

Section: Business/Non-Instructional Operations

Subject: Disposition of Outdated Books

P-3260

**Board Policy
Milford Public Schools
Milford, CT**

Sales & Disposal of Books, Equipment & Supplies

When equipment, books and materials become worn out, obsolete, surplus, or otherwise unusable in the schools, the Superintendent of Schools may authorize their disposal in a manner to the district's best advantage.

Equipment may not be sold directly to individuals. Any proceeds from disposition of equipment or supplies shall be deposited in the city general fund.

The Superintendent may authorize the donation or destruction of outdated books which are no longer useful to the educational program, and have been determined obsolete by the professional administrative staff.

When books are sold either to used book vendors or recycled, this money must be returned to the city general fund.

Legal Reference: Connecticut General Statutes

10-220 Duties of Boards of Education.

10-240 Control of schools.

10-241 Powers of school districts.

Policy Approved: February 9, 1993

Policy Revision Approved: April 8, 2019