

Schedule of Fees 2019-2020



01.08.2019 – 31.07.2020

1. Application Fee per child EUR 500

The Application Fee ensures the processing of the application for admission of a new student or of a student returning after an absence of one year or longer. This fee does not guarantee admission to the school. The Application Fee is due immediately on registration and must be paid in order for the application to be processed. The application process cannot be finished without payment of the Application Fee. The Application Fee is non-refundable.

2. Tuition Fees (August 2019 – July 2020)

The annual Tuition Fee depends on the grade level and is set out as indicated below:

Primary 1	EUR 10.730
Primary 2	EUR 11.550
Primary 3	EUR 13.140
Grades 1-2	EUR 16.800
Grades 3-5	EUR 17.780
Grades 6-8	EUR 19.070
Grades 9-10	EUR 20.110
Grades 11-12	EUR 20.900

The costs of mandatory overnight and day trips, membership in the ISH Association and one copy of the yearbook per child are included in the annual Tuition Fee.

With the exception of the Early Childhood Centre, school materials such as paper and pencils are not included in the annual Tuition Fee.

3. Sibling Discount

For families with three or more children enrolled at ISH simultaneously, the school will grant the following reductions for the student in the lowest grade level: a 10% reduction of the annual Tuition Fee for the third child, a 15% reduction of the annual Tuition Fee for the fourth child and any additional children.

4. Campus Development Fee

Year 1	EUR 5.500
Year 2	EUR 2.000

This is a non-refundable fee payable over two years, which is intended for the improvement and enhancement of the school. For students returning after an absence of one year or longer, all prior payments are credited to this total. However, departing students who have attended the school for two months or less in the school year of their departure pay only half of the Campus Development Fee levied in that school year.

5. Other Charges

During the school year, additional expenditures may be incurred. Charges e.g. for college testing, external testing and (IB) examinations, non-mandatory school, day and sport trips, graduation expenses, swimming and other extra-curricular programmes will be charged separately for those participating. Lost books belonging to the school will be invoiced according to the current replacement value of the lost book, including a handling fee of EUR 10 per book not returned. The school bus fee will be determined according to the number of students riding the bus.

The fees for self-taught and mother tongue language courses, school photos, and hot lunches will be invoiced by, and paid directly to, the service provider.

6. Payment of Fees

All tuition and fees for students who start in August are payable in advance, at the latest by 1 August 2019. For students who start during the school year, payments are due at the start of school or within two weeks after the invoicing date. Past due accounts are charged with a late fee of 5% per annum above the base rate of interest.

All parents are liable for fee payments on the due date, whether or not companies assume responsibility for all or part of the fees. Furthermore, parents are liable for all bank charges incurred.

It is possible to pay the school fees in two instalments, which will increase the annual Tuition Fee by 2%.

For students who begin at the start of the school year, the first instalment of 60% is to be paid by 1 August 2019 and second instalment of 42% to be paid by 1 January 2020.

All bank transfers (in EUR) can be made to one of the following bank accounts, with the child's name, invoice and account numbers clearly indicated:

Hamburger Volksbank eG
Kontonummer: 3289109
IBAN: DE79 2019 0003 0003 2891 09
BIC: GEN0DEF1HH2

Deutsche Kreditbank AG
Kontonummer: 1020242572
IBAN: DE20 1203 0000 1020 2425 72
BIC: BYLADEM1001

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Fees are non-refundable with the exception of the Tuition Fee in the case of early departure, as explained in paragraph 7.

available in the Admissions Office and must be submitted by 29 March 2019. Late applications cannot be considered. For further information, please contact the Admissions Office.

7. Pro-Rating of Tuition Fees

Percentage of Tuition Fee charged upon late enrolment:											
Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June		
100%	95%	85%	75%	65%	55%	45%	35%	25%	15%		

Percentage of Tuition Fee refunded upon early departure:											
Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June		
70%	60%	50%	40%	30%	0%	0%	0%	0%	0%		

Notification of withdrawal must be given in writing by the legal guardian at least TWO MONTHS in advance of withdrawal in order to receive any possible tuition refund according to the month of departure as stated above.

8. Placement

The final placement of students in elective courses in Grades 9-12 will be determined by the school. Depending on the date of admission, students may find their choice of electives limited.

9. Information for German Tax Payers

Children in the Early Childhood Centre: 2/3 of the childcare costs, up to a maximum of EUR 4.000 per child, are tax-deductible. Benefits reimbursed to you or paid on your behalf by your employer are normally treated as taxable income (geldwerter Vorteil). Under certain conditions, fees for pre-school children are exempted.

Children in Grades 1-12: 30% of fees (Tuition, Application Fee), up to a maximum of EUR 5.000 per child, are tax-deductible.

For more information, please refer to our homepage (<https://www.ishamburg.org/admissions/tuition-fees>).

10. The 25% Clause

Up to 25% of students at the International School of Hamburg, whose families face financial constraints, can be admitted under certain conditions. The purpose of this clause is to ensure social diversity and to make the International School of Hamburg accessible to students with the interest and need for an international education, but who are unable to pay the full tuition.

Entry under the 25% clause is not automatic and depends upon the admission requirements set by the Board of the International School of Hamburg. The application forms for the school year 2019/2020 are

11. Fees

The above conditions apply to the entire school year. ISH reserves the right to dismiss or ask that a student be withdrawn if school fees are not paid in accordance with ISH financial regulations.

12. Place of Jurisdiction

The place of jurisdiction is Hamburg, Germany.

13. Disclaimer

The Schedule of Fees indicates the Tuition Fee rates of the respective school year and summarises the most important clauses of the school contract. It shall provide a comprehensive overview of conditions but does not replace the school contract as the legally binding document. For further regulations please refer to the school contract.