

# Upper School New Family Frequently Asked Questions

*Congratulations, and welcome to the Nueva Upper School! Here's a list of commonly asked questions. Please don't hesitate to call the Admissions Office, 650-235-7119, or your regional buddy coordinators if you have any other questions.*

## **How do you help students and parents ease into the Nueva community?**

Attending new family events and connecting with your buddy family prior to the start of school will help students find familiar faces when school begins. Prior to the start of classes all students will participate in a grade-level advisory trip. The advisory trips will take place for grades 9 & 10 on August 20<sup>st</sup> -22<sup>nd</sup> and August 19<sup>th</sup> -20<sup>th</sup> for grades 11 & 12. There will be a welcome back BBQ on August 19<sup>th</sup> to prepare for the year and trips. Throughout the year, all teachers, advisors, and school staff will be working closely with you to shape your high school experience together. Please speak with your student's teacher(s), advisor, grade dean, and/or the Upper School Division Head if you or your student needs extra support at any point during the year.

## **When is the first day of classes?**

After the Advisory Trips, classes begins on Monday, August 26<sup>th</sup> for Upper School students. Friday August 23<sup>rd</sup> is a required "pre-term" day for students in grades 9-11. Students will receive their laptops and take part in campus-based orientation during the preterm

## **Are there any Preseason Athletics?**

Fall Interscholastic athletic teams (girls' volleyball, co-ed cross-country, and for the first year, girls' tennis!) begin preseason practice on Monday, August 12<sup>th</sup>, each team will have their own preseason schedule, which will be communicated over the summer. Students participating on these teams are expected to attend all preseason practices.

## **How should students and parents expect to communicate with teachers, advisors and staff?**

Nueva teachers and colleagues welcome open communication with students and parents. Advisors will be assigned over the summer. If you have specific questions, feel free to contact your teacher(s) or advisor directly. Teachers will provide an overview of their communication plans at the US Back to School Night, September 13 at 5:30 pm. It is important to attend this event.

## **When is feedback on student performance given?**

Nueva offers three teacher conferences a year, as well as frequent feedback and quarterly progress reports. The first conferences are on November 2 and 9, the next are January 25, and the last are June 10 and 11 after school ends. The first conference is an opportunity for teachers and parents to exchange information about a student's progress. Our students are an integral part of parent-teacher conferences and often are asked to lead them, reflecting on their personal and academic goals. At the subsequent parent-teacher conferences, you will meet with and receive narrative evaluations from teachers and advisors. There are also grade-level Community Dinners on various themes and parent coffees for informal conversations.

## **When do students choose and sign up for courses, electives, activities, arts, and athletics options?**

### **When does course selection happen?**

Sign-ups for classes will happen in May 2018. The 5-12 Academic Dean will contact students with course descriptions and directions on how to sign-up online. Students will have a chance to join clubs (or start one!) at the clubs fair in the Fall after classes start. An athletics interest survey for the 2018-2019 school year and Fall Interscholastic team sign-up form will be sent to students and families in May.

## **When will students know their class schedule?**

Class schedules will be provided to students and parents in late August. We endeavor to finalize individual schedules by the first day of school.

## **What are the drop-off and pick-up times for school?**

Classes start promptly at 8:35 am and end at 3:30 pm, with athletics and activities after school. Bus, carpool, and parent drivers generally drop off as early as 7:00 am. A student's athletic and extracurricular schedule will determine their departure time each day.

**Parent Drop-off/Pick-up:** Please observe traffic guidelines to ensure a safe and steady flow of traffic. Park in designated areas on the San Mateo campus, and never on public streets adjacent to the campus.  
**Reminder:** Students cannot drive to or from school.

Students cannot park anywhere in the San Mateo development, which includes our campus parking, per our agreement with the Bay Meadows corporation and the City of San Mateo. Parents should park in visitor spaces.

**Caltrain:** We encourage anyone who can to take the train! Passes are given to students before the first day of school. The Hillsdale Caltrain station is a short walk along South Delaware Street to the Nueva Upper School campus. Additional information will be provided over the summer.

