APPROVED APR 0 3 2019

OFFICIAL MINUTES

Chatfield Public Schools School Board ISD #227

Regular Board Meeting

Date | *time* 3/13/2019 7:00 PM | *Meeting called to order by* Board Chair Amy Jeffers

In Attendance

Pursuant to due call and notice thereof, the regular meeting of the School Board of Independent School District No. 227, Olmsted, Fillmore and Winona Counties was held on Wednesday March 13, 2019. The meeting was called to order at 7:00pm at the High School Forum Room by Board Chair Amy Jeffers.

Roll call was taken with these members present: Tuohy, Isensee, Jeffers, McMahon and Priebe. Backer was absent. All present said the Pledge of Allegiance.

Mrs. Jeffers and Mr. Harris opened with explaining a few of the changes being made. They had recently attended some new officer training by MSBA where these suggestions were made. The monthly agenda will have a Mission statement & Values added to the top with the content remaining the same. The seating at meetings has been adjusted to have the superintendent closer to the chairperson, the business manager closer to the treasurer, and the administrative assistant closer to the clerk.

Approval of Agenda

Jeffers asked for a motion to approve the agenda with these changes.
Add:

4. Consent

f.. Approve the following resignations
- iii. 6th Grade Teacher/Kathy Hanson
- iv. 8th Grade Volleyball Coach/Nikki Ostby
- v. HS Administrative Assistant/Sharon Manahan
- vi. 0.5 JH Girls Basketball Coach/Katie Goldsmith
- vii. ALP Teacher/Dave Hicnk

g. Approve the following job postings
- ii. 8th Grade Volleyball Coach
- iii. HS Administrative Assistant

h. Approve 02-13-2019 & 03/04/2019 Special Meeting-Working Session Minutes

i. Approve the following Varsity Coaches
- ii. Jeff Johnson/Football
- iii. Taylor Salisbury/Volleyball

Isensee/McMahon motion for Approval of Agenda with these changes. Motion carried 5-0

Approval of Claims & Accounts

Karyl Lyon presented claims & accounts. Priebe/McMahon motion to approve as presented. Priebe commented that the only irregularity was that the Taher Food Service bill was a bit larger this month due to not receiving a bill for February.

Motion carried 5-0

Reports

Board Reports:

- **Matt McMahon/Finance & Facilities:** Attended the budget meeting with the rest of the board members. Commenting that Mr. Harris will fill us in with his report this evening.
- **Amy Jeffers:** Had no report this evening but took the opportunity to remind us all of the 3-on-3 Basketball fundraiser this coming weekend.
- **Lanny Isensee:** Also had no formal report but advised the board that if they get an opportunity to come in and visit with staff. He had that opportunity last week before he presented in a classroom.

Student Council: was not in attendance this evening

Middle School Flex Scheduling/Lee Becker: Mr. Becker explained to the board how flex-scheduling works and why it is working for the Middle School team. His power point is attached.

Community Education Director/Luann Klevan: Valleyland will stay at the Elementary Building for the summer. Preschool registration is now open. She is working with Angie Grant on Parent Education opportunities. Some Adult Enrichment classes are being offered this spring. Summer recreation programs are being finalized. MCA testing will begin in April. Her complete report is attached.

Principals' Reports:

- **Shane McBroom/Elementary Principal:** Reminded the board of the 3-on-3 tournament and that it is a Genius Hour 6th grade project. He and several staff have visited other Personalized learning Sites & have learned that we are already doing this type of learning in several grade levels. Thanked all his paraprofessionals for their everyday attentiveness to our students. Congratulated the Elementary Academic Triathlon team as they head to compete at state. The Elementary staff & students are doing a number of activities this month in recognition of National Reading Month. His complete report is attached.
- **Randy Paulson/High School Principal:** Thanked Sharon Manahan & Dave Hinck for their years of service. They will both be missed. He also thanked the paras & custodians for their everyday diligence in their respective daily duties. He recommended the board approve the Achievement & Integration Budget report. Cael Bartels placed 5th at the State Individual Wrestling Tournament. A Senior High Knowledge Bowl team is going to state and our Rube Goldberg team is heading back to national competition. The 18th annual Jared Hammell Volleyball Tournament will be March 23, 2019. His complete report is attached.

Superintendent's Report/Ed Harris: Echoed Mr. McBroom's and Mr. Paulson's thanks to the paras and custodians. They make our buildings glue and oil! He also recognized the school board with treats prepared by Gwen McCauley/Taher Food Service for National School Board Week. The board members were asked to use a school email address. Each decided to have him implement those as soon as possible. He went on to thank Karyl Lyon for her years of service. A recommendation was made to schedule a school board retreat this summer. School board committees were revisited. The vacant spots were filled in since Mike Tuohy is officially on the board now. He closed his report is a review of the budget and plans for a $400,000 budget reduction for the 2019-2020 school year . His complete report is attached.

Approval of Consent Items

McMahon/Isensee motion to approve the Consent Items:

a. Approve 02/06/2019 Meeting Minutes
b. Approve Memorandum of Understanding: Kristy Cook
c. Approve Maternity Leave: Lindsey Olson
d. Approve the following class trips:
    i. Art Trip: May 17-19, 2019
    ii. Eagle Bluff Trip: April 24-26, 2019

iii. Washington DC Trip: June 15-21, 2019

e. Approve the following new hires:
   i. Zach Slowiak/History Day Advisor
   ii. Zach Slowiak/Jr High Baseball Coach

f. Approve the following resignations:
   i. Varsity Dance Coach/Danielle Hampel
   ii. Business Manager/Karyl Lyon
   iii. 6th Grade Teacher/Kathy Hanson
   iv. 8th Grade Volleyball Coach/Nikki Ostby
   v. HS Administrative Assistant/Sharon Manahan
   vi. 0.5 JH Girls Basketball Coach/Katie Goldsmith
   vii. ALP Teacher/Dave Hinck

g. Approve the following job postings:
   i. Varsity Dance Coach
   ii. 8th Grade Volleyball Coach
   iii. HS Administrative Assistant

h. Approve 02/13/2019 & 03/04/2019 Special Meeting-Working Session Minutes

i. Approve the following Varsity Coaches
   i. Jeff Johnson/Football
   ii. Taylor Salisbury/Volleyball

Motion carried 5-0

1st Reading of District Policies

Jeffers noted that the following district policies are before the board for their first reading. She asked the board to refer any questions they might have to Mr. Harris.

a. 510 School Activities
b. 602 School Calendar and School Day
c. 611 Home Schooling
d. 618 Assessment of Student Achievement

2nd Reading of District Policies

McMahon/Priebe motion to approve the following policies:

a. 427 Workload Limits for Certain Teachers
b. 505 Distribution of Non-school Sponsored Materials
c. 525 Violence Prevention
d. 530 Immunization Requirements
e. 615 Testing Accommodations, Modifications, & Exemptions for IEPs, Section 504 Plans, and LEP Students

Motion carried 5-0

Action Items

a. F. Mike Tuohy officially accepted his office as school board member appointed to fill the vacany left by Jerry Chase's resignation. Board Chair Amy Jeffers then had Mr. Tuohy repeat the Oath of office.
b. Tuohy/Priebe motion to approve the Achievement & Integration Budget for FY 2020. Motion carried 5-0
c. McMahon/Isensee motion to approve the Transportation Contract. While it is the only quote, Mr. Harris feels that the quote from Bernard Bus is a fair one & recommended that the board approve it. Motion carried 5-0

Adjournment

Isensee/Tuohy motion to adjourn at 8:09pm. McMahon reminded the Activities committee that they still have two open items on their agenda and should schedule a meeting soon to close those out. Motion carried 5-0

Respectfully submitted,

/s/ Scott Backer

Scott Backer, Clerk

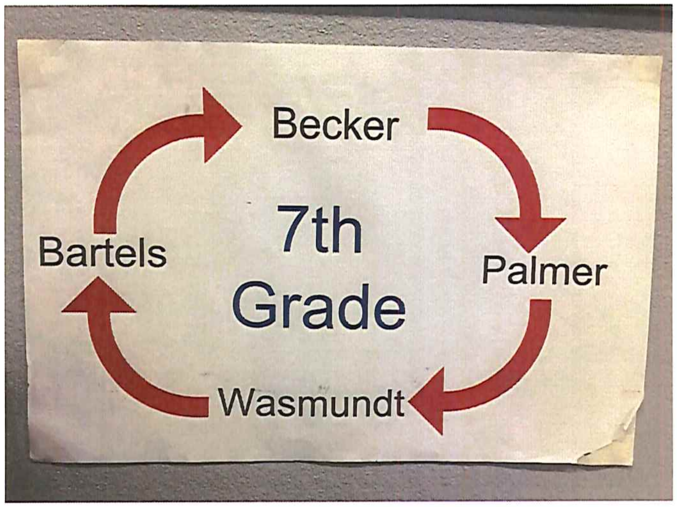
Flexible Scheduling
in the Middle School

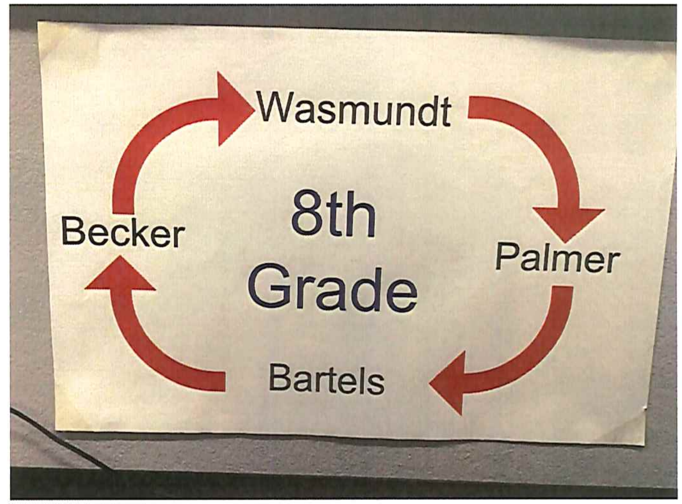
How Does it Work?

- Middle school core team meets to plan daily schedules in advance
- Schedule varies day to day depending on lessons, labs, events, teacher absences
- About 50% of school days so far have been flexible schedules

Rotation

- Typically, each section moves from teacher to teacher in the same order. If one core teacher is absent, the others absorb that teacher’s time, and the students simply skip that class for the day.


Becker
Bartels
7th
Grade
Palmer
Wasmundt


Wasmundt
Becker
8th
Grade
Palmer
Bartels

Communication

- Schedules are created in Outlook and sent to teachers and office staff as needed
- Schedules are posted to special Schoology group for student reference
- Flow charts posted in the halls and classrooms for students

MS Core Mod PM only - 02/14/2019

Teacher	Period 1	Period 2	Period 3	Period 4	Period 5	Period 6	Period 7	Period 8	Period 9
	8:15 - 8:57	9:01 - 9:43	9:47 - 10:29	10:33 - 11:14	11:18 - 12:09	12:13 - 12:55	12:59 - 1:40	1:44 - 2:25	2:29 - 3:10
Wasmundt	FLEX	Sci 7 - sec 2	Sci 7 - sec 3	Sci 7 - sec 1	30min lunch	Sci 8 - sec 3	Sci 8 - sec 2	Flex	Sci 8- sec 1
Bartels	Advanced Math	FLEX	Math 7 - sec 2	Math 7 - sec 3	30min lunch	Math 8 - sec 2	Advanced Math	Math 8 - sec 1	Flex
Becker	AH 7 - sec 3	AH 7 - sec 1	FLEX	AH 7 - sec 2	30min lunch	GEO 8 - sec 1		GEO 8 - sec 2	GEO 8 - sec 3
Palmer	Eng 7 - sec 2	Eng 7 - sec 3	Eng 7 - sec 1	FLEX	30min lunch	Eng 8 - sec 1		Eng 8 - sec 3	Eng 8 - sec 2
	(42min)	(42min)	(42min)	(41min)		(42min)	(41min)	(41min)	(41min)

What is Working Well

- Efficient, quality use of class time
  - No sub confusion/lost time
- Flexibility to plan longer activities without interruption (i.e., labs, guest speakers, etc)
- Flexibility to hold shortened classes around events (pep fests, spelling bee, etc)
- Flexibility to combine classes for cross-curricular units (i.e., Act of Courage project)
- Saving $ on subs

What We Are Working On

- Streamlining communication with the office (schedule does not align well with Skyward)
- How else to utilize schedule and facilities to enhance student learning

COMMUNITY EDUCATION
School Board Report
March 13, 2019

Valleyland

- Valleyland will be located in the elementary school for the summer. Transportation will be provided for daily swimming, daytime swim lessons, and summer rec activities. All other activities will be determined case by case – depending on the number of participants.
- The hour fee and registration fees will increase beginning this summer. The increase is necessary to meet the increase in minimum wage and transportation costs.

Preschool

- Registration information for the 2019-20 school year is now available. Packets have been distributed to preschool families, and mailed to families with children on the 0-4 census. Packets are available at the elementary office and on the preschool page of the school website.
- The preschool tuition for the next school year has increased approximately 5 percent. The increase was necessary in order to cover the annual increase of wages for the preschool staff.

ECFE

- Working with Angie Grant to Parent Education opportunities that align with the Prek-3rd grade initiative.
- ECFE & CE are working together to sponsor a Love & Logic for Parents seminar with Andrew Johnsrud on Monday, February 11th. Andrew has been working with staff on using the Love & Logic strategies.
- The Fillmore County Early Childhood Initiative is offering a workshop for Early Childhood Educators, Parent Educators, and child care providers on Yoga Calm. Focuses on de-escalation and self-regulation. The workshop will Saturday, March 30, 10:00 a.m. to 1:00 p.m.

Adult Enrichment

- Internet Safety with Christy Cook is scheduled for Wednesday, April 17th. Watch for information distributed through the elementary school, on the CE promotional insert, and on the school fb page.
- Love & Logic for Parents class begins April 2nd. It is a 6 week class facilitated by Angie Grant and LuAnn Klevan.

Summer Recreation

- The SR program is in the process of being finalized. Information will be available the first week of April. Notices will be distributed to the elementary school. The Summer Rec Bulletin will be posted on the CE page of the school website.
- New this year – Fencing, Chess, Project Runway, and Team Survivor
- Summer Rec will not be offering softball or baseball for current 1st & 2nd graders. Tee Ball will still be available for children entering K & 1st grade in the fall.

CHATFIELD ELEMENTARY REPORT TO THE SCHOOL BOARD

March 13, 2019

Personalized Learning Site Visits

March 12 and 13, nine staff members including myself visited Personalized Learning School Sites in Nerstrand, Northfield, Lakeville, and Chanhassen. Our staff has done a lot of work on individualizing lessons already and it was refreshing to see some new ideas as well as realize that we are doing quite a bit already.

Paraprofessional Week

Thank you to all of our paraprofessionals in the building. They do great work with our students and staff.

Academic Triathlon

Headed to State!
Good Luck To:
Keegan Patten
Hannah Tweten
Aiden Johnsrud
Michelle Townsend
Carly Backen

Reading Events

Special thank you to Mrs. Johnsrud and our volunteers for coming in on March 1st to celebrate reading. We had a number of activities for kids to do. It was pretty exciting for the kids.

Upcoming Dates

3/18	Elementary Custodian Meeting
3/18	Gifted and Talented 3-4 (Room 409)
3/18	Community Education STEM Class (Coding) Grades 3-6 (Room 532)
3/19	Site Team Meeting (Library)
3/19	Community Education Flowers, Frogs, and Bees...Oh My (Grade 1—Art room)
3/20	District Leadership Team Meeting (HS CR)
3/20	Student Support Team—Academic
3/21	Elementary Staff Meeting (Library)
3/21	Community Education STEM class (Coding) Grades 1-2 (Room 532)
3/21	Ninja Academy for ages 3-1/2 years and up (Yennie Martial Arts Studio)
3/25	Community Education STEM Class (Coding) Grades 3-6 (Room 532)
3/26	Preschool screening
3/26	Community Education Flowers, Frogs, and Bees...Oh My (Grade 2-4—Art room)
3/27	Student Support Team—Behavior
3/28	Administrative Meeting (HS CR)
3/28	Community Education STEM Classes (Coding—Grades 1-2) (Room 532)
3/28	Ninja Academy for ages 3-1/2 years and up (Yennie Martial Arts Studio)

High School Board Report
Go Gophers!

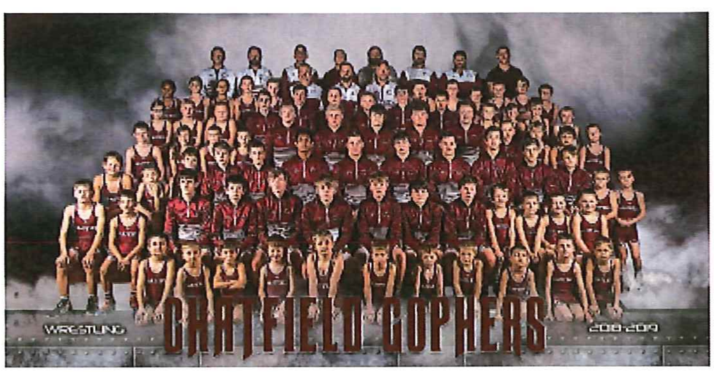
Achievement and Integration Budget

You should have received information regarding the Achievement and Integration Budget for the 2019-20 school year. This will need to be board approved before it can be sent to MDE for their approval. Please let me know if you have any questions or need any additional information.

7th & 8th Grade Flex Schedule Presentation

Sarah Palmer and Lee Becker will be at the meeting tonight to present on the Flex Schedule on how it provides both flexibility to meet curriculum needs, efficiency with no subs needed and quality instruction for our students.

Wrestling



Congratulations to Cael Bartels for getting fifth in the state in his individual weight class and also Seth Goetzinger for being an individual state wrestling participant. Congratulations to Travis as well. It is always an honor for any coach to finish the year with a couple of wins at the state level but even more rewarding when some of those wins are your own son's

Knowledge Bowl Going To State

Congratulations to Coach Janet Bren and the the Knowledge Bowl Team for winning the SE Regional Contest and moving on to the state level. They also won the conference competition as well. The members of the team are (fr L to R) Logan Johnson, Larrisa Martin, Isaiah Miron, Elijah Lawson and Coach Bren. Congratulations and Good Luck! Go Gophers!!

Sports & Spirit Club Teachers vs. Students Basketball

The teachers vs. students showdown is coming to a gym near you on Friday, March 15th! The series is tied 2-2 and the teachers are out for revenge after last year's performance. Come and enjoy! Starts at 6 PM with the final showdown starting at 7 PM. Students and Staff is $3 2 and the Community is $2. 3

Fun Night and Jared Hammell Volleyball Tournament

*T*he Jared Hammell FFA Volleyball Tournament and silent auction for scholarships for FFA Seniors is coming up on Saturday, March 23rd at the High School. The Chatfield FFA also just put on a fun night for all high school students last night. They had excellent attendance.

Great News! Rube Goldberg Team Going To Nationals

Congratulations to the Rube Goldberg Team members Carson Larrabee, Gage Tuohy, Nathan Goldsmith, Jack Tuohy, Ann Warren, Katie Ihrke, Sabina Boettcher and Hunter Johnston who received 3rd at regionals last week. They will be heading to nationals the first week in April. Below is a link to their video. Enjoy the show!

https://www.youtube.com/watch?v=VjRXIJPAIiU

This year's task was to "Put Money into a Piggy Bank." Our Rube Goldberg inspired farm is a PUNNY, over-engineered, EGG-citing, common-CENTS chain reaction machine that shows how the farmer brings home the bacon to put money in a piggy bank in 51 steps. The farm starts with POULTRY in motion and is complete with a barn, silo, cows, flying pigs, corn, lots of tractors and even a SCARDYcrow. But beware of the cow-stealing UFO! Time to BEEF UP our security.

Spring Sports

Good Luck to all of our spring sports teams this year!

Please call or e-mail me if you have any questions. Thanks!

Randy Paulson rpaulson@chatfield.k12.mn.us

Ed's March 2019 SB Report

SB Recognition Week!
Thank you!

