

OFFICIAL MINUTES  
SCHOOL BOARD, I.S.D. #227  
FEBRUARY 19, 2008 ~ REGULAR MEETING  
HIGH SCHOOL MEDIA CENTER

Pursuant to due call and notice thereof, the regular meeting of the School Board of Independent School District No. 227, Olmsted, Fillmore and Winona Counties was held on Tuesday, February 19, 2008. The meeting was called to order at 7:01 p.m. Roll call was taken with these members present: Hare, Schellhammer, Chase and LaPlante. Members absent: Duxbury and McMahon. Administrators present, Superintendent-Don Hainlen, Elementary Principal-Craig Ihrke. Also present Administrative Assistant-LuAnn Hare and Lisa Brainerd with the Chatfield News.

Chairman Hare called the meeting to order at 7:01 p.m. in the Media Center. The board and members present said the Pledge of Allegiance. The following changes were made to the agenda: add 7.2 School Board Recognition, add 9.2g.- Approve paternity leave request-Jeff Johnson, add 9.5-Approve 2008-09 Senior Class Raffle to be held on Sept. 5, 2008, add 14.1-Closed Session to discuss student discipline. Chase asked to remove under consent items, 9.1-Regular meeting minutes of January 22, 2008 (amend to change Negotiations Committee Members). Schellhammer/LaPlante to approve the agenda as amended. Motion carried 4-0.

LaPlante/Chase to approve the Claims and Accounts as presented. Motion carried 4-0.

Duxbury arrived at 7:08 p.m.

No one spoke at District Patron Time.

Stacy Schmaltz, Biology Instructor and Stacy Fritz, Ag Instructor spoke to the board about the team teaching they are doing this school year. The accomplishments they were able to achieve this year with their students in Bio-Technology were very exciting for the students as well as the staff. Our students are conducting experiments that most college students experience. Both instructors plan to take the summer offerings by the Mayo Clinic even if they may not receive credit. They felt the information they gain and the equipment made available through their attendance is very beneficial to our programs. Chase asked that we look into staff development dollars to pay them for their summer work. The board thanked them for sharing their enthusiasm for their work to the board.

Hare asked the student senate representatives to introduce themselves. Jordan Splittstoesser a 10<sup>th</sup> grader is involved in the Student Senate, golf and volleyball. Kelsey Tangen is also a 10<sup>th</sup> grader and is involved in the Student Senate and golf.

Hare asked the citizens who arrived late if their intention was to speak at District Patron Time, they indicated that they had a few questions on the elementary building project and would like to speak to the board. Mike Stephas then asked if the proposed project included furnishings in the elementary. Dr. Hainlen did reply to his question that it did not, but that the districts intent is to use much of the furnishings from the elementary and any new furnishing costs would be paid for using the interest income from the sale of the bonds. The elementary and high school principals' and staff are compiling their needs, but as yet have not brought forward a complete list to formulate into a budget. Mr. Stephas also asked about the road going to the new property. It was his understanding that it was to be a part of the project and that the developer was putting the road in. Dr. Hainlen replied that the oversizing issues and the abatement question is what the board, county and city are gathering information for. No decision has been made as yet.

Dr. Hainlen recognized the school board with a certificate of recognition for their service and noted that February 25-29 is the Minnesota School Board Recognition Week. He thanked the board for their hard work in the past year.

The board committee reports were given. Schellhammer/McMahon reported on the recent Finance Committee meeting that she and McMahon had attended with Dr. Hainlen. The committee is recommending that the board approve the consent item for the additional smart board purchases to be made in this fiscal year. There will be more projects coming up such as the tennis courts, track, refuse storage area, parking lot, which will all need to be prioritized. The shop class is putting together plans for an enclosure for the refuse area on the west side of the high school. The committee has given the go ahead for this project as it will not need to go out for bids. McMahon noted that the food service equipment purchases are on the consent items and will be paid for from the fund balance of \$84,000 that food service currently has. They anticipate using approximately \$27,000 for the purchase of a convection oven, braising pan and steamer. Approval from the state will need to be acquired before the equipment can be purchased.

Chase asked the student senate representatives if they felt the smart boards are a useful tool for students in the classroom. Both agreed that they are and can see the benefits in the classrooms that they are currently in.

Duxbury reported that the Potter Committee has been meeting and gathering information on costs and suggestions to bring to the board. A presentation is being planned for the April board meeting.

Chase brought up for discussion the tennis courts and the agreement with the city for the upkeep. He would like to see more input from Mr. Irish on what has been done in the past and to make sure we get a more definite description for any future agreements of what both parties mean by upkeep.

Hare reported that they are meeting with both principal's and the superintendent on their contracts.

Dr. Hainlen reported on his recent attendance at the National Superintendents' Conference. The common theme in most workshops and presentations was planning education for our students' future. We need to look at providing a global education for our students. Students should know at least two languages when they graduate. We need to make our schools attractive to foreign students to come here to study, helping to bring world culture to our students.

Springsted is completing final verification on our job descriptions. We are working to complete them for board approval in April. Plans are being made to have a joint meeting with the city to answer questions the board may have about the proposed tax abatement for Hilltop Estates prior to the public meeting and vote on March 13<sup>th</sup>. Hopefully CCTV will record the discussion so that the public can also get information on tax abatement. He would like the board to email or call him about specific questions. The AIA document with RA Morton should be ready for the board to approve at the next board meeting.

Kelsy Tangen and Jordan Splitstoesser discussed the upcoming activities of the Student Sentate. They are sponsoring a Pennies for Patients fund raiser and hope to raise more than the \$650 they raised last year. The proceeds will go to the Leukemia Foundation. They recently had a fund raiser selling flowers for Valentines.