**Bus:** Multiple routes (north and south) are offered to minimize trip time and maximize convenience. The bus is a safe, fun, cost effective, and environmentally friendly way for students and faculty to travel to and from school. Additional details and sign up for our bus service will be available over the summer.

**Carpooling:** Families with children in similar grades or region regularly arrange carpools. We encourage carpooling, so please check in with you other families who live nearby for more information on whom to contact. A list of families and their location will be provided by May.

### **What is the Athletics & Physical Education Requirement in the Upper School?**

The Upper School Physical Education and Athletics Program supports Nueva's core educational goals and helps students capture the social, emotional and physical benefits of healthy competition. In order to fulfill their graduation requirement, students are required to participate in two out of three seasons per year for all four years of high school: Fall (September – November), Winter (November – February), and Spring (February – May). Students may choose one of the following options in a season to fulfill their graduation requirement: participation on a Nueva Interscholastic team (counts for two seasons of credit), enrollment in a Physical Education class, or enrollment in a supervised Outside Activity.

### **What are the student lunch options?**

Lunch is included in tuition and made fresh each day in the café kitchen with many healthy options, including vegetarian and gluten-free choices. Students can also bring their own lunches. For a nominal fee, families are welcome to eat at the café by checking their names at the register. Nueva is a nut-free campus. Please do not pack any items

containing ground or tree nuts and their derivatives for snacks or lunches.

### **What happens with injury or illness at school?**

Our school nurse will attend to minor scrapes, injuries, and illnesses. If your child is unable to return to class, you will be called to come and pick them up from school. Students may return to school 24 hours with no fever or vomiting. We call emergency services as needed. All faculty and staff receive first aid and CPR training. **Parents must complete, sign, and submit Nueva's Emergency Information Sheet by May 15, 2019.**

### **What's your policy on absences and lateness?**

For Upper School, you must contact the school at (650) 235-7100. If your child arrives late, s/he also needs to go to the entrance desk to sign in. If an extended absence is unavoidable, please notify the Head of Upper School.

### **Can parents volunteer in the Nueva community?**

Yes! A list of volunteer opportunities will be added to your Nueva parent web account over the summer and will be updated in the fall with more options. Volunteer jobs range from supporting teachers and classroom lessons and helping with field trips to organizing special events and offering lessons or even workshops in an area of expertise. The Nueva Parents Association (NPA) is the major coordinating instrument for school-wide events and other areas of parent involvement. Please attend "Tea on the Plaza" on August 27 at our Hillsborough campus to meet NPA parents and discuss your interests and availability. Teachers will discuss other opportunities during Back to School Night.

### **Who can I contact with additional questions?**

- Diane Rosenberg, Head of School, [drosenberg@nuevaschool.org](mailto:drosenberg@nuevaschool.org)
  - Please cc: Caron Anscombe, Upper School Executive Assistant, [canscombe@nuevaschool.org](mailto:canscombe@nuevaschool.org)
- Stephen Dunn, Head of Upper School, [sdunn@nuevaschool.org](mailto:sdunn@nuevaschool.org)
  - Please cc: Gina Ruiz, Upper School Division Assistant, [gruiz@nuevaschool.org](mailto:gruiz@nuevaschool.org)
- Hillary Freeman, Dean of Student Life, [hfreeman@nuevaschool.org](mailto:hfreeman@nuevaschool.org)
- Dan Cristiani, Academic Dean 5-12, [d cristiani@nuevaschool.org](mailto:d cristiani@nuevaschool.org)
- Chris Wade, PK-12 Director of Athletics & Physical Education, [cwade@nuevaschool.org](mailto:cwade@nuevaschool.org)

