

Approved Minutes
REGULAR SCHOOL BOARD MEETING
Albany Area Schools – ISD #745
District Board Room
June 13, 2018

1. CALL TO ORDER

The meeting was called to order by Chair Winkels at 7:00 p.m.

2. ROLL CALL

Present: Winkels, Kreuzer, McLachlan, Carbajal, Paulsen, Hansen, Gersch

Absent:

3.0 Public Forum

4.0 Agenda- Additions or Deletions

5.3 Eagle Scout Project- presented by Mason Zierden

5.0 Approvals

5.1 Previous Meeting Minutes

Motion by Kreuzer, seconded by Paulsen to approve the minutes from the May 9, 2018 Regular School Board Meeting and the May 23, 2018 Work Session. Supported by all present.

5.2 Cash Flow Report—April 2018

Motion by Gersch, seconded by Kreuzer to approve the April Cash Flow Report. Supported by all present.

5.3 Eagle Scout Project - Mason Zierden did a presentation of an Eagle Scout Project he would like to do for the community here at the softball field at the high school. Carbajal made a motion to approve the project, Gersch seconded. Supported by all present.

6. Consent Agenda

AFT: Stephanie Stang, Lane Change BA + 45 to MA, effective 18-19
Kristy Yurczyk, EC Coordinator
Asha Gregory, Lane Change BA+45 to MA
Joan Eibensteiner, Ma to MA + 15

Learning Adventures: Sharon Navratil, Laurie Hommerding, Jody Abraham, Vicki Pfeffer,
Nicole Snoberger, Angela Haynes, Tammy Moe, Sue Noska, Crystal Schlosser, Leslie Thesing, Tracy Hieserich, Jan Shaver

AESP: Kyle Van Overbeke, Kids Co Assistant, Jennifer Kaeter, Para for ESY
Kathryn Dirkes, Administrative Assistant

LTS: Denise Stachnik -- Jill Smith

EXTRA CURRICULAR:

KIDS CO: Victoria Dennis, Bailey Eiyneck, Molly Gersch, Hailey Wimmer, Gina Holdvogt, Kiera Millaway, Emily Johnson, Valerie Parker, McKenzie Dotzler, Mary Klasen, Mary Williams, Vanessa Solarz, Nancy Swarouth, Shannon Trvdik

SUBSTITUTES: Ben Eli

STUDENT WORKER Isaac Schwinghammer, Custodial
Mitchell Hoxtell, Custodial

CE: HITS: Anders Amdahl (2), Gabe Zierden, (2), Brittni Jansky, Josh Killmer, Ben Eli (2)

AQUATICS: Alexis Sininger, Hunter Butkowski, Samantha Bromenshenkel, Christian Willoughby, Haley Swanson, Hannah Finkelson, Raven Posch, Jessica Dolan, Rachel Panek, Kendra Bromenshenkel, Sara Koltes

Kari Schaefer, Renae Illies, (2), Emily Simon, Dana Crumley, Karla Schneider, Duane Lichy, Michael Rien

LOA:

REQUEST FOR SEVERANCE: Mary Matthies, per AESP Agreement 2018-2020
Steve Roforth, per AFT Agreement 2017-2019

RESIGNATION/RETIREMENT: Mary Matthies, Custodian, effective August 31, 2018
Amy Thelen, Para, effective May 31, 2018
Darice Stommes, Head Custodian, effective May 25, 2018
Heidi Hoppe, Paraprofessional, effective May 31, 2018
Steve Roforth, Teacher, effective January 26, 2019
Karl Kise, CE/Kids Co, effective June 21, 2018

DONATIONS:

\$2,000.00	Breitbach Construction- BEAT Grand Opening Sponsorship
\$5,600.00	Central Minnesota Arts Board- BEAT Grand Opening Grant
\$500.00	Avon Chamber of Commerce - Avon Elem (Anne Strack) R#55942
\$10,000.00	Charles and Mary Griffith - Grand Piano Fund R#55952
\$500.00	Tim and Melanie Wege - Grand Piano Fund R#55956
\$704.11	Patron Donations - Grand Piano Fund R#55956
\$400.00	Central Minnesota Credit Union- Summer Rec Girls Softball Shirt Sponsor #55965
\$835.00	Great River Regional Library- BEAT Grand Opening Sponsorship #55965
\$500.00	Avon Lions- Summer Rec donation #55965
\$200.00	St Martin Lions - Avon G&T donation R#55983
\$250.12	Wells Fargo You give - Albany Elementary R#55984
\$480.00	Wells Fargo You give - Avon Elementary R#55985
\$325.00	American Legion - Scholarship R#55989

AFT: Paul Fauk, Sped Teacher
Brittany Mastin, EC
Jennifer Schwalbe, EC

AESP: Austin Bueckers, Custodian

CE: Justine Meyer, Aquatics

Motion by Paulsen, seconded by Kreuzer to approve the June Consent Agenda. Gersch abstained.
Supported by all others present.

