

**Unadopted Minutes**  
**REGULAR SCHOOL BOARD MEETING**  
**Albany Area Schools – ISD #745**  
**March 16, 2016**

**1. CALL TO ORDER**

The meeting was called to order by Chair Winkels at 7:00 p.m.

**2. ROLL CALL**

Present: Winkels, Hansen, Gersch, Kreuzer, McLachlan

Late: None                      Absent: Dirkes, Seiler                      Student Representatives

**3.0 Public Forum**

**4.0 Agenda- Additions or Deletions**

Addition: Achievement and Integration plan budget 8.13

Remove: West Central Ed

**5.0 Approvals**

**5.1 Previous Meeting Minutes** Motion by Kreuzer, seconded by Gersch to approve the minutes from the February 17, 2016 Regular Meeting.

Supported by all Present

**5.2 Cash Flow Report**

Motion by Hansen, seconded by Gersch to approve the Cash Flow Report for January 2016.

Supported by all present

**6. Consent Agenda**

**AESP:** Robert Schaefer, Head Building Custodian, ALE

**LONG TERM SUBSTITUTE:** Kyle Rieland

**Extra Curricular:** Doug Lien, Head Boys' Golf Coach  
 Bonnie Fritz, Mary Klasen, Diane Noll, Brenda VonWahlde, Concessions

**Kids Company:** Kendra Kotzer, Hailey Wimmer

**LOA: TWO**

**Severance Request:** Patricia Pyle, per provisions of Albany Federation of Teachers 2015-2017 Master Agreement, Article VIII Section 2 and Section 3

**Resignations/Retirement:** Linda LaForge, last day worked March 10, 2016  
 Sharon Haider, effective March 1, 2016  
 Patricia Pyle, effective last day of the 15-16 school year

Donations	From	Purpose	Receipt
\$600.00	Albany Jaycees	Media Center	52883
\$500.00	Damon & Karen Harrison	Joshua D. Harrison Scholarship	52897
\$1,000.00	The Polaris Foundation	Robotics	52904
\$50.00	Sheila Kloepfner/honor of Hannah Dufner	Secondary School	52904
\$500.00	James Glatzmaier	Don Brevier Scholarship	52905
\$2,000.00	James Glatzmaier	Delores Wellenstein Memorial Scholarship	52905
\$105.18	Avon PTA	Playground Cones	52905
\$500.00	Albany Enterprise	Dollars of Scholars	52919
\$45.00	Avon PTA	Bus to St Johns 5th Gr	52927
\$100.00	Granite Machinisits & Mechanics Lodge 623	Robotics	52940
\$50.00	Anonymous	Family Outreach	52940
\$350.00	St Martin Lions	Scholarship Funds	52948
\$25.00	United Commercial Travelers	Special Olympics	52955
\$50.00	Greg & Mary Mueller	Special Olympics	52955
\$936.00	Huskie Booster Club	3 Sport Blankets	52962
\$500.00	Wells Concrete	ECC Picnic	52962
\$864.65	Albany Baseball Assn	Purchased Bats	

Motion by Gersh, second by Hansen to approve the consent agenda.

Supported by all present

## **7. Reports**

### **7.1 Student Representative Report**

- The HS Spring musical, The Little Mermaid Jr, is coming up. Show dates April 22-24
- Student Council Leadership program was held recently at the Alexandria HS.
- Over \$80,000 is available in scholarships for students. The tremendous generosity is greatly appreciated.
- NHS events: Be the Match held their 1<sup>st</sup> bone marrow drive, with 18 individuals signing up to be donors. Also, the Easter egg hunt was held last Saturday.
- Winter sports seasons have ended. Individual qualifiers Mitch Kotschevar and Tyler Baird moved on to the State wrestling competition.
- Speech team members made all conference: Savannah Studniski-1st place Discussion, Sara Kellner-2nd Place Drama, Kaleigh Pahan-2nd Place Storytelling

### **7.2 Purple Pride Recognition**

- Kelly Neu, above and beyond to design and edit a Spring/Summer Community Ed Brochure
- Renee Nelson, leads building in Wonders Curriculum implementation, organized an expert panel for district-wide collaborative session
- Crystal Schlosser, creative out-of-the-box thinking working with highest needs students
- Sarah Mendoza, great job connecting staff and students
- Lois Lepinski, extremely positive and dedicated substitute. Amazing work with ECC students
- Joan Eibensteiner, hardworking and cheerful. Her creativity and excitement for I love 2 read month is appreciated.
- Teresa Wimmer, MRC tutor that has made a difference and increased literacy skills for ECC students.
- Caleb Abraham, this student is always respectful, quiet, and a pleasure to be around.
- Kelly Orbeck, her compassion puts nervous children who visit the health office at ease. She keeps staff informed.
- Missy Caughlin, a wonderful job with a new process for EL testing.
- Karen Kmitch, ensures our kindergarten bus students arrive safely. Good problem solver.
- Jacob Burg, recognized by a fan from Braham for his great example of sportsmanship. A good representation of PURPLE PRIDE!
- Mary Smith, Kathy Schmitt, Gary McPadden, Shelley Hadley on our custodial staff for taking on and covering extra shifts.
- Heather Marquart for attention to detail and performing tasks with accuracy.
- Dean Mitchell, thank you for serving the community through your 33 years on the Fire Department. Your commitment to the community embodies the definition of Purple Pride.