**Nueva Upper School  
2019-2020 Calendar**

*\*dates not final and are subject to change*

August 19	US Trip Meeting and Summer BBQ
August 19-21	11 <sup>th</sup> & 12 <sup>th</sup> Grade Advisory Camping Trips
August 20-22	9 <sup>th</sup> & 10 <sup>th</sup> Grade Advisory Camping Trips
August 22 & 23	College Application Workshop for Seniors
August 23	9 <sup>th</sup> – 11 <sup>th</sup> Grade Pre-Term
August 26	First Day of School/Tea on the Plaza
August 30	Noon Dismissal
September 2	No School: Labor Day
September 12	Back-to-School Night
October 9	No School: Yom Kippur
October 16	PSAT for 10 <sup>th</sup> & 11 <sup>th</sup> Graders
October 16-18	No Classes for Seniors: College Visits
October 31	Halloween Parade
November 1 & 8	No Classes: Parent/Teacher Conferences
November 27	Grandparents' & Special Friends' Day: Noon Dismissal
November 28-29	Thanksgiving Break: Offices Closed
November TBA	US Elective Culmination Night
December 23 – January 3	Winter Break: Offices Closed 12/24 & 12/25, 12/31 & 1/1
January 6	Classes Resume; US Intersession Begins
January 13	US Second Semester Begins
January 20	No School: Martin Luther King Jr. Day
January 31	US Advisor-Advisee-Parent Conferences
February 17	Presidents' Day: Offices Closed
February 17-21	February Break
February 24	Classes Resume
April TBA	Quest Expo, Grades 9-12
April 13-19	Spring Break
April 20	No Classes: Professional Day
April 21	Classes Resume
May 25	No School: Memorial Day
June TBA	US Culmination
June 12	Last Day of School: Noon Dismissal
June 14	Graduation
June 15 & 16	Parent/Teacher Conferences

**Website tip:** please check [www.nuevaschool.org](http://www.nuevaschool.org) for the full calendar and updates. To see future months not shown on the calendar, click on the latest month offered on the list, and additional months will appear.

## Upper School 'Who to Call List' 2019-2020

### Interim List – Complete 2019-2020 directory will be available in September

The formula for creating email is to take the initial of the person's first name + last name + @nuevaschool.org (e.g. Taryn Grogan email: tgrogan@nuevaschool.org). Please note that faculty will be on curricular trips in April and May and may not be able to answer questions. With that in mind, email is best until they return. Thanks for your patience.

