	546,057	(142,231)
37	Electricity & Heating	631-633	1,241,140	933,280	1,460	934,740	306,400	24.7%	1,317,720	(76,580)
38	Transportation Supplies	634 & 656	277,204	191,285	0	191,285	85,919	31.0%	302,226	(25,022)
39	Textbooks & Library Books	640-642,645,647	73,715	27,587	8,936	36,503	37,211	50.5%	62,275	11,440
40	Facility/Maintenance Supplies	650,652-655, 657 & 659	353,424	231,875	8,857	240,733	112,691	31.9%	336,605	16,819
41	Other Supplies (staff dev., etc.)	621, 624-627, 690	71,892	28,145	3,578	31,723	40,169	55.9%	52,987	18,905
42	<b>Total Supplies</b>	<b>600</b>	<b>2,820,486</b>	<b>2,139,406</b>	<b>68,293</b>	<b>2,207,699</b>	<b>612,787</b>	<b>21.7%</b>	<b>3,064,121</b>	<b>(243,634)</b>
<b>Equipment</b>										
43	Instructional Equipment	730 & 735	19,835	10,901	0	10,901	8,933	45.0%	22,573	(2,738)
44	Non-Instructional Equip	731 & 736	24,348	11,653	0	11,653	12,695	52.1%	11,653	12,695
45	<b>Total Equipment</b>	<b>700</b>	<b>44,183</b>	<b>22,555</b>	<b>0</b>	<b>22,555</b>	<b>21,628</b>	<b>49.0%</b>	<b>34,226</b>	<b>9,957</b>
46	<b>Total Dues &amp; Fees</b>	<b>800</b>	<b>39,996</b>	<b>56,969</b>	<b>0</b>	<b>56,969</b>	<b>(16,973)</b>	<b>(42.4%)</b>	<b>64,518</b>	<b>(24,522)</b>
47	<b>GRAND TOTAL</b>		<b>76,485,922</b>	<b>49,014,753</b>	<b>18,107,352</b>	<b>67,122,105</b>	<b>9,363,817</b>	<b>12.2%</b>	<b>76,369,826</b>	<b>116,096</b>

**Groton Public Schools**

Date prep:		FY19 Budget Summary Review							
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Account	Object #s	FY19 Budget 2018-2019	Expenditures	Encumbered	FY19 Actual Total	Remaining Balance	%	FY19 Estimate 03/21/2019	Under/(Over)

**Salaries**

**Administrators**

48 Admin	105	997,382	720,575	264,609	985,184	12,198	1.2%	998,738	(1,356)
49 Principals	106	1,364,331	1,006,149	366,506	1,372,655	(8,324)	(0.6%)	1,387,975	(23,644)
50 Asst. Principals	107	1,696,331	1,239,702	456,705	1,696,406	(75)	(0.0%)	1,696,406	(75)
51 Dean	108	120,940	88,379	32,561	120,940	0	0.0%	120,940	-
52		4,178,984	3,054,805	1,120,380	4,175,184	3,800	0.1%	4,204,058	(25,074)

**Teachers**

53 Classroom Teachers	101	24,240,539	13,960,822	10,136,584	24,097,406	143,133	0.6%	24,255,392	(14,853)
54 Sp.Ed Certified	102	7,346,040	4,146,469	3,008,655	7,155,124	190,916	2.6%	7,238,443	107,597
55 Media Specialist	103	708,113	399,781	293,197	692,978	15,135	2.1%	694,112	14,001
56 Guidance	104	1,000,974	567,384	391,636	959,020	41,954	4.2%	960,711	40,263
57 Athletic Director	109	11,769	7,242	4,979	12,222	(453)	(3.6%)	12,222	(453)
58 Summer School	123	4,672	7,981	0	7,981	(3,309)	(70.8%)	7,981	(3,309)
59 Adult Ed	124	37,121	24,828	0	24,828	12,293	33.1%	37,121	-
60 Tutors	125	462,147	372,282	0	372,282	89,865	19.4%	462,147	-
61 Coach Stipends	126	328,971	203,748	0	203,748	125,223	38.1%	329,366	(395)
62 Other Student Activities	127	71,992	11,474	0	11,474	60,518	84.1%	71,992	-
63		34,212,336	19,702,011	13,835,052	33,537,062	675,276	2.0%	34,069,487	142,851

**Non-Cert Aides**

64 Reg.Ed Teacher Aides - Kindergarten	110 & 130	450,640	229,081	0	229,081	221,559	49.2%	375,899	74,741
65 Sp.Ed Aides - Para I	111	870,759	675,238	0	675,238	195,521	22.5%	909,880	(39,121)
66 Sp.Ed Aides - Para II	131	1,706,809	732,498	0	732,498	974,311	57.1%	1,606,181	100,628
67 School Bus Aides	136	321,280	305,255	0	305,255	16,025	5.0%	406,476	(85,196)
68 Other Aides	139	0	5,200	0	5,200	(5,200)		5,200	(5,200)
69		3,349,488	1,947,272	0	1,947,272	1,402,216	41.9%	3,303,636	45,852

**Substitute**

70 Substitute Sp.Ed Certified	121	80,000	70,612	0	70,612	9,388	11.7%	80,000	-
71 Substitute Reg.Ed Certified	120	857,547	460,101	0	460,101	397,446	46.3%	864,997	(7,450)
72		937,547	530,713	0	530,713	406,834	43.4%	944,997	(7,450)

**Clerical**

73 Clerical	112'113'114'132'133'134'143'144	1,818,156	1,298,686	301,618	1,600,304	217,852	12.0%	1,821,333	(3,177)
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**Custodial/Maintenance/Techs**

74 Custodial	117 & 137	1,856,393	1,292,398	19,278	1,311,676	544,717	29.3%	1,856,393	-
75 Maintenance	118 & 138	790,635	542,128	19,546	561,675	228,960	29.0%	790,635	-
76 Technicians	129 & 149	660,967	486,603	66,384	552,987	107,980	16.3%	679,873	(18,906)
77 Custodial Overtime	147	84,600	49,409	0	49,409	35,191	41.6%	78,100	6,500
78 Maintenance Overtime	148	18,700	11,804	0	11,804	6,896	36.9%	23,033	(4,333)
79		3,411,295	2,382,342	105,208	2,487,551	923,744	27.1%	3,428,034	(16,739)

