

LYME-OLD LYME SCHOOLS

Regional School District #18

A Private School Experience



in a Public School Setting

Announcement of Vacancy 2019-2020 Year

Position: Technology Facilitator at Lyme-Old Lyme High School
40 hours per week / 12-month position; start date: July 1, 2019

Job Goal: Ensure school district technology reliably meets educational programming needs

Qualifications: Previous experience with technology is required. Teaching or training experience is desirable. Advanced degree or certification in technology is preferred.

Responsibilities:

- Work with the teachers and students to ensure technology supports educational programming. Assist staff and students with hardware and software issues, help diagnose and repair problems on computer, applications, and audio/visual systems.
- Manage student technology help desk, technology inventory, and technology request system.
- Proficient in all applications and equipment and operating platforms.
- Proficient performing computer hardware, operating system and software repairs/updates including physically damaged equipment.
- Research new and emerging technologies and resources. Proactively develop working knowledge in new applications, equipment, and operating platforms.
- Manage repair schedule to ensure equipment is available, working, and ready to meet educational program needs.
- Be available to resolve building technology problems on a timely basis.
- Support state standardized testing.
- Provide staff technology training and instruction.
- Set up and maintain adaptive technologies for special needs students.
- Work with administration for any additional tasks that he/she may assign.

Compensation: \$18.05-\$24.09 per hour commensurate with experience

Application Procedure: Go to <http://www.region18.org/page.cfm?p=1584> and fill out online application

Date of Posting: April 4, 2019

Closing Date: Until Filled

49 Lyme Street, Old Lyme, Connecticut 06371
T: 860-434-7238 F: 860-434-9959 E: neviaseri@region18.org www.region18.org