

## REGULAR BUSINESS MEETING MARCH 20, 2019 8:00 PM

### A. Call to Order

The Board of Education, Township of Holmdel, met in a Regular Business Meeting on Wednesday, March 20, 2019 in the W.R. Satz School Library, 24 Crawfords Corner Road, Holmdel, New Jersey. The meeting was called to order at 8:07 p.m., by Ms. Flynn, President of the Board.

### B. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 65 McCampbell Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

### C. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is at the beginning of the meeting for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- There are certain matters that may be brought before the board that cannot be immediately addressed in public. Such matters may be referred by the president to a board committee and/or to the Superintendent for consideration and/or resolution.
- The board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

### D. Roll Call/Flag Salute

The following Board members were present: Mesdames: Flynn, Briamonte, Ammirati, Collins and Liu. Messrs: Foster, Reddy, Sockol and Wall. Also, present, Dr. Robert McGarry, Superintendent, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary and Mr. Marc Zitomer, Board Attorney. Ms. Jessica D'Agostino and Ms. Hannah Lin student representatives to the Board were absent.

### E. Mission Statement/District Goals

The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet and exceed the New Jersey Student Learning Standards, and to become responsible and resourceful citizens and lifelong learners.

In furtherance of this mission, the District established the following Goals:

- Examine and evaluate issues related to the social, emotional and psychological health of all students. Examine programs currently provided while identifying others that may be needed to promote the health and well-being of all students and staff.

## REGULAR BUSINESS MEETING MARCH 20, 2019 8:00 PM

- Increase the practice of collecting and using accurate data to inform decisions in all aspects of the school district from the classroom to the boardroom.
- Establish a network of partnerships with businesses and organizations within our local community and globally that can provide meaningful, real-world experiences for our students via internships and collaborative projects in our Career Concentration program and throughout our K-12 programs.
- Continue to drive the successful implementation of the Holmdel 2020 Initiative by completing 2018-2019 projects in a timely and cost-efficient manner.

Board President Flynn called for a motion to enter into Executive Session to discuss student and legal matters and stated the Board will be returning to the Regular Business Meeting shortly. At 8:14 p.m., Mr. Sockol motioned, Mr. Reddy seconded and by a unanimous voice vote the Board entered into Executive Session.

At 8:29 p.m., the Regular Business Meeting reconvened. The following Board members were present: Mesdames: Flynn, Briamonte, Ammirati, Collins and Liu. Messrs: Foster, Reddy, Sockol and Wall. Also, present, Dr. Robert McGarry, Superintendent, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary and Mr. Marc Zitomer, Board Attorney. Ms. Jessica D'Agostino and Ms. Hannah Lin student representatives to the Board were present.

F. Presentation(s)/Public Hearing(s) - None

G. Report of the Student Representatives to the Board

Resolved: That the Report of the student representatives is hereby accepted.

MOTION: Show of Hands to Accept - All Approved

H. Report of the Superintendent

Like those before it, March has already been a busy month! With another meeting in just two weeks on April 3, 2019, affording the opportunity to reflect more thoroughly on the month of March my remarks this evening will be brief.

Each March we give a little extra attention to all of the amazing accomplishments of strong and determined women by recognizing **Women's History Month**. As you may know, the theme for 2019 is "Visionary Women: Champions of Peace & Nonviolence."

Women's History Month is important *in* schools and *to* schools for various reasons. As you may have heard me explain before, if we are to achieve our mission of leading all of our students to become responsible and resourceful citizens we need to make sure that our curriculum provides all of our students with both windows as well as mirrors.

Students need to engage in studies about people who reflect their own identities, experiences and motivations (or mirrors). What this means is that our girls and young women need to see themselves reflected in the curriculum. And our boys and young men need to be provided insight into the identities, experiences and motivations of others (or windows).

Women's History Month gives us pause to reflect and evaluate how well our curriculum is inclusive of women's voices, women's experiences and women's achievements - past, present and future.

**REGULAR BUSINESS MEETING MARCH 20, 2019 8:00 PM**

I am proud of the team of women who lead the development of our curriculum. They, and all of the women who work with the children and young people in our schools, as well as our moms and especially those moms who sit on our board of education and our two student representatives are, as the theme of the month suggests, “visionary women,” who are helping us to achieve our mission and to innovate to elevate each and every day. So, as we celebrate this month, I wanted to thank all of the women in our district for their commitment to excellence!