**Security**

80 Security/Supervision	128	88,287	95,377	0	95,377	(7,090)	(8.0%)	99,246	(10,959)
81 Total Salaries		47,996,095	29,011,205	15,362,258	44,373,463	3,622,632	7.5%	47,870,791	125,304

**Benefits**

**Health Insurance**

82 Group Ins. Prof	201	6,998,481	6,295,111	0	6,295,111	703,370	10.1%	6,998,481	-
83 Group Ins. Other	202	2,197,072	1,212,380	0	1,212,380	984,692	44.8%	2,197,072	-
84		9,195,553	7,507,491	0	7,507,491	1,688,062	18.4%	9,195,553	0

**Workers Comp & Town Pension**

85 Worker's Compensation	211	619,995	619,929	0	619,929	66	0.0%	619,929	66
86 Town Pension	213	349,600	349,600	0	349,600	0	0.0%	349,600	-
87		969,595	969,529	0	969,529	66	0.0%	969,529	66

**Social Security & Medicare**

88 Social Security	212	683,232	457,019	0	457,019	226,213	33.1%	685,561	(2,329)
89 Medicare	214	696,994	477,841	0	477,841	219,153	31.4%	694,093	2,901
90		1,380,226	934,860	0	934,860	445,366	32.3%	1,379,654	572

**Other Employee Benefits**

91 Retirement Awards	222	76,678	39,846	0	39,846	36,832	48.0%	55,846	20,832
92 Unemployment	223	50,000	24,977	0	24,977	25,023	50.0%	50,000	-
93 Tuition Reimb Certified	224	106,000	69,544	0	69,544	36,456	34.4%	106,000	-
94 EAP	226	0	0	0	0	0		-	-
95 Mentor Stipend	227	1,000	0	0	0	1,000	100.0%	1,000	-
96		233,678	134,367	0	134,367	99,311	42.5%	212,846	20,832
97 Total Benefits		11,779,052	9,546,248	0	9,546,248	2,232,804	19.0%	11,757,582	21,470

**Groton Public Schools**

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Account	Object #s	FY19 Budget	Expenditures	Encumbered	FY19 Actual	Remaining Balance	%	FY19 Estimate	Under/(Over)	
		2018-2019			Total			03/21/2019		
<b>Purchased Services</b>										
<b>Instructional Services</b>										
98	Instructional Services	321 & 323	105,617	75,178	450	75,628	29,989	28.4%	100,142	5,475
99	Instruct Improvement Services	322 & 324	33,374	40,921	1,345	42,266	(8,891)	(26.6%)	48,384	(15,009)
100			138,991	116,098	1,795	117,893	21,098	15.2%	148,526	(9,535)
<b>Professional Services</b>										
101	Professional Services	331	193,839	158,332	39,345	197,677	(3,838)	(2.0%)	241,527	(47,687)
102	Other Prof Services	332	584,400	234,640	140,056	374,696	209,704	35.9%	588,605	(4,205)
103	OT & PT Services	333	631,500	84,841	459,877	544,718	86,783	13.7%	626,090	5,410
104	Legal	334	85,000	38,187	0	38,187	46,813	55.1%	83,366	1,634
105			1,494,739	516,001	639,278	1,155,278	339,461	22.7%	1,539,588	(44,848)
<b>Athletic Officials &amp; Other Athletic Services</b>										
106	Athletic Officials	341	60,831	53,590	0	53,590	7,241	11.9%	61,950	(1,119)
107	Other Athletic Services	342	9,500	10,606	0	10,606	(1,106)	(11.6%)	10,606	(1,106)
108			70,331	64,196	0	64,196	6,135	8.7%	72,556	(2,225)
<b>Computer Network Services</b>										
109	Computer Network Services	343	105,447	63,415	23,475	86,890	18,557	17.6%	91,890	13,557
110	Total Purchased Services		1,809,508	759,710	664,548	1,424,258	385,251	21.3%	1,852,660	(43,051)
<b>Property Services</b>										
<b>Water/Sewer</b>										
111	Water	410	60,600	37,317	2,594	39,911	20,689	34.1%	63,476	(2,876)
112	Sewer	411	28,280	23,511	0	23,511	4,769	16.9%	33,509	(5,229)
113			88,880	60,828	2,594	63,422	25,458	28.6%	96,985	(8,105)
<b>Trash &amp; Snow Removal</b>										
114	Trash Removal	421	90,900	55,910	28,387	84,297	6,603	7.3%	84,297	6,603
115	Snow Removal	422	91,410	49	0	49	91,361	99.9%	91,410	-
116			182,310	55,959	28,387	84,346	97,964	53.7%	175,707	6,603
<b>Repair/Maintenance</b>										
117	Equipment Repairs	430	145,824	94,334	250	94,584	51,240	35.1%	125,506	20,318
118	Grounds Repairs	431	76,300	157,953	46,181	204,133	(127,833)	(167.5%)	204,133	(127,833)
119	General Bldg Repairs	432	121,400	3,103	448	3,551	117,849	97.1%	18,551	102,849
120	Painting	433	5,300	0	0	0	5,300	100.0%	5,300	-
121	Heat & Plumbing	434	35,450	23,924	0	23,924	11,526	32.5%	34,463	987
122	Electrical	435	5,250	6,384	0	6,384	(1,134)	(21.6%)	6,384	(1,134)
123	Extermination Services	490	12,630	7,006	3,416	10,422	2,208	17.5%	10,422	2,208
124	Bldg Fire Protection	491	46,460	35,588	2,265	37,833	8,627	18.6%	46,460	-
125	Other Purch Services	499	25,300	9,384	0	9,384	15,916	62.9%	25,300	-
126			473,914	337,656	52,559	390,215	83,698	17.7%	476,520	(2,606)
<b>Rental</b>										
127	Rental	441	69,997	68,512	11,395	79,907	(9,910)	(14.2%)	79,907	(9,910)
128	Total Property Services		815,101	522,956	94,936	617,891	197,210	24.2%	829,119	(14,018)
<b>Transportation, Insurance, Communications, Tuition</b>										
<b>Transportation: Schools</b>										
129	Reg.Ed Pupil Transportation	510 & 516	2,886,452	1,824,110	0	1,824,110	1,062,342	38.8%	2,826,318	60,134
130	Sp.Ed - Trans - STA	511	962,151	654,992	0	654,992	307,159	31.9%	962,151	-
131	Sp.Ed - Trans - Curtin	512	873,624	447,462	0	447,462	426,162	48.8%	873,624	-
132	Pupil Transp Reimbursement	513	5,000	8,122	0	8,122	(3,122)	(62.4%)	11,200	(6,200)
133			4,727,227	2,934,686	0	2,934,686	1,792,541	37.9%	4,673,293	53,934
<b>Transportation: Other</b>										
134	Transportation - Athletics	587	92,317	56,901	28,311	85,212	7,106	7.7%	98,876	(6,559)
135	Transportation - Field Trips	588	24,986	11,940	3,861	15,802	9,184	36.8%	21,122	3,864
136	Entry Fees - Athletics	591 & 592	14,401	9,215	0	9,215	5,186	36.0%	11,764	2,638
137	Admission Fees	595	9,165	10,720	0	10,720	(1,555)	(17.0%)	10,848	(1,683)
138	Misc Fees	590 & 596	0	0	0	0	0	-	-	-
139			140,869	88,776	32,172	120,948	19,921	14.1%	142,609	(1,740)
<b>Transportation: Staff</b>										
140	Travel - Education	580 & 581	11,050	4,863	0	4,863	6,187	56.0%	11,332	(282)
141	Travel - Admin	582 & 583	32,688	18,788	0	18,788	13,899	42.5%	30,238	2,450
142	Travel - Conferences	584	53,632	29,995	523	30,518	23,113	43.1%	47,571	6,060
143			97,369	53,647	523	54,170	43,199	44.4%	89,141	8,228
<b>Liability &amp; Accident Insurance</b>										
144	Liability Insurance	522	266,600	267,347	0	267,347	(747)	(0.3%)	267,347	(747)
145	Accident Insurance	525	17,452	15,410	0	15,410	2,042	11.7%	15,410	2,042
146			284,052	282,757	0	282,757	1,295	0.5%	282,757	1,295

