

## Curriculum & Instruction Committee Meeting Notes

January 23, 2018, 4:30 - 6:30 P.M.

Attending:

Board Members: Eileen Briamonte, Lori Ammirati(co- chairs), Jamie Collins, Pete Reddy

Administrators: Robert McGarry, Dineen Seeley, Meryl Gill

1. Intro(welcome new members)
2. Professional Development for Teachers
  - a. January 12, 2018 - 2 hour afternoon session
    - i. 2 hours of Professional Learning Community attended by teachers and observed by admin. PLCs enable teachers to continually learn from one another via shared visioning and planning, as well as in-depth critical examination of what works to enhance student achievement.
    - ii. teacher and admin worked with and reviewed goals they had set together in September, which is approved in October as part of their PDP(Professional Development Plan)
    - iii. Possible discussion items can range from common assessments, data analysis, book review, videos, etc.
  - b. February 16, 2018 - full day
    - i. Approval of Presenters
      1. Alan Brown - Mindfulness
        - a. spoke previously to faculty and admin in October.
      2. Erin Damji - Google Training
      3. Elizabeth Kenny Foggin - Learning How to Write Meaningful Study Guides
      4. Dr. Robert Gilbert- Positive Communication and Coaching
        - a. provided for our PE teachers, health teachers and coaches
      5. Belinda Passafaro- NWEA Presenter for Map Training (Mandatory for all K-8 teachers). Discussions will include how to utilize the second cycle of MAP reports to help drive instruction.
      6. Joseph Chiarello (MOESC) Crisis Prevention/Passive Restraint Training
3. Funding/Donations
  - a. 2018-2019 Mini-Grant Information Applications to be submitted by Feb 21. Grants are available for both teachers and students.
  - b. Exxon-Mobile Grant for Math and Science - \$500 to be used to fund math and science programs in the HS. (**BOARD APPROVAL**)
4. Title IA Teacher/Interventionists for approval - Paid with Title I funds
  - a. will support I&RS, both students and parents are involved
  - b. program will go into action Feb 1
  - c. HS level only
  - d. individualized instruction
  - e. teachers applied for position and identified themselves as candidates for the positions with certain experiences/skills which will allow them to be paired with a student to help meet the needs /expectations brought forth from I&RS.
  - f. student and teacher will find a common time to meet: lunch, study hall, before/after school
  - g. 30-60 mins/week
  - h. assigned teacher coordinates with student's teacher
  - i. overseen by I&RS lead, Wrubel, to ensure expectations are being met.

5. Special Services Items

- a. TCNJ Research Proposal **Holmdel Township Schools Research Proposal: W.R. Satz School**  
**Proposed by: Sarah Monaco, Ph.D. (The College of New Jersey) Board Policy: (BOARD APPROVAL)**
  - i. no break of core instruction
  - ii. students information will remain confidential
  - iii. applies to self-contained satz class only
  - iv. opt in/out (voluntary)
  - v. follows board policy 9550 (Education Research Projects)
  - vi. video prompting -They will be watching a video tutorial on a life skill through iPad or Apple watch to see if it impacts achievement.
  - vii. 4 wks
  - viii. parents will get a detailed letter describing the program
  - ix. marking period 3, within "Life Skills segment"

6. Assessments

- a. PARCC Statewide Assessments Testing Schedule, PARCC testing and requirements will continue as it exists currently, all criteria associated with the PARCC will remain in place until further notice.
  - i. 2018-2019
  - ii. 2019-2020
- b. PARCC District Comparison Data
  - i. was presented previously at the October 18, 2017 board meeting.
- c. MAP Data
  - i. Data points used by teachers and administrators
    1. Admin has provide opportunities for teachers to have information on MAP results and has provided the best practices on how to utilize the data as evidence to drive classroom instruction. Admin is available daily for any questions or concerns.
  - ii. PD for teachers
    1. mandatory MAP session

7. Miscellaneous

- a. ELL Parent Workshops- Paid with Title funds (**BOARD APPROVAL**)
  - i. impacts 20-30 families in the district. There will be approximately 3-4 workshops this year based on the topics requested from the families during an informal survey at prior ELL workshops.
- b. Instructional schedules under review at WRS and IHS through building committees
  - i. Committee was told that schedules are under review regarding the current length of classes. (Instructional schedule reviews are done to ensure the support of all learning environments and positive behavior supports.)
- c. School Performance Reports 2016-2017
  - i. Reports were recently released and the board has briefly reviewed. The committee recommended that administration provide a presentation regarding the State Performance Reports and/or during Superintendent Report.
- d. Grade 5 Math Update
  - i. Educational Clustering/Grouping Process Information
    1. the committee continues to request supporting data and/or information to provide a deeper understanding of "enrichment for all".
  - ii. PD for differentiation continues for teachers

- iii. Grade level team meetings are ongoing
- iv. Math coach support is in place
- e. Course Placement Process Preparation
  - i. High School Program of Studies Information Update:
  - ii. SS is adding courses here (building principals met with Meryl Gill in regards to developing pathways with updated courses for special needs students-although this has always been done courses will be included in POS)
  - iii. High school symphonic band requirements are under review.
- f. Articulation and transition opportunities for students moving from Satz to the High School
  - i. A committee consisting of Principals, teachers, CST (Child Study Team) Members, Director of Special Services and Director of Curriculum met on January 8 to work on developing more courses to better suit the growing needs of our students with disabilities.

8. For the Good of the Order

Next Meeting: February 22 at 4:30 PM