

**UNIONVILLE SPORTS COUNCIL**  
**CONFLICTS OF INTEREST POLICY & GOVERNANCE**

- 1 **Existence of Conflict & Disclosure.** Directors of USC (“Unionville Sports Council” or “USC”) and leadership of Booster clubs (collectively, “directors/members”) shall refrain from any actions or activities that impair, or appear to impair, their objectivity in the performance of their duties on behalf of the USC.
  - a. A conflict of interest may exist when the direct, personal, financial or other interest(s) of any director competes or appears to compete with the interests of the USC.
  - b. If any such conflict of interest arises, then the interested director shall call it to the attention of the Executive Committee of the Board of Directors for resolution.
- 2 **Nonparticipation in Deliberations & Vote.** The directors/members having a potential conflict shall not participate in the final deliberation or decision regarding the matter under consideration and shall retire from the room/conference call in which the Executive Committee is meeting. However, the interested directors/members may be permitted to provide the Executive Committee with any and all relevant information.
  - a. The Executive Committee shall determine if a conflict exists, excluding the director who is the subject of the possible conflict if such director is a member of the Executive Committee.
  - b. If a conflict exists and the conflict relates to a matter requiring a vote of the Board of Directors or the Executive Committee, then the interested directors/members shall not vote on the matter.
- 3 **Minutes of Meeting.** The minutes of the meetings shall reflect that the conflict was disclosed and the interested directors/members was not present during the final discussion and did not vote on the matter.
- 4 **Periodic Review.** A copy of this conflict of interest statement shall be furnished to each director/member who is presently serving USC, or who hereafter becomes associated with USC. This policy shall be reviewed from time to time for information and guidance of directors, and new officers and directors shall be advised of the policy upon undertaking the duties of their offices.
- 5 **Governance.** All directors/members shall ensure compliance with USC’s Guiding Principles.

**ACKNOWLEDGEMENT**

I have read and understood the Conflict of Interest Policy. Furthermore, I agree to comply with its provisions.

Signature: \_\_\_\_\_

Print Name / Booster Club (if any): \_\_\_\_\_

Date: \_\_\_\_\_