7. Reports

7.1 Building Project Updates - Supt Johnson gave the updates. Stage Pit cover is finished. Gym being repainted. Old bleachers removed, new ones come in July. Asbestos removal going well. Final asphalt will be placed in parking lot next week. Greenhouse location discussed.

7.2 Purple Pride

- a. Track - Six girls went to State and all made it to finals and medalled.
- b. Golf - Two students went to State.

- c. Clay Target team - sending students to Nationals.
- d. Environmental and Government Teams - went to Nationals.
- e. Building being used for professional conferences.
- f. Kudos to Middle School Staff for all of the extra work with the transition of 6th graders to the Middle School. All went very well.

7.3 Enrollment Report - Supt Johnson and Business Manager Clemen reviewed the report with us.

7.4 Technology Updates - Dan Kramer and Aileen Swenson discussed the progress of technology in the district. Topics included: network summary, future goals, future device needs, integration - devices in class, inventory of technology devices, outcomes, and professional development offerings.

7.5 Q-Comp Updates - Q-Comp Advisors Dana Amdahl and Lori Habben reported on the progress of Q-comp. They shared its successes, survey results, goal awards, feedback, and plans for next year.

7.6 College Courses Options - Principal Tim Wege presented the report on College Courses at Albany Area High School. There are 46 credits available currently in our school. Another 31 available online. PSEO and CLEP/DSST explained as well.

8. Business

8.1 Preliminary 2018-19 Budget

Motion by Kreuzer, seconded by Hansen to approve the 2018-19 preliminary budget. Supported by all present.

8.2 Staffing Updates - Supt Johnson reviewed staffing issues. Hansen made a motion to approve the addition of another section of 6th grade, McLachlan seconded. Supported by all present.

8.3 High School and Middle School Mental Health Support

Will be changing our services to Blue Sky Mental Health.

8.4 Resolution Relating to the Election of School Board Members

Member Kreuzer entered the motion for the adoption of the foregoing resolution

RESOLUTION RELATING TO THE ELECTION OF SCHOOL BOARD MEMBERS AND CALLING THE SCHOOL DISTRICT GENERAL ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 745, State of Minnesota as follows:

(a) 1. It is necessary for the school district to hold its general election for the purpose of electing three (3) school board members for terms of four (4) years each.

(b) The clerk shall include on the ballot the names of the individuals who file or have filed affidavits of candidacy during the period established for filing such affidavits, as though they had been included by name in this resolution. The clerk shall not include on the ballot the names of individuals who file timely affidavits of withdrawal in the manner specified by law.

2. The general election is hereby called and elected to be held in conjunction with the state general election on Tuesday, the 6th day of November, 2018.

3. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for this general election are those polling places and precincts or parts of precincts located within the boundaries of the school district and which have been established by the cities or towns located in whole or in part within the school district. The voting hours at those polling places shall be the same as for the state

general election.

4. The clerk is hereby authorized and directed to cause written notice of said general election to be provided to the county auditor of each county in which the school district is located, in whole or in part, at least seventy-four (74) days before the date of said election. The notice shall include the date of said general election and the office or offices to be voted on at said general election. Any notice given prior to the date of the adoption of this resolution is ratified and confirmed in all respects.

The clerk is hereby authorized and directed to cause notice of said general election to be posted at the administrative offices of the school district at least ten (10) days before the date of said general election.

The clerk is hereby authorized and directed to cause a sample ballot to be posted at the administrative offices of the school district at least four (4) days before the date of said general election and to cause two sample ballots to be posted in each polling place on Election Day. The sample ballot shall not be printed on the same color paper as the official ballot. The sample ballot for a polling place must reflect the offices, candidates and rotation sequence on the ballots used in that polling place.

The clerk is hereby authorized and directed to cause notice of said general election to be published in the official newspaper of the school district for two (2) consecutive weeks with the last publication being at least one (1) week before the date of said election.

The notice of election so posted and published shall state the offices to be filled set forth in the form of ballot below, and shall include information concerning each established precinct and polling place.

The clerk is authorized and directed to cause the rules and instructions for use of the optical scan voting system to be posted in each polling place on Election Day.

5. The clerk is authorized and directed to acquire and distribute such election materials as may be necessary for the proper conduct of this election, and generally to cooperate with election authorities conducting other elections on that date. The clerk and members of the administration are authorized and directed to take such actions as may be necessary to coordinate this election with those other elections, including entering into agreements or understandings with appropriate election officials regarding preparation and distribution of ballots, election administration and cost sharing.

