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Meeting Minutes

Project Name: Hunters Creek ES Replacement
Project Number: 18-056
Owner: Spring Branch ISD
Meeting Description: HCE PAT - Meeting # 5

Meeting Date and Time: 03/20/19 @ 3:20pm
Meeting Location: Hunters Creek Elementary
Owner's Representative: Kris Drosche/Noel Moreno
Report Date and Author: 03/21/19 J. Sharp

ATTENDEES

Delia Dunavin	CIT Kinder teacher
Lauren Early	CIT 1st grade teacher
Payton Kerr	CIT 2nd grade teacher
Amanda (Mandie) Badrak	CIT 3rd grade teacher
Noemi Lopez	CIT 4th grade teacher
Devin Kerr	CIT Lifeskills teacher
Stanisse Blackburn King	CIT Parent
Kendle Dardis	CIT Parent
Jana Bruce	CIT Community Rep
John Pisklak	CIT Business Rep
Robalyn Snyder	Principal
Deana Ratnala	Assistant Principal
Kristi Thibaut	PTA President
Mary (Blair) Breaux	Lottery Staff
Katherine Strange	Lottery Parent
Jennifer Daly	Lottery Parent
Sheri Gross	Lottery HOA Adjacent
Bryan Stanford	Lottery HOA Adjacent
Mary Lou Strange	Lottery HOA
Emma Martinsen	Local Business Representative
Travis Stanford	Director of Planning & Construction
Kris Drosche	Senior Project Manager
Noel Moreno	Project Manager

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Matisia Hollingsworth	Project Manager
Sherri Lawson	SBISD Transportation
Kristi Thibaut	PTA President
Chris Kamradt	SBISD – CNS
Stephen Johnston	SBISD - Technology
Jennifer Parker	SBISD - Community Superintendent
Jim Pappas	Mayor of City of Hunters Creek Village
Michelle Dudley	Pfluger Architects
Michael Martinez	Pfluger Architects
Jonathan Sharp	Pfluger Architects
Tony Plascencia	Pfluger Architects

Comments below were captured during a campus walk-thru and sit-down discussion with the PAT.

Minutes

Item #	Item Discussed And/Or Resolutions	Assigned to	Status
	GENERAL		
1.00	Reviewed the SBISD charge and engagement process for the PAT.		
1.02	Reviewed schematic floor plan(s) that was presented at PAT Meeting #4 and discussed the outcomes.		
1.03	Presented new schematic floor plan (Option 6) and two options (Option A and Option B) for the exterior massing and elevations.		
1.04	Feedback from PAT		
	<u>Floor Plan</u> <ul style="list-style-type: none"> • PAT liked the setback distance off Beinhorn. • Questions whether there were any restrictions on adding a new discharge onto Beinhorn. <ul style="list-style-type: none"> ◦ Pfluger to investigate with TxDOT. • There were concerns that the location of the Cafeteria/Gym were closing in the courtyard too much. However, Pfluger explained to the team that per the City of Hunters Creek Village, we must maintain firetruck access into the courtyard. The PAT liked how the design of the Cafeteria was intended to have expansive glazing on both sides...this helps convey the openness of the courtyard. PAT also preferred the Cafeteria and Gym be connected to help with overflow and after-hours activities. 		

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	<p>Typically, at least one large community gathering per month is held at the school.</p> <ul style="list-style-type: none"> • PAT liked the proximity of the playgrounds to the kinder wing. • Firetruck access into the courtyard will be pavers (or equal material) and could double as an outdoor dining space. • PAT expressed concerns that the existing gym does not have enough storage space. New design shall have adequate storage per the ed spec to meet the school's needs. <ul style="list-style-type: none"> ○ Pfluger reiterated that the existing gym while intended to remain, will receive new finishes. <p><u>Renderings/Exterior Elevations</u></p> <ul style="list-style-type: none"> • Mayor stated that Option A blends into the surrounding community better than Option B. • Pfluger clarified that Option A would have flat roofs, with the minimum required slope to divert water off the roof. • PAT liked the color scheme of Option A. 		
1.05	PAT came to consensus on Option 6 for the floor plan.		
1.06	PAT came to consensus on Option A for the exterior massing, elevations, and materiality.		
1.07	<p>PAT to develop list of items that could be funded by the PTA. This list shall be delivered to Pfluger and SBISD by PAT Meeting #6. Below is a list of items that were discussed that could be funded by the PTA:</p> <ul style="list-style-type: none"> • Additional Storage (conditioned) at the Gym • Landscaping • Science Lab equipment/appliances • Staff lounge appliances • Gymnasium flooring • Playscape + equipment • Art Room sink(s) • Bottle filler water fountains • Outdoor water fountains (at track/field) • Premium track surface (rubber) • Artwork, Mosaics, Murals, etc. 		
1.10	The PAT will meet Wednesday (05/15/19 @ 3:20pm) for PAT Meeting #5.		

Copies transmitted by email to:

- Meeting Attendees

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The foregoing conveys my understanding of items discussed and conclusions reached during this meeting. I assume my understanding to be correct unless notice to the contrary is brought to my attention within 7 calendar days.

cc: File