Karyl Lyon Retirement
20 years!

SB Officer Training - February 21 (SSC)

SB Meeting Seating Arrangement
Adjustment made to better facilitate SB Member interaction.

SB Member Email

Date of switch?

SB Training/Retreat
Now that the SB vacancy has been filled it may be a good time for the SB to schedule some time to meet and evaluate how the SB is currently functioning, review/develop SB goals/areas of attention and discuss any fundamental changes that might make sense. This is not to say that anything is "wrong" but it has been quite a while since anything like this has been done.
Here are some examples of things that school boards might spend time on during a Retreat.

SB Self-Evaluation (SB and Member effectiveness)
Review/Set Annual SB Goals (we have not done this but might want to)
SB Mentor/Mentee Program (a good idea from the Officers Training)
SB Committee Structure Review

MSBA has guidance on this so I may inquire with them and present to you some ideas on what this might look like. Most often, SB retreats occur during the summer.

SB Committee Review
Now that Mike is on board, SB committees should be reviewed.

Community Education: Jeffers/Backer
Continuing Education: OPEN
Transportation: Priebe, McMahon
Employee Contracts: McMahon/Backer/OPEN
Facilities and Finance: Backer/McMahon/Isensee

HVED: Jeffers
Activities: Isensee/OPEN
Joint Powers: Jeffers/Isensee
Legislative Liaison: Priebe/OPEN
Meet and Confer: McMahon/OPEN
School Safety: Jeffers/Priebe/Backer

Budget and Staffing
Since 2010 our district has experienced a negative budget cycle about every 5 years. This is typical of districts our size that don't experience sustained enrollment growth.

Since 2015 when the last operating levy passed, enrollment has not increased as was projected at that time. Consequently, the projected 5-7 years of financial stability has turned out to be 3-4. We are no longer going to project any enrollment increases until trends indicate otherwise. This years kindergarten class is exceptionally small.

Enrollment drives our revenues. Without increasing enrollment, annual costs eventually overtake annual revenues which is now the case.

The updated budget for this year indicates a $400,000 shortfall which will be addressed by spending down fund balance. Left unchecked, this deficit will grow every year as expenses will continue to outstrip revenues.

The balance between expenditures and revenues must be restored starting with budget reductions for next year roughly equal to this year's deficit ($400,000).

The administration and school board have started the planning process for this. In the meantime, the school board is going to further discuss the current operating levy that is in place and make preparations to communicate with the public to get input in how to proceed as it is clear that a solid financial future depends on right sizing the expense budget and continued public support.

I communicated on this topic to staff and will be doing the same in the near future for the community. In those communications it will be made clear that the recent high school building project in no way contributed to the general fund concerns. Construction funds are kept apart from operating funds by law and are accounted for independently. The building project came in on budget. Had the building project not happened, will would still be in the same general budget position.

1. 1st Reading of District Policies

510 School Activities
No material changes.

602 School Calendar and School Day
Includes provisions for E-Learning Days that were made allowable a couple of years ago.

611 Home Schooling
Expands resources able to be made available to home school students.

618 Assessment of Student Achievement
Some changes in terminology and clarification on when math and reading assessments are administered. We are up to date on this. New language waiving exam fees for students on free and reduced lunch.

2nd Reading of District Policies

427 Workload Limits for Certain Teachers
No material changes.

505 Distribution of Non-school Sponsored Materials
No changes.

525 Violence Prevention
Expanded list of prevention strategies that districts may choose to deploy.

530 Immunization Requirements
Material changes under section III

615 Testing Accommodations, Modifications and Exemptions for IEP's, Section 504 Plans, and LEP Students
Material changes. GRAD test language removed. MTAS language added.

Action Items

Oath of Office
Self explanatory

A/I Budget
Randy will review.

Transportation Contract
One quote submitted: Bernard Bus

Summary Points
- In general, a 4% increase for 2019-2020 and 3% increase for 2020-2021.
- 2017-2018, 2018-2019 prices were held flat. There have been no price increases since 2016-2017.
- Standard route costs are comparable to other area schools.

Recommendation: Accept the proposal as presented.

APPROVED MAR 13 2019

DEPARTMENT OF EDUCATION

Achievement and Integration Revenue FY 2020 Budget Worksheet

Use this workbook to list your district's proposed expenditures of FY 2020 Achievement Integration (A&I) revenue. All expenditures must support activities in your district's MDE-approved A&I plan. Each worksheet has a column for you to explain which activity each line item will fund.

District Name: Chatfield Public Schools
District ISD Number: 227
Superintendent: Edward Harris
Partnering Districts: Rochester Public Schools, Rochester, MN

Fiscal and program staff should work together to complete this budget. Please list those staff members below. Both will be contacted if changes or more detail is needed for the budget to be approved.

Program Staff: Randy Paulson
Phone: (507) 867-4210
E-mail: rpaulson@chatfield.k12.mn.us

Fiscal Staff: Karyl Lyon
Phone: (507) 867-4210
Email: klyon@chatfield.k12.mn.us

If you have been notified by MDE that your district has one or more *Racially Identifiable Schools*, please list those schools here:

Total Initial Revenue (FIN 313)	$19,560.00
Total Incentive Revenue (FIN 318)	
TOTAL A&I REVENUE	$ 19,560.00

CERTIFICATION STATEMENT

We certify that the budget information submitted for our school district to the Minnesota Department of Education (MDE) is an accurate and complete representation of the fiscal year 2020 Achievement & Integration budget as approved by the school board.

Board Approval Date 3/13/2019

School Board Chair Amy Jeffers **Date** 3/13/2019

Superintendent Edward Harris **Date** 3/13/2019

This approval is optional and not required in legislation or by the Minnesota Department of Education.

Approved Initial Revenue: ____________ **Approved Incentive Revenue:** ____________

MDE Approval: ____________ **Date:** ____________

DEPARTMENT OF EDUCATION

FY 2020 Achievement and Integration Budget

District Number: 227

District Name: Chatfield Public Schools

Proposed Budget			Actual Expenditures		
		Proposed Budget Ratios			**Actual Budget Ratios**
Direct Services to Students must equal at least 80% of total revenue	$19,560.00	100.00%	**DSS** At least 80% of total expenditures	$0.00	#DIV/0!
Professional Development may equal no more than 20% of total revenue	$0.00	0.00%	**Professional Development** No more than 20% of total expenditures	$0.00	#DIV/0!
Administrative/Indirect may equal no more than 10% of total revenue	$0.00	0.00%	**Admin/Indirect** No more than 10% of total expenditures	$0.00	#DIV/0!
Total Proposed Revenue:	$19,560.00		**Total Revenue Expended:**	$0.00	

Total Amount Proposed FIN 313	$19,560.00
Total Amount Proposed FIN 318	$0.00

Improvement Planning Expenditures	100%	#VALUE!

Districts must use up to 20% of integration revenue to implement an improvement plan (Minn. Stat. 124D.862 subd. 8 (c) 2).

Notes or Comments:

transportation quote

APPROVED MAR 13 2019

* 17-18, 18-19 prices were held flat ~~[illegible]~~. In other words, 16-17 pricing was carried forward w/ no increases for 2 years.

Superintendent of Schools
Independent School District No. 227
Chosen Valley Community Schools
205 Union St.
Chatfield, MN 55923

Please accept this transportation quotation:

Regular Route Transportation To and From School Daily:

2019-2020	(8 Rural Routes including in town stops)	$385,216.00 per year	+ 4%
2020-2021	(8 Rural Routes including in town stops)	$396,772.48 per year	+ 3%
2021-2023	Each additional year negotiated.		

Extra-curricular/Sporting Event/Special Ed transportation, School Bus:

2019-2020 $2.08 per mile (4%) & $17.41 per hour (4%) $82.00 minimum (1%) $37.00 between buildings (0%)
2020-2021 $2.14 per mile (3%) & $17.93 per hour (3%) $82.00 minimum (0%) $37.00 between buildings (0%)
2021-2023 Each additional year to be negotiated

Transportation of Physically Handicapped Students requiring wheel chair lift:

2019-2023 (when required and included with an existing regular route) $200.00 per month per route (0%)

Van Transportation (Special ED): 0%

2019-2020 For vans owned by BBSI. $1.57 per mile +1.5% increase per year (7%)
(If school supplies driver deduct $.27 per mile)

2019-2020 vans owned by School & school pays expenses $.18 per mile + 1.5% increase per year (0%)
(Per mile includes, dispatching, mileage tracking, washing, vacuuming and driver evaluations)

Pre School Transportation: → Because there are very few miles, this increase is to cover costs.

R. $45.00 & $2.25 per mile per trip adjusted / billed as the route changes Used to be $24.00. no change.

Cross District Transportation:

2019-2023 $68.00 per student per month (0%)

Motor Coach Transportation:

Fuel Clause
The Chatfield School Board agrees to pay Bernard Bus Service, Inc. the difference above $3.00 per gallon of fuel. If the cost per gallon drops below $2.50, Bernard Bus will reimburse the district.

same

Sincerely,

Michael C. Bernard
Bernard Bus Service, Inc.

MONTHLY TREASURERS REPORT
CHATFIELD PUBLIC SCHOOL
2018-2019 SCHOOL YEAR

	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19 12th Month	Jun-19 13th Month
Receipts													
Fed/State Receipts	$274,334.19	$1,294,422.93	$843,320.62	$1,096,860.90	$671,551.22	$1,004,487.23	$823,614.73	$767,749.14					
Local Receipts	$79,223.37	$77,262.99	$133,176.43	$88,608.05	$93,113.38	$61,761.05	$105,932.70	$61,103.96					
Bond Interest	$13,038.15	$7,366.47	$8,333.01	$4,815.43	$2,474.07	$1,528.88	$1,693.00	$1,060.40					
Construction Fund Ckg	$51.18	$46.77	$57.44	$27.21	$28.12	$38.84	$13,633.63	$617.93					
Total Month Receipts:	$366,646.89	$1,379,099.16	$984,887.50	$1,190,311.59	$767,166.79	$1,067,816.00	$944,874.06	$830,531.43					
Expenditures													
15th payroll (net)	$137,487.10	$145,919.05	$158,091.42	$167,402.91	$173,401.79	$162,041.10	$153,785.96	$162,880.91					
30th payroll (net)	$140,445.91	$159,978.13	$162,492.55	$203,294.82	$179,150.44	$168,764.82	$170,151.01	$198,783.68					
Board Bills & PR Related	$1,821,084.07	$1,961,175.84	$1,857,508.62	$982,632.84	$854,724.59	$782,203.49	$496,437.13	$600,499.02					
Bond Payment	$500,787.50	$0.00	$0.00	$0.00	$0.00	$0.00	$1,350,787.50	$0.00					
JE's	$0.00	$0.00	-$1,126.05	$0.00	$0.00	-$1,141.04	$180.00	$0.00					
Total Disbursement:	$2,599,804.58	$2,267,073.02	$2,176,966.54	$1,353,330.57	$1,207,276.82	$1,111,868.37	$2,171,341.60	$962,163.61					
Fund Balances													
General Fund	$2,288,599.74	$2,758,184.65	$2,803,485.94	$2,615,835.87	$2,161,647.65	$2,201,895.15	$2,275,889.66	$2,274,524.16					
Investment	$374,861.92	$374,861.92	$375,987.97	$375,987.97	$375,987.97	$377,117.40	$377,117.40	$377,117.40					
Food Service	$17,772.66	$15,286.95	$4,313.35	-$36,001.96	-$25,667.60	-$34,704.24	$608.70	-$12,818.38					
Community Education	$73,185.74	$55,813.75	$46,830.77	$55,124.02	$62,807.81	$47,343.59	$78,514.88	$67,478.91					
Debt Service	$605,644.50	$701,662.05	$785,215.22	$1,209,914.26	$1,438,364.66	$1,576,954.49	$257,292.66	$257,692.43					
Trust Fund	$15,624.34	$14,341.94	$2,969.19	$5,239.83	$4,979.40	$4,979.40	-$1,020.60	-$1,020.60					
Library Donation	$15,137.82	$15,137.82	$15,137.82	$15,137.82	$15,137.82	$15,149.43	$15,149.43	$15,149.43					
Construction Investment	$4,378,749.30	$2,935,829.42	$1,572,321.03	$1,276,844.40	$1,078,986.50	$830,182.61	$831,515.00	$722,175.63					
Construction Checking	$38,214.71	$48,698.37	$121,476.54	$46,636.64	$12,364.61	$61,638.62	$19,021.78	$22,157.75					
TOTAL	**$7,807,790.73**	**$6,919,816.87**	**$5,727,737.83**	**$5,564,718.85**	**$5,124,608.82**	**$5,080,556.45**	**$3,854,088.91**	**$3,722,456.73**					
Library Donation	*$15,137.82*	*$15,137.82*	*$15,137.82*	*$15,137.82*	*$15,137.82*	*$15,149.43*	*$15,149.43*	*$15,149.43*					
Investment	*$374,861.92*	*$374,861.92*	*$375,987.97*	*$375,987.97*	*$375,987.97*	*$377,117.40*	*$377,117.40*	*$377,117.40*					
Cash Total	*$3,000,826.98*	*$3,545,289.34*	*$3,642,814.47*	*$3,850,112.02*	*$3,642,131.92*	*$3,796,468.39*	*$2,611,285.30*	*$2,585,856.52*					
Constsruction Fund	*$4,416,964.01*	*$2,984,527.79*	*$1,693,797.57*	*$1,323,481.04*	*$1,091,351.11*	*$891,821.23*	*$850,536.78*	*$744,333.38*					

APPROVED MAR 13 2019

treasurer's report

Construction

r_ap_checkregd

Chosen Valle[illegible] [illegible]ublic Schools #227
Detail Payment Register By Check No.

APPROVED MAR 1 3 2019

3/11/2019
14:31:45

Co	Bank	Check No	Code	Rcd	Vendor		Pmt/Void Date		Pmt Type		
0227	004	2631	4198		BSN SPORTS, LLC				Check		
				E	06 300 870 000 000 530	Basketball Structures-Stationary for 2-3' out fron		$1,860.00			
				E	06 300 870 000 000 530	Shipping - Estimate		$350.00			
	PO#: 10589	Voucher #:		57954	Invoice	Invoice No: 903369054	2/20/2019		Paid Amt:	$2,210.00	
				E	06 300 870 000 000 530	RETURN		$1,838.00			
	PO#:	Voucher #:		57955	Credit	Invoice No: 904405835	2/20/2019		Paid Amt:	($1,838.00)	
										Check Amount:	$372.00
0227	004	2632	6388		A-1 STORAGE AND CRANE SERVICE, INC.				Check		
				E	06 300 870 000 000 305	Architect/Professional Fees		$155.00			
	PO#:	Voucher #:		58162	Invoice	Invoice No: 81730	3/11/2019		Paid Amt:	$155.00	
										Check Amount:	$155.00
0227	004	2633	2029		EHLERS AND ASSOCIATES, INC.				Check		
				E	06 300 870 000 000 305	Architect/Professional Fees		$131.09			
	PO#:	Voucher #:		58163	Invoice	Invoice No: 02/01/19-02/28/19	3/11/2019		Paid Amt:	$131.09	
										Check Amount:	$131.09
0227	004	2634	3614		PAAPE ENERGY SERVICES, INC.				Check		
				E	06 300 870 000 000 520	Building Construction		$259.97			
	PO#:	Voucher #:		58164	Invoice	Invoice No: 026303	3/11/2019		Paid Amt:	$259.97	
										Check Amount:	$259.97
0227	004	2635	6408		WELLS CONCRETE				Check		
				E	06 300 870 000 000 520	Building Construction		$20,487.00			
	PO#:	Voucher #:		58165	Invoice	Invoice No: DRAW 21	3/11/2019		Paid Amt:	$20,487.00	
										Check Amount:	$20,487.00
										Report Total:	$21,405.06

construction

Chosen Valley iblic Schools #227
Detail Payment Register By Check No.

APPROVED MAR 13 2019

Board Bills

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date		Pmt Type		
0227	001	54042	5705		CARR, JERALD			Check		
				E 01 300 296 202 000 305	Oth Personal Service		$55.00			
	PO#:	Voucher #:	57874	Invoice	Invoice No: 02062019	2/6/2019		Paid Amt:	$55.00	
								Check Amount:		$55.00
0227	001	54043	6002		COMPUTER TASK GROUP, INC.			Check		
				E 01 005 108 000 000 319	Comp & Tech Services		$1,797.92			
	PO#:	Voucher #:	57875	Invoice	Invoice No: 4408205	2/6/2019		Paid Amt:	$1,797.92	
				E 01 005 108 000 000 319	Comp & Tech Services		$48.76			
	PO#:	Voucher #:	57876	Invoice	Invoice No: 4409511	2/6/2019		Paid Amt:	$48.76	
								Check Amount:		$1,846.68
0227	001	54044	1442		KASSON-MANTORVILLE SCHOOLS			Check		
				E 01 300 298 210 000 369	Entry Fees/Student Travel		$119.00			
	PO#:	Voucher #:	57877	Invoice	Invoice No: 02062019	2/6/2019		Paid Amt:	$119.00	
								Check Amount:		$119.00
0227	001	54045	6693		KIEFFER, TODD			Check		
				E 01 300 296 202 000 305	Oth Personal Service		$142.00			
	PO#:	Voucher #:	57878	Invoice	Invoice No: 02062019	2/6/2019		Paid Amt:	$142.00	
								Check Amount:		$142.00
0227	001	54046	6694		LEHNERTZ, NICOLE			Check		
				E 01 300 296 202 000 305	Oth Personal Service		$55.00			
	PO#:	Voucher #:	57879	Invoice	Invoice No: 02062019	2/6/2019		Paid Amt:	$55.00	
								Check Amount:		$55.00
0227	001	54047	00107		NEWTON, JEFFREY A.			Check		
				E 01 300 296 202 000 305	Oth Personal Service		$142.00			
	PO#:	Voucher #:	57880	Invoice	Invoice No: 02062019	2/6/2019		Paid Amt:	$142.00	
								Check Amount:		$142.00
0227	001	54048	6306		PRIGGE, TROY			Check		
				E 01 300 296 202 000 305	Oth Personal Service		$142.00			
	PO#:	Voucher #:	57881	Invoice	Invoice No: 02062019	2/6/2019		Paid Amt:	$142.00	
								Check Amount:		$142.00
0227	001	54049	5403		SCHMITZ, JONATHON			Check		
				E 01 300 296 202 000 305	Oth Personal Service		$142.00			
	PO#:	Voucher #:	57882	Invoice	Invoice No: 02062019	2/6/2019		Paid Amt:	$142.00	
								Check Amount:		$142.00
0227	001	54050	5376		TEACHERS ON CALL			Check		
				E 01 100 203 000 000 305	Consulting Fees/ Fees for Serv		$343.35			

Chosen Valley Public Schools #227
Detail Payment Register By Check No.