6. The clerk is further authorized and directed to cause or to cooperate with the proper election officials to cause ballots to be prepared for use at said election in substantially the following form, with such changes in form, color and instructions as may be necessary to accommodate an optical scan voting system.

And the resolution was duly seconded by Member Paulsen and upon the vote being taken thereon, the following voted in favor thereof: Winkels, Kreuzer, McLachlan, Carbajal, Paulsen, Hansen, Gersch
Absent: none

And the following voted against the same: none

8.5 Resolution Establishing Dates for Filing Affidavits of Candidacy

Member Kreuzer entered the motion for the adoption of the foregoing resolution

RESOLUTION ESTABLISHING DATES
FOR FILING AFFIDAVITS OF CANDIDACY

BE IT RESOLVED by the School Board of Independent School District No. 745, State of Minnesota, as follows:

1. The period for filing affidavits of candidacy for the office of school board member of Independent School District No. 745 shall begin on July 31, 2018 and shall close on August 14, 2018. An affidavit of candidacy must be filed in the office of the school district clerk and the \$2 filing fee paid prior to 5:00** o'clock p.m. on August 14, 2018.

2. The clerk is hereby authorized and directed to cause notice of said filing dates to be published in the official newspaper of the district, at least two (2) weeks prior to the first day to file affidavits of candidacy.

3. The clerk is hereby authorized and directed to cause notice of said filing dates to be posted at the administrative offices of the school district at least ten (10) days prior to the first day to file affidavits of candidacy.

4. The notice of said filing dates shall be in substantially the following form:

**NOTICE OF FILING DATES FOR ELECTION TO THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT NO. 745
ALBANY AREA SCHOOLS
STATE OF MINNESOTA**

NOTICE IS HEREBY GIVEN that the period for filing affidavits of candidacy for the office of school board member of Independent School District No. 745 shall begin on July 31, 2018, and shall close at 5:00** o'clock p.m. on August 14, 2018.

The general election shall be held on Tuesday, November 6, 2018. At that election, three (3) members will be elected to the School Board for terms of four (4) years each.

Affidavits of Candidacy are available from the school district clerk, Albany Area Schools, 30 Forest Ave, PO Box 40, Albany, MN 56307. The filing fee for this office is \$2. A candidate for this office must be an eligible voter, must be 21 years of age or more on assuming office, must have been a resident of the school district from which the candidate seeks election for thirty (30) days before the general election, and must have no other affidavit on file for any other office at the same primary or next ensuing general election.

The affidavits of candidacy must be filed in the office of the school district clerk and the filing fee paid prior to 5:00** o'clock p.m. on August 14, 2018.

Dated: June 13, 2018

BY ORDER OF THE SCHOOL BOARD

/s/

School District Clerk

And the resolution was duly seconded by Member Paulsen and upon the vote being taken thereon, the following voted in favor thereof: Winkels, Kreuzer, McLachlan, Carbajal, Paulsen, Hansen, Gersch
Absent: none

And the following voted against the same: none

8.6 Resource Training & Solutions Yearly Billing

Motion by Hansen, seconded by Kreuzer to approve the Resource Training & Solutions yearly billing invoice. Supported by all present.

8.7 Garbage & Recycling Service Quotes - Only one bid received. Carbajal made a motion to reject the bid due to it exceeding the District budget; and to direct Administration to request additional proposals. Paulsen seconded. Supported by all present.

8.8 Policy 709 Student Transportation Safety Policy – Fifth Read and Approval

Motion by Kreuzer, seconded by Carbajal to approve Policy 709 as presented. Supported by all present.

8.9 Policy 104 School District Mission Statement – Second Read

8.10 Policy 213 School Board Committees – Second Read

8.11 Policy 520 Student Surveys – Second Read

8.12 Policy 509 Enrollment of Nonresident Students – First Read

8.13 Reducing Lead in Water Plan – Second Read

Motion by Carbajal, seconded by Kreuzer to approve the Reducing Lead in Water Plan. Supported by all present.

9. Committee Reports

Minutes attached to Boardbook.

9.1 WCED Meeting

9.2 Staff Development Meeting

A schedule of board related meetings can be found on the district website.

10. Superintendent Report

10.1 Negotiations Updates - Group of three Board members met with three groups. Came to tentative agreements with two of them, and close with third. Will start negotiating with AESP group soon.

10.2 City of Albany TIF Agreements - Two new agreements.

10.3 MSBA Summer Seminar - Monday, August 6.

10.4 Election Timelines - Filing from July 31-August 14.

11. Adjournment

Agenda completed at 9:13 pm, a motion to adjourn was made by Hansen, seconded by Carbajal. Supported by all present.

Patricia Gersch, Clerk