



**Rankin County  
School District**

TRADITION OF EXCELLENCE

## NOTICE OF OUT OF SCHOOL SUSPENSION

Student: \_\_\_\_\_ Grade: \_\_\_\_\_

Parent / Guardian: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Reported by: \_\_\_\_\_  
FIRST NAME LAST NAME

Incident Date: \_\_\_\_\_

Incident Location: \_\_\_\_\_

B - Bus                      O - Off School Property  
S - School

Incident Report by Code: \_\_\_\_\_

S - School Personnel                      O - Non Student  
N - Non School Personnel                T - Student

This is to notify you that your child has been suspended from school for a period of \_\_\_\_\_ days, beginning \_\_\_\_\_ and ending \_\_\_\_\_.  
DATE / TIME DATE

He/She may not attend any school sponsored functions or activities during this period of time. Violation of this may result in further consequences.

Your child will be permitted to return to school on \_\_\_\_\_ following a conference with the principal or designated assistant principal. It is the responsibility of the parent to schedule this conference.  
DATE

### Incident Type

(Please check appropriate box)

ASCO	School Court Order	BTHR*	Bomb Threat	PSNG*	Poisoning
ASCP	Alt. Ed. after Corp. Pun.	BULLY*	Bullying <b>(Must be confirmed by investigation)</b>	RAPE*	Rape
ASFY	Begins Year at Alt.	DCON	Disorderly Conduct	ROBB*	Robbery
ASGD	GED Option	DRUG	Use or Possession of Drugs	STAS*	Staff Assault
ASHS	Alt. Ed. after Suspension	EXTN*	Extortion	STKG*	Stalking
ASOS	Arrest / Crime off Sch. Prop.	FAP*	Firearms Possession	SXBT*	Sexual Battery
ASPR	Alt. - Parental Request	FIGHT*	Fighting	THEF	Theft
ASTS	Released f/Training School	HOCI*	Homicide	TRES	Trespassing
ASHO	Alt. School - Hearing Officer	KNAP*	Kidnapping	WPOS*	Weapon Possession
ALC	Alcohol	MYHM*	Mayhem	VAND	Vandalism
ASLT*	Assault	NCB	Non Criminal Behavior		

**NOTE: Incidents marked with \* must be reported immediately to the school Discipline Clerk and data submitted to the Mississippi Department of Education within 72 hours.**

Other Action Taken:  IEP Conference     Referral     Police Report Filed

Remarks: \_\_\_\_\_

\_\_\_\_\_  
PARENT / GUARDIAN SIGNATURE                      SIGNATURE / DATE                      TITLE