**Groton Public Schools**

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Account	Object #s	FY19 Budget	Expenditures	Encumbered	FY19 Actual	Remaining Balance	%	FY19 Estimate	Under/(Over)
		2018-2019			Total			03/21/2019	
<b>Communications</b>									
147 Telephone, Telephone Repairs	530	50,804	46,857	0	46,857	3,946	7.8%	65,759	(14,955)
148 Postage	531	37,567	22,026	0	22,026	15,541	41.4%	28,567	9,000
149 Advertisement	540	5,000	6,290	1,106	7,396	(2,396)	(47.9%)	7,396	(2,396)
150 Minority Recruitment	541	0	0	0	0	0		-	-
151 Printing Admin	550	38	4,613	359	4,972	(4,935)	(13159%)	4,972	(4,935)
152 School Publications	551 & 552	3,000	25	0	25	2,975	99.2%	3,000	-
153		96,408	79,812	1,465	81,277	15,132	15.7%	109,694	(13,286)
<b>Tuition: Special Education</b>									
154 Sp.Ed Vocational	561	404,751	165,202	79,497	244,698	160,053	39.5%	339,698	65,053
155 Sp Ed BoE Placements	562	2,102,065	1,050,810	1,163,870	2,214,681	(112,616)	(5.4%)	2,214,681	(112,616)
156 Sp Ed State Placements	563	597,694	369,715	193,659	563,375	34,319	5.7%	593,275	4,419
157 Sp Ed Magnet Choice	568	1,250,490	702,199	446,132	1,148,331	102,159	8.2%	1,223,662	26,828
158		4,355,000	2,287,926	1,883,158	4,171,084	183,916	4.2%	4,371,315	(16,315)
<b>Tuition: Other</b>									
159 Adult Ed	564	210,000	207,000	0	207,000	3,000	1.4%	207,000	3,000
160 Magnet Tuition	566	1,100,000	932,402	0	932,402	167,598	15.2%	932,402	167,598
161 Vo Ag Reg Ed Tuition	567	170,575	88,699	0	88,699	81,876	48.0%	88,699	81,876
162		1,480,575	1,228,101	0	1,228,101	252,474	17.1%	1,228,101	252,474
163 Total Transportation, Insurance, Communication, Tuition		11,181,500	6,955,705	1,917,318	8,873,023	2,308,477	20.6%	10,896,911	284,590

**Supplies**

<b>Instructional Supplies</b>									
164 General Classroom	601	48,723	22,526	2,662	25,188	23,535	48.3%	111,453	(62,730)
165 Science	602	33,343	13,411	3,147	16,558	16,785	50.3%	24,509	8,834
166 Arts & Crafts	603	17,813	16,765	941	17,705	107	0.6%	21,199	(3,387)
167 Phys. Ed	604	9,544	5,398	397	5,795	3,748	39.3%	7,617	1,927
168 Music	605	30,881	12,750	219	12,969	17,912	58.0%	14,603	16,278
169 Kindergarten	606	1,669	656	110	766	902	54.1%	1,519	150
170 Pupil Tests	607	59,916	45,116	7,540	52,656	7,260	12.1%	66,198	(6,282)
171 Tech. Ed	609	7,335	8,423	3,623	12,046	(4,711)	(64.2%)	12,046	(4,711)
172 Home Ec Supplies	613	12,750	8,832	16	8,848	3,902	30.6%	10,250	2,500
173 Sp.Ed Supplies	615	56,300	31,639	2,921	34,560	21,740	38.6%	56,300	-
174 Athletic Supplies	616	63,569	32,164	2,202	34,366	29,203	45.9%	58,860	4,709
175 Math Supplies	617	24,800	8,895	66	8,961	15,839	63.9%	19,847	4,953
176 Health Supplies	618	1,705	78	0	78	1,628	95.4%	544	1,163
177 Other Supplies	619	478	699	242	941	(463)	(97.0%)	941	(463)
178 Health Serv Pathogen	622	8,500	1,733	0	1,733	6,767	79.6%	7,259	1,241
179 School Library Supplies	623	3,566	4,357	0	4,357	(791)	(22.2%)	4,923	(1,357)
180 Food, Drink, Snacks	628	18,394	9,462	248	9,710	8,684	47.2%	28,183	(9,790)
181		399,286	222,906	24,333	247,239	152,046	38.1%	446,250	(46,965)
<b>Computer Supplies</b>									
182 Computer Supplies	610 & 611	81,669	73,126	10,521	83,648	(1,979)	(2.4%)	100,724	(19,055)
183 Software	612	322,158	431,222	10,607	441,829	(119,671)	(37.1%)	445,334	(123,176)
184		403,827	504,348	21,128	525,476	(121,650)	(30.1%)	546,057	(142,231)
<b>Electricity &amp; Heating</b>									
185 Electricity	631	861,500	618,267	1,460	619,727	241,773	28.1%	891,500	(30,000)
186 Propane/Natural Gas	632	100,200	134,778	0	134,778	(34,578)	(34.5%)	197,289	(97,089)
187 Heating Oil	633	279,440	180,235	0	180,235	99,205	35.5%	228,931	50,509
188		1,241,140	933,280	1,460	934,740	306,400	24.7%	1,317,720	(76,580)
<b>Transportation Supplies</b>									
189 Diesel for School Buses	634	236,704	176,395	0	176,395	60,309	25.5%	261,726	(25,022)
190 Gas for Maintenance	656	40,500	14,890	0	14,890	25,610	63.2%	40,500	-
191		277,204	191,285	0	191,285	85,919	31.0%	302,226	(25,022)
<b>Textbooks &amp; Library Books</b>									
192 Textbooks	640	49,443	16,244	7,983	24,227	25,216	51.0%	42,635	6,808
193 Workbooks	641	4,011	8,115	98	8,212	(4,202)	(104.8%)	8,831	(4,821)
194 Textbook Rebind	642	1,125	174	0	174	951	84.5%	174	951
195 Library Books	645	15,300	807	660	1,467	13,833	90.4%	6,945	8,355
196 Periodicals	647	3,836	2,227	196	2,423	1,413	36.8%	3,689	147
197		73,715	27,567	8,936	36,503	37,211	50.5%	62,275	11,440

