

Victor Central School District Committee Meeting

Meeting Minutes – 2/27/19

Date and Time: 3:45-5:00

Location: HS Conference Room

Members: ~~Aubrey Ahern~~, Shawn Baldwin, Mary Banaszak, Laura Dash, ~~Theresa DeRycke~~, Ted Isham, Leah Kedley, ~~Kelly Loughlin~~, Caitlin Mack-Elliott, Necia Marchetti, Georgia Mowers, Roni Puglisi, Cindy Riley, Amy Shannon, Shawna Spriggs, Amanda Tripp

Roles:

Facilitator: Laura Dash

Minute Taker: Amy Shannon

Time Keeper: Cindy Riley

Refreshments: Caitlin Mack Elliott

Organizer: Shawn Baldwin

				Purpose/ Proposed Action				
#	Topic/Subject	Person Responsible (if not all)	Time Allotted	For Info	Work Session	Make Recommendation	Assign Task	Make a Decision
Opening								
1	Welcome/Call to Order							
2	Approve minutes of prior mtg dated: ___/1/23/19	Approved						
3	Review Agenda							
Guest(s) (if any)								
4	Capital project update	<p>ECS</p> <ul style="list-style-type: none"> -Floor addition on the back of the building -Reconfigured parking lot -Nurse’s office remodel <p>Primary</p> <ul style="list-style-type: none"> -New hallway ceiling, floor and lights -New boiler system <p>Intermediate</p> <ul style="list-style-type: none"> -Gym <p>Junior High</p> <ul style="list-style-type: none"> -OT/PT -Media center renovation <p>HS</p> <ul style="list-style-type: none"> -replaced old boilers <p>Chris showed pictures of progress.</p> <p>Still left to complete:</p> <p>HS Nurse, Lighting Project, ECS Nurse</p>						
Old Business-For Discussion								
5	Code of Conduct Final	The council reviewed the proposed changes and approved them.						

	Review	Board Meeting on 3/13/19.
New Business		
6	School Tool Discussion/Building Feedback	<p>Received input from Principals. They identified interest in the following:</p> <p><u>Data Dashboard</u> - *Can be done as per Dave Henderson</p> <ol style="list-style-type: none"> 1. <ol style="list-style-type: none"> a. Track history of services b. Replace RTI forms c. Track AIS Data d. Track classroom assessment data (start with a common assessment) e. Track State assessment data 2. <u>Internal Data Analysis/Management</u> *Not Recommended <ol style="list-style-type: none"> a. Input document reminders about behavior/expectations* 3. <u>Professional Development/Training</u> <ol style="list-style-type: none"> a. Training in the discipline module for the clerical team and Assistant Principals b. Training for admin and clerical team to run reports for rosters c. Building admin – ability to search students from other schools without going through the Census tab – helpful for safety, security and discipline issues d. Basic Training is needed for School Tool functionality
7	Review assigned tasks	
8	Set agenda/roles for next mtg.	<ol style="list-style-type: none"> 1. Work on the abridged version of the Code of Conduct 2. Draft Recommendations regarding School Tool
Closing		
9	Parking lot attendant	Facilitator: Shawna Spriggs Snacks: Ted Isham Time Keeper: Cindy Riley Minutes: Amy Shannon Organizer: Shawn Baldwin
10	Roundtable	

List future meetings: March 20, April 24, May 29, June 12