Co	Bank	Check No	Code	Rcd	Vendor		Pmt/Void Date		Pmt Type		
0227	001	54050	5376		TEACHERS ON CALL				Check		
				E	01 300 211 000 000 305	Consulting Fees/ Fees for Serv		$302.40			
PO#:		Voucher #:		57883	Invoice	Invoice No: 99403	2/6/2019		Paid Amt:	$645.75	
										Check Amount:	$645.75
0227	001	54051	4301		VERIZON WIRELESS				Check		
				E	01 005 020 000 000 320	Communication/Phone		$25.27			
				E	01 005 108 000 000 320	Communication/Phone		$25.27			
PO#:		Voucher #:		57884	Invoice	Invoice No: 9823169189	2/6/2019		Paid Amt:	$50.54	
				E	01 005 020 000 000 320	Communication/Phone		$51.67			
				E	01 005 108 000 000 320	Communication/Phone		$134.78			
				E	01 005 630 000 000 320	Communication/Phone		$51.67			
				E	01 300 050 000 000 320	Communication/Phone		$51.67			
				E	01 100 050 000 000 320	Communication/Phone		$51.67			
				E	01 300 292 000 000 320	Communication/Phone		$103.34			
				E	01 300 810 000 000 320	Communication/Phone		$51.67			
				E	01 100 810 000 000 320	Communication/Phone		$28.64			
				E	04 500 505 000 321 320	Communication/Phone		$51.67			
				E	04 500 570 361 321 320	Communication/Phone		$135.27			
				E	01 300 810 000 311 320	Communication/Phone		$630.18			
				E	01 100 810 000 311 320	Communication/Phone		$35.01			
PO#:		Voucher #:		57885	Invoice	Invoice No: 9823169188	2/6/2019		Paid Amt:	$1,377.24	
										Check Amount:	$1,427.78
0227	001	54052	5519		ZEMKE, DAVID				Check		
				E	01 300 296 202 000 305	Oth Personal Service		$75.00			
PO#:		Voucher #:		57886	Invoice	Invoice No: 02062019	2/6/2019		Paid Amt:	$75.00	
										Check Amount:	$75.00
0227	001	54053	5970		ALL-LINES LEASING				Check		
				E	01 100 810 000 000 370	Rentals & Leases		$339.50			
PO#:		Voucher #:		57892	Invoice	Invoice No: 2909389	2/13/2019		Paid Amt:	$339.50	
										Check Amount:	$339.50
0227	001	54054	4038		BENSON, DAVE				Check		
				E	01 300 294 202 000 305	Oth Personal Service		$55.00			
PO#:		Voucher #:		57893	Invoice	Invoice No: 02132019	2/13/2019		Paid Amt:	$55.00	
										Check Amount:	$55.00
0227	001	54055	00611		CHATFIELD SCHOOL ACTIVITY FUND				Check		
				E	01 300 211 228 000 401	General Supplies		$40.00			
PO#:		Voucher #:		57894	Invoice	Invoice No: 02132019	2/13/2019		Paid Amt:	$40.00	
										Check Amount:	$40.00

Chosen Valley ıblic Schools #227
Detail Payment Register By Check No.

Co	Bank	Check No	Code	Rcd	Vendor		Pmt/Void Date		Pmt Type		
0227	001	54056	6495		DEMOREST, CONNOR				Check		
				E	01 300 294 202 000 305	Oth Personal Service		$100.00			
	PO#:	Voucher #:		57895	Invoice	Invoice No: 02132019	2/13/2019		Paid Amt:	$100.00	
									Check Amount:		$100.00
0227	001	54057	2072		FOX, JONATHAN R.				Check		
				E	01 300 294 202 000 305	Oth Personal Service		$142.00			
	PO#:	Voucher #:		57896	Invoice	Invoice No: 02132019	2/13/2019		Paid Amt:	$142.00	
									Check Amount:		$142.00
0227	001	54058	6229		HORMAN, TODD				Check		
				E	01 300 294 202 000 305	Oth Personal Service		$55.00			
	PO#:	Voucher #:		57897	Invoice	Invoice No: 02132019	2/13/2019		Paid Amt:	$55.00	
									Check Amount:		$55.00
0227	001	54059	5007		JOHN MARSHALL SPEECH				Check		
				E	01 300 298 210 000 369	Entry Fees/Student Travel		$78.00			
	PO#:	Voucher #:		57898	Invoice	Invoice No: 02132019	2/13/2019		Paid Amt:	$78.00	
									Check Amount:		$78.00
0227	001	54060	01448		KWIK TRIP INC.				Check		
				E	01 300 810 000 000 442	Gas-Oil Not For Bldg		$106.22			
				E	01 005 760 000 723 442	Gas-Oil Not For Bldg		$283.92			
				E	01 005 760 000 728 442	HOMELESS GAS CARDS		$60.00			
				E	01 300 810 000 000 401	General Supplies		$4.08			
	PO#:	Voucher #:		57899	Invoice	Invoice No: 03000354	2/13/2019		Paid Amt:	$454.22	
									Check Amount:		$454.22
0227	001	54061	6181		MATHRE, JUSTIN				Check		
				E	01 300 294 202 000 305	Oth Personal Service		$142.00			
	PO#:	Voucher #:		57900	Invoice	Invoice No: 02132019	2/13/2019		Paid Amt:	$142.00	
									Check Amount:		$142.00
0227	001	54062	3142		MINNESOTA ENERGY RESOURCES CORPORATION				Check		
				E	01 100 810 000 000 440	Fuel For Buildings		$6,869.60			
	PO#:	Voucher #:		57901	Invoice	Invoice No: 0505745947-00001	2/13/2019		Paid Amt:	$6,869.60	
									Check Amount:		$6,869.60
0227	001	54063	6684		NELSON, ANDREW				Check		
				E	01 300 294 202 000 305	Oth Personal Service		$142.00			
	PO#:	Voucher #:		57902	Invoice	Invoice No: 02132019	2/13/2019		Paid Amt:	$142.00	
									Check Amount:		$142.00
0227	001	54064	5915		PAYMEI PEOPLE'S ENERGY COOPERATIVE				Check		
				E	01 300 810 000 000 330	Electricity		$21.56			
	PO#:	Voucher #:		57903	Invoice	Invoice No: 2441000	2/13/2019		Paid Amt:	$21.56	

Chosen Valley Public Schools #227
Detail Payment Register By Check No.

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date		Pmt Type	
0227	001	54064	5915		PAYMEI PEOPLE'S ENERGY COOPERATIVE			Check	
					E 01 300 810 000 000 330 Electricity		$34.18		
	PO#:	Voucher #:		57904 Invoice	Invoice No: 2440900	2/13/2019		Paid Amt:	$34.18
					E 01 100 810 000 000 330 Electricity		$6,116.12		
	PO#:	Voucher #:		57905 Invoice	Invoice No: 2378500	2/13/2019		Paid Amt:	$6,116.12
					E 01 300 810 000 000 330 Electricity		$6,362.00		
	PO#:	Voucher #:		57906 Invoice	Invoice No: 2441300	2/13/2019		Paid Amt:	$6,362.00
					E 01 300 810 000 000 330 Electricity		$27.87		
	PO#:	Voucher #:		57907 Invoice	Invoice No: 2441400	2/13/2019		Paid Amt:	$27.87
								Check Amount:	$12,561.73
0227	001	54065	01472		PAYMEI PRAXAIR DISTRIBUTION INC.-448			Check	
					E 01 300 301 000 830 433 Individual Inst Mate		$16.60		
	PO#:	Voucher #:		57908 Invoice	Invoice No: 86080972	2/13/2019		Paid Amt:	$16.60
					E 01 300 301 000 830 433 Individual Inst Mate		$1,181.64		
	PO#:	Voucher #:		57909 Invoice	Invoice No: 86080971	2/13/2019		Paid Amt:	$1,181.64
								Check Amount:	$1,198.24
0227	001	54066	00158		ROOT RIVER STATE BANK			Check	
					E 01 100 203 237 000 401 General Supplies		$100.00		
	PO#:	Voucher #:		57910 Invoice	Invoice No: 02132019	2/13/2019		Paid Amt:	$100.00
								Check Amount:	$100.00
0227	001	54067	6221		SASKI, MATT			Check	
					E 01 300 294 202 000 305 Oth Personal Service		$55.00		
	PO#:	Voucher #:		57911 Invoice	Invoice No: 02132019	2/13/2019		Paid Amt:	$55.00
								Check Amount:	$55.00
0227	001	54068	5376		TEACHERS ON CALL			Check	
					E 01 100 203 000 000 305 Consulting Fees/ Fees for Serv		$560.70		
					E 01 300 211 000 000 305 Consulting Fees/ Fees for Serv		$283.50		
	PO#:	Voucher #:		57912 Invoice	Invoice No: 100044	2/13/2019		Paid Amt:	$844.20
								Check Amount:	$844.20
0227	001	54069	6083		PAYMEI VOYANT COMMUNICATIONS, LLC			Check	
					E 01 100 810 000 000 320		$332.57		
					E 01 300 810 000 000 320		$332.57		
	PO#:	Voucher #:		57914 Invoice	Invoice No: 006000	2/13/2019		Paid Amt:	$665.14
								Check Amount:	$665.14
0227	001	54070	00916		WABASHA-KELLOGG HIGH SCHOOL			Check	
					E 01 300 298 210 000 369 Entry Fees/Student Travel		$140.00		
	PO#:	Voucher #:		57915 Invoice	Invoice No: 02132019	2/13/2019		Paid Amt:	$140.00
								Check Amount:	$140.00

Chosen Valley ıblic Schools #227
Detail Payment Register By Check No.

Co	Bank	Check No	Code	Rcd	Vendor		Pmt/Void Date		Pmt Type		
0227	001	54071	6472		WEISE, JOSHUA				Check		
				E 01 300 294 202 000 305		Oth Personal Service		$142.00			
	PO#:	Voucher #:		57913 Invoice	Invoice No: 02132019		2/13/2019		Paid Amt:	$142.00	
										Check Amount:	$142.00
0227	001	54072	2998		EDUCATORS BENEFIT CONSULTANTS				Check		
				B 01 215 090		Flex Plan		$750.45			
	PO#:	Voucher #:		57916 Invoice	Invoice No: 02/15/2019		2/14/2019		Paid Amt:	$750.45	
										Check Amount:	$750.45
0227	001	54073	5970		ALL-LINES LEASING				Check		
				E 01 300 810 000 000 370		Rentals & Leases		$457.83			
	PO#:	Voucher #:		57917 Invoice	Invoice No: 2911809		2/14/2019		Paid Amt:	$457.83	
										Check Amount:	$457.83
0227	001	54074	4141		HARRIS, EDWARD				Check		
				E 01 005 640 000 316 366		Travel		$116.00			
				E 01 005 010 000 000 366		Travel		$232.00			
				E 01 005 020 000 000 366		Travel		$145.00			
	PO#:	Voucher #:		57918 Invoice	Invoice No: 02142019		2/14/2019		Paid Amt:	$493.00	
										Check Amount:	$493.00
0227	001	54075	4149		SE MN REGIONAL SCIENCE FAIR				Check		
				E 01 100 218 000 388 369		Entry Fees/Student Travel		$120.00			
	PO#:	Voucher #:		57919 Invoice	Invoice No: 02142019		2/14/2019		Paid Amt:	$120.00	
										Check Amount:	$120.00
0227	001	54076	6037		ANDRING, TIMOTHY				Check		
				E 01 300 296 202 000 305		Oth Personal Service		$55.00			
	PO#:	Voucher #:		57929 Invoice	Invoice No: 02202019		2/20/2019		Paid Amt:	$55.00	
										Check Amount:	$55.00
0227	001	54077	00133		CENTURY LINK				Check		
				E 01 100 810 000 000 320		Communication/Phone		$166.97			
	PO#:	Voucher #:		57930 Invoice	Invoice No: 507 867-1495		2/20/2019		Paid Amt:	$166.97	
				E 01 300 810 000 000 320		Communication/Phone		$49.31			
	PO#:	Voucher #:		57931 Invoice	Invoice No: 507 867-3898		2/20/2019		Paid Amt:	$49.31	
										Check Amount:	$216.28
0227	001	54078	5784		CHATFIELD WRESTLING BOOSTER CLUB				Check		
				E 01 300 294 208 000 305		Oth Personal Service		$400.00			
	PO#:	Voucher #:		57932 Invoice	Invoice No: 02202019		2/20/2019		Paid Amt:	$400.00	
										Check Amount:	$400.00

Chosen Valley Public Schools #227
Detail Payment Register By Check No.

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date		Pmt Type		
0227	001	54079	1190	PAYMEI	COLLEGE ENTRANCE EXAMINATION BOARD			Check		
				E 01 300 211 237 000 401	General Supplies		$317.00			
PO#:		Voucher #:		57933 Invoice	Invoice No: 381902313A	2/20/2019		Paid Amt:	$317.00	
									Check Amount:	$317.00
0227	001	54080	6002		COMPUTER TASK GROUP, INC.			Check		
				E 01 005 108 000 000 319	Comp & Tech Services		$1,267.59			
PO#:		Voucher #:		57934 Invoice	Invoice No: 4415252	2/20/2019		Paid Amt:	$1,267.59	
									Check Amount:	$1,267.59
0227	001	54081	3252		CONSTELLATION NEWENERGY GAS			Check		
				E 01 300 810 000 000 440	Fuel For Buildings		$580.67			
PO#:		Voucher #:		57935 Invoice	Invoice No: 2526421	2/20/2019		Paid Amt:	$580.67	
									Check Amount:	$580.67
0227	001	54082	00380		FASTENAL COMPANY			Check		
				E 01 300 301 000 830 450	Materials For Resale		$180.00			
PO#:		Voucher #:		57936 Invoice	Invoice No: MNFFA1908	2/20/2019		Paid Amt:	$180.00	
									Check Amount:	$180.00
0227	001	54083	5856		FIELD, SCOT			Check		
				E 01 300 296 202 000 305	Oth Personal Service		$55.00			
PO#:		Voucher #:		57937 Invoice	Invoice No: 02202019	2/20/2019		Paid Amt:	$55.00	
									Check Amount:	$55.00
0227	001	54084	5771		GRONLI, DAN			Check		
				E 01 300 294 202 000 305	Oth Personal Service		$55.00			
PO#:		Voucher #:		57938 Invoice	Invoice No: 02202019	2/20/2019		Paid Amt:	$55.00	
									Check Amount:	$55.00
0227	001	54085	5231		IEA, INC.			Check		
				E 01 005 865 000 352 311	Prof & Tech Services		$1,201.45			
PO#:		Voucher #:		57939 Invoice	Invoice No: 00029810	2/20/2019		Paid Amt:	$1,201.45	
									Check Amount:	$1,201.45
0227	001	54086	6219		LUEBBE, DOUG			Check		
				E 01 300 294 202 000 305	Oth Personal Service		$142.00			
PO#:		Voucher #:		57940 Invoice	Invoice No: 02202019	2/20/2019		Paid Amt:	$142.00	
									Check Amount:	$142.00
0227	001	54087	649		MAHS			Check		
				E 01 300 298 215 000 401	General Supplies		$70.00			
PO#:		Voucher #:		57941 Invoice	Invoice No: 02202019	2/20/2019		Paid Amt:	$70.00	
									Check Amount:	$70.00

Chosen Valley ublic Schools #227
Detail Payment Register By Check No.

Co	Bank	Check No	Code	Rcd	Vendor		Pmt/Void Date		Pmt Type	
0227	001	54088	2746		NAGEL, DAVE				Check	
				E	01 300 294 202 000 305	Oth Personal Service		$142.00		
PO#:		Voucher #:	57942	Invoice	Invoice No: 02202019		2/20/2019		Paid Amt:	$142.00
									Check Amount:	$142.00
0227	001	54089	00189		RED WING SCHOOLS ISD # 256				Check	
				E	01 300 298 210 000 369	Entry Fees/Student Travel		$114.00		
PO#:		Voucher #:	57943	Invoice	Invoice No: 02202019		2/20/2019		Paid Amt:	$114.00
									Check Amount:	$114.00
0227	001	54090	4002		REGION 1A MSHSL				Check	
				E	01 300 292 237 000 401	General Supplies		$1,894.00		
PO#:		Voucher #:	57944	Invoice	Invoice No: 02202019		2/20/2019		Paid Amt:	$1,894.00
									Check Amount:	$1,894.00
0227	001	54091	6696		SECTION 1AA MSHSL				Check	
				E	01 300 292 237 000 401	General Supplies		$1,038.00		
PO#:		Voucher #:	57945	Invoice	Invoice No: 02202019		2/20/2019		Paid Amt:	$1,038.00
									Check Amount:	$1,038.00
0227	001	54092	5143		SIBLEY, CHUCK				Check	
				E	01 300 294 202 000 305	Oth Personal Service		$55.00		
PO#:		Voucher #:	57946	Invoice	Invoice No: 02202019		2/20/2019		Paid Amt:	$55.00
									Check Amount:	$55.00
0227	001	54093	5358		SPELHAUG, JUDI				Check	
				R	01 300 298 000 000 060	Adm/Student Activity		$100.00		
PO#:		Voucher #:	57947	Invoice	Invoice No: 02202019		2/20/2019		Paid Amt:	$100.00
									Check Amount:	$100.00
0227	001	54094	5732		STORSVEEN, PAUL				Check	
				E	01 300 296 202 000 305	Oth Personal Service		$142.00		
PO#:		Voucher #:	57948	Invoice	Invoice No: 02202019		2/20/2019		Paid Amt:	$142.00
									Check Amount:	$142.00
0227	001	54095	5683		SYNCB/AMAZON				Check	
				E	01 005 108 000 000 455	Non-Instr Tech Supplies		$451.98		
				E	01 100 630 000 000 456	Instr Tech Supplies		$1,151.97		
				E	01 300 630 000 000 456	Instr Tech Supplies		$654.35		
				E	01 300 301 000 830 433	Individual Inst Mate		$268.42		
PO#:		Voucher #:	57949	Invoice	Invoice No: 6045787810371365		2/20/2019		Paid Amt:	$2,526.72
									Check Amount:	$2,526.72
0227	001	54096	5376		TEACHERS ON CALL				Check	
				E	01 100 203 000 000 305	Consulting Fees/ Fees for Serv		$144.90		
				E	01 100 400 000 000 307	Contracted Subs for Spec Ed		$182.83		

Chosen Valley Public Schools #227
Detail Payment Register By Check No.

Co	Bank	Check No	Code	Rcd	Vendor		Pmt/Void Date		Pmt Type		
0227	001	54096	5376		TEACHERS ON CALL				Check		
				E	01 300 211 000 000 305	Consulting Fees/ Fees for Serv		$1,001.70			
PO#:		Voucher #:		57950	Invoice	Invoice No: 100383	2/20/2019		Paid Amt:	$1,329.43	
									Check Amount:		$1,329.43
0227	001	54097	00916		WABASHA-KELLOGG HIGH SCHOOL				Check		
				E	01 300 296 202 000 369	Entry Fees/Student Travel		$75.00			
PO#:		Voucher #:		57951	Invoice	Invoice No: 02202019	2/20/2019		Paid Amt:	$75.00	
									Check Amount:		$75.00
0227	001	54098	1502		WAGENSON, MARY JANE				Check		
				E	01 300 296 202 000 305	Oth Personal Service		$142.00			
PO#:		Voucher #:		57952	Invoice	Invoice No: 02202019	2/20/2019		Paid Amt:	$142.00	
									Check Amount:		$142.00
0227	001	54099	5855		WALDEMAR, DALLAS				Check		
				E	01 300 294 202 000 305	Oth Personal Service		$55.00			
PO#:		Voucher #:		57953	Invoice	Invoice No: 02202019	2/20/2019		Paid Amt:	$55.00	
									Check Amount:		$55.00
0227	001	54100	3410		AFLAC				Check		
				B	01 215 023	INS-AFLAC		$157.50			
PO#:		Voucher #:		57965	Invoice	Invoice No: 441284	2/27/2019		Paid Amt:	$157.50	
									Check Amount:		$157.50
0227	001	54101	00964		CHATFIELD EDUCATION ASSOC				Check		
				B	01 215 060	CEA Dues		$5,476.94			
PO#:		Voucher #:		57966	Invoice	Invoice No: 02/28/2019	2/27/2019		Paid Amt:	$5,476.94	
									Check Amount:		$5,476.94
0227	001	54102	4276		DELTA DENTAL OF MINNESOTA				Check		
				B	01 215 014	Delta Dental		$2,506.55			
PO#:		Voucher #:		57967	Invoice	Invoice No: 7567302	2/27/2019		Paid Amt:	$2,506.55	
									Check Amount:		$2,506.55
0227	001	54103	2998		EDUCATORS BENEFIT CONSULTANTS				Check		
				B	01 215 090	Flex Plan		$750.45			
PO#:		Voucher #:		57968	Invoice	Invoice No: 02/28/2019	2/27/2019		Paid Amt:	$750.45	
									Check Amount:		$750.45
0227	001	54104	3409		HORACE MANN INS COMPANY				Check		
				B	01 215 024	Auto Ins-Horace Mann		$373.94			
PO#:		Voucher #:		57970	Invoice	Invoice No: 220012A	2/27/2019		Paid Amt:	$373.94	
									Check Amount:		$373.94

Chosen Valley blic Schools #227
Detail Payment Register By Check No.

