

31

Did you know you have 31 days to make insurance changes/complete benefits paperwork in the Benefits Office when you have a qualifying event?

- Birth of a baby
- Adoption
- Marriage
- Divorce

www.mesquiteisd.org

For Staff, Benefits Department,
Enrollment Opportunities



Did you know that there is all kinds of benefits information on the Mesquite ISD website? Need contact info for your plan? Need claim forms? Want to refer to your policy? Want to find a provider?

www.mesquiteisd.org

For Staff, Benefits Department

Is your **BENEFICIARY** current?

Do not use "All Living Children" as a beneficiary designation!

Log in to TBX:

<https://tbx.benselect.com/enroll/login>

Login ID – your Employee ID#

PIN – the last 4 digits of your SSN# and last 2 digits of birth year

Click on "You & Your Family" menu option (top of screen)

Click on "Life Events"

Click on "I wish to change the beneficiary of one of more of my benefits."

Click "Next" button until you get to "Confirm" page to enter your PIN

Does your spouse work for MISD?



If yes ----

- Spouse cannot be a dependent on your Standard supplemental life insurance policy.
- Flexible spending Dependent Care limit (per IRS) is \$5000 per family.
- If your spouse is enrolled in a health savings (H.S.A.) account, you cannot be enrolled in the TaxSaver Healthcare FSA/Unreimbursed Medical account.



Health

Form

1095-C

The IRS has extended the issue date for form 1095-C to **March 4th**. Form 1095-C is a tax form that serves as proof to the IRS that you had affordable health insurance available to you throughout the year. The form will be sent (TO YOUR CAMPUS) to employees who are full-time and regularly scheduled to work 30+ hours per week.

You will use this form as part of your tax filing process, just as you use a W-2, 1099 or

other tax form. You *do not* need to submit it with your tax form (1040, 1040A or 1040EZ).

****READ ME**READ ME****



Flexible Spending Account (FSA)

New Third Party Administrator

New Way of Processing Receipts

Not New Rules!

TaxSaver Plan is our new FSA provider. Plan participants will have to provide receipts for services. The receipt requirement is mandated by the IRS. Services must be for *eligible expenses* and *incurred in the plan year* (9/1/18 - 8/31/19). For a list of eligible items, go to www.taxesaverplan.com.

Questions? Call customer service at 1-800-328-4337

Aetna Resources for Living (EAP - Employee Assistance Program) – **FREE** 24/7

- 5 free short-term counseling sessions
- Legal/financial services
- Online Resources
 - Webinars
 - Videos
 - Articles

1-800-492-4357

www.mylifevalues.com

Login: Mesquite ISD

Password: 8004924357



Attention Mesquite ISD health plan participants

Aetna members:

Have you registered on Aetna Navigator yet? If you have not done so, you will want to do this in order to view your claims information (EOB's) online, print temporary ID cards, etc. www.trselectivecareetna.com

Scott&White HMO members:

Register for a personal account at <https://trs.swhp.org>



 TELADOC.

24/7/365 access to a doctor at a low cost or no cost to you.

Teladoc is an added benefit to your health plan that gives you access to a national network of U.S. certified doctors and pediatricians through the convenience of phone consultations.

Register for an account online, and you will be ready to go if the need arises.

Teladoc - *Free* for Aetna Plan 2 and Aetna Select plan participants; \$40 for Aetna 1HD plan participants.

Scott & White HMO has E-visits and a co-pay for PCP or specialist. It must be through a BSW established physician.

Important Contact Info

Aetna TRS-ActiveCare
1-800-222-9205
Monday-Friday, 8am-6pm CT
www.trselectivecareetna.com

Caremark (Rx)
1-800-222-9205
Monday-Friday, 8am-6pm CT
www.caremark.com

Teladoc
1-855-835-2362, 24/7
<https://teladochealth.com>

24-Hour Nurse Information
1-800-556-1555, 24/7

Beginning Right® Maternity Management Program
1-800-272-3531
Monday-Friday, 8am-7pm ET

Scott & White HMO
1-800-321-7947
<https://trs.swhp.org>

SWHP MOMS Program
1-800-321-7947
Monday-Friday, 7am-8pm CT

Employee Assistance Program (Aetna Resources for Living)
1-800-492-4357, 24/7

MEHC
972-882-7120 Clinic
972-882-7125 Pharmacy

MISD Benefits Office
972-882-7359 phone
972-882-7774 fax
Benefits@mesquiteisd.org

MEHC

Want to save some \$\$\$?

- **\$15 Office Visits*+**
- \$30 for cosmetic services
- Walk-ins: 7 – 8:30 a.m.
- Appointments:
9:30 a.m. – 5 p.m.
 - Annual physicals (**FREE**)
 - Student athletic physicals
 - Quest lab services (*you will receive a bill for non-routine lab work from Quest*).
 - MEHC is unable to provide services to plan participants who are also enrolled in Medicare B or Medicaid.

Pharmacy 7:30 a.m. – 5:30 p.m.

MISD contributes \$7 on 30 day Rx*

MISD contributes \$15 on 90 day Rx*

*Not applicable to H.S.A. plan participants until annual deductible met.

+Not available for Scott & White HMO health plan participants.

***ATTN: H.S.A. Plan Participants**

You can use your health savings card to pay for services at the MEHC Clinic and Pharmacy at full cost of the visit/Rx until your plan deductible is met. This is an IRS rule.

MEHC
300 W. Kearney St.
Mesquite 75149
972-882-7120 Clinic
972-882-7125 Pharmacy

www.mesquiteisd.org

For Staff
MEHC (Clinic & Pharmacy)