



Class Placement Information School Year 2019-2020

Your child will be assigned to a class section for next school year by the Division Heads with the assistance and recommendations of his or her current grade-level teaching team. The goal is to create a classroom community where each student will continue to learn and grow successfully. Factors considered in making class section assignments are academic, social, and emotional needs, as well as class size balance and boy/girl ratio.

If there is information related to your child's academic, social, or emotional needs that you believe we should know when making class placement decisions, please provide that information on this form. **Requests for a specific teacher cannot be considered**, and we cannot guarantee any specific placement.

The procedure is as follows:

1. All requests for consideration must be submitted to your current Division Assistant office in writing by **June 7**.
2. Division Assistant will notify you that Class Placement Information form was received.
3. Teachers and/or Division Heads will consider the information in the process of class placement.

Student's Name _____

Current Grade _____ Current Teacher _____

Parent's Name _____

Email _____ Phone _____

Please list information about your child that you would like us to consider. **Please focus on the concern for your child and describe information about your child such as learning style, preferred classroom environment, or personality attributes.**

Please indicate your highest priority for class placement (select one option):

- Teacher Style Fit
 Social Fit

Due Date: June 7

Parent's Signature _____ Date Submitted _____