<b>Category</b>	<b>Name</b>	<b>Title</b>	<b>Phone</b>	<b>Email</b>
Administration	Diane Rosenberg	Head of School	650-350-4515	<a href="mailto:drosenberg@nuevaschool.org">drosenberg@nuevaschool.org</a>
	Caron Anscombe	Executive Assistant to the Head of School	650-350-4516	<a href="mailto:canscombe@nuevaschool.org">canscombe@nuevaschool.org</a>
Upper School	Stephen Dunn	Upper School Division Head	650-235-7125	<a href="mailto:sdunn@nuevaschool.org">sdunn@nuevaschool.org</a>
	Gina Ruiz	Upper School Division Assistant	650-235-7127	<a href="mailto:gruiz@nuevaschool.org">gruiz@nuevaschool.org</a>
	Hillary Freeman	Dean of Student Life	650-235-7121	<a href="mailto:hfreeman@nuevaschool.org">hfreeman@nuevaschool.org</a>
Academics	Dan Cristiani	Academic Dean 5-12	650-235-7112	<a href="mailto:dcristiani@nuevaschool.org">dcristiani@nuevaschool.org</a>
Admissions	Taryn Grogan	Director of Admissions	650-350-4525	<a href="mailto:tgrogan@nuevaschool.org">tgrogan@nuevaschool.org</a>
	Davion Fleming	Associate Director of Admissions	650-235-7199	<a href="mailto:dfleming@nuevaschool.org">dfleming@nuevaschool.org</a>
	Sade Ojuola	Assistant Director of Admissions	650-235-7165	<a href="mailto:sojuola@nuevaschool.org">sojuola@nuevaschool.org</a>
	Nicki Williams	Admissions Assistant	650-235-7119	<a href="mailto:nwilliams@nuevaschool.org">nwilliams@nuevaschool.org</a>
Registrar	Kathy Wilson	Registrar & Student Information Manager	650-235-7145	<a href="mailto:kwilson@nuevaschool.org">kwilson@nuevaschool.org</a>
Advancement	Magda Lara	Interim Director of Development	650-350-4557	<a href="mailto:mlara@nuevaschool.org">mlara@nuevaschool.org</a>
Athletics	Chris Wade	PK-12 Director of Athletics & Physical Education	650-235-7110	<a href="mailto:achima@nuevaschool.org">achima@nuevaschool.org</a>
Board of Trustees	Bruce Cozadd	Chair	650-233-1177	<a href="mailto:bruce.cozadd@jazzpharma.com">bruce.cozadd@jazzpharma.com</a>
Business Office	Steve Cole	Director of Finance & Administration	650-350-4530	<a href="mailto:scole@nuevaschool.org">scole@nuevaschool.org</a>
<i>Monthly Statements</i>	Lourdes Garcia	Accounting Specialist	650-350-4534	<a href="mailto:lgarcia@nuevaschool.org">lgarcia@nuevaschool.org</a>
<i>Bus/Lunch Subscriptions</i>	Chris Yu	Senior Accountant	650-350-4532	<a href="mailto:cyu@nuevaschool.org">cyu@nuevaschool.org</a>
<i>Tuition Pmt Plans incl FACTS</i>	Chris Yu	Senior Accountant	650-350-4532	<a href="mailto:cyu@nuevaschool.org">cyu@nuevaschool.org</a>
Café Team				<a href="mailto:chef@nuevaschool.org">chef@nuevaschool.org</a>
Diversity	Alegria Barclay	PK-12 Equity and Social Justice Director	650-235-7136	<a href="mailto:abarclay@nuevaschool.org">abarclay@nuevaschool.org</a>
Diversity/Affinity Groups	Margarita Casanova	Parent Diversity Liaison	650-776-8653	<a href="mailto:casanova@gmail.com">casanova@gmail.com</a>
Financial Awards/Sunshine Funds	Taryn Grogan	Director of Admissions	650-350-4525	<a href="mailto:tgrogan@nuevaschool.org">tgrogan@nuevaschool.org</a>
Health and Safety	Jenny Guan	School Nurse	650-350-4521	<a href="mailto:jguan@nuevaschool.org">jguan@nuevaschool.org</a>
Innovation Lab	Angi Chau	Innovation Lab Director	650-235-7198	<a href="mailto:achau@nuevaschool.org">achau@nuevaschool.org</a>
Nueva Parents Assoc.	Maria Leeman	NPA New Parent Communications	650-326-5992	<a href="mailto:marialeeman@gmail.com">marialeeman@gmail.com</a>
	Buffy Poon	NPA Co-President	650-559-0988	<a href="mailto:bpoon@stanfordalumni.org">bpoon@stanfordalumni.org</a>
	Marie Yuann	NPA Co-President	310-968-8198	<a href="mailto:marie.yuann@gmail.com">marie.yuann@gmail.com</a>
Summer Camp	Jim Morrison	PreK-12 Project Specialist/Co-Director Nueva Summer	650-350-4592	<a href="mailto:jmorrison@nuevaschool.org">jmorrison@nuevaschool.org</a>
Technology	Edward Chen	Director of Technology	650-350-4548	<a href="mailto:echen@nuevaschool.org">echen@nuevaschool.org</a>
Transportation Team				<a href="mailto:bus@nuevaschool.org">bus@nuevaschool.org</a>
World Languages	Chris Scott	Japanese	650-350-7139	<a href="mailto:cscott@nuevaschool.org">cscott@nuevaschool.org</a>
	Min Larson	Mandarin	650-235-7143	<a href="mailto:mlarson@nuevaschool.org">mlarson@nuevaschool.org</a>
	Joanne Newman	Spanish	650-235-7135	<a href="mailto:jnewman@nuevaschool.org">jnewman@nuevaschool.org</a>
New Family Welcome page: <a href="http://www.nuevaschool.org/admissions/for-new-families">http://www.nuevaschool.org/admissions/for-new-families</a>				
Nueva Parent Association: Log on to the site, <a href="http://www.nuevaschool.org">http://www.nuevaschool.org</a> click on 'Get Involved' and 'New Parent Association' for more details.				