**Groton Public Schools**

Date prep:		FY19 Budget Summary Review								
3/20/19 3:04 PM										
Account	Object #s	FY19 Budget			FY19 Actual	Remaining Balance	%	FY19 Estimate	Under/(Over)	
		2018-2019	Expenditures	Encumbered	Total			03/21/2019		
<b>Facility/Maintenance Supplies</b>										
198	Equipment Repair	650	26,560	16,114	757	16,871	9,689	36.5%	26,613	(53)
199	Grounds Supplies	651	20,200	12,680	0	12,680	7,520	37.2%	20,200	-
200	General Bldg Repair	652	70,296	34,454	356	34,810	35,486	50.5%	70,296	-
201	Painting	653	6,464	341	0	341	6,123	94.7%	6,464	-
202	Heat & Plumbing	654	24,240	35,066	1,396	36,463	(12,223)	(50.4%)	36,463	(12,223)
203	Electrical	655	64,640	23,498	1,134	24,632	40,008	61.9%	34,685	29,955
204	Safety Supplies	657 & 659	10,104	6,683	0	6,683	3,421	33.9%	10,964	(860)
205	Custodial Supplies	658	130,920	103,039	5,215	108,253	22,667	17.3%	130,920	-
206			353,424	231,875	8,857	240,733	112,691	31.9%	336,605	16,819
<b>Other Supplies</b>										
207	Sup Serv Guid Imp Ins	621	21,500	10,484	962	11,446	10,054	46.8%	16,594	4,906
208	Audio Visual	624 & 625	7,375	1,632	0	1,632	5,743	77.9%	2,382	4,993
209	General Admin Supplies	626	16,310	5,861	636	6,497	9,813	60.2%	13,502	2,808
210	School Admin Supplies	627	12,455	4,783	1,632	6,415	6,040	48.5%	10,095	2,360
211	Professional Materials	690	14,252	5,385	348	5,733	8,519	59.6%	10,415	3,837
212			71,892	28,145	3,578	31,723	40,169	55.9%	52,987	18,905
213	Total Supplies		2,820,486	2,139,406	68,293	2,207,699	612,787	21.7%	3,064,121	(243,634)
<b>Equipment</b>										
<b>Instructional Equipment</b>										
214	Replace Instr Equip	730	13,750	2,561	0	2,561	11,189	81.4%	11,416	2,335
215	Add Instr Equipment	735	6,085	8,340	0	8,340	(2,255)	(37.1%)	11,158	(5,073)
216			19,835	10,901	0	10,901	8,933	45.0%	22,573	(2,738)
<b>Non-Instructional Equipment</b>										
217	Replace Non-Instr Equipment	731	24,098	10,761	0	10,761	13,337	55.3%	10,761	13,337
218	Add Non-Instr Equipment	736	250	892	0	892	(642)	(256.8%)	892	(642)
219			24,348	11,653	0	11,653	12,695	52.1%	11,653	12,695
220	Total Equipment		44,183	22,555	0	22,555	21,628	49.0%	34,226	9,957
<b>Dues - Fees</b>										
<b>Dues/Fees</b>										
221	Dues BoE	810	0	0	0	0	0	-	-	-
222	General Admin Dues	811	16,100	19,943	0	19,943	(3,843)	(23.9%)	27,373	(11,273)
223	School Admin Dues	812	21,296	33,635	0	33,635	(12,339)	(57.9%)	33,754	(12,457)
224	Other Dues	819	2,600	3,391	0	3,391	(791)	(30.4%)	3,391	(791)
225	Total Dues/Fees		39,996	56,969	0	56,969	(16,973)	(42.4%)	64,518	(24,522)
226	Grand Total		76,485,922	49,014,753	18,107,352	67,122,105	9,363,817	12.2%	76,369,826	116,096

