

**BARRE SUPERVISORY UNION
CURRICULUM COMMITTEE MEETING**

Spaulding High School Library
November 26, 2018 - 5:30 p.m.

MINUTES

COMMITTEE MEMBERS PRESENT:

Jennifer Chioldi (BC) - Chair
Ed Rousse (SHS) – Vice Chair
Joe Blakely (SHS) – arrived at 5:57 p.m.

COMMITTEE MEMBERS ABSENT:

Victoria Pompei (BT)
Chris Riddell (BC)

ADMINISTRATORS PRESENT:

Penny Chamberlin, Director Central Vermont Career Center
Jacquelyn Ramsey-Tolman, Director of Curriculum, Instruction, and Assessment

GUESTS PRESENT:

Ruth Durkee (CVCC Curriculum Assessment Coordinator) Ben Matthews Gerry Reymore (STEM Educator)

1. Call to Order

Committee Chair, Mrs. Chioldi called the Monday, November 26, 2018, meeting to order at 5:40 p.m., which was held at the Spaulding High School Library.

2. Additions and/or Deletions to the Agenda

None.

3. Review / Approval of Minutes October 29, 2018 BSU Curriculum Committee Meeting

On a motion by Mr. Rousse, seconded by Mr. Blakely, the Committee unanimously voted to approve the Minutes of the October 29, 2018 BSU Curriculum Committee Meeting.

4. Visitors and Communications

None.

5. New Business

No discussion.

6. CVCC Programs and Standards Alignment

Thirteen documents were distributed; 'CVCC Proficiency Alignment Timeline', a tri-fold informational flyer, 2 informational cards 'CVCC' and 'Co-operative Education & Work-Based Learning Program', 'Medical Professions – Graduation Proficiency Summary Alignment (05/12/18)', 'Digital Media Arts – Graduation Proficiency Summary Alignment (05/12/18)', 'Plumbing & Heating Technology – Graduation Proficiency Summary Alignment (05/12/18)', 'Medical Professions – Graduation Proficiency Summary Alignment (11/26/18)', 'Digital Media Arts – Graduation Proficiency Summary Alignment (11/26/18)', 'Plumbing & Heating Technology – Graduation Proficiency Summary Alignment (11/26/18)', the CVCC Program of Studies (updated 2018), 'Summary of Accuplacer Results – Three Year Comparison', and 'Literacy Information' (for Medical Professions).

Ms. Chamberlin introduced Ruth Durkee (CVCC Curriculum Assessment Coordinator), and Gerry Reymore (STEM Educator). Ms. Chamberlin advised regarding the promotional literature that was distributed, and circulated a 'packet' of informational cards (one for each program). It was noted that the tri-fold flyer is geared towards middle school students and is also beneficial for guidance counselors. All of these documents are marketing components. The Program of Studies is also available on-line. Ms. Chamberlin provided an overview of the extensive admissions process, which requires all applicants to visit CVCC, submit a paper application, and participate in an interview. A scoring rubric is used for selection of students and all sending schools have a representative in attendance at the 'applications review' meeting. Ms. Chamberlin believes the admission process is a well-balanced process that utilizes much data and input from councilors. Three programs typically end up with a waiting list. Class capacity, which is dictated by the State, varies depending on the program. Mr. Reymore provided an overview of the Proficiency Alignment Timeline document (a historical overview of the alignment process), and advised that last year was the first time in ten years that middle schools were visited. Curriculum and Lesson Plans were briefly reviewed. Ms. Durkee advised regarding alignment of literacy proficiencies noting that though the context is the same, the content varies depending on the program. There has been inequity amongst the sending schools regarding credits/standards assigned to students. Sending schools need to know how to identify what graduation requirements