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date		Pmt Type		
0227	001	54105	1004		MADISON NATIONAL LIFE INS CO., INC			Check		
				B 01 215 050	Long Term Dis		$800.64			
PO#:		Voucher #:		57971	Invoice Invoice No: 1334734	2/27/2019		Paid Amt:	$800.64	
									Check Amount:	$800.64
0227	001	54106	4084		MN PUBLIC EMPLOYEES INS. PROGRAM			Check		
				B 01 215 030	Public Employees Insurance Program		$60,822.64			
PO#:		Voucher #:		57969	Invoice Invoice No: 814388	2/27/2019		Paid Amt:	$60,822.64	
									Check Amount:	$60,822.64
0227	001	54107	5610		NATIONAL INSURANCE SERVICES OF WI, INC			Check		
				B 01 215 040	MII Life Ins		$524.55			
PO#:		Voucher #:		57972	Invoice Invoice No: 1333059	2/27/2019		Paid Amt:	$524.55	
									Check Amount:	$524.55
0227	001	54108	00033		BERNARD BUS SERVICE INC.			Check		
				E 01 005 760 000 720 361	Transp Contract-Pvt		$30,866.67			
PO#:		Voucher #:		57973	Invoice Invoice No: 02272019	2/27/2019		Paid Amt:	$30,866.67	
									Check Amount:	$30,866.67
0227	001	54109	6546		CITI CARDS			Check		
				E 01 005 020 000 000 366	Travel		$11.00			
				E 01 005 020 000 000 401	General Supplies		$120.00			
PO#:		Voucher #:		57974	Invoice Invoice No: 9925	2/27/2019		Paid Amt:	$131.00	
									Check Amount:	$131.00
0227	001	54110	6495		DEMOREST, CONNOR			Check		
				E 01 300 294 202 000 305	Oth Personal Service		$55.00			
PO#:		Voucher #:		57975	Invoice Invoice No: 02272019	2/27/2019		Paid Amt:	$55.00	
									Check Amount:	$55.00
0227	001	54111	6665		DORNICK, KELLY			Check		
				E 01 300 294 202 000 305	Oth Personal Service		$142.00			
PO#:		Voucher #:		57976	Invoice Invoice No: 02272019	2/27/2019		Paid Amt:	$142.00	
									Check Amount:	$142.00
0227	001	54112	6229		HORMAN, TODD			Check		
				E 01 300 294 202 000 305	Oth Personal Service		$75.00			
PO#:		Voucher #:		57977	Invoice Invoice No: 02272019	2/27/2019		Paid Amt:	$75.00	
									Check Amount:	$75.00
0227	001	54113	6698		JENSEN, JORDAN			Check		
				E 01 300 294 202 000 305	Oth Personal Service		$75.00			
PO#:		Voucher #:		57978	Invoice Invoice No: 02272019	2/27/2019		Paid Amt:	$75.00	
									Check Amount:	$75.00

Chosen Valley Public Schools #227
Detail Payment Register By Check No.

Co	Bank	Check No	Code	Rcd	Vendor		Pmt/Void Date		Pmt Type		
0227	001	54114	5714		LEIBFRIED, JEREMY				Check		
				E 01	300 294 202 000 305	Oth Personal Service		$55.00			
PO#:		Voucher #:		57979	Invoice	Invoice No: 02272019	2/27/2019		Paid Amt:	$55.00	
										Check Amount:	$55.00
0227	001	54115	3530		PARK SQUARE THEATRE				Check		
				E 01	300 211 237 000 401	General Supplies		$550.00			
PO#:		Voucher #:		57980	Invoice	Invoice No: B000448616	2/27/2019		Paid Amt:	$550.00	
										Check Amount:	$550.00
0227	001	54116	00966		RATWIK, ROSZAK & MALONEY, P.A.				Check		
				E 01	005 010 000 000 311	Prof&tech Services		$198.00			
PO#:		Voucher #:		57981	Invoice	Invoice No: 63659	2/27/2019		Paid Amt:	$198.00	
										Check Amount:	$198.00
0227	001	54117	5376		TEACHERS ON CALL				Check		
				E 01	100 203 000 000 305	Consulting Fees/ Fees for Serv		$1,014.30			
				E 01	100 640 000 316 305	Consulting Fees/ Fees for Serv		$132.30			
				E 01	100 400 000 000 307	Contracted Subs for Spec Ed		$420.12			
				E 01	300 211 000 000 305	Consulting Fees/ Fees for Serv		$724.50			
PO#:		Voucher #:		57982	Invoice	Invoice No: 100715	2/27/2019		Paid Amt:	$2,291.22	
										Check Amount:	$2,291.22
0227	001	54118	6678		YOST, JOHN				Check		
				E 01	300 294 202 000 305	Oth Personal Service		$142.00			
PO#:		Voucher #:		57983	Invoice	Invoice No: 02272019	2/27/2019		Paid Amt:	$142.00	
										Check Amount:	$142.00
0227	001	54119	6002		COMPUTER TASK GROUP, INC.				Check		
				E 01	005 108 000 000 319	Comp & Tech Services		$2,076.69			
PO#:		Voucher #:		57998	Invoice	Invoice No: 4421287	3/7/2019		Paid Amt:	$2,076.69	
										Check Amount:	$2,076.69
0227	001	54120	3252		CONSTELLATION NEWENERGY GAS				Check		
				E 01	300 810 000 000 440	Fuel For Buildings		$12,481.80			
PO#:		Voucher #:		57999	Invoice	Invoice No: 2541610	3/7/2019		Paid Amt:	$12,481.80	
										Check Amount:	$12,481.80
0227	001	54121	6495		DEMOREST, CONNOR				Check		
				E 01	300 294 202 000 305	Oth Personal Service		$30.00			
PO#:		Voucher #:		58000	Invoice	Invoice No: 03072019	3/7/2019		Paid Amt:	$30.00	
										Check Amount:	$30.00

Chosen Valley iblic Schools #227

Detail Payment Register By Check No.

Co	Bank	Check No	Code	Rcd	Vendor		Pmt/Void Date		Pmt Type		
0227	001	54122	3142		MINNESOTA ENERGY RESOURCES CORPORATION				Check		
				E	01 100 810 000 000 440	Fuel For Buildings		$75.48			
PO#:		Voucher #:		58001	Invoice	Invoice No: 0503372028-00001	3/7/2019		Paid Amt:	$75.48	
										Check Amount:	$75.48
0227	001	54123	00352		SAM'S CLUB/SYNCHRONY BANK				Check		
				E	01 300 301 000 830 433	Individual Inst Mate		$319.13			
				E	01 300 211 000 000 401	General Supplies		$86.88			
PO#:		Voucher #:		58006	Invoice	Invoice No: 6046002022304058	3/7/2019		Paid Amt:	$406.01	
										Check Amount:	$406.01
0227	001	54124	5794		STATE OF MINNESOTA DEPT OF PUBLIC SAFETY				Check		
				E	01 005 865 000 352 311	Prof & Tech Services		$25.00			
PO#:		Voucher #:		58002	Invoice	Invoice No: 5501500062018M-10212	3/7/2019		Paid Amt:	$25.00	
				E	01 005 865 000 352 311	Prof & Tech Services		$25.00			
PO#:		Voucher #:		58003	Invoice	Invoice No: 2315000182018M-10210	3/7/2019		Paid Amt:	$25.00	
										Check Amount:	$50.00
0227	001	54125	5683		SYNCB/AMAZON				Check		
				E	01 100 630 000 000 456	Instr Tech Supplies		$187.58			
				E	01 300 630 000 000 456	Instr Tech Supplies		$69.96			
				E	01 005 108 000 000 455	Non-Instr Tech Supplies		$82.63			
PO#:		Voucher #:		58007	Invoice	Invoice No: 6045787810371365	3/7/2019		Paid Amt:	$340.17	
										Check Amount:	$340.17
0227	001	54126	5376		TEACHERS ON CALL				Check		
				E	01 100 203 000 000 305	Consulting Fees/ Fees for Serv		$963.90			
				E	01 100 640 000 316 305	Consulting Fees/ Fees for Serv		$132.30			
				E	01 100 400 000 000 307	Contracted Subs for Spec Ed		$62.24			
				E	01 300 211 000 000 305	Consulting Fees/ Fees for Serv		$1,014.30			
PO#:		Voucher #:		58004	Invoice	Invoice No: 101025	3/7/2019		Paid Amt:	$2,172.74	
				E	01 100 203 000 000 305	Consulting Fees/ Fees for Serv		$378.00			
				E	01 100 640 000 316 305	Consulting Fees/ Fees for Serv		$296.10			
				E	01 100 400 000 000 307	Contracted Subs for Spec Ed		$151.71			
				E	01 300 211 000 000 305	Consulting Fees/ Fees for Serv		$686.70			
PO#:		Voucher #:		58005	Invoice	Invoice No: 101365	3/7/2019		Paid Amt:	$1,512.51	
										Check Amount:	$3,685.25
0227	001	54127	1407		TRITON HIGH SCHOOL				Check		
				E	01 300 296 202 000 369	Entry Fees/Student Travel		$150.00			
PO#:		Voucher #:		58008	Invoice	Invoice No: 03072019	3/7/2019		Paid Amt:	$150.00	
										Check Amount:	$150.00

Chosen Valley Public Schools #227

Detail Payment Register By Check No.

Co	Bank	Check No	Code	Rcd	Vendor		Pmt/Void Date		Pmt Type		
0227	001	54128	5679		US BANK EQUIPMENT FINANCE				Check		
				E	01 300 211 000 000 370			$425.55			
				E	01 100 203 000 000 370			$177.31			
				E	01 005 110 000 000 370			$106.39			
PO#:		Voucher #:		58009	Invoice	Invoice No: 379188881	3/7/2019		Paid Amt:	$709.25	
										Check Amount:	$709.25
0227	001	54129	6566		PAYMEI WILLIAMS SCOTSMAN				Check		
				E	01 300 810 000 000 370	Rentals & Leases		$91.80			
PO#:		Voucher #:		58010	Invoice	Invoice No: 6498434	3/7/2019		Paid Amt:	$91.80	
				E	01 300 810 000 000 370	Rentals & Leases		$91.80			
PO#:		Voucher #:		58011	Invoice	Invoice No: 6498435	3/7/2019		Paid Amt:	$91.80	
				E	01 300 810 000 000 370	Rentals & Leases		$91.80			
PO#:		Voucher #:		58012	Invoice	Invoice No: 6498436	3/7/2019		Paid Amt:	$91.80	
				E	01 300 810 000 000 370	Rentals & Leases		$91.80			
PO#:		Voucher #:		58013	Invoice	Invoice No: 6498437	3/7/2019		Paid Amt:	$91.80	
										Check Amount:	$367.20
0227	001	54130	3166		ADAMS, LAURA				Check		
				E	01 300 298 226 000 401	General Supplies		$14.00			
PO#:		Voucher #:		58014	Invoice	Invoice No: 03082019	3/11/2019		Paid Amt:	$14.00	
										Check Amount:	$14.00
0227	001	54131	3845		AIM ELECTRONICS, INC.				Check		
				E	01 300 865 000 384 511	MODEL BA-2017-WHITE LED SCOREBOARD		$6,639.00			
				E	01 300 865 000 384 511	PROTECTIVE DIGIT SCREENS FOR BA-2017		$495.00			
PO#: 10724		Voucher #:		58015	Invoice	Invoice No: 41594	3/11/2019		Paid Amt:	$7,134.00	
				E	01 100 810 000 000 420	Repair Supplies		$400.00			
				E	01 100 810 000 000 350	Repair/Maint Service		$625.28			
PO#:		Voucher #:		58016	Invoice	Invoice No: 41576	3/11/2019		Paid Amt:	$1,025.28	
										Check Amount:	$8,159.28
0227	001	54132	5970		ALL-LINES LEASING				Check		
				E	01 100 810 000 000 370	Rentals & Leases		$339.50			
PO#:		Voucher #:		58017	Invoice	Invoice No: 2917802	3/11/2019		Paid Amt:	$339.50	
										Check Amount:	$339.50
0227	001	54133	6485		PAYMEI AMAZON CAPITAL SERVICES				Check		
				E	01 300 211 000 302 460	Holt Health Textbooks ISBN 0-03-051123-2 Yellc		$44.98			
PO#: 10520		Voucher #:		58018	Invoice	Invoice No: 1RRT-TGL9-XLFK	3/11/2019		Paid Amt:	$44.98	
				E	01 300 211 000 302 460	Holt Health Textbooks ISBN 0-03-051123-2 Yellc		$3.26			
PO#: 10520		Voucher #:		58019	Invoice	Invoice No: 1P3L-DK97-T67Y	3/11/2019		Paid Amt:	$3.26	
				E	01 100 203 237 000 401	Learning Resources Botley the Coding Robot A		$293.93			

Chosen Valley ıblic Schools #227
Detail Payment Register By Check No.

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Amount	Pmt Type		
0227	001	54133	6485	PAYMEI AMAZON CAPITAL SERVICES				Check		
				E 01 100 203 237 000 401	Learning Resources Botley The Coding Robot A		$23.70			
	PO#: 10770	Voucher #:	58074	Invoice	Invoice No: 1MT9-LGQN-MJXJ	3/11/2019		Paid Amt:	$317.63	
				E 01 100 412 000 620 433	Liberty Imports Whack-A-Mole classic game		$17.95			
	PO#: 10755	Voucher #:	58075	Invoice	Invoice No: 17DJ-NCKW-TY7H	3/11/2019		Paid Amt:	$17.95	
									Check Amount:	$383.82
0227	001	54134	6119	PAYMEI APPLE INC.				Check		
				E 01 100 407 000 740 433	https://luminantsoftware.com/apps/audionote-no		$12.99			
				E 01 100 407 000 740 433	https://luminantsoftware.com/apps/audionote-no		$12.99			
	PO#: 10760	Voucher #:	58076	Invoice	Invoice No: AA04966868	3/11/2019		Paid Amt:	$25.98	
									Check Amount:	$25.98
0227	001	54135	3720		ARMSTRONG, KIRSTEN			Check		
				E 01 100 630 000 000 406	EDUCREATION SUBSCRIPTION		$44.97			
				E 01 100 218 000 388 401	General Supplies		$17.00			
	PO#:	Voucher #:	58020	Invoice	Invoice No: 03082019	3/11/2019		Paid Amt:	$61.97	
									Check Amount:	$61.97
0227	001	54136	6645		ARNOLD'S SUPPLY & KLEENIT CO.			Check		
				E 01 300 810 000 000 305	Oth Personal Service		$7,935.00			
	PO#:	Voucher #:	58021	Invoice	Invoice No: 614484	3/11/2019		Paid Amt:	$7,935.00	
				E 01 300 810 000 000 410	Custodial Supplies		$336.00			
	PO#:	Voucher #:	58022	Invoice	Invoice No: 614328	3/11/2019		Paid Amt:	$336.00	
				E 01 300 810 000 000 305	Oth Personal Service		$7,935.00			
	PO#:	Voucher #:	58023	Invoice	Invoice No: 613757	3/11/2019		Paid Amt:	$7,935.00	
									Check Amount:	$16,206.00
0227	001	54137	3904		BAKKEN, RENEE			Check		
				E 04 500 582 000 344 401	General Supplies		$120.19			
	PO#:	Voucher #:	58024	Invoice	Invoice No: 03082019	3/11/2019		Paid Amt:	$120.19	
									Check Amount:	$120.19
0227	001	54138	01449	PAYMEI BARNES AND NOBLE				Check		
				E 08 005 211 000 000 470	Pete the Cat Checks Out the Library by James D		$279.30			
	PO#: 10750	Voucher #:	58025	Invoice	Invoice No: 3803367	3/11/2019		Paid Amt:	$279.30	
									Check Amount:	$279.30
0227	001	54139	3041		BARTELS, TRAVIS			Check		
				E 01 300 294 208 000 366	Travel		$116.51			
	PO#:	Voucher #:	58026	Invoice	Invoice No: 03082019	3/11/2019		Paid Amt:	$116.51	
									Check Amount:	$116.51

Chosen Valley Public Schools #227

Detail Payment Register By Check No.

Co	Bank	Check No	Code	Rcd	Vendor		Pmt/Void Date		Pmt Type		
0227	001	54140	2293		BECKER, KARLA				Check		
					E 01 100 203 237 000 401	General Supplies		$89.85			
PO#:		Voucher #:		58027	Invoice Invoice No: 03082019		3/11/2019		Paid Amt:	$89.85	
									Check Amount:		$89.85
0227	001	54141	00033		BERNARD BUS SERVICE INC.				Check		
					E 01 300 810 000 000 350	Repair/Maint Service		$254.53			
PO#:		Voucher #:		58028	Invoice Invoice No: 9097		3/11/2019		Paid Amt:	$254.53	
					E 01 005 760 000 723 350	Repair/Maint Service		$32.75			
PO#:		Voucher #:		58029	Invoice Invoice No: 9085		3/11/2019		Paid Amt:	$32.75	
					E 01 300 810 000 000 350	Repair/Maint Service		$103.35			
PO#:		Voucher #:		58030	Invoice Invoice No: 9084		3/11/2019		Paid Amt:	$103.35	
					E 01 005 760 000 723 350	Repair/Maint Service		$72.62			
PO#:		Voucher #:		58031	Invoice Invoice No: 9053		3/11/2019		Paid Amt:	$72.62	
					E 01 005 760 000 723 350	Repair/Maint Service		$26.99			
PO#:		Voucher #:		58032	Invoice Invoice No: 9093		3/11/2019		Paid Amt:	$26.99	
					E 01 005 760 000 723 361	Transp Contract-Pvt		$85.44			
					E 01 300 218 000 388 366			$99.37			
					E 01 100 218 000 388 366			$99.37			
PO#:		Voucher #:		58033	Invoice Invoice No: CHATFIELD ELEMENTARY		3/11/2019		Paid Amt:	$284.18	
					E 01 005 760 000 723 361	Transp Contract-Pvt		$2,818.95			
PO#:		Voucher #:		58034	Invoice Invoice No: CVES PRESCHOOL		3/11/2019		Paid Amt:	$2,818.95	
					E 01 100 203 000 000 366	Travel		$13.50			
PO#:		Voucher #:		58035	Invoice Invoice No: CVHS 6TH GRADE		3/11/2019		Paid Amt:	$13.50	
					E 01 300 294 202 000 366	Travel		$549.51			
PO#:		Voucher #:		58036	Invoice Invoice No: CVHS BBB 7/8/9		3/11/2019		Paid Amt:	$549.51	
					E 01 300 294 202 000 366	Travel		$1,514.50			
PO#:		Voucher #:		58037	Invoice Invoice No: CVHS BBB VARSITY		3/11/2019		Paid Amt:	$1,514.50	
					E 01 300 298 234 000 366	Travel		$673.40			
PO#:		Voucher #:		58038	Invoice Invoice No: CVHS DANCE TEAM		3/11/2019		Paid Amt:	$673.40	
					E 01 300 296 202 000 366	Travel		$816.87			
PO#:		Voucher #:		58039	Invoice Invoice No: CVHS GBB 7/8/9		3/11/2019		Paid Amt:	$816.87	
					E 01 300 296 202 000 366	Travel		$1,485.24			
PO#:		Voucher #:		58040	Invoice Invoice No: CVHS GBB VARSITY		3/11/2019		Paid Amt:	$1,485.24	
					E 01 300 211 237 000 401	General Supplies		$257.29			
PO#:		Voucher #:		58041	Invoice Invoice No: CVHS HIGH SCHOOL		3/11/2019		Paid Amt:	$257.29	
					E 01 300 298 226 000 366	Travel		$392.52			
PO#:		Voucher #:		58042	Invoice Invoice No: CVHS KNOWLEDGE BOWL		3/11/2019		Paid Amt:	$392.52	
					E 01 300 298 232 000 401	General Supplies		$193.03			
PO#:		Voucher #:		58043	Invoice Invoice No: CVHS MATH LEAGUE		3/11/2019		Paid Amt:	$193.03	