**Groton Public Schools**  
**FY19 Budget Review**  
**Summary at Program Level III**

Function No.	Description	FY19 Budget	Expended	Encumbered	FY19 Total	Remaining		FY19 Estimated	Increase
		2018-2019	2018-2019	2018-2019	2018-2019	Balance	%	2018-2019	(Decrease)
<b>Regular Instruction</b>									
1101	FUNCTION-1101 ELEMENTARY	12,739,680	7,980,384	4,231,437	12,211,820	527,860	4.1%	13,001,797	(262,117)
1102	FUNCTION-1102 ART	620,846	390,053	217,459	607,511	13,334	2.1%	648,291	(27,446)
1104	FUNCTION-1104 LANGUAGE ARTS	2,674,275	1,526,612	855,739	2,382,352	291,924	10.9%	2,567,246	107,029
1105	FUNCTION-1105 WORLD LANGUAGES	1,085,669	744,872	401,313	1,146,185	(60,516)	(5.6%)	1,180,569	(94,899)
1106	FUNCTION-1106 CONSUMER SCIENCE	162,436	81,038	42,627	123,665	38,771	23.9%	163,088	(652)
1107	FUNCTION-1107 TECHNOLOGY EDUCATION	592,576	402,279	194,888	597,167	(4,591)	(0.8%)	633,496	(40,920)
1108	FUNCTION-1108 MATHEMATICS	2,438,214	1,358,879	778,204	2,137,083	301,131	12.4%	2,202,820	235,395
1109	FUNCTION-1109 MUSIC	737,518	421,639	232,471	654,110	83,408	11.3%	681,906	55,612
1110	FUNCTION-1110 PHYSICAL EDUCATION	780,099	624,968	337,627	962,595	(182,496)	(23.4%)	1,029,866	(249,767)
1111	FUNCTION-1111 SCIENCE	2,705,550	1,465,970	760,872	2,226,842	478,708	17.7%	2,406,394	299,156
1112	FUNCTION-1112 SOCIAL STUDIES	2,116,237	1,191,939	1,191,291	1,902,229	214,008	10.1%	2,133,417	(17,180)
1114	FUNCTION-1114 HEALTH EDUCATION	483,503	171,911	114,037	285,948	197,555	40.9%	293,384	193,118
1115	FUNCTION-1115 MAGNET SCHOOL SUPPORT	30,000	8,835	3,556	12,391	17,609	58.7%	30,000	-
1116	FUNCTION-1116 CO-OPERATIVE WORK EXPER	375	0	0	0	375	100.0%	-	375
1117	FUNCTION-1117 INTERN. BACCALAUREATE	524,546	320,376	181,084	501,460	23,086	4.4%	516,237	8,309
1119	FUNCTION-1119 UNCLASSIFIED	816,424	1,334,254	493	1,334,747	(518,323)	(63.5%)	792,585	23,839
1121	FUNCTION-1121 BUSINESS EDUCATION	305,559	185,088	93,901	278,989	26,569	8.7%	303,049	2,510
1124	FUNCTION-1124 HEALTH OCCUPATIONS	116,675	68,802	40,440	109,242	7,433	6.4%	116,841	(166)
1260	FUNCTION-1260 ENRICHMENT	39,046	14,401	0	14,401	24,645	63.1%	39,215	(169)
1270	FUNCTION-1270 REMEDIAL INSTRUCTION	2,523,927	1,608,269	968,868	2,577,138	(53,211)	(2.1%)	2,722,093	(198,166)
1412	FUNCTION-1412 SUMMER SCH HIGH SC CREDI	5,091	8,528	0	8,528	(3,437)	(67.5%)	8,528	(3,437)
2220	FUNCTION-2220 EDUCATIONAL MEDIA SERV	1,142,615	687,689	320,294	1,007,983	134,632	11.8%	1,148,062	(5,448)
<b>Total Regular Instruction</b>		<b>32,640,860</b>	<b>20,596,785</b>	<b>10,485,601</b>	<b>31,082,386</b>	<b>1,558,475</b>	<b>4.8%</b>	<b>32,615,884</b>	<b>24,976</b>
<b>Special Instruction</b>									
1205	FUNCTION-1205 PRESCHOOL 3-5	987,057	728,095	316,614	1,044,709	(57,652)	(5.8%)	981,286	5,771
1210	FUNCTION-1210 SPED Summer School	20,551	20,551	0	20,551	0	0.0%	20,551	-
1220	FUNCTION-1220 OTHER SPECIAL INSTRUCTIO	796,675	510,172	68,948	579,120	217,555	27.3%	783,503	13,172
1230	FUNCTION-1230 SPECIAL EDUCATION	8,346,058	4,673,233	1,717,851	6,391,084	1,954,974	23.4%	8,279,187	66,871
1250	FUNCTION-1250 BLIND	114,050	62,402	38,313	100,715	13,335	11.7%	114,960	(910)
1280	FUNCTION-1280 HEARING IMPAIRED	141,472	68,005	41,307	109,312	32,160	22.7%	144,322	(2,850)
<b>Total Special Instruction</b>		<b>10,405,863</b>	<b>6,062,458</b>	<b>2,183,033</b>	<b>8,245,492</b>	<b>2,160,371</b>	<b>20.8%</b>	<b>10,323,808</b>	<b>82,055</b>
<b>Continuing Education</b>									
1310	FUNCTION-1310 HIGH SCHOOL COMPLETION	77,161	40,055	4,020	44,075	33,086	42.9%	76,048	1,113
