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To: Dr. Michael Fulton  
Cc: Dr. Rick Atha  
Date: March 29, 2019

RE: Update - Digital Learning Task Force

The Digital Learning Task Force met on March 26, 2019. The agenda for the meeting included:

1. **Strategic Plan Update and Connection to the Digital Learning Task Force**

Dr. Fulton, Dr. Atha, and David Smith joined the meeting. Dr. Fulton addressed the group and reviewed the purpose for the group, the importance of the work in looking at big picture recommendations to inform our practice and guide our future work, taking into account the focus of the strategic planning process. He also provided an overview of the draft strategic plan and the 3 objectives. Discussion with the group included questions about school finance, curriculum resources, and the personalized learning focus of the strategic plan. Based on the discussion, the task force will learn more about the Kansas school finance model and allocation of funds at the next meeting.

2. **Review of the February Meeting** including the Statement of Purpose and Key Themes of Communication, Instructional Use of Technology, Balance with Physical Activity and Social Interaction, and Student Online Safety.

A concern was noted and clarification discussed on the norm of maintaining confidentiality. It was acknowledged that receiving input from stakeholders is very important and encouraged for task force members. As was discussed in the first meeting, the communication norm of "confidentiality" was intended to allow the task force to have space in communicating, questioning, and developing recommendations in the work and ultimately, having the opportunity to communicate as one voice once recommendations were fully developed and ready for sharing outside of the group. Confidentiality was never intended to circumvent efforts for transparency. It was intended to provide freedom for members to have a safe space to explore ideas, research topics, and develop advisory statements as a task force working through the process of developing recommendations. This includes members being able to explore thoughts and ideas, without those exploratory statements leaving the room. A summary of each meeting is posted to the district website on the digital learning link to help detail the task force work.

3. **Task Force Work**

The task force reviewed additional information on concerns for digital learning practices including a set of recommendations provided by a parent group. The task force engaged in discussion around the suggested topics, looking at possible priority topics or overlapping concerns to include in research and recommendations. This also led to discussion around topics including academic data, education and expectations for technology use, communication on how apps are selected, communication about technology use at each grade level, parent education, data privacy, and educator professional

development. It was determined by the group to add an additional area for research on educator professional development. The task force also requested representatives from the district Curriculum and Instruction team present information on the current app review process.

#### 4. **Next Steps**

The task force will engage in research over the next few weeks (outside of our meeting time) around each of the key theme areas (Communications, Technology Integration into teaching and learning, Balanced Use, Student Online Safety, and the newly added theme of Professional Development). The research will be collected and shared among task force members. We will review the research gathered at the next meeting and determine readiness to begin moving into the development of the advisory recommendations. The next meeting date for the group is scheduled for April 16.

Christy Ziegler, Drew Lane, Co-Chairs