### **7.3 West Central Education**

Removed from Agenda

### **7.4 Technology Update**

Aileen Swenson presented on Technology within the schools, covering technology beliefs, impacts on learning, staff survey data, and future budget considerations. There will be additional opportunities available for staff for professional development with a technology emphasis.

## **8. Business**

### **8.1 Q-Comp**

MDE has provided preliminary approval for Albany Area School's participation in the program. MDE recently provided suggested revisions to Albany's plan. Revisions will be discussed and made to our plan, with resubmission expected in the near future.

### **8.2 Communications Plan**

Ardito, the communications consultant, has analyzed our current communication methodology; strengths and weaknesses. Ardito has provided recommendations on improving our current process,

procedures, and mechanics with a timeline. The committee has reviewed this plan and provided a small suggestion to ensure any internet/web communication improvements are mobile friendly.

### **8.3 Wellness Policy-Second Read**

Motion by Gersch, seconded by Hansen to approve the Personnel Wellness Policy (to be revised to include a policy number)

Supported by all present

### **8.4 Policy 2.3 (MSBA 214) Out State Travel by School Board Members-Second Read**

Motion by Kreuzer, seconded by Gersch to approve the Out of State Travel by School Board Members

Supported by all present

### **8.5 Policy 503 Student Attendance-First Read**

Board recommended additional committee review and recommendation(s) before bringing back.

### **8.6 Policy 506 Student Discipline-First Read**

Board recommended additional committee review and recommendation(s) before bringing back.

### **8.7 2016-17 Budget Updates**

Administration is currently meeting with leaders to review current and proposed departmental budgets, and will be assessing program needs to bring a proposed budget to the board for review in April.

### **8.8 Long Term Facility Maintenance**

The business manager discussed the long term facility maintenance revenues as well as tax impacts and state equalization.

### **8.9 Summer Activities**

Discussion surrounding the construction project as it relates to Summer Activities with accessibility and safety concerns for students. Alternative sites are being considered for summer activities.

### **8.10 Naming Rights**

A committee is being formed to devise a naming rights policy to be recommended to the board. This committee will be a diverse cross-section of teachers, community members, administrators and board members.

### **8.11 Building Project**

Bid package-one has been published in the Enterprise today. March 23 at 3:30, is an opportunity for contractors to engage a Q&A. Bid opening will commence on March 31<sup>st</sup> at 2:00. On April 6<sup>th</sup> there will be a special board meeting at 6:00PM to approve bids.

### **8.12 Negotiations Update**

The process has gone well, and the group has been engaged in discussion surrounding final details to ensure both groups are in agreement as well as establishing best practices. Also, the CCSP group has reached out to negotiate their contract.

### **8.13 Achievement and Integration**

A budget was provided and discussed. The majority of the dollars will be utilized for reading interventions.

Motion by Hansen, seconded by Gersch to approve the Achievement and Integration Budget/plan.

Supported by all present

## **9. Board Committee Reports**

Minutes available will be attached to Board Book

### **9.1 School Board Committee Updates**

## **10. Superintendent's Report**

### **10.1 Incident Update**

Thank you staff, admin team, and local law enforcement for your commitment to our students and their safety. The law enforcement presence was very well received by the students and staff. Many compliments were received on their presence within the school and interactions with students from the community and parents.

### **10.2 Enrollment**

537 Students 9-12; 278 Students 7-8; 460 Albany Elementary students; and 437 Avon Elementary Students, with strong Early Childhood numbers.

### **10.3 Curriculum Instruction and Assessment Update**

A general overview was provided of a potential new position to cover these areas within the district. Refinement will be made and job description developed.

March Meetings:

21<sup>st</sup> West Central ED

23<sup>rd</sup> Stearns County Collaborative

23<sup>rd</sup> Bid O&A

30<sup>th</sup> Naming Rights Committee

31<sup>st</sup> Middle School Parent Meeting

April Meetings:

6<sup>th</sup> SEE Day at the Capital

6<sup>th</sup> Special Board Meeting (Awarding Bids)

15<sup>th</sup> General SEE Meeting

20<sup>th</sup> Board Meeting in St. Martin

21<sup>st</sup> See Reginal meeting

27<sup>th</sup> Policy Meeting

### **11. Adjournment**

Agenda completed at 9:29pm, a motion to adjourn was made by Hansen, seconded by Kreuzer.

Supported by all Present

Matt Kreuzer, Acting Clerk

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Greg Johnson, Superintendent