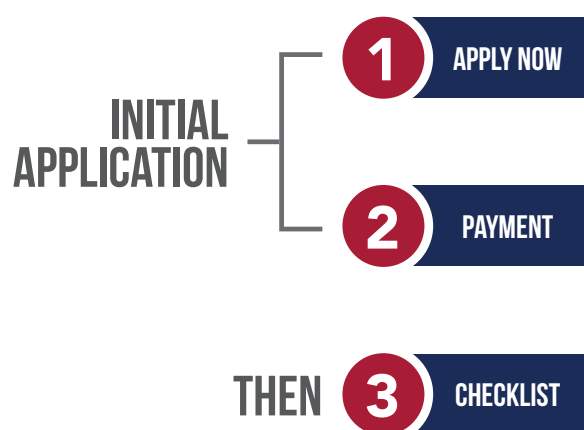


# ADMISSIONS

## APPLICATION GUIDE



If you need help along the way, just ask!

Send your queries to [applications@sas.edu.sg](mailto:applications@sas.edu.sg)  
or call +65 6360 6312 for assistance.

# 1

## APPLY NOW

Takes approximately 10 to 15 minutes to complete

Getting started is simple. Introduce yourself and your family in the **Apply Now** section of our website. The information you offer sets up your account and your child's application in our Admissions Portal. It also triggers an email to you that will help you access your child's applications in the portal.

Next, you'll find yourself in your Admissions Portal account. You can view each child's application and checklist here. Just click on the child's profile to start.

**SAS SINGAPORE AMERICAN SCHOOL**

**Family Address** Applicants Parents Why SAS? Review Payment

Start by entering information for each of the tabs above, beginning with your Family Address information on this page. The parent and applicant details you offer now will automatically create a family account for you in our Admissions Portal.

Need to know more? If you want to see the steps to the application process first, here's a quick [preview](#).

Thanks for getting started. If you need help at any point, please contact us at [applications@sas.edu.sg](mailto:applications@sas.edu.sg)

### Family Address

Family Name	<input type="text"/>	*
Address 1	<input type="text"/>	*
Address 2	<input type="text"/>	
City	<input type="text"/>	*
State/Province, if applicable	<input type="text"/>	
Postal Code	<input type="text"/>	
Country	<None Specified>	
Phone	<input type="text"/>	*

*Please enter your phone number in the following order (prefix, if you have one. For example, "+") + (country code) + (area code, if you have one) + (local phone number). Examples: Singapore phone: +65-98593565 US phone: +1-360-296-8289*

[Complete Form Later...](#)

[Save and Continue](#)

[Privacy Policy](#)

### Applicants

Welcome! You can view each child's application and checklist here. Just click on your child's profile to start. Once payment is made, the full checklist will appear.

We're here to help at [applications@sas.edu.sg](mailto:applications@sas.edu.sg) or by phone at +65 6360 6312.

That's all for now. Our team looks forward to helping your family feel well-known and well-served.

Singapore American School and the SAS community are committed to using data in accordance with the Singapore Personal Data Protection Act -2012 (PDPA). The protections of the Act are reflected in our SAS Data Protection Policy. Applicants should be aware that all parents at SAS must agree to the school's data protection policy, which outlines how we collect, use, disclose and take care of personal data that is shared with us.

	<b>Jacob Smith</b> Kindergarten • 2016-2017	<a href="#">View Application</a>
	<b>Bella Smith</b> Grade 6 • 2017-2018	<a href="#">View Application</a>
	<b>Edward Smith</b> Grade 9 • 2017-2018	<a href="#">View Application</a>

[Add New Applicant](#)

[Click here to view your child's profile.](#)

[Click here to create an additional application for a sibling.](#)

# 2

## PAYMENT

Takes approximately 3 to 5 minutes to complete



Application Fee

Required

Per applicant: S\$2,500.00 (approximately US\$1,840.00)

### Be ready with:

- Your credit card (S\$50.00 service fee added) or bank transfer information.

