

# Community Council Meeting

## Meeting Minutes

### Valley View Elementary, Media Center

March 12, 2018; 5:30 PM

Board Members in Attendance: Amy Nielsen (Chair), Danielle Ferrari (6<sup>th</sup> Grade Teacher), Heather Alexander (1<sup>st</sup> Grade Teacher), Michael Douglas, Benj Becker, Kim Johnston (Principal), Roxanne Thacker (Secretary) arrive at 5:38pm, Dani Sloan

Board Members Not in Attendance: Katey Evans (Vice-Chair), Michelle Gibby (Asst. Principal), Adam Long

Guests in Attendance: Milynda Smith, Suzanne Schmitt, Lindsey MacMurray, Kimberly Fadden, Mary Olpin, Trisha Paul, Karen Tuft, Denise Willmore, Tiffany Spence, Mitchell Spence, Karen Long, Jessica Powell, Meredith Palfreyman, Ashley Argyle, Kelli Roberts (All exited meeting prior to discussion of Trust Lands Funding Projections (Item III.)

- I. Approval of minutes
  - A. Motion to approve minutes from February 8, 2019: Mike Douglas
  - B. Second: Dani Sloan
  - C. Vote: Unanimously to approve
  
- II. Empowering teachers and students for tolerance and understanding: Introduction to this topic for consideration.
  - A. Establishment of "Ground rules": Amy Nielsen (Chair)
    - 1) Limit amount of time for the discussion to 15 minutes
    - 2) Do not talk about personnel or students by name
  - B. Chair Recognized: Tiffany Spence
    - 1) Presented concerns from a group of parents regarding lack of communication from the district and school regarding recent events, school security, and teacher discipline, namely, how to support teachers and what is the process followed in cases of administrative leave. Parents also have concerns about bullying in classroom.
  - C. Principal Johnston: Recommends using some of the funds from community council to hire "hope squad" advisor to supervise and direct students at recess. Part of the SIP is going toward bullying/behavior improvement.
  - D. Amy Nielsen: Reminder to all: Please do not reference specific students/teachers/incidents because of student/employee and employment privacy laws
  - E. Bullying/Discipline:

- 1) Parents voiced concerns about bullying, question procedure for regularly occurring incidents.
  - 2) Council member Benj Becker expressed frustration with communications to school community, too controlling and insufficient under the circumstances.
- F. John Robison (Davis County School Board President):
- 1) He would like the parents to know there is a process and procedure at the school and district level. (The employee handbook can be accessed on the district web site.)
  - 2) The school district is held responsible to protect teacher and employee rights.
  - 3) Anyone that is put on administrative leave, must meet with the ACT committee (Administrative Consultation Team). ACT Committee is composed of HR Director, school directors, Patty Brown (Director of Teaching and Learning), Rodney Rose, Steve Baker, Suzi Jensen (HR Director).
- G. Ms. Mumford (Davis County School Board Vice President)
- 1) Incident at VVE is being investigated.
  - 2) Every time there is an incident of any kind, 2 weeks administrative leave is the standard action.
  - 3) Administrative leave is paid. It is not considered punitive.
  - 4) The ACT meeting is a standing meeting once a week on Wednesdays.
- H. Tiffany Spence: Voiced concern that the process is not being followed. Students are suffering. Teachers are worried, what if it's me? Tiffany feels everyone would benefit from knowing the process of when a teacher is placed on administrative leave.
- I. Ms. Mumford & Mr. Robison:
- 1) After ACT Committee has met, a decision could be made. They might want more information, can make a recommendation, there could be discipline, remove from the position, or in the clear and back in the classroom.
  - 2) Decisions may be appealed
- J. Dani Sloan: Encouraged a presumption of positive intent for the district and the policies. Policy is in place and should be followed.
- K. Mrs. Johnston: Expressed that she is doing her best and is not allowed to talk openly. She wants to communicate more fully and is doing her best to preserve the privacy of both parties.
- L. Advocate for the school/community:
- 1) Tiffany Spence would like to have parents, students, and teachers to work together and to have an advocate to the administration
- M. Communication concerns
- 1) Parents voiced concerns regarding lack of response to questions. Parents feel they are not being heard.

