

## The Day Camp at Rectory School

P. O. Box 68  
Pomfret, CT 06258  
(860) 928-3573

### Objectives

Our camp is designed to develop self-esteem and independence through personal challenges as well as teaching teamwork and cooperation. To expose children to sports, the arts, environmental awareness and cultural activities that will foster lifelong skills and values. The goal is to leave the child feeling challenged and fulfilled while providing them with an enjoyable summer camp experience.

*The Day Camp at Rectory School is offered on a nondiscriminatory basis without regard to race, national origin, religion, sex, age, marital status or disability.*

**FULL CAMP FEE DUE JUNE 15, 2019** – *Make checks payable to Rectory School. Please mail directly to Rectory School in care of Camp Director Dena Coczuga O'Hara.*

### The following must be submitted at the time of registration

- \_\_\_\_\_ Registration (Registration Form, Schedule of Fees)
- \_\_\_\_\_ Acknowledgement of Risk and Assumption of Personal Responsibility
- \_\_\_\_\_ \$150.00 Registration Fee (if submitted before June 15 and will go against Camp fee)
- \_\_\_\_\_ Camp Fees (due in full if registration is submitted on June 15 or later)
- \_\_\_\_\_ Health Examination Form (both sides) Insurance Verification
- \_\_\_\_\_ DKH Hospital Agreement
- \_\_\_\_\_ Early Pick Up and Late Drop Off
- \_\_\_\_\_ Permission to Travel off Campus-*required for off campus activities\**

*\*Extra activity (golf, equestrian, tennis) forms will be given out 1st day of camp.*

*(All extra sports are optional and require separate payment)*

### Medical Forms

All medical release forms and verification of insurance must be submitted prior to the start of the camp session. Campers will not be allowed to participate in the camp session without a medical release or a Day Kimball consent form.

### Medical / Health Requirements

The camp **cannot** allow a child attend camp without a doctor's certificate of physical condition, evidence of **current vaccinations, immunizations** and **proof of insurance**. We **must** send home any camper until this certificate is in the hands of the camp nurse. It is understood that parents accept and will abide by the above regulations before applying.

### Family Night

Featuring musical and dance performances and an arts and crafts display.  
Dates are Thursday July 11 at 6:15 pm and August 1 at 6:15 pm.

Hours of Operation: 8:00 am – 4:00 pm

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**2019 Registration Form**

Please print

Camper's Name: \_\_\_\_\_ DOD: \_\_\_\_\_  
Age as of June 1, 2019 \_\_\_\_\_ DD/MM/YYYY

Parent 1/ Legal Guardian: \_\_\_\_\_

Parent 2/ Legal Guardian: \_\_\_\_\_

Daytime Phone # \_\_\_\_\_ Home Phone # \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Emergency Contact #1: \_\_\_\_\_ Relationship to Camper: \_\_\_\_\_

Phone# \_\_\_\_\_

Emergency Contact #2: \_\_\_\_\_ Relationship to Camper: \_\_\_\_\_

Phone# \_\_\_\_\_

**Please check box next to week(s) your camper is attending:**

6/24-6/28  7/1-7/5  7/8-7/12  7/15-7/19  7/22-7/26  7/29-8/2

**Camp Fees** (from Fee schedule)

Day Camp Fee: \$ \_\_\_\_\_ Activity Fees: \$ \_\_\_\_\_ Total Fees: \$ \_\_\_\_\_

**Registration and Camp Fees**

A registration fee of \$150.00 must accompany each child's application (only one child per application). In the event the application is not accepted, the fee will be returned. Upon acceptance, a place will be reserved for each child registered. The registration fee will be credited against camp fees. All camp fees must be paid prior by June 15 or before the first day your child attends camp if registered after June 15<sup>th</sup>. Late changes may apply to camp fees received after June 15<sup>th</sup>.

**Refund Policy**

No refund will be given if a camper withdraws up to two weeks prior to the session in which he/she is enrolled. No refund will be given in event of absence, withdrawal, delayed attendance or dismissal from camp.

**Acknowledgment**

I have read the statement above and understand the camp's policy concerning the application fee and refund of camp fee. I agree to pay all charges in full prior to my child's attendance at camp. The Director of the Day Camp at Rectory School reserves the right to dismiss a camper when in their judgment that camper's behavior interferes with the safety or rights of others.

