



THE CHARTER SCHOOL AT WATERSTONE

April 8, 2019

REQUEST FOR PROPOSAL AND CONTRACT FOR NONPROFIT SCHOOL FOOD SERVICE FOOD SERVICE MANAGEMENT COMPANY (FSMC) SERVICES

ADDENDUM 2

This Addendum 2 supplements the Request for Proposal and Contract (**RFP**) for food service management company services issued by The Governing Board of The Charter School at Waterstone (**SFA**) on March 25, 2019. This Addendum 2 provides important information regarding the nature of the equipment that the SFA expects the awarded FSMC to furnish and install at the schools, as well as the RFP due date. Please read this information carefully.

The RFP shall be amended as follows:

I. PUBLIC NOTICE PAGE, Page 1

THIS IS A REQUEST FOR PROPOSALS ("RFP") by the Governing Board of The Charter School at Waterstone, hereafter referred to as the School Food Authority ("SFA"), for the purpose of operating and managing one or more USDA Child Nutrition Programs at sites located in Hillsborough, Miami-Dade, Orange and Pinellas counties for the 2019-2020 School Year.

*Sealed proposals will be received by the SFA until **10:00 AM EST on Monday, April 22 Friday, April 26, 2019.***

Proposals must be submitted in accordance with the requirements and provisions of the RFP, and delivered to The Charter School at Waterstone, Office of Food and Nutrition Services, Attn: Amanda Cochran, Food Service Director, 5471 North University Drive, Coral Springs, FL 33067.

Proposals will be considered and a contract executed pursuant to the proposed timeline in Section 1.4 of the RFP.

The RFP is available for download at the SFA's website at: www.charterschoolatwaterstone.com or a copy may be obtained by contacting Amanda Cochran at (954) 414-5767 or by email at Acochran@charterk12.com.

II. SUBMISSION FORM, Page 4.

*The original and five (5) copies of each proposal must be received at The Charter School at Waterstone, School Food Service Department, 5471 North University Drive, Coral Springs, FL 33067, prior to **10:00 AM EST on April 22 26, 2019.***

III. SUBMISSION FORM, Page 5:

- 12) *The SFA expects the awarded FSMC to outfit the kitchens as needed **with new equipment** needed for high quality student meal services. The FSMC shall include with the response to this RFP, **(i)** a written list by School of **such (new) equipment, and (ii) a list of** what the FSMC considers adequate supplies of expendable and nonexpendable equipment.*

IV. **SECTION 1, INSTRUCTIONS, Page 9-10**

1.2 Proposal Submission

Responses should address each of the requirements set forth in this RFP. Please provide the requested information no later than 10:00 AM EST on ~~April 22~~ **26**, 2019 to the address below. Responses will be publicly opened at 10:30 AM EST on ~~April 22~~ **26**, 2019 to be evaluated per the criteria specified in subsection 1.4, below.

The Charter School at Waterstone
Office of Food and Nutrition Services
Attn: Amanda Cochran
5471 North University Drive
Coral Springs, FL 33067

1.3 Timeline

- March 25, 2019 Proposal available to public
- April 3, 2019 Pre-proposal conference
- April 3 - 12, 2019 Site visits
- April 15, 2019 Proposal questions due by 10:00 AM EST
- April 16, 2019 Proposal questions answered by publishing Addendum 1 if applicable
- April 17, 2019 Taste Test
- ~~April 22~~ **26**, 2019 Proposal submissions due by 10:00 AM EST
- ~~April 22~~ **26**, 2019 Proposal submissions publicly opened at 10:30 AM EST
- ~~April 22-26~~ **26-29**, 2019 SFA review of proposals
- ~~April 26~~ **29**, 2019 SFA recommendation to FDACS
- ~~April 30~~ **May 2**, 2019 Contract award
- July 1, 2019 Contract begins

V. **SECTION 2, GENERAL CONDITIONS, Page 11-12**

2.1 Rejection of Proposal

Proposals that do not conform to the requirements of this RFP shall be rejected. Proposals may be rejected for reasons that include, but are not limited to, the following:

- a. The proposal was received after the submission deadline;
- b. The proposal was not signed by an authorized representative of the FSMC;
- c. The proposal contained unauthorized amendments, deletions, or contingencies to the requirements of the RFP;
- d. The proposal was incomplete or contained significant inconsistencies or inaccuracies;
- e. The proposal does not provide for onsite meal preparation; or
- f. The proposal does not provide for **new** kitchen equipment.

VI. **SECTION 9, USE OF FACILITIES AND EQUIPMENT, Page 21**

9.2 *The SFA shall furnish and install **any new** equipment and make **any** structural changes needed to comply with federal, state, and local laws, ordinances, rules, and regulations*