Your successful payment will immediately:

- Fix your child's place in queue in one of our four priority lanes.
- Open a two-year window of consideration at SAS.
- Give you time to complete the checklist items that will appear in the portal upon payment.
- Allow you to bypass the application fee for Summer Semester.
- Allow your child's application to be reviewed by our Admissions team.

Submitting an application is **not** a guarantee of admission. The application fee is **non-refundable**.

# 3

## CHECKLIST

Timing is up to you. Only completed applications will be reviewed.



Academic and Personal Data

Required

You will be asked to provide some basic academic and personal information about your child(ren). If your child has received or is receiving learning support services, please contact us prior to paying the non-refundable application fee.

### Be ready with:

- The email and name of your child's current counselor or section administrator.
- The phone number of your child's current school.



Teacher Recommendation Form

Required

### Be ready with:

- The contact information of your child(ren)'s most recent core classroom teacher (name and email address) for them to automatically be sent a request for a recommendation form.
- Middle school and high school applicants need a completed recommendation form from both a math and English teacher.



Photo (Student)

Required

SAS will require a recent photo of your child(ren) for initial SASCard identification purposes.

### Be ready with:

- A passport-style image in **.jpg** format. Your child will thank you for sending a photo they won't mind using for their student ID at SAS.



Parent Introduction

Required

### Be ready with:

- A passport-style image in **.jpg** format. We'll use photos of good technical quality for your parent ID at SAS. Feel free to submit one without the passport 'smile' – we don't mind you looking alert and happy.

### SUPPORTED FILE TYPES:

Although the preferred file type is **.pdf**, you may upload files in the following formats: **.doc**, **.docx**, **.odt**, **.txt**, **.rtf**, or **.xps**. The maximum file size is **10 MB**. You will be prompted with an error message if your file is larger than 10 MB or not in one of the accepted formats.



Official Transcript or Report Cards

Required

### Be ready with:

- One file containing your child's **official transcript** or **report cards** for at least the past three school years (translated and notarized/certified true copy in English if written in another language).
- Please sort them by most recent reports first. Continue to update your child(ren)'s school reports as you receive them by uploading them under 'Updated Transcript or Report Cards.'

## Student's Birth Certificate

Required

### Be ready with:

- Each child's Birth Certificate in separate files.

## Student's Passport ID page

Required

### Be ready with:

- Each child's passport ID page in separate files.

## Each Parent's Passport ID page

Required

### Be ready with:

- Each parent's passport ID page combined in one file.

## NRIC/FIN Copy

Optional

You are issued a FIN number, or National ID, once you are resident in Singapore.

### Please upload:

- Birth Certificate or NRIC for any family members who are **Singapore Citizens**; and/or
- FIN number if you are **non-Singaporean Citizens** but already living in Singapore (e.g., G7349893W).

### Be ready with:

- All your family's NRIC/Fin copies combined in one file.

## Testing/Assessments/Psychological Evaluations

Optional

**IMPORTANT:** If your child has been evaluated on learning, behavioural, and/or emotional measures, you **must** include the reports here.

### Be ready with:

- One file with full testing and assessment results, if any. This includes, but is not limited to: MAP testing scores, IQ testing, psychoeducational, occupational or speech therapy evaluations.

## School Record Update

Optional

### Be ready with:

- Up-to-date school reports, if any.

# STUDENT INTRODUCTION

## Student Introduction Form

Required

**Required** for middle school and high school applicants.

- Invite your child(ren)'s voice in the application process. Their handwritten [student introduction form](#) will help us get to know them and match them to a peer buddy before they land at SAS.

**Optional** for elementary (kindergarten to grade five) applicants.

- Your child can tell us about themselves in any of the accepted file formats. A picture or a letter will suffice, or anything they think will be a good introduction to who they are.

## Early Childhood Parent Questionnaire

Required

**Required** for early learning center applicants.

- This is your chance to introduce us to all the things you know and love about your little one. It gives the teacher and the early learning center a head start when they get to know your child.



**40 WOODLANDS STREET 41 SINGAPORE 738547**  
**PHONE: (65) 6360 6312 WEB: WWW.SAS.EDU.SG EMAIL: SASINFO@SAS.EDU.SG**

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Accredited by the Western Association of Schools and Colleges (WASC)