**WELCOME TO NUEVA UPPER SCHOOL ATHLETICS!** The Upper School athletics program supports Nueva's core educational goals and helps students capture the social, emotional, and physical benefits of healthy competition. We encourage participation on Nueva's athletic teams for the value it provides to students and the school community.

### **2019-2020 UPPER SCHOOL OFFERINGS**

#### **FALL**

- Girls & Boys Cross-Country
- Girls Volleyball
- Girls Tennis (program in development)

#### **WINTER**

- Girls & Boys Basketball
- Girls & Boys Soccer

#### **SPRING**

- Boys Tennis
- Boys Golf (*co-ed roster*)
- Girls & Boys Track & Field
- Girls & Boys Swimming & Diving
- Girls & Boys Lacrosse (*program in development*)
- Boys Volleyball (program in development)

### **2019-2020 SEASON START DATES**

Fall Season – Friday, August 9th

Winter Season – Monday, November 4<sup>th</sup>

Spring Season – Monday, February 3<sup>rd</sup>

#### **Be on the lookout for a comprehensive athletics email in the coming weeks!**

Additional information will be available regarding sign-ups, summer training opportunities, practice & game schedules, team placement, and more. Go Mavericks!

**Questions?** Contact Athletic Director, Chris Wade ([cwade@nuevaschool.org](mailto:cwade@nuevaschool.org)).

## **NPA Programs, Events, and Committees**

The Nueva Parent Association (NPA) is pleased to announce their events and programs for the school year. Each NPA activity is impactful and greatly valued, whether it be an event that fosters community, supports faculty in the classroom, or celebrates the creative talent of our students. We hope that families will consider volunteering in some capacity. We offer jobs that are big, small, and can be done remotely to suit all schedules. All help and participation is appreciated and needed! Jobs will be filled on a first come basis. Remember that your volunteer efforts improve the quality of education that your children receive at Nueva and are a great way to maintain our vibrant and close-knit community!

### **Tea on the Plaza – First day of School, 9:00am at Hillsborough**

Join Diane Rosenberg and the Nueva community to celebrate the first day of school. Come hear the Board's and Diane's vision for the school year, savor a light breakfast, enjoy student musical performances, and learn about our school's upcoming events, programs, and volunteer opportunities. It is a wonderful opportunity for Nueva parents to reconnect with one another after the long summer break. Tea on the Plaza is also staged as a 'volunteer fair' to recruit lower, middle, and upper school parents to work on fun committees, events and activities that enrich our school. Tea on the Plaza volunteers are needed to help plan, provide refreshments, arrange flowers, design invitations and posters, set up, and clean up.

### **Halloween Parade – Halloween Day**

One of Nueva's most cherished annual events, the Halloween Parade and festivities are not to be missed! Join us as students from all three divisions display their creative and entertaining costumes! Students will also enjoy various activities and a haunted house after the parade. Parents are welcome to attend!

### **Grandparents' and Special Friends' Day – Day before Thanksgiving**

This is a special morning at the Nueva San Mateo campus for guests and students alike! The event occurs one day before Thanksgiving Day. All grandparents and special friends are invited to experience Nueva's exceptional Upper School campus for themselves.

Grandparents and special friends will have an opportunity to observe actual Upper School classes, hear student Quest project presentations, and have lunch in the beautiful Writing and Research Center.

Volunteers are needed to help with the welcome reception and refreshments in the Café. Guest greeter, registration, classroom guide and clean up opportunities are also available. If you have a guest attending, this is a great event to participate in.