Signature of Custodial Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Hours of Operation: 8:00 am – 4:00 pm

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### Schedule of Camp Fees

Camper's Name: \_\_\_\_\_

#### Day Camp @ Rectory Fees *(lunch is included)*

Week	Dates	Fee	Attending	Total
1	June 24 -June 28	\$395.00	_____	_____
2	July 1- July 5 (no camp on July 4th)	\$350.00	_____	_____
3	July 8- July 12	\$395.00	_____	_____
4	July 15- July 19	\$395.00	_____	_____
5	July 22 – July 26	\$395.00	_____	_____
6	July 29 – August 2	\$395.00	_____	_____
<b>Day Camp Sub-Total</b>				<b>\$ _____</b>

#### *\* Discount for pre-registration of multiple weeks*

<i>4 weeks</i>	<i>\$1,500.00</i>
<i>5 weeks</i>	<i>\$1,875.00</i>
<i>6 weeks</i>	<i>\$2,200.00</i>

#### Activity Fees (charged per week)

	# of Weeks
Golf	\$15.00 x _____
Equestrian	\$15.00 x _____
Tennis	\$15.00 x _____
Summer Adventures ( ages 11-13)	\$90.00 x _____
<b>Activity Fee Sub-Total</b>	
<b>\$ _____</b>	

**Total** \$ \_\_\_\_\_

#### *Other Fees (charged per occurrence)*

Early Drop Off (7:00am -8:00am)	\$10.00	per day
Late Pick Up (4:00pm - 5:00pm)	\$10.00	per day
After 5:00pm	\$35.00	per incidence

#### Summer Adventures (ages 11-13)

The Summer Adventure Program takes the older campers off campus three days of each week for hiking, to the beach, Adventure Park in Storrs, tubing down the Farmington River, Nomad Adventure Scape, the movies, Roger Williams Zoo, Southwick Zoo, Water parks, Basketball Hall of Fame, Sky Zone, CT Science Museum, Eco-discovery museum, Mystic Seaport.

We reserve the right to cancel or reschedule trips due to weather conditions or any reason pertaining to safety. Campers may choose to stay on campus instead of traveling on any given trip.

Hours of Operation: 8:00 am – 4:00 pm

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### **Day Camp Acknowledgement of Rick and Personal Responsibility**

The Day Camp at Rectory staff members make every effort to conduct safe programs, to orient and support children, and to inform families of inherent risks. Some activities may involve risks that children do not routinely encounter at home. Risk management is an essential element of all the activities offered. While we anticipate that these efforts will ensure the wellbeing of each child, we are also aware that it is neither possible to foresee every contingency nor eliminate all risk.

#### Activities

I understand that program activities may include, but are not limited to: hiking on uneven terrain, playing active games, participating in activities near or in water, and other such activities such as dance, movement, and arts and crafts. Special activities, such as the Summer Adventures program, may include but are not limited to: traveling in Rectory owned vehicles, swimming, golf, and horseback riding. Other risks may be inherent in program activities.

#### Sun and Bugs

I understand that outdoor activities are an integral part of Day Camp at Rectory programs and my child will be exposed to risks included but not limited to sun, ticks, and insects. I understand that it is my responsibility to apply sunscreen and insect repellent to my child before bringing them to camp each day. I give permission to Day Camp staff to assist my child in re-applying sunscreen, insect repellent, and topical anti-itch cream. I understand that some ticks may transmit disease after being attached for over 24 hours, and it is my responsibility to check my child's body thoroughly every day and to remove ticks that may become attached.

#### Assumption of Risk

I acknowledge that such risks exist, and I hereby agree on behalf of my child to assume such risks. Further, on behalf of my child, I hereby release and forever discharge, and agree not to sue, and agree to indemnify and hold harmless the Day Camp at Rectory and Rectory School, and its officers, directors, employees, and volunteers and each of them, from and against any and all liabilities and obligations of every kind and description, which I shall or may have against them or any one or more of them arising out of, or in connection with, my child's participation in the Day Camp at Rectory program and activities including, but not limited to, for any personal injury that my child may suffer while participating in the Day Camp at Rectory program and activities excepting in the case of gross negligence.

#### Acknowledgement

I understand and agree on behalf of my child that my child shares the responsibility for safety during Day Camp at Rectory programs and activities, and I personally assume on behalf of my child that responsibility.

I understand and certify that my child's participation in the Day Camp at Rectory program and its activities is completely voluntary, and that I have become familiar with the program activities in which my child may participate, as described in the information packet or camp website.

Signature of Custodial Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Hours of Operation: 8:00 am – 4:00 pm

## The Day Camp at Rectory School

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Camper's Name: \_\_\_\_\_

### DAILY SCHEDULE

*(Subject to change)*

Our daily schedule rotates daily from 9:00am-4:00pm. Each day, campers will engage in Red-Cross swim lessons with a certified staff, arts and crafts, dance/drama, exposure to different sports daily (basketball, tennis, soccer, baseball, floor hockey, etc.). A typical day is listed below.

A Day in the Life of a Camper (schedule is subject to change):

Begin Time	End Time	Activity
8:00 AM	8:15 AM	Morning Meeting
8:15 AM	9:30 AM	Swim lessons
9:40 AM	10:25 AM	Sports
10:30 AM	11:15 AM	Arts & Crafts
11:30 AM	12:05 PM	Dance/Movement
12:15 PM	1:00 PM	LUNCH
1:15 PM	2:15 PM	Free Swim
2:30 PM	3:15 PM	Reading Nook
3:15 PM	3:30 PM	Snack
3:30 PM	4:00 PM	Pick-a-pocket of Fun/ Yoga
4:00 PM		Families arrive/pick up

### ACTIVITIES

In addition to the playing fields, tennis courts and pool, The Rectory School's gymnasium, cafeteria and Tang Center all serve as camp facilities. The activities program includes:

BASEBALL	BASKETBALL	GOLF	ART	EQUESTRIAN
NATURE	RUNNING	SOCCER	MUSIC	JUMP ROPING
DANCE/ DRAMA	FIMO/BEADS	FISHING	GAMES	HIKING
SWIMMING	TENNIS	KICKBALL	4-SQUARE	BOARD GAMES/ CARD GAMES

The camp continues to provide enjoyable activities, which contribute to the all-around development of your children while occupying and entertaining their eager hands and minds. Our organized activities provide a safe ready-made environment for making friends and socializing.

