

Unadopted Minutes
SPECIAL SCHOOL BOARD MEETING
Albany Area Schools – ISD #745
July 1, 2015

1. CALL TO ORDER

The meeting was called to order by Chair Winkels at 7:00 p.m.

2. ROLL CALL

Present: Winkels, Seiler, Gersch, Dirkes, Kreuzer, McLachlan Late: none Absent: Hansen

3. Agenda- Additions or Deletions

- 7.4 Lunch price increase recommendation.

4.0 Public Forum

- none requested

5.0 Approvals

5.1 Previous Meeting Minutes

Motion by Seiler, seconded by Gersch to approve the prior minutes from the June 3, 2015

Supported by all present

5.2 Cash Flow Report and Budget to Actual

Motion by Gersch, seconded by Seiler to approve the May Cash Flow Report.

Supported by all present

6. Consent Agenda

AFT: Alexander Evan, Social Studies & Reserve Teacher

Nicole Haas, ESY

Angela Haynes, Summer Learning Adventures

Robert Anderson, Assessment Coordinator & Wrestling Head Coach

Tim Boelke, Lane Change BA/BS+15 to MA

Duane Lichy, Lane Change MA to MA+15

CCSP: Heather Marquart, Assistant to Business Manager

Extra Curricular:

Michael Sieben, Girls' Golf Head Coach

Community Education/Additional Services:

Francisco Cervantes

Kids Company:

Brenna Voss, Nicole Sieben, Madison Eiyneck

Resignations/Retirement: Nicole Myogeto, Jr High VB Coach for one year

Adam Tate, Wrestling Assistant Coach Joan Hanson, effective June 3, 2015

Stephanie Barthel, Swimming Assistant Coach

Stephanie Rothstein, effective June 30, 2015 Daniel Kramer, effective June 24, 2015

Donations:

\$ 50.00 Anonymous, Family Outreach-R#51676

2,500.00 Albany Dance Team Booster Club, Uniforms-R#51705

140.00 Huskie Wrestling Club, Hudl 15-16 Season-R#51709

608.60 Central Minnesota Credit Union, Summer Rec T-shirts-R#51719

Expenditures:

The following checks were issued in paying claims: Wire transfers and checks 84018-84235

01 General Fund	\$835,366.80
02 Food Services	\$17,411.55
04 Community Services	\$39,375.81
08 Scholarships	\$6,125.00

Motion by Kreuzer, seconded by Gersch to approve the consent agenda.

Supported by all present

Motion to approve additional expenditures for July 1, 2015 by Seiler, seconded by Gersch.

Supported by all present

7. Education Report

7.1 Purple Pride

- David Schneider placed 11th in the state golf tournament.
- 400 x 800 relay team, Kevin Lamb and Emily L. participated in the State Track Tournament
- Band is on a trip to California, Albany Marching Band has done very well in the summer parades
- Haelia Jonas has earned a trip to Europe being recognized her success in the band program
- Staff Students, and Parents were recognized for their involvement in the Spunk Days parade
- Several Camps have taken place and there has been great participation
- Emily Schoenberg-All Star Softball
- Nick Mergen-All Star Football and Basketball
- The HITS program has been very successful with attendance as high as 141 students/day
- Sue Clemen was recognized for the extra efforts handling the payroll and benefits during the employee transition over the past month.

7.2 MSHSL Video

- Education Based Athletics Video was presented to the board titled, "Why We Play".

7.3 Extra Curricular Update

Scott Buntje shared, "Why We Play":

- Each player can grow by being a positive role model
- Better students, athletes and members of the community
- "Well rounded athletes" are the goal of Education Based Athletics
- The purpose of athletics was discussed and the pressure to win. The experience is the most valuable part of participation, not just winning. Many miss out on the educational benefit of sports because of the pressure to win. May drop out of sports at a younger age. The purpose shouldn't be to win but to enjoy the experience with growth and development.

7.4 Food Service Report

Penny Hoops reported that there are no major changes for the next school year.

- The district will add a frozen yogurt machine.
- Penny recapped the past year and highlighted that the breakfast program went from 70-200 regular breakfasts.
- The lunch counts have averaged the highest they've been for several years.
- Bigger roll outs will come at the Elementary Schools which include Snack Carts. The district received a grant to assist in the cost of this.
- There also will be a birthday snack order form for teachers to purchase for the students when it's their birthday. These will be healthier options for a birthday treat.
- Pricing for meals were discussed with minimal increases in lunch prices recommended

Motion by Seiler, seconded by Gersch to increase Elementary Lunch Prices \$.10 to \$2.15 and \$.10 to \$2.25 for Junior and Senior High Students for the 2015-2016 School Year.

Supported by all present

7.5 Facilities Update

Dean Mitchell reported:

- Temporary classes have worked out well. Smaller issues have been resolved
- Building roofs have required some maintenance but have withstood some heavy rainfall from the past few months
- Ventilation equipment has worked very well for the most part with some challenges in the pool area at times

- The asbestos floor tile will require a 10 year plan in accordance with the Health and Safety Plan
- Dean complimented Melanie Thompson and the National Honor Society Students as they painted 6 classrooms saving \$1,500 for the District
- Security Cameras and door access systems have been changed and improved in some areas
- The facilities use schedule is being developed to know which individuals are using the buildings at various times
- Preparation has begun for the All School Reunion which will take place on August 1, 2015
- Gym floors will be cleaned and waxed in the next week
- Dean complimented his staff on their work and dedication. Staffing was discussed and no major changes are expected.

8. Business

8.1 Secondary School Handbooks

Motion by Dirkes, second by Kreuzer to approve the Secondary School Handbooks with updates as presented.

