

Please complete the requested information below to drop/add a third year elective. **Official drop/add deadline is 30 days prior to the start of the rotation.** Elective changes may only be made for your 2nd scheduled elective! After completing the form, please take to the Registrar to verify availability of slots. After the Registrar's approval, you will receive an email confirmation for the drop/add.

Name: _____ Student ID Number: _____

Date: _____

Request to Drop:

Name of Elective: _____

Block #: _____ Start Date: Month ____ Day ____ Year ____

End Date: Month ____ Day ____ Year ____

Request to Add:

Name of Elective: _____

Block #: _____ Start Date: Month ____ Day ____ Year ____

End Date: Month ____ Day ____ Year ____

Reason for Request: _____

Approval Signatures:

Student's Signature

Date

Registrar

Date

FOR OFFICE USE ONLY

_____ Date processed in PeopleSoft

_____ Filed in student file

_____ Email notifications of drop/add sent to course coordinators

_____ Email of course changes sent to student