1320	FUNCTION-1320 ADULT EDUCATION	210,000	207,000	0	207,000	3,000	1.4%	207,000	3,000
<b>Total Continuing Education</b>		<b>287,161</b>	<b>247,055</b>	<b>4,020</b>	<b>251,075</b>	<b>36,086</b>	<b>12.6%</b>	<b>283,048</b>	<b>4,113</b>
<b>Other Instructional Programs</b>									
15**	STUDENT ACTIVITIES 6-12	748,412	468,912	44,370	513,282	235,129	31.4%	765,805	(17,393)
<b>TOTAL INSTRUCTION</b>		<b>44,082,296</b>	<b>27,375,211</b>	<b>12,717,024</b>	<b>40,092,235</b>	<b>3,990,061</b>	<b>9.1%</b>	<b>43,988,546</b>	<b>93,750</b>
<b>Support Services - Pupils</b>									
2101	FUNCTION-2101 SUPPORT SERVICES - SPED CC	849,892	584,221	164,843	749,064	100,828	11.9%	854,379	(4,487)
2110	FUNCTION-2110 SOCIAL WORK SERVICES	440,594	214,719	108,468	323,187	117,407	26.6%	407,143	33,451
2120	FUNCTION-2120 GUIDANCE SERVICES	1,561,491	937,669	394,523	1,332,193	229,298	14.7%	1,486,763	74,728
2130	FUNCTION-2130 HEALTH SERVICES	1,178,808	302,100	591,297	893,397	285,411	24.2%	1,177,047	1,761
2140	FUNCTION-2140 PSYCHOLOGICAL SERVICES	1,326,320	721,148	416,377	1,137,525	188,795	14.2%	1,300,629	25,691
2150	FUNCTION-2150 SPEECH & HEARING SERVICE	1,183,914	649,470	384,106	1,033,576	150,338	12.7%	1,061,643	122,271
<b>Total Support Services - Pupils</b>		<b>6,541,019</b>	<b>3,409,327</b>	<b>2,059,614</b>	<b>5,468,942</b>	<b>1,072,078</b>	<b>16.4%</b>	<b>6,287,604</b>	<b>253,415</b>
<b>Support Services - Staff</b>									
2201	FUNCTION-2201 SUPPORTING SERVICES - CO 1	90,799	60,617	16,758	77,375	13,424	14.8%	96,122	(5,323)
2210	FUNCTION-2210 IMPROVEMENT OF INSTRUCT	352,030	262,075	2,038	264,113	87,917	25.0%	319,835	32,195
<b>Total Support Services - Staff</b>		<b>442,829</b>	<b>322,691</b>	<b>18,796</b>	<b>341,487</b>	<b>101,342</b>	<b>22.9%</b>	<b>415,957</b>	<b>26,872</b>
<b>General Support Services</b>									
2311	FUNCTION-2311 BOARD OF EDUCATION SERV	4,700	2,135	65	2,200	2,500	53.2%	4,700	-
2312	FUNCTION-2312 SUPERINTENDENT OFFICE SE	1,571,988	1,087,179	225,901	1,313,079	258,909	16.5%	1,588,218	(16,230)
2313	FUNCTION-2313 BUSINESS OFFICE	835,143	672,484	158,300	830,784	4,358	0.5%	851,170	(16,027)
2410	FUNCTION-2410 SCHOOL ADMINISTRATION	4,011,259	3,031,287	750,420	3,781,707	229,551	5.7%	4,200,096	(188,838)
<b>Total General Support Services</b>		<b>6,423,089</b>	<b>4,793,085</b>	<b>1,134,686</b>	<b>5,927,771</b>	<b>495,318</b>	<b>7.7%</b>	<b>6,644,184</b>	<b>(221,095)</b>
<b>Operational Services</b>									
2510	FUNCTION-2510 OPERATION AND MAINTENAN	6,847,906	4,701,790	212,826	4,914,616	1,933,289	28.2%	6,939,530	(91,624)
2520	FUNCTION-2520 PUPIL TRANSPORTATION	5,463,820	3,549,703	30,388	3,580,091	1,883,728	34.5%	5,415,315	48,505
2540	FUNCTION-2540 COMPUTER SUPPORT SERVIC	1,455,639	1,154,808	130,356	1,285,164	170,475	11.7%	1,507,473	(51,834)
2560	FUNCTION-2560 HEALTH SERVICES STAFF	8,500	1,474	0	1,474	7,026	82.7%	3,500	5,000
<b>Total Operational Services</b>		<b>13,775,865</b>	<b>9,970,613</b>	<b>373,570</b>	<b>10,344,184</b>	<b>3,431,681</b>	<b>24.9%</b>	<b>13,865,818</b>	<b>(89,953)</b>
<b>TOTAL SUPPORT SERVICES</b>		<b>27,182,802</b>	<b>18,495,717</b>	<b>3,586,667</b>	<b>22,082,384</b>	<b>5,100,418</b>	<b>18.8%</b>	<b>27,213,563</b>	<b>(30,761)</b>
3710	FUNCTION 3710-NONPUBLIC SCHOOL	0	0	0	0	0	0.0%	115,000	(115,000)
4100	TUITION PAYMENTS	5,220,824	3,143,825	1,803,662	4,947,487	273,337	5.2%	5,052,718	168,106
<b>GRAND TOTAL</b>		<b>76,485,922</b>	<b>49,014,753</b>	<b>18,107,352</b>	<b>67,122,105</b>	<b>9,363,817</b>	<b>12.2%</b>	<b>76,369,826</b>	<b>116,096</b>

