

OFFICIAL MINUTES
SCHOOL BOARD, I.S.D. #227
APRIL 21, 2008 ~ REGULAR MEETING
HIGH SCHOOL MEDIA CENTER

Pursuant to due call and notice thereof, the regular meeting of the School Board of Independent School District No. 227, Olmsted, Fillmore and Winona Counties was held on Monday, April 21, 2008. The meeting was called to order at 7:02 p.m. Roll call was taken with these members present: Hare, Schellhammer, Chase, LaPlante and McMahan. Duxbury was absent. Administrators present, Superintendent-Don Hainlen, High School Principal-Randy Paulson, Elementary Principal-Craig Ihrke, Karyl Lyon-Business Manager and Administrative Assistant-LuAnn Hare. Also present Lisa Brainerd, Chatfield News.

Chairman Hare called the meeting to order at 7:02 p.m. in the Media Center. The board and members present said the Pledge of Allegiance. Changes to the agenda were: add 12.10-Approval of Potter Air Conditioning Quote, 12.11-Approval of Tennis Court Bid, 12.12-Approval of Track Bid, 13.3-Discussion of Elementary Staffing for SY 2008-2009, Discussion of Springsted Job Description/Point System. Remove 12.1-Approve Administrative Contract, Superintendent-Dr. Donald Hainlen, 2008-09, 2009-10, 2010-11 School Year, 12.2-Approve Principals Contract, Principal Paulson 2007-2008, 2008-2009 and Principal Ihrke 2008-2009. McMahan/Laplante to approve, motion carried 5-0

LaPlante/Schellhammer to approve the Claims and Accounts as presented. Motion carried 5-0.

Chair Hare introduced Katie Niemeyer and Val Coe, the student senate representatives. Valarie is a junior at CPS and is involved in the band, choir, Union Street Singers, cross country, cheerleading and track. Katie Niemeyer also a junior is president of the Student Service Club and is in band and choir.

District Patron Time-Barbara Upton spoke to the board reminding them that the county and school district are not wealthy. She noted that when the district had the referendum the ballot stated that they were going to the voters for funding for the school and it did not include a land site. She spoke about the materials used in the construction of the playground equipment in the city park. She feels that the materials used are hazardous to the health of our children. She has gotten mixed messages from the people working at the site and from Chatfield Lumber on what was being used. She suggested that the board check into this. She also had a handout and referred to a book "Blue Covenant", which speaks on the Global Water Crisis and the Coming Battle for the Right to Water.

McMahan did comment when she had finished that the school district did not contribute to the playground construction.

Mike Tuohy, representing the committee that has been looking into the future of Potter Auditorium, spoke to the board. He stated that for the past 10 years the community has been discussing the future of Potter, if and when, there would be a successful referendum. Since the successful referendum, a committee has been formed to look into Potter's future as well as the rest of the elementary. An engineer's study had been done which enforced the consensus of the group that with the exception of Potter, the other buildings should be demolished. Potter needs to remain as a school facility, a joint facility with the school district and city or be sold to a private entity, but should be maintained as a viable part of our community. The Chosen Valley Foundation has already committed dollars to the air conditioning and is interested in being a partner by encouraging community members to bequeath money to Potter. He stated that our community has been very fortunate to have had such generous donations. He noted that the efforts by the legislature to receive funding for the Brass Band Library had failed, but that they will pursue those dollars in the future. The architects, David Kane from Kane & Johnson, interviewed various

groups in the community and found that there is a real need to add an area to Potter for multiple uses, which would make this project a multi phase project. He encouraged the board to act favorably on the donation by the Chosen Valley Foundation for the installation of the air conditioning. Chase asked if we were moving too fast, and if we needed to prioritize and look at the bigger picture and possibly set the money aside. Mr. Tuohy responded that there is a real need to install the air conditioning and by putting it off, it would only prolong the project. McMahon asked who Mr. Tuohy was referring to when he spoke of the "we" in his presentation. He wondered who is going to be responsible for demolishing the elementary buildings, paying the utilities and general upkeep. Mr. Tuohy responded that, "we" means all of us in the community are responsible for these things. He did not have the answers to who specifically will pay these costs, but that those decisions now lie with those that serve on the board and city council and various other groups in Chatfield. We need to consider the vision for growth in Chatfield. With the new elementary there are going to be many changes to Chatfield and we will need to keep this vision moving forward.