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date		Pmt Type	
0227	001	54141	00033		BERNARD BUS SERVICE INC.			Check	
				E	01 300 298 211 000 366 Travel		$355.76		
PO#:		Voucher #:	58044	Invoice	Invoice No: CVHS ONE ACT PLAY	3/11/2019		Paid Amt:	$355.76
				E	01 005 760 000 713 361 Transp Contract-Pvt		$5,032.00		
PO#:		Voucher #:	58045	Invoice	Invoice No: CVHS OE STUDENTS	3/11/2019		Paid Amt:	$5,032.00
				E	01 300 298 210 000 366 Travel		$869.26		
PO#:		Voucher #:	58046	Invoice	Invoice No: CVHS SPEECH	3/11/2019		Paid Amt:	$869.26
				E	01 300 294 208 000 366 Travel		$244.64		
PO#:		Voucher #:	58047	Invoice	Invoice No: CVHS WRESTLING JV	3/11/2019		Paid Amt:	$244.64
				E	01 300 294 208 000 366 Travel		$1,869.99		
PO#:		Voucher #:	58048	Invoice	Invoice No: CVHS WRESTLING VARSI	3/11/2019		Paid Amt:	$1,869.99
				E	01 005 760 000 723 361 Transp Contract-Pvt		$2,266.64		
PO#:		Voucher #:	58153	Invoice	Invoice No: CHATFIELD HIGH SCHOO	3/11/2019		Paid Amt:	$2,266.64
								Check Amount:	$20,127.52
0227	001	54142	2033		BLUFF COUNTRY NEWSPAPER GROUP			Check	
				E	01 005 010 380 000 305 Advertising/Publishing		$385.95		
PO#:		Voucher #:	58049	Invoice	Invoice No: CHATFIELD SCHOOL DIS	3/11/2019		Paid Amt:	$385.95
				E	04 500 505 380 321 305 Advertising/Publishing		$262.00		
PO#:		Voucher #:	58050	Invoice	Invoice No: CHATFIELD COMM ED	3/11/2019		Paid Amt:	$262.00
				E	01 300 292 380 000 305 Advertising/Publishing		$35.00		
				E	01 005 010 380 000 305 Advertising/Publishing		$1,161.35		
PO#:		Voucher #:	58051	Invoice	Invoice No: CHATFIELD SCHOOL DIS	3/11/2019		Paid Amt:	$1,196.35
								Check Amount:	$1,844.30
0227	001	54143	1763		BROOKLYN PUBLISHERS			Check	
				E	01 300 298 210 000 401 Grief Struck ISBN: 978-1-93096-196-8		$8.75		
				E	01 300 298 210 000 401 Freight		$5.00		
PO#: 10739		Voucher #:	58052	Invoice	Invoice No: 48372	3/11/2019		Paid Amt:	$13.75
								Check Amount:	$13.75
0227	001	54144	4198		BSN SPORTS, LLC			Check	
				E	01 300 294 230 000 401 Diamond D1 Pro Game Balls		$281.96		
				E	01 300 294 230 000 401 Peterson Scorebooks		$23.96		
				E	01 300 294 230 000 401 BBCOR Omaha 518 for Jr. high 29"		$175.00		
				E	01 300 294 230 000 401 ATEC Pitching Machine Balls		$195.00		
				E	01 300 294 230 000 401 BBCOR Quatro 33" V/JV		$325.00		
				E	01 300 294 230 000 401 BBCOR Quatro 32 V		$650.00		
				E	01 300 294 230 000 401 BBCOR Velo V Free Bat 32"		$0.00		
				E	01 300 294 230 000 401 Miscellaneous		$240.00		

Chosen Valley Public Schools #227
Detail Payment Register By Check No.

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date		Pmt Type		
0227	001	54144	4198		BSN SPORTS, LLC			Check		
				E 01 300 294 230 000 401	Mark 1 Official Baseball Jr High Game Ball		$70.00			
PO#: 10740	Voucher #:	58158	Invoice		Invoice No: 904497712	3/11/2019		Paid Amt:	$1,960.92	
								Check Amount:		$1,960.92
0227	001	54145	00972		BYRON SCHOOL DISTRICT # 531			Check		
				E 01 300 292 205 000 369	Entry Fees/Student Travel		$250.00			
PO#:	Voucher #:	58053	Invoice		Invoice No: 03082019	3/11/2019		Paid Amt:	$250.00	
								Check Amount:		$250.00
0227	001	54146	01635		CAROLINA BIOLOGICAL SUPPLY			Check		
				E 01 300 260 000 000 430	Blood Typing BioKit 700190		$66.02			
				E 01 300 260 000 000 430	Freight		$33.85			
PO#: 10734	Voucher #:	58055	Invoice		Invoice No: 50577290RI	3/11/2019		Paid Amt:	$99.87	
								Check Amount:		$99.87
0227	001	54147	6334		CENTRE STAGE MFG. CO. LLC., THE			Check		
				E 01 100 865 000 379 420	Repair Supplies		$421.25			
PO#:	Voucher #:	58077	Invoice		Invoice No: 1577	3/11/2019		Paid Amt:	$421.25	
								Check Amount:		$421.25
0227	001	54148	4305		CHASE, JERRY			Check		
				E 01 300 292 237 000 401	General Supplies		$300.00			
				E 01 300 296 206 000 401	General Supplies		$164.66			
PO#:	Voucher #:	58154	Invoice		Invoice No: 03112019	3/11/2019		Paid Amt:	$464.66	
								Check Amount:		$464.66
0227	001	54149	00042		CHATFIELD CITY OF			Check		
				E 01 100 810 000 000 331	Water & Sewer		$650.71			
PO#:	Voucher #:	58056	Invoice		Invoice No: 02-0000081-00-7	3/11/2019		Paid Amt:	$650.71	
				E 01 300 810 000 000 331	Water & Sewer		$604.15			
PO#:	Voucher #:	58057	Invoice		Invoice No: 02-00034122-50-7	3/11/2019		Paid Amt:	$604.15	
								Check Amount:		$1,254.86
0227	001	54150	00611		CHATFIELD SCHOOL ACTIVITY FUND			Check		
				E 01 300 298 210 000 401	General Supplies		$225.00			
PO#:	Voucher #:	58058	Invoice		Invoice No: 03112019	3/11/2019		Paid Amt:	$225.00	
								Check Amount:		$225.00
0227	001	54151	00078		CHS ROCHESTER			Check		
				E 01 100 810 000 000 442	Gas-Oil Not For Bldg		$68.23			
PO#:	Voucher #:	58059	Invoice		Invoice No: 118778	3/11/2019		Paid Amt:	$68.23	
								Check Amount:		$68.23

Co	Bank	Check No	Code	Rcd	Vendor		Pmt/Void Date		Pmt Type		
0227	001	54152	6002		COMPUTER TASK GROUP, INC.				Check		
				E 01 005 108 000 000 319		Comp & Tech Services		$2,157.60			
PO#:		Voucher #:		58054	Invoice	Invoice No: 4427075	3/11/2019		Paid Amt:	$2,157.60	
									Check Amount:		$2,157.60
0227	001	54153	3065		COPEMAN, STEPHANIE				Check		
				E 01 300 298 210 000 401		General Supplies		$64.42			
PO#:		Voucher #:		58060	Invoice	Invoice No: 03112019	3/11/2019		Paid Amt:	$64.42	
									Check Amount:		$64.42
0227	001	54154	4730		CRAGUN'S RESORT & HOTEL ON GULL LAKE				Check		
				E 01 300 298 226 000 366		Travel		$804.00			
PO#:		Voucher #:		58157	Invoice	Invoice No: 03112019	3/11/2019		Paid Amt:	$804.00	
									Check Amount:		$804.00
0227	001	54155	00030		CRAMERS WELDING & MFG.				Check		
				E 01 300 301 000 830 433		Individual Inst Mate		$45.39			
PO#:		Voucher #:		58061	Invoice	Invoice No: 13691	3/11/2019		Paid Amt:	$45.39	
									Check Amount:		$45.39
0227	001	54156	4823		CURRY, ZACH				Check		
				E 01 300 294 208 000 366		Travel		$80.13			
PO#:		Voucher #:		58159	Invoice	Invoice No: 03112019	3/11/2019		Paid Amt:	$80.13	
									Check Amount:		$80.13
0227	001	54157	1204		DALCO				Check		
				E 01 100 810 000 000 410		Custodial Supplies		$97.00			
PO#:		Voucher #:		58062	Invoice	Invoice No: 3421434	3/11/2019		Paid Amt:	$97.00	
				E 01 100 810 000 000 420		014109 AA-6U BATTERIES		$772.00			
				E 01 100 810 000 000 350		INSTALLATION FEE-LABOR		$223.00			
PO#: 10759		Voucher #:		58063	Invoice	Invoice No: 3423701	3/11/2019		Paid Amt:	$995.00	
				E 01 100 810 000 000 410		Custodial Supplies		$173.68			
PO#:		Voucher #:		58064	Invoice	Invoice No: 3416341	3/11/2019		Paid Amt:	$173.68	
				E 01 300 810 000 000 410		Custodial Supplies		$375.92			
PO#:		Voucher #:		58065	Invoice	Invoice No: 3416342	3/11/2019		Paid Amt:	$375.92	
				E 01 300 810 000 000 410		Custodial Supplies		$174.90			
PO#:		Voucher #:		58066	Invoice	Invoice No: 3417999	3/11/2019		Paid Amt:	$174.90	
				E 01 100 810 000 000 410		Custodial Supplies		$87.45			
PO#:		Voucher #:		58067	Invoice	Invoice No: 3418000	3/11/2019		Paid Amt:	$87.45	
				E 01 300 810 000 000 410		Custodial Supplies		$305.30			
PO#:		Voucher #:		58068	Invoice	Invoice No: 3418965	3/11/2019		Paid Amt:	$305.30	

Chosen Valley Public Schools #227

Detail Payment Register By Check No.

Co	Bank	Check No	Code	Rcd	Vendor		Pmt/Void Date		Pmt Type		
0227	001	54157	1204		DALCO				Check		
				E	01 300 810 000 000 410	Custodial Supplies		($127.32)			
	PO#:	Voucher #:		58069	Invoice	Invoice No: 3327773	3/11/2019		Paid Amt:	($127.32)	
										Check Amount:	$2,081.93
0227	001	54158	00866		DEMCO INC.				Check		
				E	01 300 620 000 000 401	Library Supplies, per quote W8353046		$153.89			
	PO#: 10706	Voucher #:		58070	Invoice	Invoice No: 6545028	3/11/2019		Paid Amt:	$153.89	
										Check Amount:	$153.89
0227	001	54159	3464		DOYLE, TRISH				Check		
				E	01 300 298 226 000 366	Travel		$20.00			
	PO#:	Voucher #:		58071	Invoice	Invoice No: 03112019	3/11/2019		Paid Amt:	$20.00	
										Check Amount:	$20.00
0227	001	54160	5196		DUNLAY, KAITLIN				Check		
				E	01 100 201 000 000 401	General Supplies		$21.43			
	PO#:	Voucher #:		58072	Invoice	Invoice No: 03112019	3/11/2019		Paid Amt:	$21.43	
										Check Amount:	$21.43
0227	001	54161	6697		EAGLE EYE DIGITAL VIDEO, LLC				Check		
				E	01 300 292 000 302 530	EP3100 Eagle Silver Package: See Quote		$7,495.00			
				E	01 300 292 000 302 530	EA900 - Video Camera Enclosure		$99.00			
				E	01 300 292 000 302 530	EHT100 HY-TEK MEET MANAGER BRONZE I		$570.00			
				E	01 300 292 000 302 530	Shipping and Handling		$25.00			
	PO#: 10766	Voucher #:		58073	Invoice	Invoice No: 7354	3/11/2019		Paid Amt:	$8,189.00	
										Check Amount:	$8,189.00
0227	001	54162	01074		FLINN SCIENTIFIC INC.				Check		
				E	01 300 260 000 000 430	10027 Iodine Potassium Iodide Solution 500mL		$10.25			
				E	01 300 260 000 000 430	shipping		$13.56			
	PO#: 10761	Voucher #:		58152	Invoice	Invoice No: 2320022	3/11/2019		Paid Amt:	$23.81	
										Check Amount:	$23.81
0227	001	54163	00284		FOLLETT LIBRARY RESOURCES				Check		
				E	01 100 620 000 000 470	Books for library per quote ID 9794864		$235.47			
	PO#: 10728	Voucher #:		58078	Invoice	Invoice No: 399685F	3/11/2019		Paid Amt:	$235.47	
				E	01 100 620 000 000 470	Book Order, per quote #9774286		$343.31			
	PO#: 10707	Voucher #:		58079	Invoice	Invoice No: 388209F	3/11/2019		Paid Amt:	$343.31	
										Check Amount:	$578.78
0227	001	54164	6493		FUN AND FUNCTION				Check		
				E	01 100 412 000 620 433	Small Green Peanut Ball (12"H X 24" L)		$29.99			

Chosen Valley ıblic Schools #227
Detail Payment Register By Check No.

Co	Bank	Check No	Code	Rcd	Vendor		Pmt/Void Date		Pmt Type		
0227	001	54164	6493		FUN AND FUNCTION				Check		
				E	01 100 412 000 620 433	Freight		$8.95			
	PO#: 10756	Voucher #:	58080	Invoice	Invoice No: 361386		3/11/2019		Paid Amt:	$38.94	
										Check Amount:	$38.94
0227	001	54165	6359		GOPHERMODS. LLC				Check		
				E	01 005 605 000 000 351	IPad Repair\Maintenance		$80.00			
	PO#:	Voucher #:	58081	Invoice	Invoice No: 2044		3/11/2019		Paid Amt:	$80.00	
										Check Amount:	$80.00
0227	001	54166	1209		GRANT, ANGELA				Check		
				E	04 500 580 000 325 401	General Supplies		$184.89			
	PO#:	Voucher #:	58082	Invoice	Invoice No: 03112019		3/11/2019		Paid Amt:	$184.89	
										Check Amount:	$184.89
0227	001	54167	00933		GROTH MUSIC				Check		
				E	01 100 258 000 000 430	238002EA MPI 2 Sided Laminated Dry Erase Bc		$87.50			
				E	01 100 258 000 000 430	Freight		$8.95			
	PO#: 10762	Voucher #:	58083	Invoice	Invoice No: 2875841		3/11/2019		Paid Amt:	$96.45	
										Check Amount:	$96.45
0227	001	54168	01285		HAMMELL EQUIPMENT INC.				Check		
				E	01 300 810 000 000 305	Oth Personal Service		$3,598.00			
				E	01 100 810 000 000 305	Oth Personal Service		$4,418.75			
	PO#:	Voucher #:	58084	Invoice	Invoice No: 01784		3/11/2019		Paid Amt:	$8,016.75	
										Check Amount:	$8,016.75
0227	001	54169	00298		HANSON, WM D., WASTE REMOVAL				Check		
				E	01 300 810 000 000 332	Garbage		$863.69			
				E	01 100 810 000 000 332	Garbage		$535.92			
	PO#:	Voucher #:	58085	Invoice	Invoice No: 22319		3/11/2019		Paid Amt:	$1,399.61	
										Check Amount:	$1,399.61
0227	001	54170	00874		HIAWATHA VALLEY ED DISTRICT				Check		
				E	01 005 400 000 000 391	Reimb to MN District		$1,825.50			
				E	01 005 400 000 372 391	Reimb to MN District		($7.71)			
				E	01 005 404 000 740 396	Sp Ed Sal Pur F Other D		$548.70			
				E	01 005 404 000 740 397	Sp Ed Ben Pur F Other D		$130.77			
				E	01 005 420 000 740 399	Cont.Sp.Ed Ser.Pur-Other Dist		$78.50			
				E	01 005 411 000 740 396	Sp Ed Sal Pur F Other D		$69.32			
				E	01 005 411 000 740 397	Sp Ed Ben Pur F Other D		$22.64			
				E	01 005 420 000 740 396	Sp Ed Sal Pur F Other D		$10,493.33			

Chosen Valley Public Schools #227
Detail Payment Register By Check No.

Co	Bank	Check No	Code	Rcd	Vendor	Description	Pmt/Void Date	Amount	Pmt Type		
0227	001	54170	00874		HIAWATHA VALLEY ED DISTRICT				Check		
				E 01	005 420 000 740 397	Sp Ed Ben Pur F Other D		$2,759.36			
PO#:		Voucher #:		58086 Invoice	Invoice No: 5813		3/11/2019		Paid Amt:	$15,920.41	
										Check Amount:	$15,920.41
0227	001	54171	4085		HIGH POINT NETWORKS, LLC				Check		
				E 01	005 108 000 000 319	Comp & Tech Services		$175.00			
PO#:		Voucher #:		58087 Invoice	Invoice No: 124994		3/11/2019		Paid Amt:	$175.00	
										Check Amount:	$175.00
0227	001	54172	5926		INFORMATION SYSTEMS SCIENCES, LLC				Check		
				E 01	005 010 000 000 311	Prof&tech Services		$216.72			
PO#:		Voucher #:		58088 Invoice	Invoice No: CHATFIELD-001-043		3/11/2019		Paid Amt:	$216.72	
										Check Amount:	$216.72
0227	001	54173	3593		INNOVATIVE OFFICE SOLUTIONS				Check		
				E 01	100 203 000 000 401	UNV12113 FOLDER,MLA,1/3 CT,LTR,100		$68.40			
				E 01	100 203 000 000 401	UNV43118 STAPLER,ECON,FULL		$10.40			
				E 01	100 203 000 000 401	UNV10210 CLIP,BINDER,MED,DZ		$7.70			
				E 01	100 203 000 000 401	UNV10200 CLIP,BINDER,SML,DZ		$2.40			
				E 01	100 203 000 000 401	UNV72220 CLIP,JUMBO,SMOOTH,1M/PK		$20.45			
				E 01	100 203 000 000 401	UNV72210 CLIP,#1,GEM,SMOOTH,1M/PK		$13.00			
PO#: 10773		Voucher #:		58089 Invoice	Invoice No: IN2435143		3/11/2019		Paid Amt:	$122.35	
				E 01	100 203 000 000 401	UNV79000VP STAPLES,CHSEL PT,25TH/PK		$14.46			
				E 01	100 203 000 000 401	UNV35260 ENVELOPE,CLSP,6X9,28#,BN		$69.12			
				E 01	100 203 000 000 401	SAN30001 MARKER,SHARPIE,FINE PT,BK		$57.72			
PO#: 10763		Voucher #:		58090 Invoice	Invoice No: IN2419372		3/11/2019		Paid Amt:	$141.30	
										Check Amount:	$263.65
0227	001	54174	3295		INTEGRATED SYSTEMS CORP.				Check		
				E 01	005 108 000 000 405	Non-Instr Cmptr Sftwr/Lic		$200.00			
PO#:		Voucher #:		58091 Invoice	Invoice No: 0697880		3/11/2019		Paid Amt:	$200.00	
										Check Amount:	$200.00
0227	001	54175	01646		JOSTENS, INC.				Check		
				E 01	300 050 000 000 880	Graduation Exp		$581.66			
PO#:		Voucher #:		58092 Invoice	Invoice No: 22455412		3/11/2019		Paid Amt:	$581.66	
										Check Amount:	$581.66
0227	001	54176	4223		JUST FOR KIX				Check		
				E 01	300 298 234 000 401	M285 - Alexandra High Waist Black Adult Small		$28.99			
				E 01	300 298 234 000 401	M285 - Alexandra High Waist Black Adult Mediu		$28.99			

Chosen Valley ublic Schools #227
Detail Payment Register By Check No.