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*\*Children are grouped by ages (3/4/5; 6/7/8; 9/10 and 11/12/13) according to the grade they will enter in the fall.*

### Day Camp Agreement of Terms

**Program:** I give my permission for my child to participate in all camp program activities similar to those described in the information packet. I understand that the Day Camp at Rectory reserves the right to change program activities or camp leaders and cancel programs, should the Day Camp at Rectory decide in its sole judgement that it is necessary and appropriate to do so.

**Expectations/Dismissal:** I have informed the Camp Director of any limitations to my child's participation and agree to abide by the Day Camp at Rectory's sole judgement as to whether my child can be accommodated in the camp program. I understand that failing to disclose any physical, emotional, or behavioral needs or conditions may result in the child's dismissal from the program without refund. I understand that my child must follow the stated behavior expectations and safety rules and that Day Camp at Rectory reserves the right in its sole judgement to dismiss without refund any child whose behavior interferes with the rights and safety of others or consistently disrupts group dynamics or activities.

**Payment/Cancellation/Refund:** I understand and to the payment, cancellation, refund and late payment fee policies as stated on the registration form.

I have read and agree to abide by the terms and policies listed above and those found in the information packet.

I, the parent/legal guardian of the named camper, have read, understood, and agree to the above.

Signature of Custodial Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Camper's Name: \_\_\_\_\_

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**Early Drop Off / Late Pick Up Pre-Registration Sheet**

In order to assist working parents there is an early drop off/late pick up program. Camp runs from 8:00 am to 4:00 pm, with early drop off beginning at 7:00 am and the late pick up extends to 5:00 pm *promptly*.

Advanced registration is preferable to ensure appropriate coverage for the children. However, in order to accommodate changing needs, you may arrange the day prior accompanied by full payment.

\*Payment is expected in full prior to service

\*When dropping off your campers in the morning you must sign them in, and when picking them up in the afternoon you must sign them out.

\*You may sign up for either drop off, late pick up, or both- even last minute!

\*You may call the day of a camp day and have your camper stay late but you must call first, please. We provide this as an extra service knowing life happens. Should that happen, please call Dena at **860-428-8633**.

**Please check box next to week(s) your camper is attending:**

6/24-6/28  7/1-7/5  7/8-7/12  7/15-7/19  7/22-7/26  7/29-8/2

Signature of Custodial Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Camper's Name: \_\_\_\_\_ Relationship to Camper: \_\_\_\_\_



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### Day Kimball Hospital Agreement for Emergency Medical Care

This is to acknowledge that Day Kimball Hospital will provide emergency medical services to the staff and clients of The Day Camp at Rectory School located in Pomfret, Connecticut.

Day Kimball Hospital also acknowledges and fully understands the information and arrangements provided by the camp as stated below:

- The camp's on-call physician is Dr. Nancy Austin, from the Putnam Physicians Associates. Dan Newman, R.N. is responsible for emergency medical care at the camp
- In an emergency, the camp will attempt to contact the hospital by telephone
- 911 will be called for emergency transportation to the hospital
- Campers will be transported with copies of their medical form, and insurance card as well as the signed DKH consent form
- DKH should refer to each camper's individual form for their specific insurance carriers

### Parent/Guardian Permission to Administer Treatment

Dear Parents/Guardians:

In the event of an injury, or your child becoming sick while at camp, all efforts will be made to contact the parents or guardians before treatment. However, often it can take hours before contact is made, leaving the child uncomfortable with a headache or itchy poison ivy. Rather than do this, I would like to suggest that parents/guardians take a moment to sign below and authorize permission for treatment as deemed necessary by the camp nurse.

All treatment will be made in accordance with the camp's Standing Orders as written by our camp doctor, Nancy Austin of Putnam Physicians Associates.

**Name of Camper:** \_\_\_\_\_ **DOB:** \_\_\_\_\_

I, \_\_\_\_\_, give/do not give, permission for my child to receive treatment or medications as may be deemed necessary by the camp nurse.

\_\_\_\_\_  
Parent or guardian signature

\_\_\_\_\_  
Phone number

\_\_\_\_\_  
Date

In the event of an emergency and the parents or guardians of the camper are not immediately available, please provide two alternative emergency contacts:

\_\_\_\_\_  
Emergency Contact #1

\_\_\_\_\_  
Phone

\_\_\_\_\_  
Emergency Contact #2

\_\_\_\_\_  
Phone

Hours of Operation: 8:00 am – 4:00 pm