

**HOLMDEL TOWNSHIP BOARD OF EDUCATION  
BUDGET & FINANCE COMMITTEE MEETING MINUTES  
MARCH 28, 2019 AT 5:30 PM**

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**Board Members Present:** J. Collins, Chair | V. Flynn | E. Briamonte | T. Wall  
**Administrators Present:** R. McGarry, Superintendent | M. Petrizzo, BA | D. Mancuso, ABA  
**Guests:** Greyhawk Construction Manager, Spiezle Architects  
**Meeting Location:** Central Office Conference Room

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The following are the notes from the March 28, 2019 meeting of the Budget and Finance Committee.

- **Holmdel 2020 (Referendum) Update:**
  - a. **Door Replacement (Indian Hill & Village):**  
Closeout Documentation has been provided to the architect and are being reviewed for completeness.
  - b. **Gym HVAC project (Satz, Indian Hill old & Village old):**  
Officially complete. The District processed final payment and the contract is now formally closed.
  - c. **Roggy Field Stadium Lighting:**  
Closeout Documentation has been provided to the architect and are being reviewed for completeness.
  - d. **Roofing Replacement:**  
Closeout Documentation has been provided to the architect and are being reviewed for completeness.
  - e. **Field Reconstruction (Satz/High School):**  
Weather permitting, re-commencement of outstanding work will begin early April with an anticipated completion by the end of May.
  - f. **Interior Renovations and Exterior Site Renovations (Indian Hill & Village):**  
This project represents Bid package 1 and was opened on 3/20/19. The district professionals are currently reviewing all applicable information and the Board anticipates taking action at the 5/1/19 meeting.
  - g. **Exterior Site Additions & Renovations and Interior Alterations (Satz & High School):**  
This project represents Bid package 2 and was opened on 3/28/19. The Board will reject Bid package 2 at the 4/3/19 meeting and Re-Bid this project accordingly. The Re-Bid will be advertised on 4/4/19 and the Pre-Bid meeting is scheduled for 4/10/19. If needed, addendums are scheduled to be released on 4/15/19 and the Bid opening date is scheduled for 4/25/19. The Board anticipates taking action at the 5/1/19 meeting.

**h. Traffic Study:**

The completed traffic study has been reviewed and the results will be provided to the Township. Due to the ongoing referendum work that will be constant at the Satz/HS complex for the next 2 plus years the traffic pattern will be constantly changing. As a result, we will revisit the traffic study once construction is completed.

● **2019/2020 Budget Update:**

Regarding the 2019/2020 Tentative (Not to Exceed) Budget, Mr. Petrizzo advised that the budget was submitted to the State/County Office for review/approval. Once approval from the State/County Office is received, the District can proceed forward with advertising the budget, having a public hearing and formal adoption. The public hearing/budget presentation is scheduled for 5/1/19.

The next meeting dates are Thursday, April 11 at 6:30 PM and Thursday, April 25 at 5:30 PM.