


Davis/Summit Head Start
Policy Council Minutes
February 20, 2019


Meeting called to order: 6:00 p.m. – held off-site at DTC


Welcome: Dana Mayes, Policy Council Chair, welcomed everyone and established a quorum. Introduced Darren Brush – President of DTC. He welcomed everyone and said they are delighted to have us here – this is a great place to get short-term training for market demand occupations. They work hard to eliminate all obstacles for schooling and are happy to partner with Head Start.

- Dana went over January PC minutes. Motion to approve made by Riley Thomson, 2nd by Amber Allen, passed unanimously.
- Riley Thomson, PC Vice Chair, went over the Policy Council Budget. USU Training from October finally came out of the budget. Motion to approve made by Flora Green, 2nd by April Larson, passed unanimously.

 **Parent of the Month:**

Mary De La Rosa from Lincoln Elementary was the Parent of the Month for February. Mary volunteers in the classroom at least once a week, sometimes more. She helps with interpreting for parents for ELL and also does translating for the teachers for the newsletter. She completed the PATHS program and has started substituting for the program. She serves on the class executive committee as Vice Chair and has attended every meeting. She helps with small group activities at “Be There” activities. When the teachers need extra “hands” they call Mary for help. Mary has 5 daughters and is involved at her girl’s school and supports each one. We are so fortunate to have this amazing woman helping our program. Thank You Mary.

 Bronze Medal Winner is Jacqueline Shehorn – she has 242 total hours with 35 hours in class.

 Brett thanked the parents that helped with Harry Potter night for our Cultural Celebration at the Treehouse. Riley Thomson, Angel Rocha, Bradie Davies THANKS SO MUCH!

➤ Teresa Oster went over January Budgets. We are currently 58.33% through our Continuous Grant year. Head Start (7320) is 49.15% spent, and Head Start Training (7318) is 67.72% spent. EHS (7314) is 53% spent, and EHS Training (7315) is 39% spent. In-Kind for Head Start is at 51.59% and EHS is 46.62% received. We have really brought In-Kind up, but we are still behind – so keep turning the hours in!

Teresa went over the Purchase Card report – there were no questions. Motion to approve budgets made by Sarah Anderson, 2nd by Melody Whitson, passed unanimously.

Community Reps

- **DSD School Board – Cheryl Phipps** – Introduced herself – she represents West Point and Clinton area. She has spent many years in state PTA and was on Policy Council when she was on the Board last time. She loves Head Start and is really excited to be here tonight. Thanks for all you do.

- **Bountiful Pantry – Lorna Koci** – She is so excited to be here tonight. She passed out fliers about the food assistance. They are about to expand the dental program and they are really excited about that. They offer vision also. They have family volunteer opportunities. Monday nights they have a program where they can host small children in volunteering also. You can get on Just Serve.org if you are interested.
- **Davis County Health Dept – Terri Sory** – Safe Kids fair is Saturday, May 11 from 10 to 2 at Northridge High School. It is a great family event and a really fun day. They are just starting planning, but they want to make sure that families have the date so they can plan. Don't expect to call the same day and get in though!
- **Open Doors – Donnette DeMaio** – They are full staffed again! Offer a crisis respite nursery. Parents can use the services twice a week for 3 hours for anything except work and school. Have workers on call for crisis situations 24/7. Passed out brochures with phone numbers and hours.

✚ **Teresa Oster gave the director's report**

- New Hires: Jillian Ballantyne – HS Teacher, Full Day 2; Ellie Lyman – HS Teacher, Lincoln; Cassie Kelley – EHS Home Visitor, South; Dani Killian – EHS Teacher, Canyon Heights. Motion to approve made by April Larson, 2nd by Diantha Mangelson, passed unanimously.
- HS Enrollment is at 99%. We are currently serving 65/401 Head Start children on IEP's. EHS Enrollment is at 99%. There are 3/101 Early Head Start children currently on IFSP's. Attendance should be at 85% - EHS was at 64.3% and Head Start was at 83.17%. We know there is a lot of sickness, so hopefully attendance will increase.
- USDA Reimbursement for January is: Head Start \$259.35 – YTD is \$1368.16. Early Head Start \$369.87 – YTD is \$2930.47.

✚ Self-Assessment results were shared for each domain – Teresa shared results from PDM and Education, Karen Martin shared Health/Safety & Nutrition results, and Heather Linehan went over ERSEA and FCP. If anyone is interested in looking at all the reports, we have them at the FEC. Motion to approve made by April Sumpter, 2nd by April Larson, passed unanimously. Teresa thanked all the parents that helped out with Self-Assessment.

✚ Heather presented about Eligibility for 2019-2020. She explained that we are changing registration to paperless for next year and how that will work. She went over the Eligibility sheet that was approved in committee. Motion to approve by Melody Whitson, 2nd by Riley Thomson, passed unanimously.

✚ Casey took us on a tour of DTC to see what services are available and how to enroll. C

Important Dates to Remember:

- FISH Activity – March 16 @ Antelope Island/Art in the Outdoors Activity

Next Policy Council meeting will be March 20th at 6:00 pm.

Policy Council Chair – Dana Baldwin