Co	Bank	Check No	Code	Rcd	Vendor		Pmt/Void Date		Pmt Type		
0227	001	54176	4223		JUST FOR KIX				Check		
				E	01 300 298 234 000 401	M285 - Alexandra High Waist Black Adult Large		$28.99			
	PO#: 10640	Voucher #:		58093	Invoice	Invoice No: 73994	3/11/2019		Paid Amt:	$86.97	
										Check Amount:	$86.97
0227	001	54177	5451		JW PEPPER & SON, INC.				Check		
				E	01 300 258 221 000 430	1744143 West Side Story Medley SATB		$197.50			
				E	01 300 258 221 000 430	10274893 My Fair Lady Medley SSAB		$175.00			
				E	01 300 258 221 000 430	3301740 For Good SATB		$64.50			
				E	01 300 258 221 000 430	Freight		$19.99			
	PO#: 10764	Voucher #:		58094	Invoice	Invoice No: 11E49292	3/11/2019		Paid Amt:	$456.99	
										Check Amount:	$456.99
0227	001	54178	01448		KWIK TRIP INC.				Check		
				E	01 300 810 000 000 442	Gas-Oil Not For Bldg		$6.30			
				E	01 005 760 000 723 442	Gas-Oil Not For Bldg		$310.42			
				E	01 300 301 000 830 366	Travel		$33.42			
				E	01 005 760 000 728 442	HOMELESS		$40.00			
				E	01 100 203 000 000 366	Travel		$30.00			
	PO#:	Voucher #:		58095	Invoice	Invoice No: 03000354	3/11/2019		Paid Amt:	$420.14	
										Check Amount:	$420.14
0227	001	54179	01575		L & M BOILER, INC.				Check		
				E	01 300 810 000 000 350	Repair/Maint Service		$198.90			
	PO#:	Voucher #:		58096	Invoice	Invoice No: 20808	3/11/2019		Paid Amt:	$198.90	
										Check Amount:	$198.90
0227	001	54180	01005		LAKESHORE				Check		
				E	01 100 412 000 620 433	Lakeshore Learning -Sand & Water Activity Tubs		$75.99			
	PO#: 10757	Voucher #:		58097	Invoice	Invoice No: 1066290219	3/11/2019		Paid Amt:	$75.99	
										Check Amount:	$75.99
0227	001	54181	6090		MAKERBOT INDUSTRIES, LLC				Check		
				E	01 300 301 000 830 433	True Red PLA Small Spool		$36.00			
				E	01 300 301 000 830 433	True Blue PLA Small Spool		$36.00			
				E	01 300 301 000 830 433	True Black PLA Small Spool		$18.00			
				E	01 300 301 000 830 433	Cool Gray PLA Small Spool		$18.00			
				E	01 300 301 000 830 433	Freight		$13.74			
	PO#: 10708	Voucher #:		58098	Invoice	Invoice No: INV156044	3/11/2019		Paid Amt:	$121.74	
										Check Amount:	$121.74

Chosen Valley Public Schools #227
Detail Payment Register By Check No.

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date		Pmt Type		
0227	001	54182	00846		MASSP			Check		
				E 01 300 050 000 000 367	Travel Prof Develop		$375.00			
PO#:		Voucher #:		58099 Invoice	Invoice No: 6278	3/11/2019		Paid Amt:	$375.00	
								Check Amount:		$375.00
0227	001	54183	6699		MAUSETH, MATT			Check		
				E 01 300 294 208 000 366	Travel		$146.72			
PO#:		Voucher #:		58100 Invoice	Invoice No: 03112019	3/11/2019		Paid Amt:	$146.72	
								Check Amount:		$146.72
0227	001	54184	1916		PAYMEI MEDCO SUPPLY COMPANY			Check		
				E 01 300 292 000 000 401	Foam Roller Wall Rack - 267788		$138.42			
				E 01 300 292 000 000 401	Sammons Preston Foam Therapy Rolls 6" x 36"		$68.82			
				E 01 300 292 000 000 401	Pro-Tec Hollow Core High Density Roam Roller -		$22.25			
PO#: 10758		Voucher #:		58101 Invoice	Invoice No: IN911820190	3/11/2019		Paid Amt:	$229.49	
								Check Amount:		$229.49
0227	001	54185	3752		METRO SALES, INC.			Check		
				E 01 100 050 000 000 401	General Supplies		$94.50			
PO#:		Voucher #:		58102 Invoice	Invoice No: INV1273500	3/11/2019		Paid Amt:	$94.50	
				E 01 005 110 000 000 370	Rentals & Leases		$356.79			
				E 01 100 203 000 000 370	Rentals & Leases		$124.21			
PO#:		Voucher #:		58103 Invoice	Invoice No: INV1279940	3/11/2019		Paid Amt:	$481.00	
								Check Amount:		$575.50
0227	001	54186	6700		MEYER, BRIAN			Check		
				E 01 005 865 000 347 530	Equipment Purchased		$64.99			
PO#:		Voucher #:		58104 Invoice	Invoice No: 03112019	3/11/2019		Paid Amt:	$64.99	
								Check Amount:		$64.99
0227	001	54187	3142		MINNESOTA ENERGY RESOURCES CORPORATION			Check		
				E 01 100 810 000 000 440	Fuel For Buildings		$5,110.70			
PO#:		Voucher #:		58105 Invoice	Invoice No: 0505745947-00001	3/11/2019		Paid Amt:	$5,110.70	
								Check Amount:		$5,110.70
0227	001	54188	1636		MINNESOTA HISTORICAL SOCIETY			Check		
				E 01 300 298 216 000 369	Entry Fees/Student Travel		$100.00			
PO#:		Voucher #:		58106 Invoice	Invoice No: 19611	3/11/2019		Paid Amt:	$100.00	
								Check Amount:		$100.00
0227	001	54189	00120		MINNESOTA SCHOOL BOARDS ASSN.			Check		
				E 01 005 010 000 000 367	Travel Prof Develop		$380.00			
PO#:		Voucher #:		58108 Invoice	Invoice No: 21712w5s2n5	3/11/2019		Paid Amt:	$380.00	
								Check Amount:		$380.00

Chosen Valley ublic Schools #227
Detail Payment Register By Check No.

Co	Bank	Check No	Code	Rcd	Vendor		Pmt/Void Date		Pmt Type		
0227	001	54190	3043		MISSISSIPPI WELDERS SUPPLY				Check		
				E	01 300 301 000 830 370	Rentals & Leases		$478.71			
	PO#:	Voucher #:		58107	Invoice	Invoice No: 2907501	3/11/2019		Paid Amt:	$478.71	
										Check Amount:	$478.71
0227	001	54191	3614		PAAPE ENERGY SERVICES, INC.				Check		
				E	01 300 865 000 380 350	Repair/Maint Service		$825.44			
	PO#:	Voucher #:		58109	Invoice	Invoice No: 026211	3/11/2019		Paid Amt:	$825.44	
										Check Amount:	$825.44
0227	001	54192	3530		PARK SQUARE THEATRE				Check		
				E	01 300 211 237 000 401	General Supplies		$385.00			
	PO#:	Voucher #:		58110	Invoice	Invoice No: B000448616	3/11/2019		Paid Amt:	$385.00	
										Check Amount:	$385.00
0227	001	54193	3818		PITNEY BOWES GLOBAL FINANCIAL				Check		
				E	01 005 110 000 000 370	Rentals & Leases		$179.67			
	PO#:	Voucher #:		58111	Invoice	Invoice No: 3102961917	3/11/2019		Paid Amt:	$179.67	
										Check Amount:	$179.67
0227	001	54194	5788		POTTER, ABIGAIL				Check		
				E	01 300 211 228 000 401	General Supplies		$101.00			
	PO#:	Voucher #:		58113	Invoice	Invoice No: 03112019	3/11/2019		Paid Amt:	$101.00	
										Check Amount:	$101.00
0227	001	54195	01472		PAYMEI PRAXAIR DISTRIBUTION INC.-448				Check		
				E	01 300 301 000 830 433	Individual Inst Mate		$271.80			
	PO#:	Voucher #:		58160	Invoice	Invoice No: 87835630	3/11/2019		Paid Amt:	$271.80	
				E	01 300 301 000 830 433	Individual Inst Mate		$69.50			
	PO#:	Voucher #:		58161	Invoice	Invoice No: 87737459	3/11/2019		Paid Amt:	$69.50	
										Check Amount:	$341.30
0227	001	54196	6122		QUICK TROPHY, LLC				Check		
				E	01 005 010 000 000 401	2X10 NAME PLATE ONLY		$7.50			
				E	01 005 010 000 000 401	SHIPPING		$4.00			
	PO#: 10747	Voucher #:		58114	Invoice	Invoice No: 94400	3/11/2019		Paid Amt:	$11.50	
										Check Amount:	$11.50
0227	001	54197	1479		RAAEN, TRACY				Check		
				E	01 100 203 237 000 401	General Supplies		$98.00			
	PO#:	Voucher #:		58115	Invoice	Invoice No: 03112019	3/11/2019		Paid Amt:	$98.00	
										Check Amount:	$98.00

Chosen Valley Public Schools #227

Detail Payment Register By Check No.

Co	Bank	Check No	Code	Rcd	Vendor		Pmt/Void Date		Pmt Type		
0227	001	54198	6050		RAPTOR TECHNOLOGIES				Check		
				E	01 100 050 000 000 401	ONE YEAR RAPTOR ACCUAL ACCESS FEE I		$525.00			
	PO#: 10767	Voucher #:		58116	Invoice	Invoice No: 105585	3/11/2019		Paid Amt:	$525.00	
										Check Amount:	$525.00
0227	001	54199	4098		RESERVE ACCOUNT				Check		
				E	01 005 110 000 000 329	Postage & Express		$1,000.00			
	PO#:	Voucher #:		58112	Invoice	Invoice No: 47647243	3/11/2019		Paid Amt:	$1,000.00	
										Check Amount:	$1,000.00
0227	001	54200	6110		RITEWAY BUSINESS FORMS				Check		
				E	01 005 110 000 000 401	BLNK-STK ACH-white 20# bond, 8.5x11, horz @		$130.00			
				E	01 005 110 000 000 401	shipping estimate		$22.14			
	PO#: 10753	Voucher #:		58117	Invoice	Invoice No: 19-85054	3/11/2019		Paid Amt:	$152.14	
										Check Amount:	$152.14
0227	001	54201	6701		ROCHESTER PLUMBING & HEATING INC				Check		
				E	01 300 810 000 000 305	Oth Personal Service		$1,020.00			
	PO#:	Voucher #:		58118	Invoice	Invoice No: 104712	3/11/2019		Paid Amt:	$1,020.00	
										Check Amount:	$1,020.00
0227	001	54202	4129		RUSHFORD-PETERSON HIGH SCHOOL				Check		
				E	01 300 298 210 000 369	Entry Fees/Student Travel		$182.00			
	PO#:	Voucher #:		58156	Invoice	Invoice No: 03112019	3/11/2019		Paid Amt:	$182.00	
										Check Amount:	$182.00
0227	001	54203	00402		S & S				Check		
				E	04 500 570 361 321 401	EMM-SC809 classpack Markers		$69.90			
				E	04 500 570 361 321 401	EMM-GL597 Glue sticks purple classpack		$6.47			
				E	04 500 570 361 321 401	EM-PE 1802 Contact Paper		$27.96			
				E	04 500 570 361 321 401	EMM-AC985 pencil sharpener		$25.96			
	PO#: 10722	Voucher #:		58119	Invoice	Invoice No: IN100021555	3/11/2019		Paid Amt:	$130.29	
										Check Amount:	$130.29
0227	001	54204	6149		SALISBURY ELECTRIC INC.				Check		
				E	01 100 810 000 000 350	Repair/Maint Service		$185.02			
	PO#:	Voucher #:		58120	Invoice	Invoice No: 15672	3/11/2019		Paid Amt:	$185.02	
										Check Amount:	$185.02
0227	001	54205	3538		SCHIEFFELBEIN, RACHEL				Check		
				E	01 300 298 210 000 401	General Supplies		$55.87			
				E	01 300 298 211 000 401	General Supplies		$49.97			
	PO#:	Voucher #:		58121	Invoice	Invoice No: 03112019	3/11/2019		Paid Amt:	$105.84	
										Check Amount:	$105.84

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date		Pmt Type		
0227	001	54206	2494		SCHLEUSNER, KATY			Check		
				E	01 300 211 228 000 401 General Supplies		$26.20			
PO#:		Voucher #:		58122	Invoice Invoice No: 03112019	3/11/2019		Paid Amt:	$26.20	
									Check Amount:	$26.20
0227	001	54207	00192		SCHOOL SPECIALTY, INC.			Check		
				E	01 300 710 000 000 401 608912 TACKBOARD CORK VALU-TAK 4'X8' I		$161.88			
PO#: 10765		Voucher #:		58123	Invoice Invoice No: 208122481412	3/11/2019		Paid Amt:	$161.88	
				E	01 300 270 000 000 430 1325120 STUDENT BOARD DRY ERASE PLA		$21.80			
PO#: 10751		Voucher #:		58124	Invoice Invoice No: 208122446434	3/11/2019		Paid Amt:	$21.80	
									Check Amount:	$183.68
0227	001	54208	00779		SELCO - SOUTHEASTERN LIBRARIES COOP			Check		
				E	01 300 620 000 000 350		$399.41			
				E	01 100 620 000 000 350		$399.41			
PO#:		Voucher #:		58125	Invoice Invoice No: 046127	3/11/2019		Paid Amt:	$798.82	
				E	01 100 620 000 000 350		$399.41			
				E	01 300 620 000 000 350		$399.41			
PO#:		Voucher #:		58126	Invoice Invoice No: 046024	3/11/2019		Paid Amt:	$798.82	
									Check Amount:	$1,597.64
0227	001	54209	6703		SLOWIAK, ZACH			Check		
				E	01 300 298 216 000 401 General Supplies		$183.13			
PO#:		Voucher #:		58155	Invoice Invoice No: 03112019	3/11/2019		Paid Amt:	$183.13	
									Check Amount:	$183.13
0227	001	54210	2138		SOUTHEAST MECHANICAL INC.			Check		
				E	01 100 810 000 000 420 Repair Supplies		$40.75			
				E	01 100 810 000 000 350 Repair/Maint Service		$192.00			
PO#:		Voucher #:		58127	Invoice Invoice No: 23500	3/11/2019		Paid Amt:	$232.75	
				E	02 005 770 000 701 350 Repair/Maint Service		$328.00			
PO#:		Voucher #:		58128	Invoice Invoice No: 23543	3/11/2019		Paid Amt:	$328.00	
				E	01 300 810 000 000 350 Repair/Maint Service		$82.00			
PO#:		Voucher #:		58129	Invoice Invoice No: 23517	3/11/2019		Paid Amt:	$82.00	
									Check Amount:	$642.75
0227	001	54211	00420		SOUTHEAST SERVICE COOPERATIVE			Check		
				E	01 300 810 000 311 320		$809.50			
				E	01 100 810 000 311 320		$809.50			
PO#:		Voucher #:		58130	Invoice Invoice No: SINV000001369	3/11/2019		Paid Amt:	$1,619.00	
				E	01 300 298 212 000 369 Entry Fees/Student Travel		$220.00			
PO#:		Voucher #:		58131	Invoice Invoice No: SINV000001328	3/11/2019		Paid Amt:	$220.00	

Chosen Valley Public Schools #227
Detail Payment Register By Check No.

Co	Bank	Check No	Code	Rcd	Vendor		Pmt/Void Date		Pmt Type		
0227	001	54211	00420		SOUTHEAST SERVICE COOPERATIVE				Check		
				E 01	005 640 000 316 367	LEGISLATOR/SCHOOL LEADER BREAKFAS`		$15.00			
	PO#: 10719	Voucher #:		58132	Invoice	Invoice No: 103977	3/11/2019		Paid Amt:	$15.00	
										Check Amount:	$1,854.00
0227	001	54212	5045		SpeechWire Tourn. Services				Check		
				E 01	300 298 210 000 305	Oth Personal Service		$140.00			
	PO#:	Voucher #:		58134	Invoice	Invoice No: 5881	3/11/2019		Paid Amt:	$140.00	
										Check Amount:	$140.00
0227	001	54213	4293		PAYMEI ST. JOSEPH EQUIPMENT INC.				Check		
				E 01	100 810 000 000 420	Repair Supplies		$91.67			
				E 01	100 810 000 000 350	Repair/Maint Service		$337.15			
	PO#:	Voucher #:		58133	Invoice	Invoice No: W11441	3/11/2019		Paid Amt:	$428.82	
										Check Amount:	$428.82
0227	001	54214	5776		SUMMIT COMPANIES				Check		
				E 01	005 865 000 363 522	Building Improvement		$265.00			
	PO#:	Voucher #:		58135	Invoice	Invoice No: 1338988	3/11/2019		Paid Amt:	$265.00	
				E 01	005 865 000 363 522	Building Improvement		$400.50			
	PO#:	Voucher #:		58136	Invoice	Invoice No: 1338994	3/11/2019		Paid Amt:	$400.50	
										Check Amount:	$665.50
0227	001	54215	1136		TAHER INC.				Check		
				E 02	005 770 000 701 490	Food		$11,011.30			
				E 02	005 770 000 701 495	Milk		$1,325.52			
				E 02	005 770 000 701 401	General Supplies		$1,548.05			
				E 02	005 770 000 701 311	Prof&tech Services		$20,372.41			
	PO#:	Voucher #:		58137	Invoice	Invoice No: 0054426-IN	3/11/2019		Paid Amt:	$34,257.28	
				E 02	005 770 000 701 490	Food		$13,723.93			
				E 02	005 770 000 701 495	Milk		$1,825.56			
				E 02	005 770 000 701 401	General Supplies		$1,493.48			
				E 02	005 770 000 701 311	Prof&tech Services		$21,743.01			
	PO#:	Voucher #:		58138	Invoice	Invoice No: 0054189-IN	3/11/2019		Paid Amt:	$38,785.98	
										Check Amount:	$73,043.26
0227	001	54216	1890		TANGEN, SUE				Check		
				E 04	500 570 361 321 401	General Supplies		$26.97			
	PO#:	Voucher #:		58139	Invoice	Invoice No: 03112019	3/11/2019		Paid Amt:	$26.97	
										Check Amount:	$26.97

Chosen Valley ıblic Schools #227
Detail Payment Register By Check No.

Co	Bank	Check No	Code	Rcd	Vendor		Pmt/Void Date		Pmt Type		
0227	001	54217	2992		TEAM LAB CHEMICAL CORP.				Check		
				E 01 100 810 000 000 410	Custodial Supplies			$2,305.00			
	PO#:	Voucher #:	58140	Invoice	Invoice No: INV0014703		3/11/2019		Paid Amt:	$2,305.00	
									Check Amount:		$2,305.00
0227	001	54218	1775		TEAM SPORTING GOODS, INC.				Check		
				E 01 300 296 206 000 401	Wilson #WTAW Women's White Sleeveless Fu			$379.50			
				E 01 300 296 206 000 401	Wilson #WTAW Women's White Sleeveless Fu			$151.80			
				E 01 300 296 206 000 401	Freight			$10.00			
	PO#: 10698	Voucher #:	58141	Invoice	Invoice No: AAD008327		3/11/2019		Paid Amt:	$541.30	
									Check Amount:		$541.30
0227	001	54219	6649		THE MUSIC MART				Check		
				E 01 300 258 222 000 350	Repair/Maint Service			$45.00			
	PO#:	Voucher #:	58142	Invoice	Invoice No: 1061864		3/11/2019		Paid Amt:	$45.00	
									Check Amount:		$45.00
0227	001	54220	6317		TROPHY STORE AND MORE				Check		
				E 01 300 298 210 000 401	General Supplies			$246.00			
	PO#:	Voucher #:	58143	Invoice	Invoice No: 5853		3/11/2019		Paid Amt:	$246.00	
									Check Amount:		$246.00
0227	001	54221	4301		VERIZON WIRELESS				Check		
				E 01 005 108 000 000 320	Communication/Phone			$25.27			
				E 01 005 020 000 000 320	Communication/Phone			$25.27			
	PO#:	Voucher #:	58144	Invoice	Invoice No: 9825121577		3/11/2019		Paid Amt:	$50.54	
				E 01 005 020 000 000 320	Communication/Phone			$52.99			
				E 01 005 108 000 000 320	Communication/Phone			$137.43			
				E 01 005 630 000 000 320	Communication/Phone			$52.99			
				E 01 300 050 000 000 320	Communication/Phone			$52.99			
				E 01 100 050 000 000 320	Communication/Phone			$52.99			
				E 01 300 292 000 000 320	Communication/Phone			$105.98			
				E 01 300 810 000 000 320	Communication/Phone			$52.99			
				E 01 100 810 000 000 320	Communication/Phone			$22.46			
				E 04 500 505 000 321 320	Communication/Phone			$52.99			
				E 04 500 570 361 321 320	Communication/Phone			$79.32			
				E 01 300 810 000 311 320	Communication/Phone			$630.18			
				E 01 100 810 000 311 320	Communication/Phone			$35.01			
	PO#:	Voucher #:	58145	Invoice	Invoice No: 9825121576		3/11/2019		Paid Amt:	$1,328.32	
									Check Amount:		$1,378.86
0227	001	54222	2163		VOLKER, BEN				Check		
				E 01 300 220 000 000 430	Instruct Supplies			$60.00			

Chosen Valley Public Schools #227
Detail Payment Register By Check No.

