

AAS BOARD

SY 201672018

November 24, 2017 Board Meeting Briefs
AAS Community Room, 8:30 am – 12:45 pm

In Attendance: AAS Board, AAS Faculty Observer
Invited: MS students

Pre-meeting session sited three presentations as below.

1. MS students shared their presentation “Schooltopia”. about the school of their dream that will meet the needs of 21st Century learning.
2. US Alternate Board member shared his feedback from attending the Annual CEESA Board Governance workshop, which he valued very highly and important for Board members to attend in the future.
3. The Board had a quick tutorial on accessing their documents repository on AAS SharePoint

Board Meeting

1. **The minutes** were adopted on consensus subject to corrections.
2. the Board approved their **goals for SY 2017-2018** on consensus
 - Appoint a director for SY 2018-2019 and onwards (select and hire a new director or create a mitigation plan)
 - Evaluate and approve the three years strategic plan (2017-2020) to include technology.
 - Ensure that effective new Board member onboarding processes are in place.
3. **Audit report** adopted on consensus.
4. The Board discussed and approved the **Finance and Facilities Committee’s Goals and Terms of Reference on consensus**
5. The Board discussed and approved the **Policy and Governance Committee’s Terms of References** on consensus subject to the addition of a task to review the Board By-Laws on the Faculty observer’s role.
6. Revised **Policy 2.30 Academic Competence** was adopted on consensus.
7. Revised **Policy 6.90 Strategic Planning** was adopted on the first reading on consensus.
8. The Board had the first reading of proposed revisions to the of **Policy 7.10 Admissions**.
9. The Board approved on consensus the **AASSP Advisory Committee proposal** to raise the admissions cap figure to 20 per cent school-wide and 25 % within a grade level as a 2 years measure and only for any one FOREIGN nationality effective Semester 2.
10. The Board heard the **updates on the Director Search Process**.
11. On behalf of the entire school community School Director Ian Forster expressed **gratitude to Mark Rakestraw** for his leadership on the School Board ever since 2014 and for being integral to the continued development of the school.
12. Director of Learning Melissa Schaub reported on
 - a. The school operational goals focusing on academia as it links to student learning across the three major curricular areas: written curriculum, assessment and instruction practices. Highlights in terms of the implementation of Impacts with the teacher community at an operational level were shared.
 - b. Ms. Schaub presented her other report being the Overview and implementation of the **Accreditation Team recommendations**.
 - c. Ms. Schaub presented an **update on the strategic work**: the action plan for strategic work (the Learning Strategy Plan) in 2017-2018 and launching of the R&D (Research and Development) teams who will focus on research.

13. **HR Director Erica Fursova's report** highlights were:
 - a very successful teacher retention for SY 2018/19. Thanks were given to the Board for their support of a two year initiative to offer a contract extension payment for returning teachers,
 - the bi-annual Salary and Benefits survey results were positive,
 - the search for the Director of Finance and Operations is in progress.
14. **PTO President Clare Lewis's report** major points were:
 - the 2017/18 PTO budget accepted at the last PTO meeting was presented to the Board,
 - the previous years budget was audited for the first time ever. The audit was successful,
 - departing active PTO member Julie Vyskocil, was genuinely thanked for her support to the PTO.
 - The Board was invited to attend PTO meetings.