

**Section: Business/Non-Instructional Operations**

**Subject: Copies of Record**

**P-3250**

**Board Policy  
Milford Public Schools  
Milford, CT**

**Copies of Records**

Any person who submits a request in writing will receive a plain or certified copy of any public record. A fee not to exceed fifty cents per page will be established.

Legal Reference: Connecticut General Statutes

1-15 Application for copies of public records.

10-221 Boards of education to prescribe rules.

Policy Approved: May 9, 1995  
Policy Revision Approved: April 8, 2019