### **Book Fair Hillsborough –Week after Thanksgiving**

Help foster our children's love of reading by assisting at our annual Fall Book Fair! This community building event provides four-days of on-campus bookstores at both Hillsborough and San Mateo,

with visits by note-worthy authors to each grade. In addition, the Book Fair team hosts special events such as storytellers, Let's Book A Lunch, and a breakfast social. Proceeds from book sales go directly to support literacy at Nueva by providing children the opportunity to hear top children's authors and illustrators talk about their craft. Volunteer opportunities are available to assist in set-up, maintenance and take down of the fair, cashiering, finance, participating in authors lunches, merchandising, and publicity.

### **Book Fair San Mateo - Week after Thanksgiving**

San Mateo Book Fair has moved to the Fall to make the book fairs a school wide affair! San Mateo has an additional purpose of helping populate the Writing and Research Center (WRC) at the Upper School with books and research tools through community donations. Of course, we will also have plenty of Young Adult Literature, Popular Adult Titles, Parenting Books, etc. This year we will have the teachers earmark selections of their favorite books for you to choose from and add online ordering capabilities with offline pick up. The week of the Book Fair coincides with grade specific on site parent events that will allow for in person browsing as well. Volunteer opportunities include set up, take down and running the cashier in 2 hour shifts.

### **The Nueva Talent Show – February, every other year**

One of Nueva's most popular community events, the Talent Show is a great school tradition that only happens bi-annually. From group dances to magic tricks-- from student bands to amazing solos, from acrobatics to Broadway scenes-- this event is a fun, relaxed yet efficient, exciting, and highly entertaining event for all of Nueva. Whether you perform or attend, we keep the evening fun and engaging for all.

### **Science, Technology, Engineering & Math (STEM) Fair – Sunday in March**

Volunteer opportunities abound at the all-day event that provides something for everyone. The entire campus is opened up to visitors who immerse themselves in interactive exhibits created by students, families, classes, faculty and local companies. Over the years, we have busted myths, erupted volcanoes, launched catapults, and created hot-air balloons that soared beyond the heights of the GCC. Parents are encouraged to volunteer at many levels from designing, leading, and hosting activities, to mentoring student projects prior to the event, to generating publicity in our community and beyond.

### **Benefit Auction – Saturday evening in March**

Be part of the team behind the social event of the year! The Nueva Benefit Auction is our largest fundraising event of the year, and all proceeds support financial awards for students and professional development for faculty and staff. Financial assistance allows the school to broaden its reach, increase socioeconomic diversity, improve equity and access for community members, and provide support beyond tuition and trip fees.

There are many opportunities for volunteers to assist in planning, soliciting for live and online auction items, writing copy for the catalog, uploading items and descriptions for the online auction,

coordinating class gifts and teacher treasures, and facilitating pre-event setup and logistics. Please consider joining our stellar team!

### **Art Showcase Week - April**

This school wide event celebrates and shares the sculpture, photography, painting and mixed media artwork created by our talented students. Volunteers are invited to help with planning, publicity, and displaying the artwork across both campuses during the Spring. It's a lot of fun to bring the walls to life and see the students light up as their work is appreciated. Up to 20 Long and short-term volunteers are needed! We also need the volunteer who can help someone who specializes in computer graphics for the pamphlet and another volunteer with PR skills to help promote the event.

### **Maker Faire- May** *Coordinated by I-Lab Faculty*

The Maker Faire is a two-day, family-friendly event in San Mateo (next door to our Upper School campus) that celebrates the Do-It-Yourself (DIY) mindset. It's for creative, resourceful people of all ages and backgrounds who like to tinker and love to make things. Volunteer to make Nueva's appearance at the Maker Faire unforgettable. Free tickets will be available for all volunteers who work more than four hours.

### **Field Day - Last Week of School**

This most looked forward to event is held during the last week of school. The Field Day is one of the traditional closing events of the school year. Multiple mini-ice cream stands take shape next to the athletic field and all students are invited to eat ice cream. Students look forward to challenging and participating with the Nueva faculty and staff in sporting events. It is a fantastic afternoon! Volunteers are needed to serve ice-cream, set up, and clean up afterward.

### **Common Ground Speaker Series**

The Common Ground Speaker Series is a parent education consortium on the San Francisco Peninsula. Each year it presents a slate of cutting-edge speakers, topics and special events designed to inform, engage and inspire our school communities.