The Superintendent reported the following current student enrollment: 3,024

Village School.....781                      W.R. Satz School..... 522  
 Indian Hill School .....761                      High School.....960

Resolved:                      That the Superintendent’s report is hereby accepted and filed by the Board Secretary.

MOTION:                      Show of Hands to Accept – All Approved

I. Harassment, Intimidation and Bullying (H.I.B.) Report

School	# of Incidents	Substantiated	Unsubstantiated
Village School	0		
Indian Hill School	0		
W.R. Satz School	1	1	
Holmdel High School	2	1	1

J. Committee Report(s)

Before a matter is placed on the agenda at a public meeting, the administration reviews the matter with the Superintendent of Schools. Members of board committees then work with the Superintendent to ensure a full review of these matters and after committee review and discussion, administrative recommendations are placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

- Mrs. Collins – Budget & Finance
- Mrs. Collins – School Culture

K. Questions or Comments from the Public on Action Items Only - None

L. Action Items

● Approval of Minutes

1. Approval of Minutes – Closed Executive Session Meeting

Resolved:                      That the Board approve the minutes of the following meeting: Closed Executive Session Meeting – February 27, 2019.

MOTION:                      Mr. Sockol                      SECOND:                      Mr. Reddy                      VOTE:                      9-0

2. Approval of Minutes – Regular Business Meeting

**REGULAR BUSINESS MEETING MARCH 20, 2019 8:00 PM**

Resolved: That the Board approve the minutes of the following meeting: Regular Business Meeting – February 27, 2019.

MOTION: Mr. Sockol SECOND: Mr. Reddy VOTE: 9-0

- **Policy** - None

- **Superintendent’s Recommendations**

3. Acceptance of Harassment, Intimidation and Bullying (HIB) Report

Resolved: That the Board move to accept the Report on Harassment, Intimidation and Bullying (HIB) as reported to the Board on February 27, 2019.

MOTION: Mr. Sockol SECOND: Mr. Reddy VOTE: 9-0

4. Approval of Occupational Therapy Service Provider

Resolved: That the Board approve Emily McCue of ALLCARE Therapy Services, LLC to provide occupational therapy services, beginning March 22, 2019, for the 2018-2019 school year, at the rate of \$84.00 per hour.

MOTION: Mr. Sockol SECOND: Mr. Reddy VOTE: 9-0

- **Business Administrator’s Recommendations**

5. Approval of Adjustment for Health Benefits 2019/2020

RESOLVED that the Holmdel Township Board of Education includes in the proposed 2019/2020 budget the adjustment for increased costs of health benefits in the amount of \$405,256.00. The additional funds are included in the base budget and will be used to pay for the additional increases in health benefits.

MOTION: Mr. Sockol SECOND: Mr. Reddy VOTE: 9-0

6. Approval of Adjustment for Banked Cap 2019/2020

RESOLVED that the Holmdel Township Board of Education includes in the proposed budget the adjustment for banked cap in accordance with N.J.A.C. 6A:23A-10.3(b). The district has fully exhausted all eligible statutory spending authority and must increase the base budget in the amount of \$270,081.00 for the purposes of implementing the full day kindergarten program.

MOTION: Mr. Sockol SECOND: Mr. Reddy VOTE: 9-0

7. Approval of Professional Development, Travel and Related Expense Reimbursement 2019/2020

WHEREAS, the Holmdel Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

**REGULAR BUSINESS MEETING MARCH 20, 2019 8:00 PM**

WHEREAS, N.J.A.C. 6A:23A-7.2 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel as defined in N.J.A.C. 6A:23A-1.2, which includes attendance at regularly scheduled in-state county meetings, department or association sponsored events or in-state professional development activities, where prior Board approval shall not be required unless the annual threshold for a staff member exceeds \$1,500.00 in a given school year (July 1 through June 30); and

WHEREAS, the Holmdel Township Board of Education established \$76,360.00 as the maximum travel amount for the current school year and has expended \$48,094.81 as of this date; now

BE IT FURTHER RESOLVED, the Board of Education approves professional development, travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3, to a maximum expenditure of \$84,495.00 for all staff and board members for the 2019/2020 school year.

