



**Dr. Scott Rimes**  
*Superintendent of  
Education*

## APPLICANT INFORMATION

### FOR ALL APPLICANTS

**ONLINE APPLICATION:** Please complete the online application at [www.rcsd.ms](http://www.rcsd.ms) by clicking the Employment tab at the top right corner of the page. You will need to apply for the Future Certified Teaching position. Once new positions become available, you will need to apply for all openings you are interested in. You can sign up for email alerts to notify you once these positions have been posted.

**RECOMMENDATIONS:** Rankin County School District requires both professional and personal references. At least one reference must be from your current Administrator. Since the online system requires email addresses for reference requests, it is suggested you have them available before you begin the application process.

**TRANSCRIPTS:** RCSD does not require official transcripts to be on file when applying; however, RCSD does require a copy of your transcripts for your personnel file once you are hired.

### INTERVIEW PROCESS:

- a) If you are contacted for an interview, it would be helpful to carry a resume' with you.
- b) A second interview at the Central Office may be arranged at the request of the Hiring Authority. This interview will include a written component.

### FOR EDUCATORS

**PRAXIS:** All prospective teaching applicants applying for a Mississippi teaching license for the first time must take the PRAXIS I and II examination. Scores on the PRAXIS examinations must be reported directly to the Office of Educator Licensure, Mississippi Department of Education, P.O. Box 771, Jackson, MS 39205.

**MISSISSIPPI EDUCATOR LICENSE:** A valid Mississippi Educator License, indicating areas of endorsement is required before an applicant can be hired to teach in the State of Mississippi. Educator license information may be obtained by contacting:

Mississippi Department of Education Office of Educator Licensure  
P.O. Box 771 Jackson, MS 39205  
601.359.3483  
[www.mde.k12.ms.us](http://www.mde.k12.ms.us)

Thank you for your interest in Rankin County School District. Your application will be available for you to update and Rankin County hiring authorities to view for 90 days. If you are interested in keeping your application current after that, please login to update your application.

RANKIN COUNTY SCHOOL DISTRICT DOES NOT DISCRIMINATE ON THE BASIS OF AGE, GENDER, RACE, RELIGION, HANDICAP OR NATIONAL ORIGIN.