LaPlante reported that he had attended the elementary PAC meeting where they discussed playground equipment for the new school. He hoped that with the favorable bids we are receiving that some of those purchases can be paid for with referendum dollars. They also discussed how Skyward is working for families and would like to get feedback from families. The H.S. League Committee hopes to bring to the board in May some changes to current policy.

McMahon had met with the superintendent and principals in negotiations. Both contracts had been removed from the agenda as they still need to meet to finalize some details. He also had attended the newly formed Integration Council. They discussed the possibility of hiring someone to run the program and work with our youth and community. He, Dr. Hainlen and Mr. Ihrke had met with School Specialty who presented the program, Project by Design. They will be using the program to get a better idea of what is needed in the new elementary and what can be moved that we currently own.

Chase had also attended the Integration Council meeting. He was very encouraged by the people who had attended and the steps being taken to involve the youth. He asked the student senate representatives to take this back to their council and encourage students to volunteer to serve. He felt that there is a broad range of topics that can be addressed in school and in the community. They will be meeting again in May. Mr. Paulson commented that he does have volunteers from students and staff to serve on the council.

Schellhammer noted that she had been meeting on negotiations also with Chair Hare and McMahon.

Dr. Hainlen reported that they did break ground up at the elementary building site. He asked the board to be considering the possibility of leveling off all of the property at the site for athletic fields and playground areas. Currently the bid was for just the building site and not the entire acreage. It would be less costly to do it now rather than wait, as the earth moving equipment is there. He is now serving on the city development plan committee. They met last week and he felt that the discussion is something that the school needs to be involved in. MNDOT representatives were there as well various city representation.

Karyl Lyon reviewed the spreadsheet on projections for the budget for the next three years. She stressed that they are just projections and would give the board a tool to use for future decisions. These figures did not reflect any salary increases or changes in enrollment. Dr. Hainlen cautioned the board that they will need to determine how much of a fund balance they will keep. He stressed that these figures are just a tool to use and do not reflect inflation but only known figures at this time. Chase reminded the board that they will need to go to the voters for a levy referendum just to maintain the current status, as the state does not appear to be giving any new money for education.

Chase/Schellhammer motion to approve the regular meeting minutes of March 17, 2008 and special meeting minutes of March 13, March 24 and April 14, 2008. Motion carried 5-0.

Chase/Schellhammer to approve the consent items as listed. Hare asked to remove item 9.2 a-Request for Leave of Absence, Donna Oellrich.

- Approve Spring Play Advisor-Rachel Schieffelbein
- Approve resignation, Para Professional-Angie Brogan
- Approve resignation of Knowledge Bowl Advisor-Shirley Lien
- Approve posting Knowledge Bowl Advisor position for SY 2008-2009
- Approve resignation of Junior Class Advisor, Art Gust
- Approve posting Junior Class Advisor SY 2008-2009

Motion carried 5-0.

Chase/Schellhammer to approve the Sale of District Property at the May 3rd City Wide Garage Sales (List can be viewed on district web page). Motion carried 5-0.

Chase/Schellhammer to approve Senior Citizen/Staff Activity Passes. Motion carried 5-0.

Chase/Schellhammer to approve the Art Club Trip to Chicago/May, 2008. Motion carried 5-0.

Hare noted that the request for personal time off made by Mrs. Oellrich was removed because the board did not want to set a precedence on granting this request. Extended personal leave is not a covered item under the non-certified staff contract. Chase/McMahon motion to deny request. Motion carried 5-0.