Co	Bank	Check No	Code	Rcd	Vendor		Pmt/Void Date		Pmt Type		
0227	001	54222	2163		VOLKER, BEN				Check		
				E 01	300 211 000 000 366	Travel		$20.65			
PO#:		Voucher #:		58146	Invoice	Invoice No: 03112019	3/11/2019		Paid Amt:	$80.65	
										Check Amount:	$80.65
0227	001	54223	2098		WAGNER, PAUL				Check		
				E 01	100 218 000 388 401	General Supplies		$28.13			
PO#:		Voucher #:		58147	Invoice	Invoice No: 03112019	3/11/2019		Paid Amt:	$28.13	
										Check Amount:	$28.13
0227	001	54224	6702		WASMUNDT, JOSIE				Check		
				E 01	005 640 000 316 311	Prof & Tech Services		$120.00			
PO#:		Voucher #:		58148	Invoice	Invoice No: 03012019	3/11/2019		Paid Amt:	$120.00	
										Check Amount:	$120.00
0227	001	54225	01402		WEST MUSIC COMPANY				Check		
				E 01	100 258 000 000 430	Peanut Butter Jam: An Introduction to World Mu		$24.99			
				E 01	100 258 000 000 430	How Can I Keep from Singing! UPC Code 9780!		$43.00			
				E 01	100 258 000 000 430	From Folk Songs to Masterworks, #837268		$149.00			
				E 01	100 258 000 000 430	An American Methodology, #839409		$95.00			
				E 01	100 258 000 000 430	Studio 49 Series 2000 S 60 Soft Yarn Bass Bar		$33.00			
				E 01	100 258 000 000 430	Studio 49 Series 2000 KB/KBX Rosewood Conti		$380.00			
				E 01	100 258 000 000 430	DEMO Studio 49 Series 2000 KB/KBX Rosewoc		$285.00			
				E 01	100 258 000 000 430	shipping		$52.15			
PO#: 10752		Voucher #:		58149	Invoice	Invoice No: SI1722293	3/11/2019		Paid Amt:	$1,062.14	
										Check Amount:	$1,062.14
0227	001	54226	3236		YOUTH FRONTIERS INC.				Check		
				E 01	300 211 000 000 395	Field Trips & Lyceums		$750.00			
PO#:		Voucher #:		58150	Invoice	Invoice No: 90374	3/11/2019		Paid Amt:	$750.00	
										Check Amount:	$750.00
0227	001	54227	1070		ZECCARDI, LINDA				Check		
				E 01	100 412 000 740 433	Individual Inst Mate		$25.85			
PO#:		Voucher #:		58151	Invoice	Invoice No: 03112019	3/11/2019		Paid Amt:	$25.85	
										Check Amount:	$25.85
										Report Total:	$362,616.35

427 WORKLOAD LIMITS FOR CERTAIN SPECIAL EDUCATION TEACHERS

[Note: School districts are required by Minn. Rule 3525.2340, Subp. 4.B., to have a policy for determining the workload limits of special education staff who provide services to students who receive direct special education services 60 percent or less of the instructional day.]

[Note: Minn. Stat. § 179A.07, Subd. 1, of the Public Employment Labor Relations Act (PELRA) provides that a public employer is not required to meet and negotiate on matters of inherent managerial policy. Matters of inherent managerial policy include, but are not limited to, the organizational structure, selection of personnel, and direction and number of personnel. MSBA's position is that this policy is not a mandatory subject of bargaining. School districts, therefore, are cautioned to not relinquish their inherent managerial right to determine workload limits for special education teachers.]

I. PURPOSE

The purpose of this policy is to establish general parameters for determining the workload limits of special education staff who provide services to children with disabilities receiving direct special education services 60 percent or less of the instructional day.

II. DEFINITIONS

A. Special Education Staff; Special Education Teacher

"Special education staff" and "special education teacher" both mean a teacher employed by the school district who is licensed under the rules of the Minnesota ~~Board of Teaching~~ Professional Educator Licensing and Standards Board to instruct children with specific disabling conditions.

B. Direct Services

"Direct services" means special education services provided by a special education teacher when the services are related to instruction, including cooperative teaching.

C. Indirect Services

"Indirect services" means special education services provided by a special education teacher which include ongoing progress reviews; cooperative planning; consultation; demonstration teaching; modification and adaptation of the environment, curriculum, materials, or equipment; and direct contact with children with disabilities to monitor and observe.

D. Workload

"Workload" means a special education teacher's total number of minutes required for all due process responsibilities, including direct and indirect services, evaluation and reevaluation time, management of individualized education programs (IEPs), travel time, parental contact, and other services required in the IEPs.

III. GENERAL STATEMENT OF POLICY

A. Workload limits for special education teachers shall be determined by the appropriate special education administrator, in consultation with the building principal and the superintendent.

B. In determining workload limits for special education staff, the school district shall take into consideration the following factors: student contact minutes, evaluation and reevaluation time, indirect services, management of IEPs, travel time, and other services required in the IEPs of eligible students.

IV. COLLECTIVE BARGAINING AGREEMENT UNAFFECTED

This policy shall not be construed as a reopening of negotiations between the school district and the special education teachers' exclusive representative, nor shall it be construed to alter or limit in any way the managerial rights or other authority of the school district set forth in the Public Employment Labor Relations Act or in the collective bargaining agreement between the school district and the special education teachers' exclusive representative.

Legal References: Minn. Stat. § 179A.07, Subd. 1 (Inherent Managerial Policy)
Minn. Rule 3525.0210, Subps. 14, 27, 44, and 49 (Definitions of "Direct Services," "Indirect Services," "Teacher," and "Workload")
Minn. Rule 3525.2340, Subp. 4.B. (Case Loads for School-Age Educational Service Alternatives)

Cross References: MSBA/MASA Model Policy 508 (Extended School Year for Certain Students with Individualized Education Programs)
MSBA/MASA Model Policy 608 (Instructional Services – Special Education)

505 DISTRIBUTION OF NONSCHOOL-SPONSORED MATERIALS ON SCHOOL PREMISES BY STUDENTS AND EMPLOYEES

I. PURPOSE

The purpose of this policy is to protect the exercise of students' and employees' free speech rights, taking into consideration the educational objectives and responsibilities of the school district.

II. GENERAL STATEMENT OF POLICY

A. The school district recognizes that students and employees have the right to express themselves on school property. This protection includes the right to distribute, at a reasonable time and place and in a reasonable manner, nonschool-sponsored material.

B. To protect First Amendment rights, while at the same time preserving the integrity of the educational objectives and responsibilities of the school district, the school board adopts the following regulations and procedures regarding distribution of nonschool-sponsored material on school property and at school activities.

III. DEFINITIONS

A. "Distribute" or "Distribution" means circulation or dissemination of material by means of handing out free copies, selling or offering copies for sale, accepting donations for copies, posting or displaying material, or placing material in internal staff or student mailboxes.

B. "Nonschool-sponsored material" or "unofficial material" includes all materials or objects intended for distribution, except school newspapers, employee newsletters, literary magazines, yearbooks, and other publications funded and/or sponsored or authorized by the school. Examples of nonschool-sponsored materials include, but are not limited to, leaflets, brochures, buttons, badges, flyers, petitions, posters, and underground newspapers whether written by students or employees or others, and tangible objects.

C. "Obscene to minors" means:

1. The average person, applying contemporary community standards, would find that the material, taken as a whole, appeals to the prurient interest of minors of the age to whom distribution is requested;

2. The material depicts or describes, in a manner that is patently offensive to prevailing standards in the adult community concerning how such conduct should be presented to minors of the age to whom distribution is requested, sexual conduct such as intimate sexual acts (normal or perverted), masturbation, excretory functions, or lewd exhibition of the genitals; and

3. The material, taken as a whole, lacks serious literary, artistic, political, or scientific value for minors.

D. "Minor" means any person under the age of eighteen (18).

E. "Material and substantial disruption" of a normal school activity means:

1. Where the normal school activity is an educational program of the district for which student attendance is compulsory, "material and substantial disruption" is defined as any disruption which interferes with or impedes the implementation of that program.

2. Where the normal school activity is voluntary in nature (including school athletic events, school plays and concerts, and lunch periods) "material and substantial disruption" is defined as student rioting, unlawful seizures of property, conduct inappropriate to the event, participation in a school boycott, demonstration, sit-in, stand-in, walk-out, or other related forms of activity.

In order for expression to be considered disruptive, specific facts must exist upon which the likelihood of disruption can be forecast including past experience in the school, current events influencing student activities and behavior, and instances of actual or threatened disruption relating to the written material in question.

F. "School activities" means any activity sponsored by the school including, but not limited to, classroom work, library activities, physical education classes, official assemblies and other similar gatherings, school athletic contests, band concerts, school plays and other theatrical productions, and in-school lunch periods.

G. "Libelous" is a false and unprivileged statement about a specific individual that tends to harm the individual's reputation or to lower that individual in the esteem of the community.

IV. GUIDELINES

A. Students and employees of the school district have the right to distribute, at reasonable times and places as set forth in this policy, and in a reasonable manner, nonschool-sponsored material.

B. Requests for distribution of nonschool-sponsored material will be reviewed by the administration on a case-by-case basis. However, distribution of the materials listed below is always prohibited. Material is prohibited that:

1. is obscene to minors;

2. is libelous or slanderous;

3. is pervasively indecent or vulgar or contains any indecent or vulgar language or representations, with a determination made as to the appropriateness of the material for the age level of students to which it is intended;

4. advertises or promotes any product or service not permitted to minors by law;

5. advocates violence or other illegal conduct;

6. constitutes insulting or fighting words, the very expression of which injures or harasses other people (e.g., threats of violence, defamation of character or of a person's race, religious, or ethnic origin);

7. presents a clear and present likelihood that, either because of its content or the manner of distribution, it will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities, will cause the commission of unlawful acts or the violation of lawful school regulations.

C. Distribution by students and employees of nonschool-sponsored materials on school district property are subject to reasonable time, place, and manner restrictions set forth below. In making decisions regarding the time, place, and manner of distribution, the administration will consider factors including, but not limited to, the following:

1. whether the material is educationally related;

2. the extent to which distribution is likely to cause disruption of or interference with the school district's educational objectives, discipline, or school activities;

3. whether the materials can be distributed from the office or other isolated location so as to minimize disruption of traffic flow in hallways;

4. the quantity or size of materials to be distributed;

5. whether distribution would require assignment of school district staff, use of school district equipment, or other resources;

6. whether distribution would require that nonschool persons be present on

the school grounds;

7. whether the materials are a solicitation for goods or services not requested by the recipients.

V. TIME, PLACE, AND MANNER OF DISTRIBUTION

A. No nonschool-sponsored material shall be distributed during and at the place of a normal school activity if it is reasonably likely to cause a material and substantial disruption of that activity.

B. Distribution of nonschool-sponsored material is prohibited when it blocks the safe flow of traffic within corridors and entrance ways of the school, and school parking lots. Distribution shall not impede entrance to or exit from school premises in any way.

C. No one shall coerce a student or staff member to accept any publication.

D. The time, place, and manner of distribution will be solely within the discretion of the administration, consistent with the provisions of this policy.

VI. PROCEDURES

A. Any student or employee wishing to distribute (as defined in this policy) nonschool-sponsored material must first submit for approval a copy of the material to the principal at least 24 hours in advance of desired distribution time, together with the following information:

1. Name and phone number of the person submitting the request and, if a student, the room number of his or her first-period class.

2. Date(s) and time(s) of day intended for distribution.

3. Location where material will be distributed.

4. If material is intended for students, the grade(s) of students to whom the distribution is intended.

B. Within one school day, the principal will review the request and render a decision. In the event that permission to distribute the material is denied or limited, the person submitting the request should be informed in writing of the reasons for the denial or limitation.

C. If the person submitting the request does not receive a response within one school day, the person shall contact the office to verify that the lack of response was not due to an inability to locate the person.

D. If the person is dissatisfied with the decision of the principal, the person may submit a written request for appeal to the superintendent. If the person does not receive a response within three (3) school days (not counting Saturdays, Sundays, and holidays) of submitting the appeal, the person shall contact the office of the superintendent to verify that the lack of response is not due to an inability to locate the person.

E. Permission or denial of permission to distribute material does not imply approval or disapproval of its contents by either the school, the administration of the school, the school board, or the individual reviewing the material submitted.

VII. DISCIPLINARY ACTION

A. Distribution by any student of nonschool-sponsored material prohibited herein or in violation of the provisions of time, place, and manner of distribution as described above will be halted and disciplinary action will be taken in accordance with the school district's Student Discipline Policy.

B. Distribution by any employee of nonschool-sponsored material prohibited herein or in violation of the provisions of time, place, and manner of distribution as described above will be halted and appropriate disciplinary action will be taken, in accordance with any individual contract, collective bargaining agreement, school district policies and procedures, and/or governing statute.

C. Any other party violating this policy will be requested to leave the school property immediately and, if necessary, the police will be called.

VIII. NOTICE OF POLICY TO STUDENTS AND EMPLOYEES

A copy of this policy will be published in student handbooks and posted in school buildings.

IX. IMPLEMENTATION

The school district administration may develop any additional guidelines and procedures necessary to implement this policy for submission to the school board for approval. Upon approval by the school board, such guidelines and procedures shall be an addendum to this policy.

[Note: School districts are encouraged to consider additional guidelines which reflect varied local practices relating to this subject matter including addressing the subject of consistency and uniformity for approving or disapproving practices under this policy.]

Legal References: U. S. Const., amend. I
Hazelwood School District v. Kuhlmeier, 484 U.S. 260, 108 S.Ct. 562, 98 L.Ed.2d 592 (1988)
Bethel Sch. Dist. No. 403 v. Fraser, 478 U.S. 675, 106 S.Ct. 3159, 92 L.Ed.2d 549 (1986)

Tinker v. Des Moines Indep. Sch. Dist., 393 U.S. 503, 89 S.Ct. 733, 21 L.Ed.2d 731 (1969)
Bystrom v. Fridley High School, 822 F.2d 747 (8th Cir. 1987)
Roark v. South Iron R-1 School Dist., 573 F.3d 556 (8th Cir. 2009)
Victory Through Jesus Sports Ministry Foundation v. Lee's Summit R-7 School Dist., 640 F.3d 329 (8th Cir. 2011), cert. denied 565 U.S. 1036, 132 S.Ct. 592 (2011)

Cross References: MSBA/MASA Model Policy 403 (Discipline, Suspension, and Dismissal of School District Employees)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 512 (School-Sponsored Student Publications)
MSBA/MASA Model Policy 904 (Distribution of Materials on School District Property by Nonschool Persons)

Adopted:_______________ *MSBA/MASA Model Policy 525*
Orig. 1996
Revised:_______________ *Rev. ~~2016~~ 2017*

525 VIOLENCE PREVENTION [APPLICABLE TO STUDENTS AND STAFF]

I. PURPOSE

The purpose of this policy is to recognize that violence has increased and to identify measures that the school district will take in an attempt to maintain a learning and working environment that is free from violent and disruptive behavior.

The school board is committed to promoting healthy human relationships and learning environments that are physically and psychologically safe for all members of the school community. It further believes that students are the first priority and they should be protected from physical or emotional harm during school activities and on school grounds, buses, or field trips while under school district supervision.

II. GENERAL STATEMENT OF POLICY

A. The policy of the school district is to strictly enforce its weapons policy (Policy 501).

B. The policy of the school district is to act promptly in investigating all acts, or formal or informal complaints, of violence and take appropriate disciplinary action against any student or staff member who is found to have violated this policy or any related policy.

C. The administration will periodically review discipline policies and procedures, prepare revisions if necessary, and submit them to the school board for review and adoption.

D. The school district will implement approved violence prevention strategies to promote safe and secure learning environments, to diminish violence in our schools, and to aid in the protection of children whose health or welfare may be jeopardized through acts of violence.

III. IMPLEMENTATION OF POLICY

A. The school board will review and approve policies to prevent and address violence in our schools. The superintendent or designee will develop procedures to effectively implement the school weapons and violence prevention policies. It shall be incumbent on all students and staff to observe all policies and report violations to the school administration.

B. The school board and administration will inform staff and students annually of policies and procedures related to violence prevention and weapons.

C. The school district will act promptly to investigate all acts and formal and informal complaints of violence and take appropriate disciplinary action against any student or staff member who is found to have violated this policy or any related policy.

D. The consequences set forth in the school weapons policy (Policy 501) will be imposed upon any student or nonstudent who possesses, uses or distributes a weapon when in a school location.

E. The consequences set forth in the school hazing policy (Policy 526) will be imposed upon any student or staff member who commits an act against a student or staff member; or coerces a student or staff member into committing an act, that creates a substantial risk of harm to a person in order for the student or staff member to be initiated into or affiliated with an organization, or for any other purpose.

F. Students who engage in assault or violent behavior will be removed from the classroom immediately and for a period of time deemed appropriate by the principal, in consultation with the teacher, pursuant to the student discipline policy (Policy 506).

G. Students with disabilities may be expelled for behavior unrelated to their disabilities, subject to the procedural safeguards required by the Individuals with Disabilities Education Act (IDEA), Section 504 of the Rehabilitation Act of 1973, and the Pupil Fair Dismissal Act.

H. Procedures will be developed for the referral of any person in violation of this policy or the weapons policy to the local law enforcement agency in accordance with Minn. Stat. § 121A.05.

I. Students who wear objectionable emblems, signs, words, objects, or pictures on clothing communicating a message that is racist, sexist, or otherwise derogatory to a protected minority group or which connotes gang membership or that approves, advances, or provokes any form of religious, racial, or sexual harassment or violence against other individuals as defined in the harassment and violence policy (Policy 413) will be subject to the procedures set forth in the student dress and appearance policy (Policy 504). "Gang" as used in this policy means any ongoing organization, association, or group of three or more persons, whether formal or informal, having as one of its primary activities the commission of one or more criminal acts, which has an identifiable name or identifying sign or symbol, and whose members individually or collectively engage in or whose members engaged in a pattern of criminal gang activity. A "pattern of gang activity" means the commission, attempt to commit, conspiring to commit, or solicitation of two or more criminal acts, provided the criminal acts were committed on separate dates or by two or more persons who are members of or belong to the same criminal street gang.

J. This policy is not intended to abridge the rights of students to express political, religious, philosophical, or similar opinions by wearing apparel on which such messages are stated. Such messages are acceptable as long as they are not lewd, vulgar, obscene, defamatory, profane, denote gang affiliation, advocate harassment or violence against others, are likely to disrupt the education process, or cause others to react in a violent or illegal manner (Policy 504).

IV. PREVENTION STRATEGIES

The school district has adopted and will implement the following prevention strategies to promote safe and secure learning environments, to diminish violence in our schools, and to aid in the protection of children whose health or welfare may be jeopardized through acts of violence.

[Note: The school board can adopt any of the prevention strategies that it intends to implement in its schools, including some or all of the following sample strategies.]

A. Adopt a district crisis management policy to address potential violent crisis situations in the district.

B. Provide training in recognition, prevention, and safe responses to violence and development of a positive school climate.

C. Coordinate a local school security review committee or task force comprised of school officials, law enforcement, parents, students, and other youth service providers to advise on policy implementation.

D. In-service training for personnel in aspects of reporting, visibility, and supervision as deterrents to violence.

E. In-service training for personnel and school board members by experts familiar with sexual abuse, domestic violence, and personal safety issues on the following: helping students identify violence in the family and the community so that students may learn to resolve conflicts in effective, nonviolent ways; responding to a disclosure of child sexual abuse in a supportive, appropriate manner; and/or complying with mandatory reporting requirements under the Maltreatment of Minors Reporting Act.

