

AAS BOARD

SY 2017-2018

Board Meeting Briefs

May 18, 2018, AAS Moscow, Community Room

IN ATTENDANCE: AAS Board, AAS Administrators, AAS Faculty Observer

PRE MEETING SESSION : Report on Special Educational Needs program by Meg Oliveira, SEN Coordinator. The Board learnt about the components of the SEN program (English as an Additional Language, Gifted and Talented, Learning Support, Occupational Therapy, Speech & Language, Educational Psychologist), statistics, fee structure, new features for the current year and plans for the future,

MEETING OPENING.

Formal confirmation of the new AAS Director Mrs. Rhonda Norris, starting July 01, 2018

Formal confirmation of the new AAS DFO Mr. Martin (Marty) Tromburg, starting July 01, 2018

Formal Introduction of

- new Board Chair Justin Tilman (US Embassy)
- new Alternate Chair Colin Wells (UK Embassy)
- new Board member Deanna Ayala (US)
- new Alternate Board member Heather Burnes (US)

Minutes from March 23rd Board meeting were adopted on consensus subject to a few amendments.

A. ACTION ITEMS

Finance and Facilities Committee Report (Stephane Jobin)

The Board adopted on consensus

- The Final Budget for SY 2018-2019
- The Capital Budget for SY 2018-2019
- The Rouble to Dollar exchange rate
- Emergency Cash Reserve Fund level for SY 2018-2019
- Capital Building Reserve Fund level for SY 2018-2019
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Policy & Governance Report. (Julian Trill)

- The Board unanimously adopted revisions to its By-Laws section on the Faculty Observer's role
- The Board unanimously adopted some revisions to Chapter 3 policies on Fiscal Governance
- The Board continued a review of the induction process for new Board members

Director's Report (Ian Forster)

- The annual Child Protection report was adopted on consensus.
- AAS divisional administrators were commended for effective handling of the transition of US Embassy students and faculty members
- The Board had an initial discussion on additional measures to sustain enrolment at AAS St.Pete's
- The Draft Path Forward for the next school year was presented for the Board's consideration
- There was an initial discussion of Board retreat agenda items

B. CONSENT ITEMS. The Board heard reports from ES, MS, HS and AASSP divisions, HR, Admissions and Communications and Development departments, and the PTO. The major highlights were:

ES Principal's Report (Michelle Alzamora)

- Planned enhancements to the ES playground over the summer time

MS Principal's report (Noah Bohnen)

- Success of the new recess pattern (two 20-mins outside recesses)
- PTO Grant Maker Space awarded to MS students

HS Principals's report (Paul Sexton)

- Identifying evidence of Impacts in student work continues
- Supportive transition measures for US Embassy HS students who had to leave AAS in April
- Report on matriculation, college admission and IB scores will be made to the Board in September

AASSP Principal's report (Melissa Schaub for Harry Houlis)

- Success of a 3 days training for St.Peterburg and Moscow teachers with one of the most prominent US Educators, Jay McTighe, on standards and learning

Human Resources (Ian Forster for Erica Fursova)

- Support of the US Embassy with visas and registration for AAS teachers in St.Petersburg was appreciated
- All faculty contracts have been signed and turned in.

Admissions (Nicolette Kirk)

- No concerns about enrolment in Moscow next year. HS and MS are already full, ES is building its enrolment
- Predicted enrolment in St.Petersburg may drop for next year but still early

Communication and Development (Vitali Verkhovski)

- Building partnerships with ethical and socially responsible companies
- Building a content library of videos, stories, photos, etc. based on student and alumni reflections of their learning at AAS
- Alumni portal is up and running
- Amazon has been given a license to sell AAS branded merchandise.

PTO (Clafre Lewis)

- New PTO Chair for the next year – Rupa Bhattasari
- Overwhelming success of the new PTO Social in May
- Enhancement Grants voting at the May PTO General meeting

ADJOURNMENT

The meeting adjourned at 12:45 pm.

CLOSED SESSION.