



Parkland School District

Substitute

SCHOOL VEHICLE DRIVER

Substitute School Vehicle Driver:

Days/Hours: Monday thru Friday / 4-5 hours per day / hours may vary

Salary: \$77.88/day

- Responsible for transporting students to and from school in a safe and timely manner. Keeps to assigned schedule only transporting authorized students and discharges students only at authorized stops.
- Maintains discipline when students are on the van. Notifies supervisor of student discipline issues.
- Perform inspection of van before and after each route. Maintain a clean van at all times.
- Complies with all state and local laws when operating a school van.
- High school diploma, GED, or equivalent experience required.
- Complete 20 hours of driver training, knowledge of Pennsylvania traffic laws, and the ability to operate 2-way radio.
- Valid Pennsylvania Driver's License.
- Must possess outstanding oral and interpersonal skills.
- Ability to attend work regularly at assigned work hours.
- Performs other duties as assigned.

Checklist for application for the above position:

✓ **APPLICATION FOR EMPLOYMENT**

✓ **ACT 168 SEXUAL MISCONDUCT/ABUSE DISCLOSURE RELEASE**

APPLICANT MUST COMPLETE THIS FORM FOR THEIR **CURRENT EMPLOYER** AS WELL AS ONE FOR **EACH FORMER EMPLOYER** WHERE THE APPLICANT WAS EMPLOYED IN A POSITION HAVING DIRECT CONTACT WITH CHILDREN. Applicant is to complete page one and sign the top of page 2 and include with application. It is NOT to be sent to your former employer by you, the applicant.

IMPORTANT: Below background clearances are required with your application

- ✓ Copy of your FBI fingerprinting registration ID number - Apply online at <https://uenroll.identogo.com> – our school service code is: **1KG6XN**
- ✓ Copy of Criminal History Check, Act 34. Apply online via the "epatch" system at <https://epatch.state.pa.us/Home.jsp>
- ✓ Copy of PA Child Abuse History Clearance, Act 151. Apply online at <https://www.compass.state.pa.us/CWIS>

All application materials should be sent to **Parkland School District, Transportation Office, 2219 N. Cedar Crest Blvd., Allentown, PA 18104**, or sent via email (PDF format only) to Mr. Val Strock, Asst. Director for Transportation at strockv@parklandsd.org

Any questions should be directed to Mr. Val Strock, Asst. Director of School Services for Transportation at 610-351-5690.

WE ARE AN EQUAL OPPORTUNITY EMPLOYER