Currently celebrating our 15th season, Common Ground began with eight member schools in 2002. Today, we represent more than 10,000 families at 29 schools, stretching from Hillsborough to San Jose. Our events take place at a variety of venues on the Peninsula and showcase the most current thoughts on education, health and parenting.

An all-volunteer organization, Common Ground is led by representatives from each member school. Together, we work to provide a forum for parents and educators to learn, strategize, and develop a sense of shared community.

We invite you to join us this season to explore innovative ways to keep our families, schools, and communities strong in the 21st century.

## Helping Hands

Help Share the Care! We welcome any and all who would like to support Nueva families in need.

The Helping Hands program is a parent-organized effort created to provide coordinated support for parents, faculty, and staff within our community who find themselves facing an extreme medical crisis. Critical times often require a broad range of support. We look to the Nueva community to provide meals, transportation, playdates, connection to resources and other forms of help. Each case is different and can be customized to provide different levels of support.

To meet these challenges quickly, Helping Hands maintains a bank of volunteers who are willing to lend a hand, based on their individual expertise and availability.

As cases emerge, we will reach out with specific requests for your help. Thank you!

## I-Lab Design Engineering Classes and Recess Support *I-Lab Staff*

The I-Lab is a vibrant 3,000 square foot laboratory where the design thinking process is taught, hands on, for a myriad of curriculum based projects from grade 2nd through 8th. The I-Lab is open three-four days a week during lunch and lunch recess for our student builders, tinkerers, designers, and problem solvers. Your help allows us to meet individually to guide children and build their skills. Please consider coming in even if you have no experience.

## Internships Program *Faculty Director – Katie Saylor*

We need the help of the **ENTIRE NUEVA COMMUNITY** to help bring internship opportunities to our high school students! This past summer, Nueva's internship task force helped place 1/3 of our rising senior class into summer internships. These internships enabled our students to pursue their areas of passion through real-life work experiences. This year, we will expand and improve the program.

Our students have diverse interests in business, community service, design, education, fine arts, engineering, media, non-profits, publishing, science research, sports, technology, and more!

- Are you interested to join our task force and help build this program?
- Can you think of an exciting organization - big or small - that might benefit from a Nueva Intern?
- Do you have ideas or referrals that might lead to future internships and/or outside mentors for Nueva students?

Please email [ksaylor@nuevaschool.org](mailto:ksaylor@nuevaschool.org) (using the email account where you receive Nueva emails) to help Nueva create lifetime experiences for our students through internships!

## Lit Club Facilitators *Staff Coordinator - Marilyn Kimura, Librarian*

If you love kids and books, Lit Club may be for you. We need volunteers to co-facilitate small group literature discussions from October to May. Grades 2 - 4 meet Thursdays, 8:45 - 9:45 am, and grades 5 & 6 meet Wednesdays, 8:40 - 9:35 am. We will train and support you -- we couldn't support this 35-year old tradition without volunteer help! Please contact Marilyn Kimura for information.

## **Math Circle Volunteers – 3 Fridays in the School Year**

Math Circles are Nueva community outreach events where we invite a number of distinguished mathematicians and educators in the Bay Area to lead and engage students at all grade levels in interesting mathematical activities, puzzles and problem-solving. Parents are invited to participate with their children and it is therefore always a fun-filled evening. Volunteers are needed for setting up, visitor registration, and pizza sales, as well as for support in the I-Lab. There are three Nueva Math Circles that occur on Fridays during the school year and typically from 5:00-7:30pm.

## **Merchant Programs**

We are seeking volunteers and evangelists to assist with the Merchant Program. The program works with Amazon's affiliate program and eScrip (grocery club card) for Nueva families, to gift a percent of your spending on Amazon.com or in local Grocery chains (i.e. Safeway and Mollie Stone's). When you shop at participating merchants, Nueva receives a percentage of your purchases, which are used to help fund many of the great NPA events throughout the year including Diversity Events and the STEM fair.