- 2) John Robison (School Board): He will take all concerns from parents and the council to the board.
- 3) Mike Douglas (Community Council Member and Parent):
  - a. Remind parents and council members that Public schools and districts morally and legally must offer a free and appropriate education to every student.
  - b. Parents may write their principal regarding specific classroom situations.

N. Safety

- 1) Mrs. Johnston: The school received one threat on voicemail regarding vandalism. The Bountiful Police investigated and was determined not to be credible. Children are safe. All would be notified if anyone was not safe.
- 2) Tiffany Spence: If a teacher is receiving threats, who protects her?
  - a. Ms. Mumford: All threats should be reported to Bountiful Police or other local authorities.

O. Motion: Invite HR/ACT council/PR/Safe School/Equity Representatives to discuss process of HR incident management

- 1) Motion: Roxanne Thacker
- 2) Second: Dani Sloan
- 3) Vote: Unanimous in the affirmative
- 4) Proposed Meeting: Thurs, 3/21 6pm as a possible time

P. Establish parameters/Agenda with timelines:

- 1) Motion: Roxanne Thacker
- 2) Second: Danielle Ferrari
- 3) Vote: Unanimous in the affirmative

Q. Review of Timeline for ACT Committee meeting (Mr Robison):

- 1) Most commonly, the Admin leave is 2 weeks
- 2) No one notified tomorrow – No update will be provided to anyone
- 3) All parties have a right to thorough investigation
- 4) Dani Sloan: briefly introduced the Knoster Model for change to bridge common communication gaps and misunderstanding.

R. Motion for break

- 1) Motion: Benj Becker
- 2) Second: Roxanne Thacker
- 3) Vote: Unanimous in the affirmative

II. Trust Land Funding Projects (Meeting resumed at 7:22 pm)

A. Review of each Goal

- 1) Goal 1: Increase the percent of K-3 students scoring “at or above benchmark” on middle of year DIBELS by 2%
  - a. Continue Small Group TA’s & add Kinder TA as necessary

- 2) Students will regularly use Go Math online and other digital tools to access personalized learning to increase Math MGP on RISE assessment in grades 3-6 and proficiency on CRT assessment in grades 1-2.
    - a. Plan to purchase additional software licenses and hardware
    - b. This will allow a 1:1 access to devices for grades 1-6.
    - c. One more cart of equipment required to be at 1:1 for all grades. (\$10,000 approximation for future purchase)
  - 3) Students will continue to participate in Project Lead the Way with the focus on the engineering process. Grades K-4: Computer Science, Grades 5-6: Robotics
    - a. Pay annual participation fee for PLTW
  - 4) Create a Junior Hope Squad at Valley View Elementary
    - a. This will allow students to be trained to help coordinate games and activities at recess. Specifically designed for students who may be struggling with engagement, friends, participating in group activity and bullying.
    - b. Hope Squad members from older grades will coordinate for their peers and younger grades.
    - c. Would be in addition to Student Council
    - d. Plan to hire an advisor
    - e. PTA is contributing \$2000 for equipment purchase
  - 5) Increase math proficiency in Special Education student from 37% to 39% grades 3-6 on RISE.
    - a. Special Ed class has only 2 old desk top computers currently
    - b. Plan to purchase 10 devices for Special Ed
  - 6) Valley View Teachers will continue to develop a culture of effective collaboration through holding effective PLC's and ongoing professional development to directly impact student learning and achievement.
    - a. Plan to provide subs for 1 whole day or 2 half days of PLC per teacher
- B. Motion to Approve: Michael Douglas
- 1) Second: Danielle Ferrari
  - 2) Vote: Unanimous in the affirmative for all attending parties

### III: Adjournment

- A. Motion for Adjournment
  - A. Michael Douglas
  - B. Second: Amy Choate
  - C. Vote: Unanimous in the affirmative

Adjourned at 7:44 pm