

Victor Central School District Committee Meeting

Meeting Minutes – 1/23/19

Date and Time: 3:45-5:00

Location: HS Conference Room

Members: ~~Aubrey Ahern~~, Shawn Baldwin, Mary Banaszak, Laura Dash, Theresa DeRycke, ~~Ted Isham~~, Leah Kedley, Kelly Loughlin, Caitlin Mack-Elliott, Necia Marchetti, Georgia Mowers, Roni Puglisi, Cindy Riley, Amy Shannon, Shawna Spriggs, Amanda Tripp

Roles:

Facilitator: Georgia Mowers

Minute Taker: Amy Shannon

Time Keeper: Cindy Riley

Refreshments: Kelly Loughlin

Organizer: Mary Banaszak

				Purpose/ Proposed Action				
#	Topic/Subject	Person Responsible (if not all)	Time Allotted	For Info	Work Session	Make Recommendation	Assign Task	Make a Decision
Opening								
1	Welcome/Call to Order	Approved						
2	Approve minutes of prior mtg dated: ___/12/13/18							
3	Review Agenda							
Guest(s) (if any)								
4	Dave Henderson-updated website and changes to phone system	Shared features of new website Add midterm/finals schedule to the webpage in future Explained new IP phone system, current system is 19 years old <ul style="list-style-type: none"> Phone system goes live April break Cordless phones for many Victor employees (1/3 of phones) Every gym will have a phone with strobe light to notify. Every phone is a speaker phone. Safety features – ex) if 911 is called, then admins and SRO will receive text and/or email notification About 150 staff members – admins, secretaries, counselors, nurses, librarians – engage in hour long trainings 						
Old Business-For Discussion								
5	Share Building Council goals	VIS <ul style="list-style-type: none"> –strong habits of literacy –self-efficacy with continued emphasis on school motto: VIS Respects 						
New Business								
6	Code of Conduct Review	5300.20 A– #15-Maintain appropriate boundaries with students, staff and all others on District property 5300.20 C- School Counselors/Psychologists/Social Workers 5300.30-add vape devices/paraphernalia – ask SRO for proper terminology -Possessing, using, selling, distributing or exchanging any smoking devices and						

		paraphernalia 5300.65-Visitor (including students from another building in the district)-Will address this at next meeting
7	Review assigned tasks	Facilitator: Laura Dash Time keeper: Cindy Riley Minutes: Amy Shannon Refreshments: Caitlin Mack Elliott Organizer: Shawn Baldwin Snacks: Kelly Loughlin
8	Set agenda roles for next mtg.	1.Capital improvement updates-Chris 2.Old Business – approve final Code of Conduct changes 3.Update School Tool work
Closing		10 min.
9	Parking lot attendant	None
10	Roundtable	Amy – Need new meeting location in April, May and June due to construction

List future meetings:
Feb. 27, March 20, April 24, May 29, June 12