



Wingate University Position Description

Position Title: Graduate Assistant, Men's and Women's Swimming

Founded in 1896, Wingate University is a private, comprehensive institution offering students active learning opportunities through personalized instruction, world travel, career discovery, faith development, and community service. Wingate University is a residential university with a liberal arts core located near Charlotte, North Carolina. More information about the university may be found on our website: <http://www.wingate.edu>

FLSA Classification: Part Time / Exempt Staff

Primary Duties and Responsibilities:

- Assist the full-time coaches with practices, recruiting, traveling and running camp programs (when applicable).
- Assist in set-up and operational components of competitions at the University.
- Monitor student-athlete academics.
- Follow institutional and NCAA rules, policies and procedures.
- Opportunities are available to augment this position with the local club swimming team, as well as swimming lesson program and camps.

Minimum Requirements:

- Bachelor's degree required.
- Acceptance and enrollment in a Wingate University graduate program.
- Four years of collegiate swimming experience.
- Regional understanding of USA club swimming and a strong understanding of NCAA Division II swimming.
- Candidates are actively sought who demonstrate awareness and sensitivity to diverse cultural backgrounds and a commitment to a broadly diverse community.

Please send a letter of interest, resume/CV, and contact information of three references to hr@wingate.edu. Applications will be accepted until the position is filled.

EQUAL OPPORTUNITY EMPLOYER: Wingate University abides by all federal and state laws prohibiting employment discrimination solely on the basis of a person's race, color, creed, national origin, religion, age (over 40), sex, marital status or physical handicap, except where a reasonable, bona fide occupational qualification exists. Wingate University is committed to the provisions of the Americans with Disabilities Act. Wingate University expressly prohibits any form of workplace harassment based on race, color, religion, gender, sexual orientation, gender identity or expression, national origin, age, genetic information, disability, or veteran status.