

AAS BOARD

SY 2017-2018

Board Meeting Briefs

September 21, 2017, AAS Community Room (8:30 am to 12:00 pm)

IN ATTENDANCE: AAS Board, AAS Administrators, AAS Faculty observer, AASSP Advisory Committee Vice Chair and AASSP Principal (on teleconference)

PRE MEETING SESSION : Development of the Alumni program at AAS (by CD Director Vitali Verkhovski)

A. CHAIR'S OPENING REMARKS AND MINUTES APPROVAL Following the Chair's opening remarks Mr Michael Lally and Mr Justin Tillman, new US Embassy Board member and Board alternate member were introduced to the Board. The minutes of its June 2016 meeting were approved on consensus.

B. CONSENT ITEMS.

The Board heard reports from AAS departments (HR, CD and Admissions), AAS divisions (ES, MS, HS and AASSP), and PTO. All reports were positive and highlighted a very good start of the year. The reports were accepted by consensus.

C. ACTION ITEMS

C1. Director's Report

- a) Organizational Chart (Policy 6.40). The Organizational Chart, reflecting changes in the school management team was presented and explained to the Board. The Org. Chart was adopted as presented by consensus.
- b) Staff Appraisal Report. Staff appraisal report was informational, did not evoke discussion and was unanimously approved.

Emergency Planning Report – The annual review of the Emergency Planning procedures were deferred for the review by the new Security Coordinator. Divisional Heads shared what they have in place to continue student learning in case of any short or long term school closure.

C2. Curriculum & Instruction Report.

- The report updated the Board on the three whole school goals: Curriculum, Assessment, and Instructional Methodologies.
 - Strategies to enhance curriculum growth and Learning @AAS Strategy development were shared
 - Annual Academic Competence report (Policy 2.30) was approved on consensus
 - Annual Academic Program report (Policy 2.31) and divisional scorecard metrics were approved on consensus.
- c) learning in case of a sudden school closure.

C3. AAS St.Petersburg Advisory Committee Report. The issue of decreasing enrolment in AASSP due to the downturn of the local economy and many companies reducing their presence in St.P was highlighted to the Board. The Board will give a review of the issue to help with the existing problem.

C4 Finance and Facilities Committee Report .

- The Board heard the report on the current work of the committee
- The Board accepted the report on non-school budget funds (fundraising) as presented by consensus

C5 . Policy & Governance Report.

- The Board discussed its PD process, and preparedness for the Board retreat.
- Completion of Policy 2.30 review was deferred to the next meeting.

C6. Director Search Ad-Hoc Committee Report. Committee Chair John Bernlohr (Board Chair and US Embassy Minister-Counselor for Management Affairs) updated the Board on the progress with a new Director search: shortlisting of three candidates, skype interviews and setting time for their on-site visits next month.

C7. Board Houskeeping.

All Board Committees (Standing and Ad-Hoc) were set.

ADJOURNMENT

The meeting adjourned at 12:40 pm.