~~E~~F. Promote student safety responsibility by encouraging the reporting of suspicious individuals and unusual activities on school grounds.

~~F~~G. Establish a curriculum committee that explores ways of teaching students violence prevention strategies, law-related education, and character/values education (universal values, e.g., honesty, personal responsibility, self-discipline, cooperation, and respect for others).

~~G~~H. Establish clear school rules that prevent and deter violence.

~~H~~I. Develop cross-cultural awareness programs to unify students of all cultures and backgrounds, to develop mutual respect and understanding of shared experiences and values among students, and to promote the message of inclusion.

~~I~~J. Establish conflict resolution training, conflict management, or peer mediation programs for staff and students to teach conservative approaches to settling disputes.

~~J~~K. Develop curriculum that teaches social skills such as maintaining self-control, building communications skills, forming friendships, resisting peer pressure, being appropriately assertive, forming positive relationships with adults, and resolving conflict in nonviolent ways.

~~K~~L. Develop curriculum that teaches critical viewing and listening skills in analyzing mass media to recognize stereotypes, distinguish fact from fantasy, and identify differences in behavior and values that conflict with their own.

~~L~~M. Develop student safety forums that both inform and elicit students' ideas about particular safety problems in the building.

~~M~~N. Develop a student photo or name identification system for quick identification of the student in case of emergency.

~~N~~O. Develop a staff photo or name identification system using identification badges for quick identification of unauthorized people on campus.

~~O~~P. Require all visitors to check-in the main office upon their arrival and state their business at the school. A visitor badge may be issued for easy identification that the visitor is authorized to be present in the school building.

~~P~~Q. Develop curriculum on character education including, but not limited to, character qualities such as attentiveness, truthfulness, respect for authority, diligence, gratefulness, self-discipline, patience, forgiveness, respect for others, peacemaking, and resourcefulness.

R. Develop curriculum on child sexual abuse prevention for students, including age-appropriate instruction on recognizing sexual abuse and assault, boundary violations, and ways offenders groom or desensitize victims, as well as strategies to promote disclosure, reduce self-blame, and mobilize bystanders. The curriculum may be created in consultation with federal, state, and local agencies and community-based organizations, including the Child Information Gateway website maintained by the United States Department of Health and Human Services, to identify research-based tools, curricula, and programs to prevent child sexual abuse.

S. Provide training to all school personnel on recognizing and preventing sexual abuse and sexual violence which may include training on mandatory reporting requirements provided on the Department of Education's website and reviewing the Code of Ethics for Minnesota Teachers.

V. STUDENT SUPPORT

A. Students will have access to school-based student service professionals, when available, including counselors, nurses, social workers, and psychologists who are knowledgeable in methods to assist students with violence prevention and intervention.

B. Students will be apprised of school board policies designed to protect their personal safety.

C. Students will be provided with information as to school district and building rules regarding weapons and violence.

D. Students will be informed of resources for violence prevention and proper reporting.

VI. PERSONNEL

A. School district personnel shall comply with the school weapons policy (Policy 501) and the school hazing policy (Policy 526).

B. School district personnel shall be knowledgeable of violence prevention policies and report any violation to school administration immediately. School district personnel will be informed annually as to school district and building rules regarding weapons and violence prevention.

C. School district personnel or agents of the school district shall not engage in emotionally abusive acts including malicious shouting, ridicule, and/or threats or other forms of corporal punishment (Policy 507).

Legal References:

Minn. Stat. § 13.43, Subd. 16 (School District or Charter School Disclosure of Violence or Inappropriate Sexual Contact)
Minn. Stat. § 120B.22 (Violence Prevention Education)
Minn. Stat. § 120B.232 (Character Development Education)
Minn. Stat. § 120B.234 (Child Sexual Abuse Prevention Education)
Minn. Stat. § 121A.035 (Crisis Management Policy)
Minn. Stat. § 121A.05 (Policy to Refer Firearms Possessor)
Minn. Stat. §§ 121A.40-121A.56 (Pupil Fair Dismissal Act)
Minn. Stat. § 121A.44 (Expulsion for Possession of Firearm)
Minn. Stat. § 121A.61 (Discipline and Removal of Students from Class)
Minn. Stat. § 121A.64 (Notification)
Minn. Stat. § 121A.69 (Hazing Policy)
Minn. Stat. § 181.967, Subd. 5 (School District Disclosure of Violence or Inappropriate Sexual Contact)

18 U.S.C. § 921 (Definition of Firearm)
20 U.S.C. § 1400 *et seq.* (Individuals with Disabilities Education Improvement Act of 2004)
29 U.S.C. § 794 *et seq.* (Rehabilitation Act of 1973, § 504)
Tinker v. Des Moines Indep. Sch. Dist., 393 U.S. 503, 89 S.Ct. 733, 21 L.Ed.2d 731 (1969)
Stephenson v. Davenport Cmty. Sch. Dist., 110 F.3d 1303 (8th Cir. 1997)
McIntire v. Bethel School, 804 F.Supp. 1415, 78 Educ. L.Rep. 828 (W.D. Okla. 1992)
Olesen v. Board of Educ. of Sch. Dist. No. 228, 676 F.Supp. 820, 44 Educ. L.Rep. 205 (N.D. Ill. 1987)

Cross References: MSBA/MASA Model Policy 413 (Harassment and Violence)
MSBA/MASA Model Policy 501 (School Weapons Policy)
MSBA/MASA Model Policy 504 (Student Dress and Appearance)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 507 (Corporal Punishment)
MSBA/MASA Model Policy 514 (Bullying Prohibition Policy)
MSBA/MASA Model Policy 526 (Hazing Prohibition)
MSBA/MASA Model Policy 529 (Staff Notification of Violent Behavior by Students)

530 IMMUNIZATION REQUIREMENTS

[Note: The provisions of this policy substantially reflect statutory requirements.]

I. PURPOSE

The purpose of this policy is to require that all students receive the proper immunizations as mandated by law to ensure the health and safety of all students.

II. GENERAL STATEMENT OF POLICY

All students are required to provide proof of immunization, or appropriate documentation exempting the student from such immunization, and such other data necessary to ensure that the student is free from any communicable diseases, as a condition of enrollment.

III. STUDENT IMMUNIZATION REQUIREMENTS

A. No student may be enrolled or remain enrolled, on a full-time, part-time, or shared-time basis, in any elementary or secondary school within the school district until the student or the student's parent or guardian has submitted to the designated school district administrator the required proof of immunization. Prior to the student's first date of attendance, the student or the student's parent or guardian shall provide to the designated school district administrator one of the following statements:

1. a statement from a physician, advanced practice registered nurse, physician assistant, or a public clinic which provides immunizations (hereinafter "medical statement"), ~~stating~~ affirming that the student received the immunizations required by law, consistent with medically acceptable standards; or

2. a medical statement ~~from a physician or a public clinic which provides immunizations, stating~~ affirming that the student received the primary schedule of immunizations required by law and has commenced a schedule of the remaining required immunizations, indicating the month and year each immunization was administered, consistent with medically acceptable standards.

B. The statement of a parent or guardian of a student or an emancipated student may be substituted for the medical statement ~~of a physician or public clinic which administers immunizations~~. If such a statement is substituted, this statement must indicate the month and year each immunization was administered. Upon request, the designated school district administrator will provide information to the parent or guardian of a student or an emancipated student of the dosages required for each vaccine according to the age of the student.

C. The parent or guardian of persons receiving instruction in a home school shall submit one of the statements set forth in Section III.A. or III.B., above, or statement of immunization set forth in Section IV., below, to the superintendent of the school district by October 1 of the first year of their home schooling in Minnesota and the grade 7 year.

D. When there is evidence of the presence of a communicable disease, or when required by any state or federal agency and/or state or federal law, students and/or their parents or guardians may be required to submit such other health care data as is necessary to ensure that the student has received any necessary immunizations and/or is free of any communicable diseases. No student may be enrolled or remain enrolled in any elementary or secondary school within the school district until the student or the student's parent or guardian has submitted the required data.

E. The school district may allow a student transferring into a school a maximum of 30 days to submit a statement specified in Section III.A. or III.B., above, or Section IV., below. Students who do not provide the appropriate proof of immunization or the required documentation related to an applicable exemption of the student from the required immunization within the specified time frames shall be excluded from school until such time as the appropriate proof of immunizations or exemption documentation has been provided.

F. If a person who is not a Minnesota resident enrolls in a school district online learning course or program that delivers instruction to the person only by computer and does not provide any teacher or instructor contact time or require classroom attendance, the person is not subject to the immunization, statement, and other requirements of this policy.

IV. EXEMPTIONS FROM IMMUNIZATION REQUIREMENTS

Students will be exempt from the foregoing immunization requirements under the following circumstances:

A. The parent or guardian of a minor student or an emancipated student submits a ~~physician's~~ signed medical statement ~~stating~~ affirming that the immunization of the student is contraindicated for medical reasons or that laboratory confirmation of the presence of adequate immunity exists; or

B. The parent or guardian of a minor student or an emancipated student submits his or her notarized statement stating the student has not been immunized because of the conscientiously held beliefs of the parent, guardian or student.

V. NOTICE OF IMMUNIZATION REQUIREMENTS

A. The school district will develop and implement a procedure to:

1. notify parents and students of the immunization and exemption requirements by use of a form approved by the Department of Health;

2. notify parents and students of the consequence for failure to provide required documentation regarding immunizations;

3. review student health records to determine whether the required information has been provided; and

4. make reasonable arrangements to send a student home when the immunization requirements have not been met and advise the student and/or the student's parent or guardian of the conditions for re-enrollment.

[See Attachments A, B, C, and D.]

B. The notice provided shall contain written information describing the exemptions from immunization as permitted by law. The notice shall be in a font size at least equal to the font size and style as the immunization requirements and on the same page as the immunization requirements.

VI. IMMUNIZATION RECORDS

A. The school district will maintain a file containing the immunization records for each student in attendance at the school district for at least five years after the student attains the age of majority.

B. Upon request, the school district may exchange immunization data with persons or agencies providing services on behalf of the student. Immunization data is private student data and disclosure of such data shall be governed by Policy 515 Protection and Privacy of Pupil Records.

C. The designated school district administrator will assist a student and/or the student's parent or guardian in the transfer of the student's immunization file to the student's new school within 30 days of the student's transfer.

D. Upon request of a public or private post-secondary educational institution, the designated school district administrator will assist in the transfer of the student's immunization file to the post-secondary educational institution.

VII. OTHER

Within 60 days of the commencement of each new school term, the school district will forward a report to the Commissioner of the Department of Education stating the number of students attending each school in the school district, including the number of students receiving instruction in a home school, the number of students who have not been immunized, and the number of students who received an exemption. The school district also will forward a copy of all exemption statements received by the school district to the Commissioner of the Department of Health.

Legal References:
Minn. Stat. § 13.32 (Educational Data)
Minn. Stat. § 121A.15 (Health Standards; Immunizations; School Children)
Minn. Stat. § 121A.17 (School Board Responsibilities)
Minn. Stat. § 144.29 (Health Records; Children of School Age)
Minn. Stat. § 144.3351 (Immunization Data)
Minn. Stat. § 144.441 (Tuberculosis Screening in Schools)
Minn. Stat. § 144.442 (Testing in Schools)
Minn. Rules Parts 4604.0100-4604.1020 (Immunization)
McCarthy v. Ozark Sch. Dist., 359 F.3d 1029 (8th Cir. 2004)
Op. Atty. Gen. 169-W (July 23, 1980)
Op. Atty. Gen. 169-W (Jan. 17, 1968)

Cross References:
MSBA/MASA Model Policy 515 (Protection and Privacy of Pupil Records)

615 TESTING ACCOMMODATIONS, MODIFICATIONS, AND EXEMPTIONS FOR IEPS, SECTION 504 PLANS, AND LEP STUDENTS

~~***[Note: In 2013, the Minnesota legislature modified state graduation requirements by making the Graduation-Required Assessments for Diploma (GRAD) tests optional for school districts. A district may decide whether individual students will meet graduation assessment requirements by meeting the GRAD requirements in reading, mathematics, and written composition; by taking the WorkKeys job skills assessment, the Compass college placement test, the ACT assessment for college admission, or a nationally recognized Armed Services Vocational Aptitude Battery test (ASVAB); or by receiving a score on an equivalent assessment. Refer to the Minnesota Assessment System and Requirements Changes 2014-2017 document, which is posted to the Test Administration page of the Minnesota Department of Education (MDE) website. While a district may choose not to include GRAD retests on the testing calendar, an individual student who requests a GRAD retest must be provided the opportunity to retest.]***~~

I. PURPOSE

The purpose of the policy is to provide adequate opportunity for students identified as having individualized education program (IEP), Rehabilitation Act of 1973, § 504 ~~(504)~~ accommodation plan (504 plan), or ~~limited English proficiency (LEP)~~ English Learner (EL) needs to ~~meet the graduation requirements of basic skills testings and graduation-required assessments for diploma (GRAD) tests~~ participate in statewide assessment systems designed to hold schools accountable for the academic performance of all students.

II. GENERAL STATEMENT OF POLICY

~~A. The school district will utilize the existing annual review of IEPs or 504 accommodation plans to review, on a case-by-case basis, the extent of student participation in basic skills testing and GRAD testing. For students subject to GRAD testing, the student's IEP or 504 accommodation plan must identify one of the following decisions for each subject area of GRAD:~~

~~1. the student is expected to achieve the statewide standard with or without testing accommodations resulting in a "pass" or "p" notation on the record when achieving a passing score; or~~

~~2.~~ ~~the student is expected to achieve the statewide standard at an individually modified level of difficulty, resulting in a "pass" or "p" notation on the record when achieving the modified level. A Minnesota alternative assessment must be used when an IEP team chooses to replace the GRAD. Adoption of modifications for a student must occur concurrently with the adoption of transition goals and objectives as required by Minn. Stat. § 125A.08(a)(1). The IEP or 504 accommodation plan must define an appropriate assessment of the statewide standard at a modified level of difficulty. Achievement of the individually modified standard shall be certified only through documented student performance of the defined assessment.~~

~~Students subject to GRAD testing also must be tested under standard conditions as specified by the developer of the test except those students whose IEP or 504 accommodation plan specifies other decisions consistent with the above stated requirements.~~

~~B.~~ ~~Students with LEP needs must be identified and accommodations made for students subject to basic skills testing. Students subject to GRAD testing are required to pass the GRAD if they have been enrolled in any Minnesota school for at least four consecutive years. An English language learner (ELL) student who first enrolls in a Minnesota school in grade 9 or above and who completes the coursework and any other state and district requirements to graduate within a four-year period is not required to pass the GRAD.~~

A. Minnesota Test of Academic Skills (MTAS)

1. The school district will utilize the existing annual review of IEPs or 504 plans to review, on a case-by-case basis, and determine how a student with a disability will participate in statewide testing.

2. Participation decisions will be made separately for mathematics, reading, and science. The assessment options are the Minnesota Comprehensive Assessment (MCA) and the MTAS.

3. Eligibility Requirements

a. The following requirements must be met for a student with a significant cognitive disability to be eligible for the MTAS:

(1) The IEP team must consider the student's ability to access the MCA, with or without accommodations;

(2) The IEP must review the student's instructional program to ensure that the student is receiving instruction linked to the general education curriculum to the extent appropriate. If instruction is not linked to the general education curriculum, the IEP team must review the student's goals and determine how access to the general curriculum will be provided;

(3) The IEP team determined the student's cognitive functioning to be significantly below age expectations. The team also determined that the student's disability has a significant impact on his or her ability to function in multiple environments, including home, school, and community;

(4) The IEP team determined that the student needs explicit and intensive instruction and/or extensive supports in multiple settings to acquire, maintain, and generalize academic and life skills in order to actively participate in school, work, home, and community environments;

(5) The IEP team must document, in the IEP, reasons the MCA is or is not an appropriate measure of the student's academic progress and how the student would participate in statewide testing.

b. MTAS participation decisions must not be made on the following factors:

(1) Student's disability category;

(2) Placement;

(3) Participation in a separate, specialized curriculum;

(4) An expectation that the student will receive a low score on the MCA;

(5) Language, social, cultural, or economic differences;

(6) Concern for accountability calculations.

B. Alternate ACCESS for ELs

1. The school district will utilize the existing annual review of IEPs or 504 plans to review, on a case-by-case basis, and determine how an identified EL student with a disability will participate in statewide testing.

2. Eligibility Requirements

   a. The student must be identified as EL in MARSS in order to take an English language proficiency assessment.

   b. The student must have a significant cognitive disability. If the student has been identified as eligible to take the MTAS in mathematics, reading, or science, the student meets this criterion.

   c. For students in grades that the MTAS is not administered:

      (1) the student must have cognitive functioning significantly below age level;

      (2) the student's disability must have a significant impact on his or her ability to function in multiple environments, including home, school, and community; and

      (3) the student needs explicit and intensive instruction and/or extensive supports in multiple settings to acquire, maintain, and generalize academic and life skills in order to actively participate in school, work, home, and community environments.

   d. The IEP team must consider the student's ability to access the ACCESS, with or without accommodations.

   e. The IEP team must document, in the IEP, reasons the MCA is or is not an appropriate English language proficiency assessment for the student.

3. Alternate ACCESS participation decisions must not be made on the following factors:

   a. Student's disability category;

   b. Participation in a separate, specialized curriculum;

   c. Current level of English language proficiency;

d. The expectation that the student will receive a low score on the ACCESS for ELs;

e. Language, social, cultural, or economic differences;

f. Concern for accountability calculations.

C. EL Students New to the United States

EL students new to the United States will take all assessments, including all academic assessments (math, reading, and science), as well as the English Language Proficiency Assessment (ACCESS).

III. DEFINITION OF TERMS

See the current "Procedures Manual for the Minnesota Assessments" which is produced by the Minnesota Department of Education and available through pearsonaccess.com.

IV. GRANTING AND DOCUMENTING ACCOMMODATIONS, MODIFICATIONS, OR EXEMPTIONS FOR ~~BASIC SKILLS AND GRAD~~ TESTING

See Chapter 5 of the current "Procedures Manual for the Minnesota Assessments~~.~~" and 2017-18 Guidelines for Administration of Accommodations and Linguistic Supports (http://minnesota.pearsonaccessnext.com/resources/resources-training/manuals/GuidelinesforAccommandLS_2018.pdf).

V. RECORDS

All test accommodations, modifications, or exemptions shall be reported to the school district test administrator. The school district test administrator shall be responsible for keeping a list of all such test accommodations, modifications, and exemptions for school district audit purposes. Testing results will be documented and reported.

Legal References:
Minn. Stat. § 120B.11 (School District Process)
Minn. Stat. § 120B.30 (Statewide Testing and Reporting System)
Minn. Stat. § 125A.08(a)(1) (Individualized Education Programs)
Minn. Rules Parts 3501.0640-3501.0655 (Academic Standards for Language Arts)
Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)
Minn. Rules Parts 3501.0800-3501.0815 (Academic Standards for the Arts)
Minn. Rules Parts 3501.0900-3501.0955 (Academic Standards in Science)

Minn. Rules Parts 3501.1000-3501.1190 (Graduation-Required Assessment for Diploma) (repealed Minn. L. 2013, Ch. 116, Art. 2, § 22)
Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)
Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)
Eligibility Requirements for the Minnesota Test of Academic Skills (MTAS), https://education.mn.gov/mdeprod/groups/educ/documents/hiddencontent/mdaw/mda2/~edisp/006087.pdf
Alternate ACCESS for ELLs Participation Guidelines, https://education.mn.gov/mdeprod/groups/educ/documents/hiddencontent/mdaw/mdq5/~edisp/049763.pdf

Cross References:

MSBA/MASA Model Policy 104 (School District Mission Statement)
MSBA/MASA Model Policy 601 (School District Curriculum and Instruction Goals)
MSBA/MASA Model Policy 613 (Graduation Requirements)
MSBA/MASA Model Policy 614 (School District Testing Plan and Procedure)
MSBA/MASA Model Policy 616 (School District System Accountability)