Duxbury/LaPlante to approve the following consent items:

1. Personnel
  - a. Approve resignation of 7<sup>th</sup> Girls Softball Coach-Carmen Berge
  - b. Approve posting for 7<sup>th</sup> Girls Softball Coach
  - c. Approve hire of high school Para Professional/Management Aide-  
Chris Tina Olsen
  - d. Approve hire of long term sub elementary-Paul Eckheart
  - e. Approve paternity leave request-Jeff Johnson
2. Approve purchase of additional smart boards
3. Approve purchase of high school kitchen equipment
4. Approve 2008-09 Senior Class Raffle to be held on Sept. 5, 2008

Motion carried 6-0.

Chase asked a question on the consent items in regards to the minutes of the January 22 board meeting and why they were being amended. Discussion followed on having three members of the board on the same committee. Several thought that three was considered a quorum. Clarification will need to be made on what is a quorum with this board. It was agreed to leave the Negotiations Committee as noted in the minutes with Hare/Schellhammer and McMahon as members.

Chase/LaPlante to approve the minutes of the regular school board meeting of January 22, 2008 as presented. Motion carried 6-0.

McMahon/Schellhammer to approve the following district policies:

- Policy #406-Public and Private Personnel Data
- Policy #406-Form, Employee Authorization for Release of Information
- Policy #407-Employee Right To Know-Exposure to Hazardous Substances
- Policy #408-Subpoena of a School District Employee
- Policy #409-Employee Publications, Instructional Materials, Inventions, and Creations
- Policy #410-Family and Medical Leave Policy

Motion carried 6-0.

The board received the second reading of the following district policies with no action taken:

- 2<sup>nd</sup> reading policy #412-Expense Reimbursement
- 2<sup>nd</sup> reading policy #413-Harassment and Violence
- 2<sup>nd</sup> reading policy #414-Mandated Reporting of Child Neglect or Physical or Sexual Abuse
- 2<sup>nd</sup> reading policy #415-Mandated Reporting of Maltreatment of Vulnerable Adults

Dr. Hainlen updated the board on the building project. Final changes are being made on the bid documents/plans for the elementary and high school projects. SGN plans to print and send bid documents to prospective bidders the week of Feb. 25<sup>th</sup>. There will be one

alternate bid, for terrazzo floors, for the main corridors, lunchroom and restrooms in the elementary. Dr. Hainlen and Hare had visited the Caledonia schools which had been designed by SGN to see the type of floors that are included in the initial bid. They both felt that if the budget allows for terrazzo floors, they would pay for themselves over time.

McMahon asked that the board set a date for discussion on the abatement before the 13<sup>th</sup> vote. He felt that we need to be up front with the City on the question proposed. Dr. Hainlen will check with Mayor Sorenson to find a date that will work with both entities.

Hare called a recess at 7:58 p.m. Hare opened the meeting and stated that the board will be going into a closed session to discuss a discipline situation. Hare opened the closed meeting at 8:09 p.m. Members present were: Matt McMahon, Greg LaPlante, Tom Duxbury, Jerry Chase, Kathy Schellhammer, Lyman Hare, Dr. Hainlen and LuAnn Hare. Principal, Randy Paulson arrived at 8:25 p.m. Duxbury/LaPlante to adjourn the closed meeting at 9:20 pm. Motion carried 6-0.

The board had discussed the discipline given to students in a recent incident at the high school. The board agreed in the closed session that the administration had handled the situation according to district policy # 413-Harassment and Violence.

Schellhammer/Duxbury to adjourn at 9:20 p.m.

Respectfully submitted,



Matt McMahon,  
Clerk

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# Chosen Valley Community Foundation

*Document  
Supporting  
motion on  
Feb 19th, 2008*

Chatfield School Board  
Independent District #227  
205 Union Street  
Chatfield, MN 55923

March 27, 2008

Dear School Board Members,

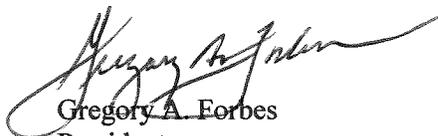
At the February 27, 2008 meeting of the Chosen Valley Community Foundation, Mr. Mike Tuohy and Dr. Don Hainlen made a presentation to the Foundation board regarding a general plan that would potentially redevelop the elementary school grounds. They reviewed some of the history of Potter Auditorium and the attraction of the facility to many people in the region. They also outlined a plan to mobilize the Greater Chatfield Community to support an effort to save and begin restoration specifically of Potter Auditorium.

Mr. Tuohy and Dr. Hainlen asked The Foundation to consider funding the air conditioning of Potter Auditorium. They explained the estimates for the project had been completed and that with securement of funding the improvement could be completed in an April-June, 2008 time frame. Completing the project now would serve to provide comfort for the public as well as energize the effort to solicit public and private funds to continue complete renovation of Potter Auditorium. They also emphasized that the air conditioning project would be compatible with any additional renovations of Potter Auditorium.

Estimates for the project are \$35,000 to \$45,000. The Chosen Valley Community Foundation approved funding the air conditioning of Potter Auditorium in an amount not to exceed \$50,000. Important to The Foundation was consideration that this improvement would be a long term upgrade that would be a part of an overall renovation plan.

The Chosen Valley Community Foundation asks you to make this letter a part of your official minutes for future reference.

Respectively,

  
Gregory A. Forbes  
President  
Chosen Valley Community Foundation

Where **You** Can Make a Difference!!