Supported by all present

8.2 Avon and Albany Elementary School Handbook

Motion by, Seiler seconded by Gersch to approve the Albany and Avon Elementary School Handbook with updates as presented.

Supported by all present

8.3: Combined Albany Elementary School Handbook with Avon's in previous item

8.4 Policy 427-Workload Limits for Certain Special Education Teacher-Second Reading

Motion by Gersch, seconded by Seiler to approve Policy 427.

Supported by all present

8.5 Policy 806-Crisis Management-Third Reading

Motion by Dirkes, seconded by McLachlan to approve Policy 806.

Supported by all present

8.6 St Benedict's Lease

- Negotiated a lease with St. Benedict \$17,900 to be added to our lease levy for an additional classroom space.

Motion by Gersch, seconded by Gersch to approve the St. Benedict's amended lease agreement

8.7 Resolution Establishing a Ballot Board

RESOLUTION ESTABLISHING BALLOT BOARD

Member Kreuzer made a motion to adopt the following resolution:

BE IT RESOLVED by the School Board of Independent School District No. _0745_, State of Minnesota, as follows:

1. As required by Minnesota Statutes, Section 203B.121, the Board hereby establishes a ballot board to process, accept and reject absentee ballots at school district elections not held in conjunction with the state primary or state general election or that are conducted by a municipality on behalf of the school district and generally to carry out the duties of a ballot board as provided by Minnesota Statutes, Section 203B.127 and other applicable laws.
2. The ballot board must consist of a sufficient number of election judges trained in the handling of absentee ballots. The ballot board may include deputy county auditors or deputy city clerks who have received training in the processing and counting of absentee ballots.
3. The clerk or the clerk's designee is hereby authorized and directed to appoint the members of the ballot board. The clerk or the clerk's designee shall establish, maintain and update a roster of members appointed to and currently serving on the ballot board and shall report to the Board from time to time as to its status.
4. Each member of the ballot board shall be paid reasonable compensation for services rendered during an election at the same rate as other election judges; provided, however, if a staff member is

already being compensated for regular duties, additional compensation shall not be paid for ballot board duties performed during that staff member's duty day.

The motion for the adoption of the foregoing resolution was duly seconded by

Member Seiler, and upon roll call vote being taken thereon, the following voted in favor thereof: all present

and the following voted against: none: Hansen (absent)

whereupon said resolution was declared duly passed and adopted.

8.8 Resolution Appointing Election Judges

Member Kreuzer made a motion to adopt the following resolution:

RESOLUTION RELATING TO THE APPOINTMENT OF ELECTION JUDGES

WHEREAS, Albany Area Schools is holding a Special Election on August 11, 2015,

BE IT RESOLVED by the School Board of Independent School District No. 745, as follows:

for the Combined Polling Place at Albany Secondary School Building (Jr/Sr High)

Diane Noll is appointed as Head Judge and the following are appointed as election judges

Georgine Anderson, Rita Stenlund, Annette Lange, Judy Bruemmer, Victor Kotten, Kelly Martini

Judy Rolfzen, Corey Nellis

Should one of the election judges named above be unable to fulfill their duties, the clerk or head judge can name another election judge to substitute for this special election.

The motion for the adoption of the foregoing resolution was duly seconded by

Member Gersch, and upon roll call vote being taken thereon, the following

voted in favor thereof: all present

and the following voted against: none: Hansen (absent)

whereupon said resolution was declared duly passed and adopted.

8.9 Membership to SEE

Motion by Seiler second by Kreuzer to approve continued membership in SEE.

Supported by all present

8.10 Resolution-MSHSL Membership

Motion by Seiler seconded by Gersch to approve continued membership in MSHSL. Resolution on file in District Office.

Supported by all present

8.11 Solar Garden

Christina from SunEdison spoke about the community solar garden program. The program is designed to utilize solar energy through the construction of large ground mounted solar installations to provide power. SunEdison has worked with Excel Energy to develop this program. There has been over 1,000 applications for this. Regulations state that any one developer cannot develop more than 5 sites (@ 5 acres/site). A final ruling on program size will take place in the next month.

8.12 Bread Bids

Motion by Kreuzer seconded by Seiler to award the bakery bid to Pan-O-Gold

Supported by all present

8.13 Milk Bids

Motion by Gersch seconded by Kreuzer to award the dairy bid to Kemps.

Supported by all present

8.14 Health and Safety Budget

Motion by Dirkes seconded by Seiler to approve the Health and Safety Budget and the Health and Safety Policy to meet the annual requirement.

Supported by all present

9. Board Committee Reports

Minutes available will be attached to Board Book

10. Superintendent's Report: Superintendent Johnson talked about progress on TDE plan with teachers.

10.1 MSBA Summer Seminar: taking place August 3rd

10.2 Work Session Agenda: July 15th work session at 6pm. Superintendent Johnson asked for agenda items.

10.3 Enrollment updates: 2014-15 ended with 1,680 students in the District. 1,705 students is projected for 2015-16 school year.

10.4 Transportation and Grounds: On-going study to improve support of transportation continues. Exploring the idea of hiring an on-site mechanic and reassigning coordination of grounds. Discussions will continue into 2015-16 for a final recommendation.

10.5 Referendum Updates: community meetings will begin next week

10.6 Communications Consultant: This position was discussed a method to communicate information from the District to the public. There are additional hourly costs that could be incurred depending on the amount of time

10.7 Public Meeting Preparation: Several meetings scheduled for July.

11. Adjournment

Agenda completed at 9:25 pm, a motion to adjourn was made by Seiler, seconded by Gersch.

Supported by all present

Dean Dirkes, Clerk

Greg Johnson, Superintendent