

**GRAND RAPIDS CHRISTIAN MIDDLE SCHOOL AND ROCKFORD CHRISTIAN MIDDLE SCHOOL
DEVICE INCIDENT POLICY**

STUDENT STEWARDSHIP

Students are expected to take care of their school-issued devices. Students may take home their device starting in the sixth grade. Staff and parents are asked to intervene if they witness behavior by students that reflect an inappropriate use of technology. The Grand Rapids Christian School Responsibility Use Policy, Technology Handbook including proper care of the laptop and iPad, and other documentation can be found at www.grcs.org > Academics > Our Programs > Instructional Technology.

MAINTENANCE AND SUPPORT

Families select from the options below for how they wish to handle the loss or damage of technology equipment due to accident, neglect or abuse. Families may choose an accidental damage protection plan or opt out and pay per incident. Some homeowner’s insurance plans will cover school issued devices. Apple Care warranty will cover component failure that is not the fault of the user. Warranty does not cover damage determined to be accidental, the result of negligent use or treatment.

Plan 1: Take Home Accidental Damage Protection Plan. There is a one-time, non-refundable annual fee for the 2019-2020 school year. \$75 per laptop (grades 6-8), \$30 per iPad (grade 5).

- Technology staff will review incidents when additional costs need to be assessed.
- Damage or loss of power supply parts are not covered.
- Plan 1 covers an incident following the tiered approach below:
 - Tier 1: All minor wear and tear and minimal repair is covered by this Accidental Damage Protection Plan.
 - Tier 2: Additional fee up to \$150 for the replacement of broken or non-functioning parts such as a broken screen.
 - Tier 3: Additional fee up to \$500 for replacement costs due to loss, theft, or excessive damage such as a liquid spill.

Plan 2: Pay Per Incident.

- All repair and replacement costs not covered by warranty will be billed to you and must be paid within 30 days.
- Note: If deep dents do not affect the performance of the device, payment will be delayed until the close of the student’s final school year at GRCMS or RCMS.

Below are sample costs of parts. If the repair needs to be sent to Apple and you chose to pay per incident, the additional \$100 labor charge plus a \$20 shipping that Apple assesses will be added to your bill.

Laptop with Warranty	\$850	Logic Board	\$655	Trackpad	\$120
LCD Panel (Screen)	\$375	Upper Case with Keyboard	\$160	Battery	\$130
Laptop Wall Plug	\$10	Laptop Power Adapter	\$65		
iPad with Warranty	\$500	iPad Charging Cable	\$19	iPad Wall Plug	\$19

CONTACT INFORMATION

Questions regarding this policy should be directed to the appropriate person below:

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