and standards are being met, and all students should be receiving the same amount of credit. There has been a conscious focus to assist sending schools with interpreting what is accomplished by students at CVCC. Accuplacer tests are performed in the fall and the spring, testing students on arithmetic, reading comprehension, and sentence skills. Accuplacer tests assist with determining whether or not students are ready for college level work. A review of the 3 year comparison indicates that students are consistently improving between fall and spring. Students are able to earn some college credits (in various CVCC programs) for work accomplished at CVCC. Test results indicate that specific teachers have a consistent record of student growth. Ms. Chamberlin provided a brief overview of the Graduation Proficiency Summary Alignment documents, advising of more extensive indicators and lessons. There are more major indicators than minor indicators. Major indicators usually have 7 to 8 lessons, where minor indicators usually have 4 to 5 lessons. Ms. Chamberlin provided a brief overview of the Program of Studies. Mr. Blakely believes that parents and employers want assurance that students are meeting standards and heading for success. Mr. Blakely credited Ms. Chamberlin for this evening's presentation, which provides evidence of how students are working to meet standards and be successful. Ms. Chamberlin advised regarding some of the licensing, credentials, and certifications that students can achieve. Ms. Chamberlin advised that this evening's presentation includes only a small portion (approximately ¼) of the work being performed at CVCC to assure success of students. It was noted that 92% of CVCC graduates go on to post-secondary education. Ms. Chamberlin advised that CVCC is currently preparing for the 5 year SREB (Southern Regional Education Board) evaluation. The SREB evaluation is now being utilized for accreditation (rather than NEASC -New England Association of Schools and Colleges). CVCC completed the 5 year AOE evaluation in December 2017.

7. Professional Development Survey from 11/12/18

Survey results from the November Professional Development day are very positive (much more positive than surveys in the past). The Innovation Team subcommittee reviewed the survey results and are planning future professional development based on the feedback received. Planning involves trying to find a balance between offering more EdCamps and holding curriculum professional development groups. Professional Development includes 'Trauma Informed Teaching' and 'Zones of Regulation'. Professional Development is 'tied' to the Continuous Improvement Plan.

7.1 Professional Development for Remainder of the Year

There are three more Professional Development days for the 2018/2019 academic year; 01/22/19, 02/08/19 (EdCamp), and 04/05/19. In June of 2018, FY19 Professional Development was planned. It is anticipated that FY20 Professional Development will be planned by the end of June 2019. Ms. Chamberlin believes that Professional Development has been more successful in recent years. Mrs. Tolman advised that there are now 'leads' for each subject area. The leads assist with planning. Mrs. Tolman advised that there was an additional allocation of Title II funds (for training). This additional training may be held over the summer. Some staff have already expressed an interest in summertime Professional Development. Mr. Matthews reported that teachers are starting to comment that they want more Professional Development (this is a big shift from past opinions relating to professional development).

8. Update on Homework Committee

Mrs. Tolman advised that the first meeting of the subcommittee for Alignment of Elementary School Homework will be held on December 7, 2018. This meeting is slated to last half a day. The subcommittee is made up of a good cross section of individuals (parents, teachers, and administrators). The subcommittee will focus on obtaining a good assessment of current homework practices and will define action steps. Follow-up information will be provided to the Curriculum Committee in April 2019. Two additional homework alignment subcommittees will be formed (one to address middle school homework, and one to address high school homework).

9. Other Business

Mrs. Tolman advised that the Agency of Education contacted her regarding setting up experiences for students to participate in during the 'Hour of Code'. Elementary school students will be participating in Lego Robotics. Middle school students will be performing programming. High school students will be able to attend presentations by Women in Engineering.

10. Next Meeting Date and Agenda Items

No meeting is scheduled for December. The next meeting is Monday, January 28, 2019 at 5:30 p.m. in the SHS Library.

Agenda Items include:

Annual Snapshot Reporting (reports will also be presented to each individual Board)
Continuous Improvement Planning

Committee/Board Members are encouraged to attend Professional Development on January 22, 2019.

11. Adjournment

On a motion by Mr. Blakely, seconded by Mr. Rousse, the Committee unanimously voted to adjourn at 7:18 p.m.

Respectfully submitted,
Andrea Poulin