

Approved Minutes  
REORGANIZATIONAL SCHOOL BOARD MEETING  
Albany Area Schools – ISD #745  
District Board Room  
January 3, 2018

1. CALL TO ORDER

The meeting was called to order by Chair Winkels at 7:00 p.m.

2. ROLL CALL

Present: Winkels, Hansen, Kreuzer, McLachlan, Carbajal, Paulsen, Gersch

Late: Absent: Student Representatives: Buerman, Panek, Brinkman

3. Agenda- Additions or Deletions - none

4. Organization of 2018 Board of Education

4.1 Elections of Officers

4.1.1 Carbajal nominated Winkels as Chair for 2018.

Motion by Hansen, seconded by Gersch, to move nominations be closed and cast unanimous ballot for Winkels. Elected by acclamation.

4.1.2 Carbajal nominated Hansen as Vice-Chair for 2018.

Motion by Hansen, seconded by Gersch, to move nominations be closed and cast unanimous ballot for Hansen. Elected by acclamation.

4.1.3 McLachlan nominated Gersch as Clerk for 2018.

Motion by Hansen seconded by Kreuzer, to move nominations be closed and cast unanimous ballot for Gersch. Elected by acclamation.

4.1.4 Carbajal nominated Kreuzer as Treasurer for 2018.

Motion by Hansen, seconded by Gersch, to move nominations be closed and cast unanimous ballot for Kreuzer. Elected by acclamation.

4.2 Motion by Carbajal, seconded by Kreuzer, to set annual board compensation as indicated below:

Payment for all meetings (Regular, Special, Committee)	\$50.00 per meeting
Chair	\$350.00
Clerk	300.00
Treasurer	200.00
Workshops/Conferences/Half-day or less	50.00
Full day	100.00

Vote For: all present    Vote Against: none

4.3 Motion by Gersch, seconded by Carbajal, to hold Board meetings for 2018 on the second Wednesday of the month and, fourth Wednesday of the month for work sessions or special meetings when necessary unless changed by the School Board for good and sufficient reason. The time of each regular meeting shall be 7:00 p.m. and the time for each work session shall be 6:00 p.m.

Vote For: all present    Vote Against: none

4.4 Motion by Gersch, seconded by Carbajal, to authorize the following bank depositories:

- Stearns Bank
- Central Minnesota Credit Union – Albany Branch
- American Heritage Bank (previous name: Avon State Bank)
- Minnesota School District Liquid Asset Fund Plus (MSDLAF+)
- PMA Financial Network “MN Trust”

Vote For: all present, except Kreuzer who abstained from the vote. Vote Against: none

4.5 Motion by Hansen, seconded by Carbajal, to keep temporary signatures as is until new signatures are ready.

Vote For: all present Vote Against: none

4.6 Motion by Carbajal, seconded by Kreuzer, to have The Enterprise as Official Newspaper.

Vote For: all present Vote Against: none

4.7 Motion by Kreuzer, seconded by Gersch, to retain the firm of Jovanovich, Kadlee & Athmann as legal counsel for the District and designate the Board Chair the Superintendent as district representatives who may contact legal counsel when it is in the best interest of the district.

Vote For: all present Vote Against: none

4.8 Motion by Kreuzer, seconded by Carbajal, to continue with the firm of Schlenner-Wenner for audit services. Vote For: all present Vote Against: none

4.9 Motion by Carbajal, seconded by Kreuzer, to authorize the business manager and superintendent to invest excess funds. Vote For: all present Vote Against: none

4.10 Motion by Kreuzer, seconded by Carbajal, to authorize the business manager and superintendent to make electronic fund transfers. Vote For: all present Vote Against: none

4.11 Motion by Gersch, seconded by Kreuzer, to authorize the superintendent to expend funds within budget guidelines. Vote For: all present Vote Against: none

4.12 Appoint Board Committee Members & Representatives

- 4.12.1 Finance & Facilities - Winkels, Kreuzer, Carbajal
- 4.12.2 Teaching & Learning -Paulsen, Hansen, McLachlan
- 4.12.3 Policy & Student Functions - Gersch, Paulsen
- 4.12.4 Community Engagements - Hansen, Gersch, McLachlan
- 4.12.5 Human Resources - Winkels, Kreuzer, Carbajal
- 4.12.6 West Central Ed Representative - Winkels
- 4.12.7 CMETS Representative - Kreuzer
- 4.12.8 MSHSL Representative - Gersch

Motion made by Carbajal, seconded by Kreuzer, to approve the committee and representative appointments. Vote For: all present Vote Against: none

5. Public Forum - none requested

6. Consent Agenda - Kreuzer made a motion to approve expenditures, Carbajal seconded.

Vote For: all present Vote Against: none

## 7. Approvals

7.1 Motion by Kreuzer, seconded by Carbajal, to table approving the Regular Board Meeting minutes of December 13, 2017 until corrections in layout can be made. Vote For: all present Vote Against: none

## 8. Reports

8.1 Activities – Scott Buntje - spoke about new sports ideas and the rationale behind decision making. Survey results, data, and budget concerns explained. He also reviewed some current issues with activities and athletics. Nominations are open for the Athletic Hall of Fame. Will have induction in Fall 2018. Fitness area (weight room) is open now in the new BECC.

## 9. Business

9.1 High School Course Offerings - Tim Wege reviewed the changes to the High School Course Registration Manual for 2018-19.

Motion by Paulsen, seconded by Hansen, to approve the new High School Course Registration Manual. Vote For: all present Vote Against: none

## 10. Committee Reports

Minutes attached to Boardbook

10.1 Community Ed Advisory Committee

10.2 Fifth Monday

10.3 Staff Development

10.4 Community Engagement

10.5 Teaching & Learning

10.6 District Technology

## 11. Superintendent Report

11.1 - Student Representatives shared their Video Recap of the December Meeting

11.2 - An eLearning day - letter will be sent to parents. First eLearning day will be February 15th.

11.3 - January 24, 2018 meeting at 6 pm; work session at 7 pm.

11.4 - Resource Training and Solutions Board of Education - Ron Pausen nominated for this.

11.5 - School Board Annual Conference - next week January 11 & 12.

## 12. Adjournment

Agenda completed at 8:06 pm, a motion to adjourn was made by Kreuzer, seconded by Paulsen. Vote For: all present Vote Against: none

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Patti Gersch, Clerk