The board received the second reading of the following district policies:

- Policy #417-Chemical Use and Abuse
- Policy #419-Tobacco-Free Environment
- Policy #420-Students and Employees with Sexually Transmitted Infections and Diseases and Certain Other Communicable Diseases and Infectious Conditions
- Policy #421-Gifts to Employees
- Policy #422-Policies Incorporated By Reference

Dr. Hainlen updated the board on the building project. He had been contacted by SGN on determining if there should be basketball hoops and floor lines drawn in the multi-purpose room. The consensus of the board that the room is designated for the wrestlers during their season but that it should be used as a multi-purpose room whenever possible to help eliminate the gym space issues. Dr. Hainlen will get costs on doing the lines and retractable baskets. He stated that future meetings the board will have representation by R.A. Morton for building updates. McMahon stressed that the discussion they had previously about deficit spending they are talking about two separate budgets, building and operating budgets.

Duxbury arrived at 7:58 p.m.

Chase/LaPlante to approve the Technology Coordinators Contract for Damon Lueck for school years 2007-2008 and 2008-2009 with a 2.36% increase each year. After 2008-2009 his contract will follow the seven year steps on the Master Agreement. Chase thanked Mr. Lueck for doing such an excellent job. Motion carried 6-0.

Member Chase introduced the following resolution and moved its adoption:

RESOLUTION DISCONTINUING AND REDUCING EDUCATION PROGRAMS AND POSITIONS

WHEREAS, the School Board of Independent School District No. 227 adopted a resolution on April 21, 2008 directing the administration to make recommendations for reductions in programs and positions, and

WHEREAS, said recommendations have been received and considered by the school board,
BE IT RESOLVED, by the School Board of Independent School District No. 227, as follows:

That the following programs and positions, or portions thereof, be discontinued:

1. Elementary Education
2. Secondary Education

The motion for the adoption of the foregoing resolution was duly seconded by member McMahon and upon vote being taken thereon, the following voted in favor thereof: Hare, Schellhammer, Chase, Duxbury, LaPlante, McMahon and the following voted against: none

whereupon said resolution was declared duly passed and adopted. Motion carried 6-0.

The board reviewed the list of summer projects, capitol/bond outlay and health and safety:

SUMMER PROJECTS 2008

1. Paint selected door frames maroon	\$ 1,500
2. Paint hand rails maroon	\$ 600
3. Paint high school gym walls	\$ 3,000
4. Paint rooms: 202, 204, 201, 119 in high school	\$ 1,200
5. "Skin" doors in formica in 10 rooms	\$ 1,000
6. Replace two steel doors for high school boiler room	\$ 1,000
7. Replace selected hallway lights in h.s. 54 @ \$200.00	\$ 10,800
8. Repair roof leaks at high school	<u>\$ 25,000</u>
	\$ 44,100

CAPITAL/BOND OUTLAY FOR 2008

1. Vacuum cleaner at h.s. 2 @ \$500.00	\$1,000
2. Floor Burnisher	\$4,300
3. Floor Scrubber	<u>\$1,300</u>

\$6,600

HEALTH AND SAFETY

1. Asbestos abatement in elementary, 8 rms @ \$3,000	\$24,000
2. Replace 2 table saws in h.s. @\$5,000	\$10,000
3. Chemical pick up	\$500
4. Chemical fire cabinet for chemistry	<u>\$1,000</u>
	\$35,500

Dr. Hainlen noted that the Fire Marshall will not allow the students to build the garbage shed, so a quote will need to be obtained if the board chooses to go ahead with that project. McMahon/Chase to approve the Summer Projects, Capital/Bond Outlay, Health & Safety projects presented. Motion carried 6-0. The board asked Dr. Hainlen to get a quote on the speaker system for the football field.

LaPlante/McMahon to approve the quote for Elert/Consulting Firm for classroom technology in the elementary building for \$9,975.00. Motion carried 6-0.