The success of Nueva's merchant programs is really driven by the total number of participants. We are seeking evangelists from each grade to help spread the word and improve participation. You can make a big difference with a very small time commitment.

We are also looking for volunteers to help with basic account oversight in addition to ongoing communication to the community to encourage participation. Check the NPA website or contact the NPA Merchant Program Chairs for more information.

## **Middle School Community Service Learning**

Middle school students will participate in three community service days throughout the year with their advisories. Organizations that they visit include Brentwood Academy, Ecumenical Hunger Project, SF Marin Food Bank, Save the Bay, and others. By volunteering on the Community Service Committee, you will be able to effect change in the community while helping students become better citizens. The Community Service Team will work with the Head of Middle School and faculty to help support and facilitate community service activities for Middle School students. You may have the opportunity to work directly with your child's advisor. Responsibilities include providing logistics support as needed for each of the Middle School students Community Service Learning days.

## **Family Community Service Learning Day**

Nueva families help with beach clean-up on two Saturdays during the year, typically in the fall and in the spring. All members of the family can participate, even the youngest ones, and it's a great way to meet other families. Volunteers are also needed to coordinate with Pacifica Beach Coalition in this effort, bring buckets and other materials to the clean-up, and rally our Nueva families to join in a fun day of helping our local environment.

## **Nueva Fund**

The Nueva Fund is our annual fundraising effort which takes place in the fall and is essential to funding the difference between tuition and the actual cost of operating the school. Current parents, alumni parents, alumni, grandparents, faculty, staff, and friends are all asked to participate. The Nueva Fund supports essential components of the Nueva education, including educational programs across the Lower, Middle and Upper Schools, faculty salaries, professional development, financial aid, and campus maintenance. In order to create the inclusive and cooperative community we value, we strive to have all families participate in the Nueva Fund. Volunteers contact families to solicit their support during one of the call nights in November and December.

## **Nueva Store**

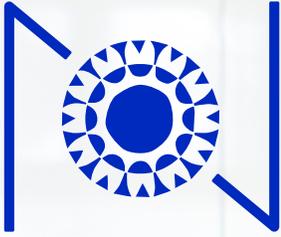
Join these fun chairs to promote Nueva school spirit!

Nueva has an online store and a physical store at the upper school. We need volunteers to help maintain the e-commerce site as well as coordinate inventory and fulfillment at the physical store. T-shirts, sweatshirts and other items with the Nueva logo can be purchased through the Nueva Store. Volunteers are also needed to staff the pop-up stores at Nueva events where store merchandise is sold: Tea on the Plaza, Grandparents' and Special Friends' Day, The Book Fair, The Science, Technology, Engineering, and Math (STEM) Fair, and the NPA Volunteer Thank You Breakfast. There are also opportunities to help with the merchandising, planning, and scheduling of store activities for the year.

## **Staff Appreciation**

Please join us to help show our wonderful Nueva faculty and staff how much we all appreciate their skill, commitment, and caring. Sign up for the NPA's Staff Appreciation committee! This committee is dedicated to acknowledging and pampering our teachers and staff in various ways. Volunteer for the Staff Appreciation Week (likely a lunch and special snack delivery); Conference Day Set-Up, baked goods, drinks and/or snacks; World Teacher's Day treats; Valentine's Day treats, etc.

**Please note that an updated Program and Events Description for 2019-2020 will be available over the summer.**



Summer is for building robots  
reading great books  
making new friends  
learning to code  
debating big ideas  
developing as a writer  
creating lasting art

**DOING**

## NUEVA SUMMER

Week One: July 8–12

Week Two: July 15–19

Week Three: July 22–26

Week Four: July 29–August 2

Nueva Summer offers fun and immersive Lower, Middle, and Upper Expedition programs for students entering grades 1-12.

Campers will experience Nueva's constructivist, project- and inquiry-based learning environment and cultivate new skills and interests on our state-of-the-art San Mateo campus!

**Learn more and apply today at [summer.nuevaschool.org](https://summer.nuevaschool.org)**