0.15%

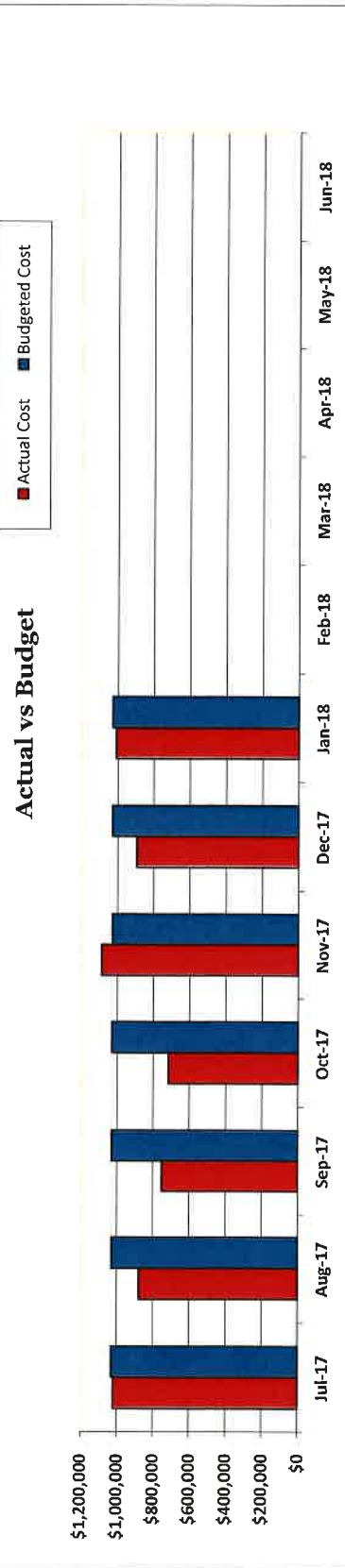
BOE Groups Active & Retired

Cost vs Budget Dashboard - data through January 2019

Self Insured - All Coverages  
All Enrollees

Date	Net Medical Paid			Claim/Admn. Cost			Total Net Paid Claims	Total Fixed Costs	Total Cost	BOE Monthly Budget*	Variance - Total Cost vs BOE Budget	Actual/Estimated BOE Budget
	Lives	Claims	Rx Paid Claims	Dental Paid Claims	Claims	Claims						
Jul-18	734	\$729,980	\$138,554	\$42,359	\$910,892	\$108,271	\$1,019,163	\$1,030,783	(\$11,620)	98.9%		
Aug-18	730	\$573,961	\$148,212	\$49,678	\$771,851	\$107,681	\$879,532	\$1,030,783	(\$151,251)	85.3%		
Sep-18	731	\$476,773	\$138,817	\$29,068	\$644,657	\$107,828	\$752,486	\$1,030,783	(\$278,298)	73.0%		
Oct-18	728	\$391,525	\$188,079	\$30,326	\$609,930	\$107,386	\$717,316	\$1,030,783	(\$313,467)	69.6%		
Nov-18	718	\$753,536	\$200,120	\$28,945	\$982,602	\$105,911	\$1,088,513	\$1,030,783	\$57,729	105.6%		
Dec-18	715	\$541,587	\$219,010	\$28,619	\$789,216	\$105,468	\$894,684	\$1,030,783	(\$136,099)	86.8%		
Jan-19	649	\$702,752	\$178,919	\$32,431	\$914,102	\$95,733	\$1,009,835	\$1,030,783	(\$20,949)	98.0%		
Feb-19					\$0	\$0	\$0		\$0			
Mar-19					\$0	\$0	\$0		\$0			
Apr-19					\$0	\$0	\$0		\$0			
May-19					\$0	\$0	\$0		\$0			
Jun-19					\$0	\$0	\$0		\$0			
<b>YTD</b>	<b>5005</b>	<b>\$4,170,115</b>	<b>\$1,211,710</b>	<b>\$241,426</b>	<b>\$5,623,251</b>	<b>\$738,278</b>	<b>\$6,361,529</b>	<b>\$7,215,483</b>	<b>(\$853,955)</b>	<b>88.2%</b>		

Budget vs. Actual Cost



BOE monthly budget based on amount provided by Laurie LePine at Groton on 5/4/18.

GROTON PUBLIC SCHOOLS  
GROTON, CT

FITCH HIGH SCHOOL  
2019-2020 PROPOSED COURSES AND FISCAL IMPACT

Proposed Course	Mappers	Credit Hours	Fiscal Impact
Spanish for the Workplace (New)	Lisa Dragoli & Kate Serio	1	None – Replacement of 1 Section of Spanish 3
Ab initio French I (Modification)	Lisa Dragoli & Kelley Donovan	1	Classroom Set: \$1088 <i>Panorama francophone 1 Coursebook Cambridge Elevate Edition (2 Years)</i> Textbook: \$43.50 @
Unified Art (Modification)	Christina Scala & Jason Wolfradt	.5	Curriculum Development & Adaptive Materials for Students (Autistic) - \$1000
Unified Personal Finance	Jason Wolfradt & Mike Porter	.5	None
MYP Personal Project (New)	Kelley Donovan	1	None

GROTON BOARD OF EDUCATION  
SPECIAL MEETING MINUTES  
APRIL 9, 2019 @ 6:00 P.M.  
CENTRAL OFFICE, ROOM 11

**Members Present:** Chairman Kim Shepardson Watson, Vice Chairman Andrea Ackerman, Katrina Fitzgerald, Jay Weitlauf, Lee White, Rosemary Robertson, Rita Volkmann

**Members Absent:** Gretchen Newsome, Jane Giulini

**Also Present:** Michael Graner, Susan Austin, Laurie LePine, Floyd Dugas

Chairman Shepardson Watson called the meeting to order at 6:03 p.m.

**MOTION:** Volkmann, Weitlauf; to go into executive session at 6:04 p.m., and to invite Dr. Graner, Susan Austin, Laurie LePine, and Floyd Dugas, to discuss the employment and performance of a school administrator.  
**MOTION PASSED UNANIMOUSLY**

The Board of Education returned to open session at 7:00 p.m.

No action was taken at this time.


**MOTION:** White, Fitzgerald; to adjourn at 7:01 p.m.  
**MOTION PASSED UNANIMOUSLY**



**STATE OF CONNECTICUT  
DEPARTMENT OF EDUCATION**



**TO:** Sponsors of the National School Lunch Program

**FROM:** John D. Frassinelli, Chief   
Bureau of Health/Nutrition, Family Services and Adult Education

**DATE:** January 28, 2019

**SUBJECT:** Operational Memorandum No. 05-19  
Process for Submitting the Healthy Food Certification (HFC) Statement for  
School Year 2019-20

This memo summarizes the requirements for submitting the 2019-20 HFC Statement to the Connecticut State Department of Education (CSDE). It also provides information on the Connecticut Nutrition Standards (CNS), HFC resources, and state beverage requirements.

#### **Annual HFC Statement**

**Section 10-215f** of the Connecticut General Statutes (C.G.S.) requires that each local board of education or governing authority for all Connecticut public school districts participating in the National School Lunch Program (NSLP) must **take action annually** to certify whether all food items sold to students separately from reimbursable meals will or will not meet the CNS. This includes all public schools, regional educational service centers, the Connecticut Technical High School System, charter schools, interdistrict magnet schools, and endowed academies.

For school year 2019-20, the HFC period is July 1, 2019, through June 30, 2020. All public school districts participating in the NSLP must submit the online Healthy Food Certification Statement (Addendum to Agreement for Child Nutrition Programs (ED-099)) by **July 1, 2019**. The vote by the board of education or governing authority on whether to participate in HFC must occur by July 1, 2019, or the district is ineligible for HFC during school year 2019-20.

#### **HFC Application Process for 2019-20**

The annual HFC Statement will be completed online in the CSDE's Online Application and Claiming System for Child Nutrition Programs (**CNP System**), as part of the district's 2019-20 application module for the U.S. Department of Agriculture's (USDA) Child Nutrition Programs. The 2019-20 module is expected to be available in the CNP System in **May 2019**. The CSDE will notify sponsors when the module is open and the HFC application module becomes available.

In the meantime, public school sponsors of the NSLP **must follow the procedures below** to ensure timely submission of the 2019-20 HFC Statement by the deadline of July 1, 2019.