Dr. Hainlen and Damon Lueck spoke to the board about the need to replace the phone system at the high school. McMahon/Chase to approve getting quotes for a new phone system at the high school and approval to purchase the new phone system at a price not to exceed \$45,000. Funding for the phone system will be taken from the referendum as this is a renovation to the high school. Discussion followed on making sure that it will be compatible with the new elementary. Motion carried 6-0.

McMahon/LaPlante to approve the following updates at the high school: new furniture/wiring-Media Ctr., furniture/wiring-IBM Lab, wiring only-Accounting Rm., at approximately \$30,000. McMahon/LaPlante to approve the face lift to the high school rooms and to use referendum dollars. Motion carried 6-0.

Schellhammer/Chase to approve the Resolution for 2008-2009 Membership in the Minnesota State High School League. Motion carried 6-0.

Duxbury/Schellhammer to approve the low quote from S.E. Mechanical of \$45,682 for the Potter Air Conditioning. Proceeds from the Chosen Valley Foundation donation of \$50,000 will be used for payment. Dr. Hainlen stated that this quote does not include the \$5,000 required by the state for engineer costs, or costs for an electrician. Motion carried 6-0.

Dr. Hainlen stated that the district received two bids for the Tennis Courts. The low bid was Rochester Sand and Gravel at \$66,528. McMahon/Duxbury to approve the payment of half of the bid \$33,264 by the district, contingent upon the city paying the balance. Discussion followed. Dr. Hainlen will send a formal request to the City of Chatfield for the balance. Motion carried 6-0.

Dr. Hainlen stated that the district did receive two bids for the Track. The low bid was \$231,554 from Rochester Sand and Gravel. The other bidder will be working with Rochester Sand and Gravel on the project. He stated that the district had three options to pay for the project; capital outlay budget, referendum dollars or lease levy. McMahon/LaPlante to approve the bid of \$231,554 from Rochester Sand and Gravel for the Track with payment coming out of capital outlay. Discussion followed. More will be known on referendum dollars after the 3rd bid package final bids are in. Motion carried 6-0.

The board agreed to move the May 19th meeting to 5:00 o'clock p.m. due to the Senior Supper.

Damon reviewed with the board the software programs for the board agenda's and packet information being put on a laptop. He stated that we currently have the software available and that would not be an expense the district would have to make. However the purchase of the laptops for board members would be something they would need to decide to purchase. The board agreed that they would like to table this discussion for a later time.

Discussion of Elementary Staffing for SY 2008-2009-Mr. Ihrke reviewed recommendations for classes. The board felt comfortable with his proposal.

Dr. Hainlen reviewed the comparable worth job descriptions and point system the district received from Springsted. Kayl Lyon and LuAnn Hare have been trained to work with the program. He felt this will be a useful tool for the district and that we are compliant with state pay equity and MN Comp Worth. The district will need to put together the pay matrix to match the points assigned.

Hare apologized as he had planned to make a public statement at the beginning of the meeting in regards to the closed session on April 14 with Dr. Hainlen. Hare summarized the evaluation by stating that the

board reviewed the survey that was taken by all certified and non-certified staff. They reviewed and commented on key points of the board's MSBA evaluation of the superintendent and reviewed his past goals as well as set new goals for the coming school year. The board is pleased with the performance of Dr. Hainlen and looks forward to the coming school year.

The board agreed to a study session on Dr. Hainlen's contract on Monday, April 28th at 7:00.

Chase asked that he would like discussion of lights for the baseball field be put on the agenda for May. He stated that since the teams went to 5:00 games it is very difficult to finish the games before it gets to dark. Hare will talk to the MSHSL at the next meeting to question why the time change was made.

Duxbury/Chase motion to adjourn at 9:13 p.m. Motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Matt McMahon', written in a cursive style.

Matt McMahon,
Clerk