MOTION: Mr. Sockol SECOND: Mr. Reddy VOTE: 9-0

8. Adoption of Tentative Budget 2019/2020

BE IT RESOLVED that the tentative budget be approved for the 2019/2020 school year using the 2019/2020 state aid figures and the Superintendent of Schools and the Business Administrator are authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	GENERAL <u>FUND</u>	SPECIAL <u>REVENUE</u>	DEBT <u>SERVICE</u>	<u>TOTAL</u>
2019/2020 Total Expenditures	\$62,132,257.00	\$1,382,470.00	\$3,925,435.00	\$67,440,162.00
Less: Anticipated Revenues	6,471,978.00	1,382,470.00	1,002,439.00	8,856,887.00
Taxes to be Raised	\$55,660,279.00	\$ -	\$2,922,996.00	\$58,583,275.00

And to advertise said tentative budget in the Asbury Park Press, in accordance with the form required by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED that a public hearing will be held in Holmdel, New Jersey on May 1, 2019 at 8:00 PM, pertaining to the budget for the 2019/2020 school year.

MOTION: Mr. Sockol SECOND: Mr. Reddy VOTE: 9-0

9. Acceptance/Approval of Additional 2018/2019 Chapter 192-193 Funding

Resolved: That the Board accept/approve additional funding under the provision of Chapter 192-193 (2018/2019) as on file in the Business Office:

Chapter 192-193 Services	Amount
Additional Chapter 192-193 Funding	\$2,561.00
Revised 2018/2019 Entitlement (2/19/2019)	\$281,332.00

MOTION: Mr. Sockol SECOND: Mr. Reddy VOTE: 9-0

## REGULAR BUSINESS MEETING MARCH 20, 2019 8:00 PM

### 10. Approval of Bills Payment – March 20, 2019

Resolved: That the Board approve payment of the March 20, 2019 regular bills list in the amount of \$942,390.71 and as certified and approved.

MOTION: Mr. Sockol SECOND: Mr. Reddy VOTE: 9-0

### M. Old Business

- Mr. Wall asked for an update regarding later start times for High School students. Ms. Flynn and Mrs. Ammirati stated this topic is being discussed at committee level and updates will be provided accordingly.

### N. New Business

- Mrs. Liu advised that she attended the Monmouth County School Boards Association 8<sup>th</sup> grade fair and stated it was a great event and encouraged the board to attend future meetings.
- Mr. Sockol commented on the resolutions that were approved tonight regarding the tentative 2019/2020 Budget and asked Mr. Petrizzo to explain the process. Mr. Petrizzo advised that the approval of the tentative budget by the Board is a requirement to submit the budget to the state for review and approval. Once the state has approved the 2019/2020 budget, the district has the authority to advertise the budget and hold a public hearing, which is scheduled for May 1, 2019.
- Mr. Reddy spoke about the High School production “Grease” and commented on the great performance by our students.

### O. Questions or Comments from the Public

- Mr. Kizenko, high school student, spoke about the internship opportunity he has accepted in Washington D.C. and asked for Board approval for this to be considered an excused absence.
- Mr. Yanello, parent, spoke about the High School production “Grease” and expressed concerns with the sound system. Ms. Flynn advised that administration was aware of the issue.
- Mr. Vanario, parent, asked if there has been any further discussions with the Township regarding the Township’s plans to put lights on the District’s softball fields. Ms. Flynn advised that the Board is aware of the proposed plans but the Township has not provided a proposed shared services agreement to the District/Board for review.
- Mr. Henderson, parent and HYAA softball vice president, asked if there was communication with the Township and the Board regarding the field improvements. Ms. Flynn explained the process of how shared service agreements work between the Board and Township and advised that the District/Board has not received a proposed shared services agreement from the Township to review.
- Mr. Kizenko, high school student, agreed with Mr. Wall’s comments on a later start time for the High School students.

### P. Executive Session (if required)

Board President Flynn called for a motion to enter into Executive Session to discuss legal and attorney client privilege matters. At 9:02 p.m., Mr. Sockol motioned, Mr. Reddy seconded and by unanimous voice vote the Board entered into Executive Session.

**REGULAR BUSINESS MEETING MARCH 20, 2019 8:00 PM**

At 9:21 p.m., the Board returned from Executive Session. The following Board members were present: Mesdames: Flynn, Briamonte, Ammirati, Collins and Liu. Messrs: Foster, Reddy, Sockol and Wall. Also, present, Dr. Robert McGarry, Superintendent, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary and Mr. Marc Zitomer, Board Attorney. Ms. Jessica D'Agostino and Ms. Hannah Lin, student representatives to the Board were absent.

Q. Adjournment

Ms. Flynn called for a motion to adjourn the meeting. Mr. Sockol motioned, Mrs. Ammirati seconded and by a unanimous voice vote, the meeting adjourned at 9:22 p.m.

Respectfully Submitted,

Michael R. Petrizzo, CPA  
Business Administrator/Board Secretary