1. Schedule the HFC votes at a meeting of your board of education or governing authority that occurs **before June 30, 2019**. The board of education or governing authority for each public school that participates in the NSLP must vote "yes" or "no" on whether to

implement the healthy food option, i.e., follow the CNS for all foods sold to students separately from reimbursable meals. **The motion and meeting minutes for the healthy food option should include the specific criteria for the healthy food option required by C.G.S. Section 10-215f, as indicated below.**

- **Healthy food option:** Pursuant to C.G.S. Section 10-215f, the board of education or governing authority certifies that all food items offered for sale to students in the schools under its jurisdiction; and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2019, through June 30, 2020. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to, school stores, vending machines, school cafeterias, and any fundraising activities on school premises sponsored by the school or by non-school organizations and groups.

If the board of education or governing authority votes “yes” for the healthy food option above, the board of education or governing authority must also vote on whether to allow food exemptions. **The motion and meeting minutes for food exemptions should include the specific criteria for food exemptions required by C.G.S. Section 10-215f, as indicated below.** **Note:** If the board of education or governing authority votes “no” for the healthy food option above, a vote on whether to allow food exemptions is not required.

- **Food exemptions:** The board of education or governing authority will allow the sale to students of food items that do not meet the Connecticut Nutrition Standards provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food items are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held.

For more information, see the CSDE’s handout, *Exemptions for Foods and Beverages in Public Schools*.

2. Conduct the HFC votes at the scheduled meeting of the board of education or governing authority. **Maintain a copy of the meeting minutes** indicating the results of the HFC votes for the healthy food option and food exemptions, as outlined in step 1.
  - The meeting minutes must indicate whether the board of education or governing authority voted “yes” or “no” to implement the healthy food option, and must include the specific language for “Healthy food option” in step 1.

- If the board of education or governing authority voted “yes,” for the healthy food option, the meeting minutes must also indicate whether the board of education or governing authority voted “yes” or “no” to allow food exemptions, and must include the specific language for “Exemption for food items” in step 1.
3. In **May 2019**, when the CSDE notifies districts that the HFC application module is available, complete the online HFC application module and upload the meeting minutes indicating the results of the HFC vote. **Note:** The CSDE will e-mail school nutrition programs when the 2019-20 HFC application module of the CNP System is available. Instructions on how to access the HFC application module will be provided at that time. **Please do not access the CNP System prior to receiving this notification from the CSDE.**

For additional guidance on the HFC application process, review the CSDE’s presentation, [Application Procedures for HFC](#), and visit the “[Apply](#)” section of the CSDE’s HFC webpage.

### **Interschool Agreements for HFC Schools**

A public school or district (recipient site) that receives meals under contract from a HFC district (providing sponsor) can choose to certify for the healthy food option and follow the CNS for all foods sold to students separately from reimbursable meals. This must be indicated in section 3 of the Full-service Interschool Agreement Form between the recipient site and the providing sponsor district.

In order for the providing sponsor to receive HFC payments for any recipient sites, the interschool agreement must be submitted to the CSDE by **July 1, 2019**. If the CSDE receives the interschool agreement **after** this date, the CSDE will **not** include the recipient site’s lunch counts in the total number of reimbursable lunches used to determine HFC payments for school year 2019-20. For more information, see CSDE [Operational Memorandum No. 4-19: Interschool Agreements for School Year 2019-20](#).

Schools must submit **hard copies** of the interschool agreements to the CSDE. Interschool agreements are not submitted through the CNP Online System. The interschool agreements for school year 2019-20 are available in the “[Interschool Agreements](#)” section of the CSDE’s [Forms for School Nutrition Programs](#) webpage.

### **Connecticut Nutrition Standards (CNS)**

The CSDE did not make any changes to the CNS for school year 2019-20. For a summary of the CNS, see the CSDE’s handout, *Summary of Connecticut Nutrition Standards for Foods in Schools*. Additional information on the CNS is available on the CSDE’s [CNS](#) webpage. The CSDE’s [HFC](#) webpage provides numerous resources to assist districts with implementing HFC including:

- [Complying with HFC \(Presentation\)](#);
- [Ensuring District Compliance with HFC](#);
- [Guide to Competitive Foods in Schools](#);
- [Questions and Answers on Connecticut Statutes for School Food and Beverages](#);

- Requirements for Food and Beverage Fundraisers in Public Schools Choosing HFC;
- Requirements for Food and Beverages in Vending Machines in Public Schools Choosing HFC; and
- Requirements for Foods and Beverages in School Stores in Public Schools Choosing HFC.

### **State Beverage Requirements**

As a reminder, the beverage requirements of C.G.S. **Section 10-221q** apply to **all public schools**, regardless of whether the district certifies for the healthy food option of HFC under C.G.S. Section 10-215f. This includes all public school districts, interdistrict magnet schools, charter schools, endowed academies, and the Connecticut Technical High School System. Additional information on the beverage requirements is available on the CSDE's **Beverage Requirements** webpage.

C.G.S. Section 10-221q addresses requirements for the sale of beverages to students in public schools, and allows exemptions if beverage sales meet specific conditions. Beverage exemptions are not part of the annual HFC Statement, which applies only to food sales. If a public school district chooses to allow beverage exemptions, the CSDE recommends that the board of education or governing authority conducts the vote on beverage exemptions at the **same time** as the HFC vote. If the district does not have a beverage exemption in place, noncompliant beverages can never be sold to students on school premises.

**The motion and meeting minutes for beverage exemptions should include the specific criteria for beverage exemptions required by C.G.S. Section 10-221q, as indicated below.**

- **Exemptions for beverages:** The board of education will allow the sale to students of beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the beverages are not sold from a vending machine or school store. An "event" is an occurrence that involves more than just a regularly scheduled practice, meeting or extracurricular activity. The "school day" is the period from midnight before to 30 minutes after the end of the official school day. "Location" means where the event is being held, and must be the same place as the beverage sales.

For more information, see the CSDE's handout, *Exemptions for Foods and Beverages in Public Schools*.

For questions or additional information, please contact Susan Fiore at 860-807-2075 or [susan.fiore@ct.gov](mailto:susan.fiore@ct.gov) or Teri Dandeneau at 860-807-2079 or [teri.dandeneau@ct.gov](mailto:teri.dandeneau@ct.gov).

JDF:sff

Important: This is a numbered Connecticut State Department of Education (CSDE) operational memorandum that contains important program information. Please read carefully and retain in a binder for future reference. All CSDE operational memoranda are posted on the CSDE's **Operational Memoranda for School Nutrition Programs** webpage.